

# Public Document Pack

## Kirklees Council



Council Chamber - Town Hall, Huddersfield

Tuesday 8 July 2025

Dear Member

**The Council will meet on Wednesday 16 July 2025 at 5.30 pm in the Council Chamber - Town Hall, Huddersfield.**

This meeting will be webcast live and will be available to view via the Council's website.

The following matters will be debated:

### Pages

**1: Announcements by the Mayor and Chief Executive**

To receive any announcements from the Mayor and Chief Executive.

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**2: Apologies for absence**

Group Business Managers to submit any apologies for absence.

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**3: Minutes of Previous Meeting**

To approve the Minutes of the Meeting of Annual Council Meeting held on 21 May 2025.

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1 - 6

#### **4: Declaration of Interests**

7 - 8

Councillors will be asked to advise if there are any items on the Agenda in which they have a disclosable pecuniary interest, or any other interests, which may prevent them from participating in the discussion or vote on any of the items.

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#### **5: Petitions (From Members of the Council)**

To receive any Petitions from Members of the Council in accordance with Council Procedure Rule 9.

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#### **6: Deputations & Petitions (From Members of the Public)**

Council will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

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#### **7: Public Question Time**

To receive any public questions.

In accordance with Council Procedure Rule 11, this agenda item shall not exceed 15 minutes.

Any questions must be submitted in writing at least three clear working days in advance of the meeting.

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#### **8: West Yorkshire Combined Authority Minutes**

9 - 48

To receive the Minutes of West Yorkshire Combined Authority meetings held on 27 February, 3 April and 8 May 2025.

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**9: Review of the Council's Gambling Act 2005 Statement of Licensing Principles (Reference from Licensing and Safety Committee)** 49 - 86

To consider the outcome of the consultation process in respect of the review of the Council's Gambling Act 2005 Statement of Licensing Principles and the adoption of the policy.

Contact: Fiona Goldsmith, Licensing Service

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**10: Kirklees Inclusive Economic Strategy (Reference from Cabinet)** 87 - 132

To consider the approval of the Kirklees Inclusive Economic Strategy.

Contact: Jonathan Nunn, Policy and Partnerships

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**11: Council Financial Outturn and Rollover Report 2024/2025, incorporating General Fund Revenue, Housing Revenue Account, Capital and Treasury Management (Reference from Cabinet)** 133 - 280

To consider the 2024/2025 Financial Outturn and Rollover Report.

Contact: James Anderson, Head of Accountancy

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**12: Community Governance Review** 281 - 288

To consider undertaking a Community Governance Review following the recent Local Government Boundary Commission for England review.

Contact: Nick Howe, Policy and Partnerships

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**13: Written Questions to the Leader, Cabinet Members, Chairs of Committees and Nominated Spokespersons**

To receive written questions to the Leader, Cabinet Members, Chairs of Committees and Nominated Spokespersons in accordance with Council Procedure Rule 12.

A schedule of written questions will be tabled at the meeting. One supplementary oral question will be permitted.

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**14: Minutes of Cabinet and Cabinet Committee - Local Issues**

289 -  
308

To receive the Minutes of (i) Cabinet held on 8 April, 6 May and 10 June 2025 and Cabinet Committee – Local Issues held on 15 April 2025.

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**15: Holding the Executive to Account**

- (i) To receive an update from the Deputy Leader of the Council (Cabinet Member for Housing and Transport) – Councillor Crook
  - (ii) To receive oral questions/comments to Cabinet Members on their Portfolios and relevant Cabinet Minutes;
    - The Leader of the Council (Councillor Pattison)
    - The Deputy Leader of the Council / Housing and Transport (Councillor Crook)
    - Adult Social Care and Corporate (Councillor Dad)
    - Children’s Services (Councillor Kendrick)
    - Communities and Environment (Councillor A U Pinnock)
    - Education (Councillor Rylah)
    - Finance and Regeneration (Councillor Turner)
    - Highways and Waste (Councillor Hawkins)
    - Public Health (Councillor Addy)
- 

**16: Minutes of Other Committees**

309 -  
372

- (i) Corporate Governance and Audit Committee
  - (ii) District Wide Planning Committee
  - (iii) Licensing and Safety Committee
  - (iv) Overview and Scrutiny Management Committee
  - (v) Standards Committee
  - (vi) Strategic Planning Committee
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## **17: Oral Questions to Committee/Sub Committee/Panel Chairs and Nominated Spokespersons of Joint Committees/External Bodies**

- Appeals Panel (Councillor Longstaff)
  - Corporate Governance and Audit Committee (Councillor Taylor)
  - District Wide Planning Committee (Councillor Ullah)
  - Health and Wellbeing Board (Councillor Addy)
  - Licensing and Safety Committee - including Licensing and Regulatory Panel (Councillor Firth)
  - Overview and Scrutiny Management Committee (Councillor Burke)
  - Personnel Committee (Councillor Pattison)
  - Scrutiny Panel – Children’s (Councillor Ali)
  - Scrutiny Panel – Environment and Climate Change (Councillor Cooper)
  - Scrutiny Panel – Growth and Regeneration (Councillor Amin)
  - Scrutiny Panel – Health and Adult Social Care (Councillor J D Lawson)
  - Standards Committee (Councillor Armer)
  - Strategic Planning Committee (Councillor Homewood)
  - Kirklees Active Leisure (Councillor Sokhal)
  - One Adoption Joint Committee (Councillor Sewell)
  - West Yorkshire Combined Authority (Councillor Pattison)
  - West Yorkshire Combined Authority Transport Committee (Councillor McLoughlin)
  - West Yorkshire Fire and Rescue Authority (Councillor O’Donovan)
  - West Yorkshire Joint Services Committee (Councillor Munir Ahmed)
  - West Yorkshire Police and Crime Panel (Councillor Lowe)
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## **18: Motion submitted in accordance with Council Procedure Rule 14 as to Opposing Cuts to Disability and Long-Term Sickness Benefits**

Motion submitted in the names of Councillors Scott, H Zaman, Masood Ahmed, Hussain, Councillor Moore, Councillor A Zaman, Councillor Anwar, and Bramwell;

“This Council notes with serious concern:

- (i) That the Government is planning to review and potentially reform Personal Independence Payment (PIP) and long-term sickness benefits through an upcoming Green Paper.
- (ii) That PIP is a non-means-tested benefit, designed to support people with the additional and unavoidable costs arising from

disability or chronic ill health. It is not linked to employment status and provides vital support for transport, care, mobility, equipment, and daily living.

- (iii) That Government briefings and national media reports suggest potential measures including freezing PIP payments from 2026 and tightening eligibility criteria, including more frequent reassessments.
- (iv) That such proposals would represent a significant regression in social policy and risk inflicting harm on millions of disabled and long-term sick individuals, including many vulnerable residents within Kirklees.

This Council further notes:

- (i) That the Department for Work and Pensions (DWP) recently confirmed, in response to a Freedom of Information request by the *Benefits and Work* campaign group, that 1.3 million people could lose their PIP entitlement under the Government's proposed changes.
- (ii) That recent research by Health Equity North—conducted by academics from the universities of Manchester, Newcastle, and Sheffield, along with the Northern Health Science Alliance—has modelled the financial impact of these cuts at a constituency level.
- (iii) That the research shows areas in the North East and North West would be among the hardest hit, with 92 of the 100 worst-affected constituencies facing the steepest losses.
- (iv) That the same study estimates that the Huddersfield constituency alone stands to lose £17 million per year, which will have devastating human consequences for local residents, as well as a seriously negative impact on the local economy and public services, including the NHS.
- (v) That one of the report's authors, Professor Clare Bambra, warned: "Those areas that will lose most from this proposal were already decimated by austerity, COVID and the cost of living crisis. They have worse health than other regions and their local services and economies are already struggling. Losses of this magnitude risk worsening the situation for everyone living in these deprived constituencies. Parliament cannot risk rushing proposals like these through without fully considering how they affect local areas that are already struggling."
- (vi) That the Resolution Foundation has also warned that freezing PIP payments would result in a real-terms income loss for approximately four million people, with 70% living in low-to-middle income households.
- (vii) That these changes would place significant new pressures on

already-stretched local authorities, including Kirklees, in areas such as social care, housing, crisis support, public health, and mental health services.

This Council believes:

- (i) That any reduction, restriction, or revaluation of PIP or long-term sickness benefits is wrong in principle, unjustified in evidence, and unacceptable in a just society.
- (ii) That this Council has a responsibility to stand up for disabled and chronically ill residents and to oppose policies that risk increasing hardship, dependency, and poverty in our communities.
- (iii) That the wellbeing, independence, and dignity of all residents, regardless of health or disability status, must be defended and upheld.

This Council therefore resolves:

1. To formally oppose any Government proposals to reduce, freeze, restrict, or downgrade entitlement to Personal Independence Payment (PIP) or long-term sickness benefits.
2. To write immediately to the Prime Minister, the Secretary of State for Work and Pensions, and the Chancellor of the Exchequer expressing this Council's strong opposition and calling for all planned cuts or regressive reforms to be withdrawn.
3. To write to all Kirklees MPs urging them to oppose any such measures in Parliament and to publicly support the rights of disabled constituents.
4. To publish this position through the Council's communication channels and work in collaboration with local disability groups, charities, and advocacy organisations to raise awareness of the potential impact of the Government's proposals.
5. To request that the Council's scrutiny function assesses the likely implications of the proposed changes on Kirklees services and residents once detailed Government proposals are published, ensuring that contingency planning is in place."

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**19: Motion submitted in accordance with Council Procedure Rule 14 as to Ethical Procurement and Investment Policy**

To consider the following Motion submitted in the names of Councillors Scott, H Zaman, Ahmed, Hussain, Moore, A Zaman, Anwar and Bramwell;

“This Council notes that;

(i) The UK Government and the United Nations have both recognised that human rights due diligence is a core part of responsible business and public sector conduct.

(ii) The UN Guiding Principles on Business and Human Rights (UNGPs) and the UN Principles for Responsible Investment (UN PRI) provide a framework for ethical sourcing and investment.

(iii) Sections 26 and 27, Schedule 7 of the Procurement Act 2023 set out discretionary exclusion grounds that allow contracting authorities to exclude suppliers involved in serious misconduct, including human rights abuses.

(iv) Oxford, North Somerset, and other local authorities have agreed to consider strengthening their procurement and investment policies to ensure public money is not used to support companies implicated in serious human rights violations.

This Council believes that;

(i) Kirklees Council has a responsibility to ensure its financial decisions align with its stated values on equality, justice, and human rights.

(ii) Taxpayers’ money should not be used to support companies that are complicit in or benefit from breaches of international law — including the occupation of Palestinian territories, apartheid, or other recognised violations.

(iii) Ethical procurement and investment is not only a moral imperative, but also a legal and reputational risk management tool.

This Council therefore resolves to;

- 1) Request that, in relation to Procurement, Cabinet review and strengthen the Council’s Procurement Strategy to ensure it:
  - (i) aligns, where lawful and practical, with the UN Guiding Principles on Business and Human Rights
  - (ii) includes reference to the discretionary exclusion grounds under Sections 26 and 27, Schedule 7 of the Procurement Act 2023, allowing the Council to exclude suppliers involved in serious human rights or humanitarian law violations
  - (iii) complies fully with UK procurement legislation
- 2) Request that Cabinet bring forward an updated Ethical Procurement Policy, with clear criteria and governance arrangements for implementation and monitoring, and that, if an updated Procurement Strategy is adopted in line with the above, request that all relevant existing and upcoming Council contracts be reviewed for compliance with the updated policy,

and that a report be brought to Cabinet within six months outlining the review's findings and any recommended actions.

- 3) Request that:
    - (i) Cabinet consider developing an Ethical Investment Strategy as part of the Council's Treasury Management Framework, incorporating the UN Principles for Responsible Investment, where lawful and appropriate (ii) the Leader of the Council write to the West Yorkshire Pension Fund and to the Council's appointed representatives, urging them to explore the adoption of an Ethical Investment Policy aligned with international standards on responsible investment and human rights
  - 4) Request that Cabinet, affirm the Council's commitment to transparency, accountability, and ethical stewardship of public resources in both procurement and investment decision-making.
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## **20: Motion submitted in accordance with Council Procedure Rule 14 as to Labour's Welfare Cuts**

To consider the following Motion submitted in the names of Councillors J C Lawson and Marchington;

"This Council notes:

- 1) The Government has published a Green Paper, which includes proposals to change disability and long-term sickness benefits. This includes Universal Credit and Personal Independence Payment (PIP);
- 2) PIP is claimed by nearly 3.7 million people in England and Wales, which includes an estimated 23,000 people in Kirklees. PIP is a benefit not linked to being in work or out of work but instead designed to help people with the additional unavoidable costs of having a disability. It is used by people who need daily help because of a long-term illness or disability or mental health condition. Many disabled people rely on PIP to cover the cost of getting to and from work, paying for essential equipment and for meeting their social care charges;
- 3) PIP is a non-means tested benefit, meaning that claims are not affected by an individual's income, capital or savings. It consists of 2 parts: a daily living component and a mobility component. Depending on their assessment, individuals may receive one or both components;
- 4) The Government won a vote on its Universal Credit and Personal Independence Payment Bill in June 2025 by 75 votes, but only after offering last-minute fundamental

concessions to Labour party rebels, which included protecting current claimants of PIP from stricter eligibility rules and an announcement that they would not change PIP rules until it had time to consider a wider review of the welfare system.

This Council believes that:

- 1) The watered-down benefits bill represents a waste of money and has caused enormous anxiety to recipients of disability benefit payments. It's not the right way to reform our welfare system;
- 2) Any future reduction in future PIP payments or eligibility for PIP claimants will create a two-tier system of payments which will be deeply unfair and may leave new claimants facing serious financial hardship.

This Council, therefore, resolves to:

- 1) Instruct the Leader of the Council to write to Liz Kendall MP, Secretary of State for Works and Pensions ahead of the wider review of the welfare system to make sure that none of the proposals which were initially included in the Government's plans will be reintroduced after the review;
- 2) Follow the example set by Stockport Council in developing a strategy to maximise the number of people claiming benefits they are entitled to in Kirklees, by using existing resources, including the Council website, the Council's newsletters, notices in local newspapers and council social media feeds with an emphasis on enabling third sector group to promote access."

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## **21: Motion submitted in accordance with Council Procedure Rule 14 as to the Abolition of the Council Committee System**

To consider the following Motion submitted in the names of Councillors J C Lawson, P Davies, J D Lawson, Cooper, Scott and H Zaman;

"This Council notes:

- 1) The statement by the Minister of State for Local Government and English Devolution, Jim McMahon MP, on the 24<sup>th</sup> June 2025 which outlined the Government's plan to introduce

legislation which will 'simplify governance arrangements' for local authorities in England and abolish the committee system, requiring all councils to adopt the leader and cabinet system;

- 2) Councils in the UK typically operate under one of three governance structures: leader and cabinet, committee or mayoral systems;
- 3) Most councils currently operate under a leader and cabinet model. The committee system was the way that councils were governed up until 2000. The Local Government Act 2000 changed the models of governance, introducing the leader and executive (cabinet) and elected mayor and executive models. The Local Government Act 2000 also resulted in the abolition of the committee system in England everywhere (except shire authorities with a population under 85,000). However, as part of the Localism Act 2011, the committee system was re-introduced as an option for all local authorities to adopt;
- 4) Typically, under the leader and cabinet model, the full council elects a leader, who then appoints a cabinet (executive), with cabinet members responsible for specific areas of service and the cabinet being the primary decision-making body. Under the committee system model, power is exercised, alongside full council, by a number of politically balanced committees, each with a specific area of responsibility. Under the executive mayor and cabinet model, a directly-elected mayor leads the executive and is accountable to the electorate;
- 5) Currently, councils in England can change their governance arrangements and local residents can have a say on the governance model adopted by their local authority via a referendum;
- 6) As part of the Government's plans, councils currently using the committee model, including councils which have recently transitioned to the committee model following a referendum, will be required to transition to the leader and cabinet model;
- 7) The Government has argued that the changes are needed in order to improve clarity and accountability in decision-making, enhance efficiency by streamlining governance structures and preventing unnecessary expenditure on governance transitions.

This Council believes that:

- 1) Councils across the country use various governance systems, with some favouring the committee system and others preferring executive systems. Councils should have the choice to choose which model of governance best suits the needs of its residents. The details of councils' internal arrangement should be a matter for local discretion. Although Kirklees Council currently operates a leader and cabinet model, it should be given the opportunity to transition to the committee system if Kirklees residents support this. Local people should be given the power to make the best choice for themselves;
- 2) The Government's plans are at odds with the devolved powers that the Labour party advocates. It should not be a one-size fits all approach. Fundamentally, the Government's plans to change the way that councils operate is top-down and heavy handed, ignores local choice and undermines local democracy. It is centralisation by stealth;
- 3) The committee system offers a number of benefits and abolishing it is a huge opportunity lost. As part of a committee system, councils are not run by a small group of councillors; instead, the committee system supports cross-party collaboration, and councils are often run in a more inclusive manner. Council committee systems can also increase accountability, reduce top-down decision making, provide a platform for diverse perspectives and provide greater opportunities for participation;

This Council, therefore, resolves to:

Instruct the Leader of the Council to write to Jim McMahon MP, to (i) express concern about the Government's plans to standardise local government structures and express concern that local authorities have not been consulted (ii) request that the Government abandons the plans for reform, since the measures will undermine local empowerment and local decision-making."

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By Order of the Council



Steve Mawson  
Chief Executive



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Contact Officer: Andrea Woodside

## COUNCIL

### KIRKLEES COUNCIL

**At the Annual Meeting of the Council of the Borough of Kirklees held at Huddersfield Town on Wednesday 21 May 2025**

### PRESENT

**The Mayor (Councillor Elizabeth Smaje) in the Chair**

### COUNCILLORS

Councillor Masood Ahmed	Councillor Munir Ahmed
Councillor Itrat Ali	Councillor Karen Allison
Councillor Ammar Anwar	Councillor Bill Armer
Councillor Ali Arshad	Councillor Timothy Bamford
Councillor Donna Bellamy	Councillor Tanisha Bramwell
Councillor Cahal Burke	Councillor Andrew Cooper
Councillor Martyn Bolt	Councillor Eric Firth
Councillor Moses Crook	Councillor Nosheen Dad
Councillor Aziz Daji	Councillor Hanifa Darwan
Councillor Paola Antonia Davies	Councillor David Hall
Councillor Tyler Hawkins	Councillor Caroline Holt
Councillor Lisa Holmes	Councillor James Homewood
Councillor Charles Greaves	Councillor Musarrat Khan
Councillor Jo Lawson	Councillor Susan Lee-Richards
Councillor Vivien Lees-Hamilton	Councillor Zahid Kahut
Councillor Viv Kendrick	Councillor Harry McCarthy
Councillor Tony McGrath	Councillor Hannah McKerchar
Councillor Matthew McLoughlin	Councillor Andrew Marchington
Councillor Paul Moore	Councillor Alison Munro
Councillor Darren O'Donovan	Councillor Carole Pattison
Councillor Amanda Pinnock	Councillor Andrew Pinnock
Councillor Kath Pinnock	Councillor Ashleigh Robinson
Councillor Jane Rylah	Councillor Imran Safdar
Councillor Cathy Scott	Councillor Angela Sewell
Councillor Joshua Sheard	Councillor Will Simpson
Councillor Anthony Smith	Councillor Richard Smith
Councillor Mohan Sokhal	Councillor John Taylor
Councillor Mark Thompson	Councillor Graham Turner
Councillor Sheikh Ullah	Councillor Alex Vickers
Councillor Habiban Zaman	

- 1 To Elect the Mayor for the 2025/2026 Municipal Year**  
Councillor Elizabeth Smaje was elected as Mayor of the Borough for the 2025/2026 Municipal Year.

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- 2 To Appoint the Deputy Mayor for the 2025/2026 Municipal Year**  
Councillor Munir Ahmed was appointed as Deputy Mayor of the Borough for the 2025/2026 Municipal Year.
- 3 Announcements by the Mayor and Chief Executive**  
There were no announcements.
- 4 To approve the Minutes of the Ordinary Meeting of the Council held on 23 April 2025**  
**RESOLVED** – That the Minutes of the Ordinary Meeting of Council held on 23 April 2025 be approved as a correct record.
- 5 Declaration of Interests**  
No interests were declared.
- 6 Apologies for Absence**  
Apologies for absence were recorded on behalf of Councillors Addy, Amin, Butt, Brook, J Lawson, Longstaff and A Zaman.
- 7 Proposed Revisions to Contract Procedure Rules (Reference from Corporate Governance and Audit Committee)**  
It was moved by Councillor Taylor, seconded by Councillor Homewood and  
**RESOLVED** – That the revisions to Contract Procedure Rules, as set out within the report, be approved.
- 8 Proposed Revisions to Financial Procedure Rules (Reference from Corporate Governance and Audit Committee)**  
It was moved by Councillor Taylor, seconded by Councillor Homewood and  
**RESOLVED** – That the revisions to Financial Procedure Rules, as set out within the report, be approved.
- 9 Proposed Amendments to the Council's Corporate Code of Governance (Reference from Corporate Governance and Audit Committee)**  
It was moved by Councillor Taylor, seconded by Councillor Homewood and  
**RESOLVED** – That the revisions to the Council's Corporate Code of Governance, as set out within the report, be approved.
- 10 Proposed Revisions to the Council's Constitution (Reference from Corporate Governance and Audit Committee)**  
It was moved by Councillor Taylor, seconded by Councillor Homewood and  
**RESOLVED** –
- 1) That the changes made to the Constitution in the 2024-2025, as set out at Appendix 1 of the report, be noted.
  - 2) That approval be given to the Constitutional amendments, as recommended by Corporate Governance and Audit Committee and set out within the report.

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- 3) That, in respect of Council Procedure Rule 11(6), it be agreed that the practise of publishing written responses to written questions in advance of the meeting, in accordance with the current constitutional requirement, be endorsed.

### 11 **Dates of Council Meetings for the 2025/2026 Municipal Year (Reference from Corporate Governance and Audit Committee)**

It was moved by Councillor Taylor, seconded by Councillor Homewood and

**RESOLVED** – That the Schedule of Council Meetings for the 2025/2026 Municipal Year be approved.

### 12 **Appointment of Committees, Boards and Panels**

It was moved by Councillor Sokhal, seconded by Councillor R Smith and

**RESOLVED** - That approval be given to the establishment of the Committees, Boards and Panels as listed within this report, in accordance with the Council's Constitution.

### 13 **Allocation of Seats**

It was moved by Councillor Sokhal, seconded by Councillor R Smith and

**RESOLVED** –

- 1) That the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 shall not apply to Overview and Scrutiny Management Committee and Health and Wellbeing Board, for the ensuing Municipal Year.
- 2) That the number and proportion of Members of Committees, Boards and Panels be in accordance with the report as set out at Agenda Item 13.
- 3) That authority be delegated to the Service Director (Legal, Governance and Commissioning) to make any changes to appointments in consultation with Group Business Managers, based upon revised proportions.

### 14 **Membership of Committees, Boards and Panels**

(Prior to the consideration of this item, the Leader of the Council gave notice of the appointment of Cabinet Members and Cabinet Portfolios for the forthcoming municipal year).

It was moved by Councillor Sokhal, seconded by Councillor Homewood and

**RESOLVED** –

- 1) That the memberships, as set out in the tabled report, be approved and that the allocation of any outstanding places on any Committees, Boards and Panels, or subsequent amendments, be delegated to Group Business Managers.
- 2) That authority be delegated to the Service Director (Legal, Governance and Commissioning) to make any changes to appointments in consultation with Group Business Managers, based upon revised proportions.

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### 15 **Dates and Times of Committees, Boards and Panels**

It was moved by Councillor Sokhal, seconded by Councillor Homewood and

**RESOLVED** - That the dates and times of meetings of Committees, Boards and Panels be in accordance with the schedule at Agenda Item 15.

### 16 **Appointment of Members to Joint Authorities**

It was moved by Councillor Sokhal, seconded by Councillor Homewood and

**RESOLVED –**

- 1) That the Leader of the Council be appointed as Kirklees Council's Elected Member for the West Yorkshire Combined Authority (WYCA), with the Deputy Leader as the WYCA Substitute Member and notes that these members will also be appointed to the WYCA Governance and Audit Committee and the WYCA Finance, Resources and Corporate Committee.
- 2) That authority be delegated to the Chief Executive, in consultation with Group Leaders, WYCA's Managing Director and other West Yorkshire Chief Executives, to appoint the 3 additional Members to WYCA and their substitutes, so that the 8 constituent council members taken as a whole reflect the balance of political parties for the time being among members of WYCA's constituent councils, so far as reasonably practicable.
- 3) That authority be delegated to the Service Director – Legal, Governance and Commissioning, in consultation with the Group Business Managers, to nominate members to WYCA's Transport Committee, 4 members; 2 Ordinary, 1 Transport Engagement Lead, 1 Transport Portfolio Holder, and note that WYCA will appoint to the two Deputy Chair roles.
- 4) That authority be delegated to the Service Director – Legal, Governance and Commissioning, in consultation with Group Business Managers, to nominate Members and substitutes to the WYCA Overview and Scrutiny Committee.
- 5) That authority be delegated to the Service Director – Legal, Governance and Commissioning, in consultation with Group Business Managers, to (i) confirm any relevant Portfolio Holder to be appointed, or (ii) make any additional/revised nominations, to any WYCA Committee or Panel, as requested by WYCA after this Annual Meeting.
- 6) That it be noted that Kirklees has 1 place (for the Portfolio Holder or most appropriate Member) on each of the five-WYCA Committees
  - (i) Business, Economy and Innovation Committee
  - (ii) Climate, Energy and Environment Committee
  - (iii) Place, Regeneration and Housing Committee
  - (iv) Employment and Skills Committee
  - (v) Culture, Heritage and Sports Committee
- 7) That authority be delegated to the Service Director – Legal, Governance and Commissioning, in consultation with the Group Business Managers, to appoint a representative and substitute to the West Yorkshire Business Board – Leeds City Region Enterprise Partnership.
- 8) That in order to fill places on (i) West Yorkshire Fire and Rescue Authority, and (ii) West Yorkshire Police and Crime Panel, authority be delegated to the

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Service Director (Legal, Governance and Commissioning), in consultation with Group Business Managers, to determine the allocation.

- 9) That authority be delegated to the Service Director (Legal, Governance and Commissioning), in consultation with Group Business Managers, to determine the appointment of Elected Members/Representatives to the remaining Joint Authorities not otherwise set out within the report.

### 17 **Appointments to Outside Bodies and Other Committees**

It was moved by Councillor Sokhal, seconded by Councillor Homewood and

#### **RESOLVED –**

- 1) That Council notes that Group Business Managers will put forward nominations to the Service Director – Legal, Governance and Commissioning to fill places or make any adjustments to nominees, as appropriate, following Annual Council.
- 2) That those bodies with executive functions be referred to the Leader of the Council to put forward nominations.
- 3) That, in relation to the Yorkshire Purchasing Organisation Management Committee, Council agrees to waive political balance rules which apply in accordance with Section 17 of the Local Government and Housing Act 1989 (this requires approval with no Member voting against).
- 4) That, Council delegate authority to the Leader, in consultation with Group Business Managers, to nominate one nominee and a substitute to the Yorkshire Purchasing Organisation (YPO) Management Committee and to nominate a Director to the associated limited company: YPO Procurement Holdings Ltd.
- 5) That authority be delegated to the Group Business Managers to determine which of the two appointed Members on Kirklees Active Leisure will be authorised, for the purposes of Member meetings (distinct from Director meetings), to exercise a vote, pursuant to Section 323 of the Companies Act 2006.

### 18 **Appointment of Spokespersons for Joint Committees and External Bodies**

It was moved by Councillor Sokhal, seconded by Councillor Homewood and

#### **RESOLVED –**

- 1) That the nomination of spokespersons to reply to oral questions at meetings of Council, on behalf of Kirklees Active Leisure and West Yorkshire Police and Crime Panel, be delegated to Group Business Managers for determination.

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- 2) That it be noted that the Member appointed by Council to the West Yorkshire Combined Authority will be the spokesperson for that body and its Committees.
- 3) That it be noted that the Member appointed to the post of Transport Engagement Lead on the WYCA Transport Committee will be the spokesperson for that body.
- 4) That it be noted that the spokespersons for the West Yorkshire Fire and Rescue Authority and West Yorkshire Joint Services Committee will be notified by those bodies.
- 5) That the appointed spokesperson for the West Yorkshire Adoption Joint Committee (One Adoption) be the relevant Cabinet Portfolio Holder.

### 19 **Appointment of Chairs of Committees, Boards and Panels**

It was moved by Councillor Sokhal, seconded by Councillor Homewood and

**RESOLVED** – That the appointment of Chairs of Committees and Panels be in accordance with the schedule below;

Appeals Panel – Councillor Longstaff

Corporate Governance and Audit Committee – Councillor Taylor

District Wide Planning Committee – Councillor Ullah

Health and Wellbeing Board – Councillor Addy

Licensing and Safety Committee – Councillor A U Pinnock

Overview and Scrutiny Management Committee – Councillor Burke

Personnel Committee – Councillor Pattison

Standards Committee – Councillor Armer

Strategic Planning Committee – Councillor Homewood

Statutory Officer Dismissal Committee – Councillor Crook

Scrutiny Panel (Childrens) – Councillor Ali

Scrutiny Panel (Environment and Climate Change) – Councillor Cooper

Scrutiny Panel (Growth and Regeneration) – Councillor Amin

Scrutiny Panel (Health and Adult Social Care) – Councillor J D Lawson

<b>KIRKLEES COUNCIL</b>				
<b>COUNCIL/CABINET/COMMITTEE MEETINGS ETC</b>				
<b>DECLARATION OF INTERESTS</b>				
Council				
Name of Councillor				
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest	

Signed: ..... Dated: .....

## NOTES

### Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.



**MINUTES OF THE MEETING OF THE  
WEST YORKSHIRE COMBINED AUTHORITY  
HELD ON THURSDAY, 27 FEBRUARY 2025 AT COMMITTEE ROOM 1,  
WELLINGTON HOUSE, 40-50 WELLINGTON STREET, LEEDS**

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**Present:**

Mayor Tracy Brabin (Chair)	West Yorkshire Combined Authority
Councillor Imran Khan (Reserve)	Bradford Council
Councillor Martin Love	Bradford Council
Councillor Sue Holdsworth	Calderdale Council
Councillor Scott Patient (Reserve)	Calderdale Council
Councillor Alan Lamb	Leeds City Council
Councillor Jonathan Pryor (Reserve)	Leeds City Council
Councillor Matthew Morley (Reserve)	Wakefield Council
Councillor Claire Douglas	City of York Council
Mandy Ridyard	West Yorkshire Business Board

**In attendance:**

Councillor Barry Anderson	Chair of Scrutiny Committee
Simon Warburton	West Yorkshire Combined Authority
Sarah Eaton	West Yorkshire Combined Authority
Liz Hunter	West Yorkshire Combined Authority
Damon Lawrenson	West Yorkshire Combined Authority
Simon Pope	West Yorkshire Combined Authority
Tim Taylor	West Yorkshire Combined Authority
Sarah Bowes	West Yorkshire Combined Authority
Michelle Burton	West Yorkshire Combined Authority
Myles Larrington	West Yorkshire Combined Authority

**1. Chair's Opening Remarks**

The Chair opened the meeting by welcoming attendees and noting the absence of the Chief Executive, Ben Still, who had been on a trade mission to India. The Executive Director for Transport, Simon Warburton, was in attendance at the head of the table in his place. The Chair acknowledged and thanked the substitute members present for attending and representing their respective district authorities before proceeding with business.

**2. Apologies for Absence**

Apologies for absence were received from Cllrs Susan Hinchcliffe (Bradford),

Jane Scullion (Calderdale), Carole Pattison (Kirklees), James Lewis (Leeds), and Denise Jeffrey (Wakefield). Cllrs Imran Khan, Scott Patient, Jonathan Pryor, and Matthew Morley attended as substitutes for Cllrs Hinchcliffe, Scullion, Lewis, and Jeffrey, respectively.

### **3. Declarations of Disclosable Pecuniary Interests**

There were no declarations of pecuniary interests at the meeting.

### **4. Exempt Information - Possible Exclusion of the Press and Public**

There were no items present on the agenda which required the exclusion of the press and public.

### **5. Minutes of the Meeting of the Combined Authority held on 30 January 2025**

The Chair updated members on the 2023/24 financial accounts, noting that, as mentioned in the minutes of the previous meeting, a discussion during the budget item had highlighted a £853 million group accounts reconciliation variance, flagged by External Audit. This variance had been due to an inadvertent data duplication when consolidating the Combined Authority's and Police and Crime Commissioner accounts.

The Chair reassured members that the issue had had no impact on the approved budget or the financial position, and there were no concerns with the accounting procedures. It was also confirmed that lessons had been learned, and resources had been strengthened to prevent recurrence.

The Governance and Audit Committee had met the previous week and approved the 2023/24 Statement of Accounts, ensuring transparency and accountability in managing public funds. With the accounts approved, the Combined Authority could move forward with confidence.

**Resolved:** That the minutes of the meeting of the Combined Authority held on 30 January 2025 were approved as a correct record.

### **6. Mayor's Update**

The Chair provided an update on several recent government announcements. These included confirmation of Levelling Up Funding for two major projects in Leeds: £10 million for the British Library North at Temple Works and £5 million for the National Poetry Centres. The Chair also highlighted nearly £500,000 for Bankfield Museum in Halifax and £30 million from Homes England for Bradford City Village regeneration, thanking all partners involved.

### **7. Mass Transit Update**

The Combined Authority discussed the progress of the Mass Transit programme, which continued to receive strong community and business support. The programme remained on track, with further consultation planned

for early 2026 and construction scheduled to begin by 2028.

The Executive Director for Transport, Simon Warburton, clarified that while the essence of the data in paragraph 3.21 was correct, there had been an inaccuracy in transposing the figures. The corrected data showed that 2,838 responses (71%) were from Leeds, 727 responses (18%) from Bradford, 427 responses (11%) from other areas, and 765 responses lacked a postcode. The inaccuracy did not impact the overall recommendation of the report.

Members acknowledged the positive consultation response but emphasised the need for increased engagement, particularly in Bradford. Members also stressed the importance of strong cross-party collaboration and promoting the long-term benefits of the project. The Chair welcomed the commitment towards more collaboration and the narrative of growth through transport. The Chair of Scrutiny, Cllr Anderson, highlighted the need for integrated efforts to avoid duplication between the Transport Committee and scrutiny functions, urging officers to ensure coordination between these efforts.

**Resolved:** That the Combined Authority:

- (i) Noted the consultation responses and the strong level of overall support for Phase One of Mass Transit.
- (ii) Approved the governance structure set out in paragraphs 3.5 – 3.54 of the report, including but not limited to arrangements for government liaison.
- (iii) Agreed the update to the schedule, acknowledging that Phase One of Mass Transit remained on course to have spades in the ground by 2028.
- (iv) Agreed the recommendation to formally address Government ahead of the Spring Budget Review to emphasise the case for Mass Transit and the region's commitment to advancing Mass Transit.

## **8. Local Growth Plan Update**

The Combined Authority considered a report providing an update on the delivery of West Yorkshire's Local Growth Plan and seeking approval for proposed shared priorities for working with Government. The report outlined key barriers to growth and strategic priorities, including transport improvements, investment in thriving places, and transforming skills to boost the regional economy.

Officers introduced the report, highlighting ongoing work such as sector plans, stakeholder engagement, and initiatives in transport, investment, and workforce development. The Combined Authority agreed to submit shared priorities to Government ahead of the Spending Review, ensuring alignment with national policy and securing support for long-term economic growth in West Yorkshire.

The Chair highlighted the importance of business clustering. Concerns were

raised about transport issues, particularly the need for improved regional connections. The decline in business startups was also discussed, with plans for continued monitoring. The Business Board's newly launched dashboard was noted as an important tool for tracking key metrics. Members suggested implementing a systematic reporting mechanism and conducting risk analysis for future initiatives.

The discussion also focused on addressing the productivity gap, with an emphasis on transport and skills initiatives to attract investment, all supported by robust evidence. The Chair of the West Yorkshire Business Board, Mandy Ridyard, stressed the importance of having a forward-looking business plan, backed by data, evidence, and a risk register, to effectively guide the work ahead and gain support from stakeholders.

**Resolved:** That the Combined Authority:

- (i) Noted the update provided on work underway to deliver the Local Growth Plan.
- (ii) Approved the proposed shared priorities for working with Government to deliver the Local Growth Plan.

## **9. New Business Support Infrastructure**

The Combined Authority considered a report on proposals for a new Business Support infrastructure to drive regional growth. The report outlined the need to simplify the complex support landscape for SMEs and micro businesses.

Officers introduced the report, highlighting a new federated model. A phased transition was proposed, with full implementation by March 2026.

The discussion focused on improving business support through a more streamlined, unified approach. The Chair emphasised the importance of offering businesses clear and accessible services. Members highlighted the value of tools like finance and skills access to address underemployment and connect regional growth efforts. Cllr Anderson, the Chair of Scrutiny, raised the need for baseline success indicators to monitor progress and ensure proper funding. The Chair of the West Yorkshire Business Board, Mandy Ridyard, confirmed that the business dashboard was in place to track key metrics in real time. The Chair thanked colleagues for their hard work in fostering closer business collaboration with the Combined Authority, anticipating significant positive changes.

**Resolved:** That the Combined Authority approved the recommendations set out to enable the transition and implementation to begin.

## **10. Work and Health - Support into Employment**

The Combined Authority considered a report on its expanding role in work and health policy, outlining governance arrangements and seeking approval for the Region's Work, Health and Skills Plan.

Officers introduced the report, summarising key recommendations to reduce economic inactivity, improve workplace health, and align local employment and health systems, with strengthened governance and partnership working.

The Chair commented on the report, emphasising its focus on empowering individuals through meaningful work and tackling economic inactivity. Shaped by over 300 voices, the plan supported small businesses and the Voluntary, Community, and Social Enterprise sector. The Chair highlighted the creation of the Strategic Joint Work and Health Board with the Integrated Care Board and expressed hope that the creative health investments in Huddersfield and mental health interventions would help meet the region's employment and health-related targets.

**Resolved:** That the Combined Authority:

- (i) Noted the progress and endorsed the current and proposed approaches of work, skills, and health programmes.
- (ii) Approved the development of joint partnership working and governance arrangements.
- (iii) Approved and adopted the Work, Health and Skills Plan.
- (iv) Approved £200,000 of development and capacity-building funding to develop a programme business case for work and health programmes.

## **11. Investment Priorities**

The Combined Authority considered a report on investment priorities for non-transport revenue funding until March 2028 in preparation for the Integrated Settlement. The report outlined plans to explore new investment models and sought approval for £25 million in gainshare funding and a framework for reporting against investment priority delivery.

Officers introduced the report, highlighting key priorities, including transport, economic growth, housing, and skills. The Combined Authority considered the proposed investment priorities, the exploration of alternative funding models, and the adoption of a community growth approach. It also reviewed the proposed increase in gainshare funding and amendments to funding agreements with partner councils.

The Chair acknowledged the £228 million capacity funding available until 2028, emphasising its potential to unlock private investment and partnerships, with the possibility of increasing it to £450 million. Cllr Anderson, the Chair of Scrutiny, asked about the progress of the Independent GainShare Report and its lessons for improvement. The Director for Strategy, Communications and Intelligence, Sarah Eaton, confirmed that the report was under government review and would be shared once feedback was received, highlighting the importance of evaluating the impact of spending. The Chair of the West Yorkshire Business Board, Mandy Ridyard, suggested emphasising the positive impact of festivals, particularly Bradford City of Culture 2025, on the hospitality economy and businesses reliant on such events.

**Resolved:** That the Combined Authority:

- (i) Approved the Investment Priorities detailed in sections 3.12 and 3.34 of the report.
- (ii) Noted the intention to progress a Community Growth and Development approach, with a further update to be provided to the Combined Authority in April.
- (iii) Noted that the Combined Authority would explore new investment models, with further details on opportunities, implications, and risks to be provided as the work developed.
- (iv) Approved the change request for the Gainshare Capacity Funding scheme, increasing funding by £25,000,000 from £26,400,000 to £51,400,000, with the following allocations, and extended the programme by two years to 31 March 2028:
  - Bradford Council by £5,810,000 to £11,186,000.
  - Calderdale Council by £2,183,411 to £5,391,911.
  - Kirklees Council by £4,600,000 to £9,254,500.
  - Leeds Council by £8,646,589 to £15,714,589.
  - Wakefield Council by £3,760,000 to £7,903,000.
  - West Yorkshire Combined Authority remained at £1,950,000.
- (v) Approved that the Combined Authority entered into an amendment of the existing Funding Agreements with each of the partner councils for the additional funding as detailed below:
  - Bradford Council: £5,810,000.
  - Calderdale Council: £2,183,411.
  - Kirklees Council: £4,600,000.
  - Leeds Council: £8,646,589.
  - Wakefield Council: £3,760,000.
- (vi) Approved that any changes in allocations or outcomes were delegated to the Combined Authority's Chief Executive.
- (vii) Approved that future approvals were made in accordance with the assurance pathway and approval route outlined in the report.
- (viii) Agreed that reporting against the delivery of the investment priorities would be taken quarterly to the Finance, Resources and Corporate Committee, with an annual report to the Combined Authority.

**12. Project Approvals**

- (a) **PROJECT APPROVALS – INVESTMENT PRIORITY 1 – GOOD JOBS AND RESILIENT BUSINESSES (INCLUDING ENTREPRENEURIALISM)**

## **Investment Zones Revenue – Place-based Incubators – Kirklees**

**Resolved:** The Combined Authority, subject to conditions:

- (i) Approved that the Investment Zone Revenue – Place Based Incubators – Kirklees scheme proceeded through decision points 2 to 4 (business justification) and work commenced on activity 5 (delivery).
- (ii) Approved the Combined Authority's funding of £2,000,577, bringing the total scheme cost to £2,000,577.
- (iii) Approved that the Combined Authority entered into a funding agreement with Kirklees Council for funding of up to £2,000,577.
- (iv) Approved that future approvals be made in accordance with the assurance pathway and approval route outlined in this report, subject to the scheme remaining within the tolerances outlined in this report.
- (v) Noted that £200,057 of the total scheme cost was allocated for risk and contingency allowances.

## **Investment Zones Revenue – Regional Accelerator**

**Resolved:** The Combined Authority, subject to conditions:

- (i) Approved that the Investment Zone Regional Accelerator scheme proceeded through decision point 4 (full business case) and work commenced on activity 5 (delivery).
- (ii) Approved the Combined Authority's contribution of £4,500,000, bringing the total scheme cost to £4,500,000.
- (iii) Approved that the Combined Authority entered into a funding agreement with Health Innovation Yorkshire and Humber for expenditure of up to £3,996,438.
- (iv) Approved that future approvals be made in accordance with the assurance pathway, approval route, and tolerances outlined in this report.
- (v) Noted that £492,524 of the total scheme cost was allocated for risk and contingency allowances.

## **Fair Work Charter**

**Resolved:** The Combined Authority:

- (i) Approved the change request to the West Yorkshire Fair Work Charter scheme.
- (ii) Approved an increase in the Combined Authority's funding by £960,360 to £1,560,360 from £600,000, bringing the total scheme cost to £1,560,360.

- (iii) Approved changes to the scheme's outputs to set a target of signing up 3,060 employers to become registered members of the Fair Work Charter.
- (iv) Approved changes to the scheme's outputs to set a target of engaging 11,500 employers with the Fair Work Charter.
- (v) Approved changes to the scheme's outputs to set a target of successfully registering interest in the Fair Work Charter with 5,100 employers.
- (vi) Approved an extension of the delivery timeframes from March 2025 to March 2028.
- (vii) Approved that future approvals be made in accordance with the assurance pathway and approval route outlined in this report, subject to the scheme remaining within the tolerances outlined in this report.

**(b) PROJECT APPROVALS – INVESTMENT PRIORITY 3 – CREATING GREAT PLACES AND ACCELERATED INFRASTRUCTURE**

**Additional Approval - Brownfield Housing Fund**

**Resolved:** The Combined Authority:

- (i) Delegated to the Chief Executive the authority to extend the Brownfield Housing Fund programme timescales and enter into any required legal documentation with the Department for Levelling Up, Housing and Communities, in line with the forthcoming approvals from Government.

**(c) PROJECT APPROVALS – INVESTMENT PRIORITY 4 – TACKLING THE CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY**

**Home Energy West Yorkshire - Area-based Schemes (Bradford)**

**Resolved:** The Combined Authority, subject to conditions:

- (i) Approved that the Home Energy West Yorkshire – Area-based Schemes (Bradford) proceeded through decision points 2 to 4 (business justification) and work commenced on activity 5 (delivery).
- (ii) Approved the Combined Authority's funding of £826,880, bringing the total scheme cost to £1,181,258.
- (iii) Approved that the Combined Authority entered into a funding agreement with Incommunities Ltd for funding of up to £826,880.
- (iv) Approved that future approvals be made in accordance with the

assurance pathway and approval route outlined in this report, subject to the scheme remaining within the tolerances outlined in this report.

- (v) Noted that £280,194 of the total scheme cost was allocated for risk and contingency allowances.

**(d) PROJECT APPROVALS – INVESTMENT PRIORITY 5 – DELIVERING SUSTAINABLE, INTERGRATED, INCLUSIVE AND AFFORDABLE TRANSPORT**

**Transforming Cities Fund (TCF) - A64 Bus Cycle Walking Improvements (Phase 1+)**

**Resolved:** The Combined Authority, subject to conditions:

- (i) Approved that the A64 Bus, Cycle and Walking Improvements scheme proceeded through decision point 4 (full business case) and work commenced on activity 5 (delivery).
- (ii) Approved the Combined Authority's funding of £7,348,000, bringing the total scheme value to £7,348,000.
- (iii) Approved that the Combined Authority entered into an addendum to the existing funding agreement with Leeds City Council for expenditure of up to £7,348,000.
- (iv) Approved that future approvals be made in accordance with the assurance pathway and approval route outlined in this report, subject to the scheme remaining within the tolerances outlined in this report.

**Bus Service Improvement Plan (BSIP) Programme**

**Resolved:** The Combined Authority, subject to approval of the Bus Service Improvement Plan Phase 4 delivery plan by the Department for Transport:

- (i) Approved the change request for the Bus Service Improvement Plan programme to accept £34,015,887 of additional funding from Bus Service Improvement Plan Phase 4 (2025/26), increasing the programme funding from £91,097,512 to £125,113,399. The total programme cost was £125,113,399.
- (ii) Approved the addition of the Capacity and Capability scheme to the Bus Service Improvement Plan programme.
- (iii) Approved the change request to allocate the £34,015,887 Bus Service Improvement Plan Phase 4 (2025/26) funding to the Bus Service Improvement Plan schemes and the amended funding approvals as set out in Table 1 of this report.
- (iv) Approved the extension of delivery timeframes for the schemes as set out in Table 2 of this report.

- (v) Approved that the additional funding be provided to bus operators for the Mayor's Fares, Network Enhancements (Tranche 1 & 1.5), the reinstatement of deregistered services, and the Bus Service Improvement Plan+ 'Protection and restoration of bus services' schemes by using existing compensation arrangements.
- (vi) Approved that the bus routes to be supported for the Network Enhancements (Tranche 1 & 1.5), Bus Service Improvement Plan+ 'Protection and restoration of bus services' scheme, and the reinstatement of deregistered services, and the amount of funding allocated to each bus operator within the approved allocations, be delegated to the Combined Authority's Chief Executive, in consultation with the Mayor and the Chair of the Transport Committee.
- (vii) Approved that future approvals be made in accordance with the assurance pathway and approval route outlined in this report, subject to the scheme remaining within the tolerances outlined in this report.

### **Active Travel Programme**

**Resolved:** The Combined Authority:

- (i) Approved the change request for the Active Travel Fund 5 funding of £4,211,759 to be added to the Combined Authority's Active Travel Programme, increasing the total programme cost from £45,700,237 to £49,911,996.
- (ii) Subject to confirmation by Active Travel England:
  - (a) Approved the Active Travel Fund 5 funding allocations as set out in Table 1 of this report for schemes progressing directly to delivery, along with development-only schemes progressing straight to development (those noted as Development or Delivery in the Next Stage column).
  - (b) Approved the Active Travel Fund 5 funding allocations as set out in Table 1 of this report for schemes progressing to delivery, subject to conditions to be discharged by an Approval to Proceed (those noted as Business Justification Case or Approval to Proceed in the Next Stage column).
  - (c) Approved the release of Active Travel Fund 5 development costs as set out in Table 1 of this report.
- (iii) Approved that the Combined Authority enter into funding agreements with the West Yorkshire partner councils as set out in Table 2 of this report.
- (iv) Approved a delegation to the Combined Authority's Chief Executive to allow the allocated Active Travel Fund 5 funding amounts released as

part of this decision to be amended as required, and for grant funding agreements or addendums to grant funding agreements to be amended accordingly and entered into.

- (v) Approved that future approvals be made in accordance with the assurance pathway and approval route outlined in this report, subject to the scheme remaining within the tolerances outlined in this report.

## **Delegated Decisions**

### **Decisions Delegated to the Chief Executive:**

#### **Bradford Interchange Resurfacing Works**

- (i) That the change request to the Bradford Interchange Resurfacing Works scheme to increase the Combined Authority's funding by £2,500,000 from £8,501,000 to £11,001,000 and extend the delivery timeframe from December 2023 to May 2025 was assessed in line with the Combined Authority's assurance process and approved through the agreed delegation to the Combined Authority's Chief Executive, in line with the exceptional circumstances.
- (ii) That the total approved funding allocation was £2,500,000.
- (iii) That the estimated total scheme cost was £11,001,000.
- (iv) That the total Combined Authority funding was £11,001,000.

#### **Woodhouse Lane Gateway, Leeds**

- (i) That the Woodhouse Lane Gateway scheme was assessed in line with the Combined Authority's assurance process and approved through the agreed delegation to the Combined Authority's Chief Executive.
- (ii) That the scheme proceeded through decision point 3 (outline business case) of the Combined Authority's assurance process and commenced activity 4 (full business case).
- (iii) That the total approved funding allocation was £926,000.
- (iv) That the estimated total scheme cost was £21,035,000.
- (v) That the Combined Authority's potential funding was £20,500,000.

#### **(e) PROJECT APPROVALS – INVESTMENT PRIORITY 6 – CREATIVE INDUSTRIES, CULTURE, HERITAGE AND SPORT**

### **You Can Make It Here Programme**

### **Resolved: The Combined Authority:**

- (i) Approved the change request to the You Can Make It Here programme to increase the costs by £106,250 from the Department for Culture, Media and Sport's Create Growth Fund, taking total scheme costs from £2,335,769 to £2,442,019.
- (ii) Approved that the Combined Authority entered into a memorandum of understanding with the Department for Culture, Media and Sport for funding of up to £106,250.
- (iii) Subject to conditions, approved the change request to the You Can Make It Here programme to further increase the costs by the amount awarded by the Department for Culture, Media and Sport, estimated to be £425,000, less the approval above (£318,750). This took the total scheme costs from £2,442,019 to £2,760,769.
- (iv) Subject to conditions, approved the increase in outputs for the Creative Growth element of the You Can Make It Here programme from 40 businesses supported to up to an estimated 80 businesses.
- (v) Granted delegated authority to the Combined Authority's Chief Executive to:
  - Approve the final funding amount awarded by the Department for Culture, Media and Sport from the Create Growth Fund for the financial year 2025/26.
  - Amend the outputs of the Create Growth element of the You Can Make It Here programme in line with the final funding awarded, if required.
  - Enter into a memorandum of understanding with the Department for Culture, Media and Sport.
- (vi) Approved that future approvals be made in accordance with the assurance pathway and approval route outlined in this report, subject to the scheme remaining within the tolerances outlined in this report.

### **13. Governance and Director Appointments**

The Combined Authority considered a report on key appointments and governance changes. It sought approval for the appointments of a Director of Finance and Section 73 Officer, a Director for Mass Transit, and a Director for Bus Franchising. It also proposed changes to the Governance and Audit Committee and the Mayor's Inclusivity Champion's role in thematic committees.

Officers introduced the report, noting that Kate Taylor had been recommended as Director of Finance and Section 73 Officer, and Mike Birch had been selected as Director of Mass Transit. The Assistant Director for Legal, Governance and Compliance, Caroline Norreys, informed the meeting that officers had decided to withdraw the recommendation for the appointment of a Director for Bus Franchising, as the recruitment process was still ongoing, and

more time would be required to make the appointment. The appointment was to be deferred to a future Employment Panel.

Governance changes included co-opting district members to the Governance and Audit Committee and appointing the Inclusivity Champion to key committees.

**Resolved:** That the Combined Authority:

- (i) Approved the appointment of Kate Taylor as the Combined Authority's Director of Finance and Section 73 Chief Finance Officer.
- (ii) Approved the appointment of Mike Birch as the Director for Mass Transit.
- (iii) Agreed to withdraw the recommendation in the report which referenced the appointment of a Director for Bus Franchising and defer the appointment to a future Employment Panel.
- (iv) Provided in-principle approval to the changes to the composition of the Governance and Audit Committee, as set out in paragraphs 3.8 to 3.12 of the report.
- (v) Approved the convening of the Independent Remuneration Panel to consider appropriate remuneration for local authority members co-opted to the Governance and Audit Committee.
- (vi) Approved the appointment of the Mayor's Inclusivity Champion to the thematic committees of the Combined Authority, as detailed in paragraphs 3.13 to 3.14 of the report.

#### **14. Minutes for Information**

The Combined Authority noted a report which provided details of published minutes and notes since the last meeting.

#### **15. Chair's Closing Remarks**

The Chair thanked everyone for attending and acknowledged the valuable contributions of the substitute members who had stood in. The Chair emphasised that the shared ambitions to grow the economy and elevate West Yorkshire's standing were clear from the discussions undertaken.

#### **16. Date of the Next Meeting**

It was noted that the next meeting of the Combined Authority was scheduled to be held on Thursday 3 April 2025.

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**MINUTES OF THE MEETING OF THE  
WEST YORKSHIRE COMBINED AUTHORITY  
HELD ON THURSDAY, 3 APRIL 2025 AT COMMITTEE ROOM 1,  
WELLINGTON HOUSE, 40-50 WELLINGTON STREET, LEEDS**

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**Present:**

Mayor Tracy Brabin (Chair)	West Yorkshire Combined Authority
Councillor Susan Hinchcliffe	Bradford Council
Councillor Carole Pattison	Kirklees Council
Councillor James Lewis	Leeds City Council
Councillor Denise Jeffery	Wakefield Council
Councillor Claire Douglas	City of York Council
Mandy Ridyard	West Yorkshire Business Board
Councillor Martin Love	Bradford Council
Councillor Sue Holdsworth	Calderdale Council
Councillor Alan Lamb	Leeds City Council
Councillor Scott Patient (Substitute)	Calderdale Council

**In attendance:**

Councillor Barry Anderson	Chair of Scrutiny Committee
Ben Still	West Yorkshire Combined Authority
Caroline Norreys	West Yorkshire Combined Authority
Felix Kumi-Ampofo	West Yorkshire Combined Authority
Liz Hunter	West Yorkshire Combined Authority
Simon Pope	West Yorkshire Combined Authority
Simon Warburton	West Yorkshire Combined Authority
Tim Taylor	West Yorkshire Combined Authority
Sarah Naylor	West Yorkshire Combined Authority

**14. Chair's Opening Remarks**

Before formal proceedings commenced, the Chair welcomed attendees and advised members that recently, Myles Larrington, clerk of the committee, had sadly been involved in a road traffic accident on his way home from work and had suffered a broken arm. It was acknowledged that Myles was now recovering, the Chair and members wished him a speedy recovery.

The Chair also paid tribute to Andrew Coley, who was stepping down as Chair of the Combined Authority's Unison Branch after 12 years' service in the role. The Chair and members thanked Andrew for his time and dedication to the organisation whilst serving as chair. It was acknowledged that he had acted through a huge amount of change, growth and development, whilst

relentlessly representing employees across the organisation.

**15. Apologies for Absence**

There were no apologies given at the meeting.

**16. Declarations of Disclosable Pecuniary Interests**

There were no declarations of interests given at the meeting.

**17. Exempt Information - Possible Exclusion of the Press and Public**

The Chair advised members that Agenda Item 8 – Bradford City Village (Appendices 1 and 2) had been identified by officers as containing exempt information within the meaning of Schedule 12A to the Local Government Act 1972, and where officers had considered that the public interest in maintaining the exemption outweighed the public interest in disclosing the information, for the reasons outlined in the report. The Combined Authority was asked to accept the recommendation in respect of the agenda item listed above, which was unanimously agreed.

**RESOLVED:** That in accordance with paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, the public were excluded from the meeting during consideration of Agenda Item 8 – Bradford City Village (Appendices 1 and 2) on the grounds that it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information and for the reasons set out in the report that in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

**18. Minutes of the Meeting of the Combined Authority held on 27 February 2025**

**RESOLVED:** That the minutes of the meeting of the Combined Authority held on 27 February 2025 were approved as a correct record.

**19. Mayor's Update**

The Chair reported welcoming the Prime Minister to the region, where he announced additional funding for the TransPennine Route Upgrade (TRU) and visited Camira, a Huddersfield-based textile manufacturer known for crafting seat covers for trains and buses, including the London Underground.

Mass transit was reaffirmed as central to the Combined Authority's integrated transport plan, benefiting all of Yorkshire and the North. It was noted that the Prime Minister had expressed support for a potential tram network during his visit, aligning with recent commitments by the Chancellor.

The Chair highlighted progress under the White Rose Agreement, signed with the Mayors of South Yorkshire and York and North Yorkshire. This historic pact aimed to advance regional interests, with plans to include Hull and East

Riding post-election.

Lord David Blunkett had been commissioned to lead a rail review to inform the Government's 10-year infrastructure plan. Additionally, efforts were also underway to advocate for a new through station in Bradford, increased capacity at Leeds city station and further electrification of routes across the Pennines into South Yorkshire. It was reported that Lord Blunkett's advocacy would bring valuable experience to these initiatives.

The Chair also addressed the Government's plans for NHS England, emphasising their impact on the region's Health and Life Sciences sector, which underpins Leeds' reputation as a health hub. A business support program for health tech had been announced as part of the region's investment zone.

Collaboration across Yorkshire, including contributions from Mayors and council leaders, continued to drive economic and connectivity advancements. The White Rose Agreement was commended for fostering alignment in transport and infrastructure plans, strengthening regional advocacy and ensuring prosperity for future generations. Members recognised Yorkshire Mayors Oliver Coppard and David Skaith for their roles and expressed optimism about the agreement's potential benefits for the region. They further emphasised the importance of cross-border collaboration, particularly in enhancing connectivity for West Yorkshire residents traveling to Harrogate and York. The importance of collaboration between areas on both sides of the Pennines was underlined, noting how the alignment of their transport plans provided the Government with a strong framework for advancing infrastructure and connectivity across the North of England.

## **20. The Mayor's West Yorkshire Local Transport Plan - Statutory Consultation 2025**

The Combined Authority considered a report on the Mayor's West Yorkshire Local Transport Plan (LTP), which proposed a statutory 12-week public and stakeholder consultation starting in June 2025. The new LTP, co-developed by the Combined Authority and local partners, aimed to replace the 2017 Transport Strategy.

Members expressed enthusiasm for the plan, highlighting the benefits of a cohesive regional narrative involving tap-in tap-off systems, bus and tram integration, EV bikes and transport corridors. Reference was made to previous consultation experiences, and it was requested that the consultation document be shared with members before publication, emphasising the need for accessible language. Members welcomed the plan, noting its importance to the economic reach of Leeds and York. It was requested that York be included in the consultation to ensure effective cross-border collaboration and it was further agreed to widen the consultation to encompass South Yorkshire, given the recent signing of the White Rose Agreement.

### **RESOLVED:-**

- (i) That the Combined Authority approved a statutory twelve week public

and stakeholder consultation, starting in June 2025, on the proposed policy and interventions framework for the new Mayor's West Yorkshire Local Transport Plan.

- (ii) That the Combined Authority delegated finalisation of the consultation documents to the Chief Executive in consultation with the Mayor.

## **21. School Bus Consultation**

Members considered a report which outlined plans for managing tendered school bus services to ensure they were sustainable, equitable and affordable as part of an integrated public transport network. Approval was sought from members to begin a public consultation on 23 April until 11 June 2025 on the policy for the services and future travel to education, aiming to gather input to shape policy and design future contracts.

Members recognised the regional importance of undertaking the public consultation and emphasised the reliance on these services across the region. The Mayor highlighted transport challenges faced by young people, as shared during a recent Mayor's Question Time, reaffirming the Combined Authority's commitment to prioritising children's needs. Leaders, pupils, parents and carers were urged to provide input, emphasising the importance of understanding the current transport landscape. Members supported the initiative, advocating for accessible language to engage young people. They stressed the need for clarity on transport provisions for cross-border and rural communities, where a number of children travelled for school. Budgetary considerations detailed in the submitted report were acknowledged and the importance of comprehensive engagement was stressed by members. Officers reported that efforts would focus on schools, teachers, parents and community members across the region to ensure inclusive and far-reaching participation.

### **RESOLVED:-**

- (i) That the Combined Authority approved the commencement of a consultation to review the policy for the provision of statutory and discretionary dedicated school bus services, starting on 23 April 2025 and concluding on 11 June 2025.
- (ii) That members noted that the responses and recommendations of the consultation would be brought back to the Combined Authority in July 2025 for consideration, alongside any request for approval for proposed revisions to the School Transport Policy to allow any changes to be incorporated into future service design decisions.

## **22. Bradford City Village**

The Combined Authority considered a report seeking approval for the Outline Business Case to invest in Phases 1 and 2 of the Bradford City Village regeneration project, following its assurance process.

The project, led by Bradford Council and the English Cities Fund (ECF), aimed

to transform a 25-hectare area in Bradford city centre into a sustainable neighbourhood with 900 homes, parks, and improved infrastructure. Members discussed significant progress in the regeneration of Bradford city centre, praising the support of the Combined Authority and Bradford Metropolitan District Council. The partnership with Homes England and regeneration potential was highlighted, as well as improved transport and housing links and the transformative impact on the Bradford district, supported by investments like a new station and mass transit.

The discussion highlighted strong support for Bradford's regeneration project while addressing a number of wide ranging and important considerations. The project was recognised as a transformative initiative for Bradford's future. Members emphasised the importance of moving forward collaboratively with private sector partners and commended the regeneration's potential to drive local business growth, create homes and jobs, as well as enhance private sector confidence in Bradford's plans.

The Mayor concluded by underscoring the project's transformative potential and the rigorous processes in place to ensure its success. The committee agreed to proceed with further development of the proposals.

Cllr Lamb asked that his dissent be recorded.

**RESOLVED** - That the Combined Authority, subject to conditions, approved the following.

- (i) The Bradford City Village, Phase 1 scheme proceed through decision point 3 (outline business case) and work commenced on activity 4 (full business case).
- (ii) In principle the Combined Authority's potential contribution of up to £13,166,409 grant funding towards the Bradford City Village, Phase 1 scheme, which would be drawn from the Brownfield Housing Fund and subjected to the conditions in para 3.31, and to allow approval of a conditional grant funding agreement. The total Phase 1 scheme cost was approximately £33,066,838.
- (iii) That the Bradford City Village, Phase 2 scheme proceed through decision point 3 (outline business case) and work commenced on activity 4 (full business case) that determined the preferred investment model: grant or equity.
- (iv) In respect of Phase 2, approved the recommendation in Exempt Appendix 2. The total Phase 2 scheme cost was approximately £58,794,088.
- (v) That future approvals be made in accordance with the assurance pathway, approval route and tolerances outlined in the submitted report in Exempt Appendix 1 – in particular that full approval of Phase 2 would come to the Combined Authority for approval at a future date.

### **23. Draft Climate and Environment Plan 2025 - 2038**

The Combined Authority considered a report seeking adoption of the draft Climate and Environment Plan, following its review by the Climate, Energy and Environment Committee.

Members noted the Plan's focus on carbon reduction, jobs and skills and its alignment with the 2038 net-zero target. The importance of Climate Literacy Training (CLT) was also emphasised. There was discussion around the prioritisation of actions and policy alignment across authorities to meet the 2038 target and around aviation emissions; the challenges of which were acknowledged. The collaboration with Leeds Bradford Airport was highlighted and it was noted that the airport was investing significant funds to achieve net-zero emissions and were working with the Government on sustainable fuel solutions. Although the Plan focused on controllable actions, members appreciated that the Government held strategic responsibility for aviation emissions.

**RESOLVED** - That the Combined Authority adopt the Climate and Environment Plan 2025-2038, as set out in Appendix 1 to the submitted report.

### **24. Biodiversity Net Gain Responsible Body Service**

The Combined Authority considered report which sought adoption to act as a Biodiversity Net Gain Responsible Body for Bradford, Calderdale, Kirklees and Wakefield local authority districts.

Officers highlighted significant threats to England's wildlife, with reports showing biodiversity declines. The 2023 State of Nature Report revealed one in six UK species at risk of extinction, while Yorkshire lost nearly 2,000 species over 200 years. Wetlands and rivers were severely impacted, with 80% wetlands destroyed. The Environment Act 2021 introduced Biodiversity Net Gain (BNG), mandating 10% biodiversity improvements in new developments. The Combined Authority had collaborated with local councils to create "Habitat Banks" on public land, ensuring biodiversity enhancement. It was noted that a governance framework would oversee the cost-neutral service, supported by developer fees and Gainshare funding.

Members highlighted the importance of a unified approach across all five authorities of West Yorkshire for Biodiversity Net Gain (BNG) and expressed concern that BNG should primarily be on-site or as close to the site as possible, with off-site solutions only considered as a last resort. It was reported that Leeds City Council was working with other local authorities to develop a collective strategy. BNG officers from local authorities were also on board with the approach through planning enforcement, emphasising that on-site development was ideal, but proper execution and monitoring was essential.

**RESOLVED:-**

- (i) That the Combined Authority, subject to DEFRA approval, approved the Authority acting as a Biodiversity Net Gain Responsible Body for

Bradford, Calderdale, Kirklees and Wakefield local authority districts.

- (ii) That the Combined Authority approved the temporary use of £125,000 Gainshare funding which would be repayable from administrative fees collected, as set out in section 8 of the submitted report.

## **25. Warm Homes - Social Housing Fund**

The Combined Authority considered a progress report on the bid submission to the Warm Homes Social Housing Fund (WH:SHF) Wave 3 and further narrative to the associated Business Case submitted for approval by members.

The West Yorkshire Combined Authority (WYCA) had focused on reducing housing emissions since its 2019 climate emergency declaration. Aiming to retrofit all social and 50% of private homes by 2038, it had launched the Home Energy West Yorkshire portfolio. Despite reduced funding for the Warm Homes: Social Housing Fund Wave 3, it was noted that the Mayor's Social Housing Enabling Fund had secured £20m to support delivery and address fuel poverty and net zero targets.

It was acknowledged that this initiative had significant implications for tackling fuel poverty, improving health, stimulating the local economy and supporting inclusive growth, particularly for vulnerable residents. The project's scale was acknowledged by members, particularly in terms of required skill set and community/resident engagement. Members stressed the need for flexibility and improved communication with residents throughout the initiative and officers agreed on the importance of this, noting challenges in assessing needs until assessments could be undertaken in homes.

**RESOLVED** - That the Combined Authority:-

- (i) Noted the contents of the submitted report.
- (ii) Approved the change request to the Warm Homes: Social Housing Fund Programme to accept the provisional allocation of £25,638,461 Wave 3 funding from the Department for Energy Security and Net Zero into the programme.

That the Combined Authority, subject to conditions:-

- (i) Approved that the Mayoral Social Housing Enabling Fund to proceed through decision point 4 (full business case) and work commenced on activity 5 (delivery).
- (ii) Approved the Combined Authority funding of up to £20,000,000 for the Mayoral Social Housing Enabling Fund and up to £25,683,461 Wave 3 funding from the Department for Energy and Net Zero.
- (iii) Approved that the Combined Authority enter into funding agreements or addendums to existing funding agreements with housing providers in the consortium for funding from the Social Housing Fund Wave 3 and

Mayoral Social Housing Enabling Fund, and delegated approval of each agreement, once individual allocations had been determined, to the Chief Executive.

- (iv) Approved the delegation of authority to the Combined Authority's Chief Executive to approve the reallocation of funding between housing providers within the consortium, where required, in order to achieve spend and maximise outcomes.
- (v) Approved that future approvals be made in accordance with the assurance pathway and approval route outlined in the submitted report. This would be subject to the scheme remaining within the tolerances outlined in the submitted report.

## **26. Adult Skills Fund and Region of Learning and Creativity Update**

The Combined Authority considered a progress report which outlined skills challenges in West Yorkshire and progress made through commissioned funds. It further outlined discussions regarding ongoing policy development to create a Region of Learning and Creativity.

Members were advised of West Yorkshire's skills challenges, including 12% lacking basic qualifications and a deficit in high-level skills. The Adult Education Budget enabled thousands to gain qualifications in 2023/24 with the Mayor's manifesto aiming to halve low qualifications and expand Level 3 access. Initiatives included partnerships with colleges, the creation of the Wakefield Futures Commission and efforts to address tutor shortages. Despite reduced funding, efforts focused on tailored training, Level 3 access and engaging underrepresented groups, whilst highlighting the need for additional resources.

### **RESOLVED:-**

- (i) The Combined Authority endorsed the exceptional Adult Skills Investment proposals for 2025/26.
- (ii) The Combined Authority approved the 10% increase to Tailored Learning allocations proposed as part of the Adult Skills investment plan for Academic Year 2025/26.

## **27. West Yorkshire at UKREiiF 2025**

The Combined Authority considered an overview of the West Yorkshire approach to attending UKREiiF 2025.

The UK Real Estate, Investment and Infrastructure Forum (UKREiiF) was held in Leeds and attracted over 15,000 delegates annually, contributing £21m to the regional economy. Since 2024, West Yorkshire, as a Destination Partner, had invested £70,000 annually to promote the region through a pavilion showcasing innovations, businesses and talent. It was reported that the 2025 programme emphasised creating a sense of place, featured cultural performances and stakeholder presentations. Comprehensive marketing

efforts had enhanced engagement, reflecting strategic aims to position West Yorkshire as an investment hub. It was agreed that the pavilion programme would be shared with members for information.

**RESOLVED** - That the Combined Authority approved the content of the submitted report and provided whatever steer it deemed necessary.

## **28. Project Approvals**

### **PROJECT APPROVALS**

#### **(a) Investment Priority 5 (IP5) – Delivering Sustainable, Integrated, Inclusive and Affordable Transport**

##### **Additional Approval – Consolidated Active Travel Fund Pipeline Development**

**RESOLVED** – That the Combined Authority:

- (i) Approved £600,000 pipeline development funding for the Consolidated Active Travel Fund Programme.
- (ii) Approved a delegation to the Chief Executive to allocate the development funding to the local authority partners, as required, and to enter into any associated funding agreements.

#### **CRSTS Network Management and Enhancements**

**RESOLVED** – That the Combined Authority:

- (i) Approved that the CRSTS Network Management Renewals and Enhancements Programme, proceed through decision points 2 to 4 for Years 4 (25/26) and 5 (26/27), with Year 5 being subject to conditions, and work continued on activity 5 (delivery).
- (ii) Approved £6,226,681 for Year 4 delivery.
- (iii) Approved £3,655,003 for Year 5 delivery, subject to conditions.
- (iv) Noted that the total 5-year Programme cost is £25,507,826.
- (v) Approved that the Combined Authority enter into addendums to the existing funding agreements with partner councils for Year 4 as follows:
  - Expenditure of up to £1,275,000 with Bradford Council
  - Expenditure of up to £224,184 with Calderdale Council
  - Expenditure of up to £700,000 with Kirklees Council
  - Expenditure of up to £2,945,000 with Leeds Council
  - Expenditure of up to £1,082,497 with Wakefield Council
- (vi) Approved that the Combined Authority enter into addendums to the existing funding agreements with partner councils for Year 5, subject to

conditions, as follows:

- Expenditure of up to £875,000 with Bradford Council
  - Expenditure of up to £382,500 with Calderdale Council
  - Expenditure of up to £610,000 with Kirklees Council
  - Expenditure of up to £1,440,000 with Leeds Council
  - Expenditure of up to £347,503 with Wakefield Council
- (vii) Granted delegated authority to the Combined Authority's Chief Executive to amend allocated funding amounts released as part of this decision, as required.
- (viii) Future approvals be made in accordance with the assurance pathway and approval route outlined in the submitted report. This would be subject to the scheme remaining within the tolerances outlined in the submitted report.

### **CRSTS Safe Roads Programme**

**RESOLVED** – That the Combined Authority:

- (i) Approved that the CRSTS Safe Roads Programme proceed through decision points 2 to 4 for Years 4 (25/26) and 5 (26/27), with Year 5 being subject to conditions, and work continued on activity 5 (delivery).
- (ii) Approved £4,325,139 for year 4 delivery.
- (iii) Approved £4,013,218 for year 5 delivery, subject to conditions.
- (iv) Noted that the total 5-year programme cost was £25,000,000.
- (v) Approved that the Combined Authority enter into addendums to the existing funding agreements with partner councils for Year 4 as follows:
- Expenditure of up to £4,585,878 with Bradford Council
  - Expenditure of up to £1,606,853 with Calderdale Council
  - Expenditure of up to £3,922,500 with Kirklees Council
  - Expenditure of up to £8,152,643 with Leeds Council
  - Expenditure of up to £2,718,908 with Wakefield Council
- (vi) Approved that the Combined Authority enter into addendums to the existing funding agreements with partner councils for Year 5, subject to conditions, as follows:
- Expenditure of up to £5,775,000 with Bradford Council
  - Expenditure of up to £2,200,000 with Calderdale Council
  - Expenditure of up to £4,625,000 with Kirklees Council
  - Expenditure of up to £8,650,000 with Leeds Council
  - Expenditure of up to £3,750,000 with Wakefield Council
- (vii) Approved delegated authority to the Combined Authority's Chief Executive to amend allocated funding amounts released as part of this

decision, as required.

- (viii) Future approvals be made in accordance with the assurance pathway and approval route outlined in the submitted report. This would be subject to the scheme remaining within the tolerances outlined in the submitted report.

### **CRSTS Highways Asset Management and Off Highway Walking and Cycling Improvements**

**RESOLVED** – That the Combined Authority:

- (i) Approved that the CRSTS Highways Asset Management and Off-Highway Walking and Cycling Improvements Programme, proceed through decision points 2 to 4 for Years 4 (25/26) and 5 (26/27), with Year 5 being subject to conditions, and work continued on activity 5 (delivery).
- (ii) Approved £65,125,633 for Year 4 comprised of:
- £64,437,633 for the Highways Asset Management sub-Programme
  - £688,000 for the Off Highway Walking and Cycling Improvements sub programme
- (iii) Approved £41,462,058 for Year 5, subject to conditions, comprised of:
- £40,774,058 for the Highways Asset Management Sub-Programme
  - £688,000 for the Off Highway Walking and Cycling Improvements sub programme
- (iv) The total 5-year programme cost was £282,004,800.
- (v) Approved the Combined Authority enter into addendums to the existing funding agreements with partner councils for Year 4 as follows:
- Expenditure of up to £13,347,286 with Bradford Council
  - Expenditure of up to £7,921,632 with Calderdale Council
  - Expenditure of up to £12,974,562 with Kirklees Council
  - Expenditure of up to £18,256,605 with Leeds Council
  - Expenditure of up to £12,625,548 with Wakefield Council
- (vi) Approved the Combined Authority enter into addendums to the existing funding agreements with partner councils for Year 5, subject to conditions, as follows:
- Expenditure of up to £10,310,416 with Bradford Council
  - Expenditure of up to £6,143,952 with Calderdale Council
  - Expenditure of up to £10,026,576 with Kirklees Council
  - Expenditure of up to £8,985,034 with Leeds Council
  - Expenditure of up to £5,996,080 with Wakefield Council

- (vii) Approved delegated authority to the Combined Authority's Chief Executive to amend allocated funding amounts released as part of this decision, as required.
- (viii) Future approvals be made in accordance with the assurance pathway and approval route outlined in the submitted report. This would be subject to the scheme remaining within the tolerances outlined in the submitted report.

### **Delegated Decisions - Decisions Delegated to the Chief Executive:**

#### **UTMC Element A – Calderdale**

The Chief Executive approved:-

- (i) The change request to increase the scheme cost by £160,816 from £489,781 to £650,597 and to extend the delivery date from January 2023 to September 2025.
- (ii) The funding approved: £160,816.
- (iii) The total indicative value of the scheme: £650,597.
- (iv) The total indicative value of Combined Authority funding: £650,597.

#### **West Bradford Cycle Superhighway Extension Phase 2**

The Chief Executive approved:-

- (i) The change request for additional development funding of £387,000, of which £292,000 was to support activity 4 (FBC) costs and £95,000 to support enabling work costs.
- (ii) The funding approved: £387,000.
- (iii) The total indicative value of the scheme: £14,675,000 (Phase 2).
- (iv) The total indicative value of Combined Authority funding: £1,064,793 (Phase 2).

#### **Mobility Credits (BSIP)**

The Chief Executive approved:-

- (i) To proceed through decision points 2-4 (business justification) and work commenced on activity 5 (delivery).
- (ii) The funding approved: £100,000.
- (iii) The total indicative value of the scheme: £100,000.

(iv) The total indicative value of Combined Authority funding: £100,000.

**(b) Cross Cutting Approvals – Delivering Benefits to the People of West Yorkshire**

**Additional Approval – Community Growth and Development Fund Programme**

**RESOLVED** – That the Combined Authority approved a delegation to the Chief Executive to:

- (i) Approve a change request for the Community Growth and Development Fund Programme (UKSPF – Local Authority Hyper Local Programme), for the additional £11,180,687, for 2025/26.
- (ii) Allocated the funding to the West Yorkshire local authorities and to enter into any associated funding agreements.

**Additional Approval – Former UKSPF Pillar 2 (Supporting Local Businesses)**

**RESOLVED** – That the Combined Authority agreed funding up to £7m for the projects listed in paragraph 3.10 and delegated to the Chief Executive to approve final costs, allocate funding to relevant delivery partners and enter into any associated funding agreements.

**(c) Portfolio Summary**

**RESOLVED** – That the Combined Authority noted the portfolio summary information outlined in the submitted report.

**29. Governance Arrangements**

The Combined Authority considered a report seeking approval for the appointment of substitute members to thematic committees and to grant full voting rights to the appointed substitute members, to appoint Paul Matthews to the role of Director for Bus Franchising, to appoint the Assistant Director Legal, Governance and Compliance as the Senior Information Risk Officer and to designate specific functions to officers.

**RESOLVED:-**

- (i) That the Combined Authority approved the appointment of substitute members to the thematic committees of the Combined Authority as set out in **Appendix 1** to the submitted report.
- (ii) That the Combined Authority granted full voting rights to the appointed substitute members.
- (iii) That the Combined Authority appointed Paul Matthews to the role of Director for Bus Franchising.

- (iv) That the Combined Authority appointed the Assistant Director Legal Governance and Compliance as its Senior Information Risk Officer.
- (v) That the Combined Authority designated specific functions to officers, as set out at paragraph 3.10 of the submitted report.

**30. Minutes for Information and Summaries of Committee Meetings**

The Combined Authority noted a report which provided details of published minutes and notes since the last meeting.

**31. Date of the Next Meeting**

It was noted that the next meeting of the Combined Authority was scheduled to be held on Thursday 8 May 2025.

**MINUTES OF THE MEETING OF THE  
WEST YORKSHIRE COMBINED AUTHORITY  
HELD ON THURSDAY, 8 MAY 2025 AT COMMITTEE ROOM 1,  
WELLINGTON HOUSE, 40-50 WELLINGTON STREET, LEEDS**

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**Present:**

Mayor Tracy Brabin (Chair)	West Yorkshire Combined Authority
Councillor Susan Hinchcliffe	Bradford Council
Councillor Jane Scullion	Calderdale Council
Councillor Carole Pattison	Kirklees Council
Councillor James Lewis	Leeds City Council
Councillor Martin Love	Bradford Council
Councillor Alan Lamb	Leeds City Council
Councillor Matthew Morley (Substitute)	Wakefield Council
Councillor Peter Kilbane (Substitute)	City of York Council
Asma Iqbal (Substitute)	West Yorkshire Business Board
Councillor Stewart Golton (Substitute)	Leeds City Council

**In attendance:**

Councillor Barry Anderson	Chair of Scrutiny Committee
Ben Still	West Yorkshire Combined Authority
Damon Lawrenson	West Yorkshire Combined Authority
Felix Kumi-Ampofo	West Yorkshire Combined Authority
Mike Birch	West Yorkshire Combined Authority
Sarah Eaton	West Yorkshire Combined Authority
Simon Warburton	West Yorkshire Combined Authority
Alexander Clarke	West Yorkshire Combined Authority
Dave Haskins	West Yorkshire Combined Authority
Peter Glover	West Yorkshire Combined Authority
Rachel Barnard	West Yorkshire Combined Authority
Stacey White	West Yorkshire Combined Authority

**32. Chair's Opening Remarks**

Before formal proceedings commenced, the Chair welcomed attendees and advised that the Combined Authority meeting coincided with the 80th anniversary of VE Day, a day of remembrance for the bravery and sacrifice of those who secured victory in Europe. Attendees had paid respects at various ceremonies across West Yorkshire. A tribute was made to the men and women who played crucial roles during the war, including women from the region who had contributed significantly in roles such as factory workers, nurses and members of the auxiliary services. Soldiers from West Yorkshire

had fought in key battles such as D-Day and the Battle of Britain. Their collective courage and sacrifice were remembered and honoured by the Mayor and members.

**33. Apologies for Absence**

Apologies for absence were received from Councillors Sue Holdsworth (Calderdale), Denise Jeffery (Wakefield), Claire Douglas (York) and West Yorkshire Business Board representative, Mandy Ridyard.

Councillors Stewart Golton, Matthew Morley, Peter Kilbane and Asma Iqbal attended the meeting as substitutes.

**34. Declarations of Disclosable Pecuniary Interests**

There were no declarations of interests given at the meeting.

**35. Exempt Information - Possible Exclusion of the Press and Public**

The Chair advised members that Agenda Item 6 – Bus Franchising (Appendices 1, 2, 3) and Agenda Item 8 – White Rose Rail Station (Appendix 1) had been identified by officers as containing exempt information within the meaning of Schedule 12A to the Local Government Act 1972, and where officers had considered that the public interest in maintaining the exemption outweighed the public interest in disclosing the information, for the reasons outlined in the report. The Combined Authority was asked to accept the recommendation in respect of the agenda item listed above, which was unanimously agreed.

**RESOLVED** - That in accordance with paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, the public were excluded from the meeting during consideration of Agenda Item 6 – Bus Franchising (Appendices 1, 2, 3) and Agenda Item 8 – White Rose Rail Station (Appendix 1) on the grounds that it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information and for the reasons set out in the report that in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

**36. Minutes of the Meeting of the Combined Authority held on 3 April 2025**

It was noted that although Cllr Anderson had joined the previous meeting, his attendance had not been recorded. It was agreed that the minutes would be amended to reflect this by the Committee Services Officer.

**RESOLVED** - That the minutes of the meeting of the Combined Authority held on 3 April 2025, subject to the above amendment, were approved as a correct record.

**37. Mayor's Update**

The Chair referenced the recent crossbow attack in Headingley on 26 April

2025, acknowledging the distress caused to victims and the wider community. Investigations, led by Counter Terrorism and West Yorkshire Police, continued, with officers working to determine whether the incident was terror related. A key suspect had passed away, but inquiries persisted. The Chair's recent discussions with the Home Secretary had addressed plans to tighten crossbow legislation.

Efforts to enhance women's safety were highlighted by the Chair, including a roundtable with MPs, crisis centres and survivors to shape government policy on combating violence against women and girls.

The push for improved transport had gained momentum, with a Westminster event advocating West Yorkshire's Mass Transit Proposals. Meetings with Treasury officials and transport ministers emphasised funding for Bradford and Leeds stations, bus services, and integrated transport networks, influencing departmental submissions ahead of the spending review.

The update concluded by celebrating Leeds United and Bradford City's promotions, recognising their positive impact on community confidence and vitality.

### **38. Bus Franchising**

The Combined Authority considered a report which sought approvals for delivering the Bus Franchising transition, including fleet considerations, and endorsed a new transport network brand name to replace the retired 'Metro' identity with a unified brand.

Officers outlined progress on the West Yorkshire's Bus Franchising programme and included updates on fleet strategy, customer experience and branding. They highlighted key approvals for depots, a new brand identity and strategic goals such as equity, inclusivity, and decarbonisation. Governance structures, financial implications and stakeholder engagement plans were also detailed to support delivery.

Members addressed risks and mitigations regarding bus franchising and fleet operations, given the Government's accelerated timelines for mayoral and combined authorities. Concerns were raised about potential congestion in the bus market, with multiple authorities simultaneously seeking similar procurement, and the capacity of the market to meet demand. Emphasis was placed on exploring domestic production to mitigate issues arising from tariffs and ensure supply chain reliability. In response, it was noted that the Transport Minister had convened a task and finish group, supported by a roundtable involving mayors, to address supply sector challenges in meeting national bus agenda ambitions. Future updates on this collaboration would be shared to reassure members of progress and strategic opportunities.

Discussions highlighted the collective power of mayors to streamline procurement, consolidate order books and identify common designs for electric vehicles, potentially lowering costs and preventing supply bottlenecks. Additionally, governance arrangements were questioned, with updates given on the Shadow Board's engagement with local authority executive members.

Officers confirmed that governance planning continued around the shadow boards, with a view to bringing forward governance plans to the Combined Authority's Annual Meeting.

After the conclusion of public discussions, private discussions on exempt appendices were initiated.

**RESOLVED:-**

- (i) The Combined Authority approved the contents of the Bus Franchising Fleet Strategy, as detailed in exempt Appendix 1 of the submitted report.
- (ii) The Combined Authority delegated authority to the Chief Executive Officer, in consultation with the Mayor, to:
  - (a) approve proposed option(s) to ensure adequate fleet provision (against a minimum specification) for each franchise contract.
  - (b) undertake all such activities as are appropriate to progress and implement the Fleet Strategy to enable and support the preparation and development of the Full Business Case.
  - (c) conduct market engagement as required in relation to any matters arising from (i) and (ii) above.
- (iii) The Combined Authority approved that the Bus Reform Fleet Provision scheme proceed through decision point 2 (strategic outline case) and work commenced on activity 4 (full business case).
- (iv) The Combined Authority approved development funding of £576,507, to progress the fleet provision scheme to decision point 4 (full business case), taking the total scheme approval to £771,959.
- (v) The Combined Authority approved that future approvals be made in accordance with the assurance pathway and approval route outlined in the submitted report. This would be subject to the scheme remaining within the tolerances as outlined in the submitted report.
- (vi) The Combined Authority approved the transport network name and brand identity, as detailed in the exempt Appendix 3 of the submitted report.

**39. Mass Transit Spatial Development Framework - Joint Committee**

The Combined Authority considered a progress report which outlined formal recommendations for the establishment of governance arrangements to support the preparation of Joint Development Plan Documents (JDPDs) for the West Yorkshire Mass Transit Programme. This would allow Districts to demonstrate alignment through planning policy to the mass transit scheme and support for its transformative outcomes.

Work on West Yorkshire's mass transit system progresses rapidly to align with the Mayor's pledge, using the Transport and Work Act process rather than local planning. Current local plans lack specific references to mass transit, necessitating a Spatial Development Framework (SDF) as a supporting policy document. A Joint Development Plan Document (JDPD) and a temporary Joint Committee were proposed to integrate the SDF into local plans and ensure its weight in securing consent for phase one by early 2027. This planning framework aimed to support long-term regional transport and growth objectives in line with the 2040 mass transit vision.

Concerns were raised about the committee's membership, emphasising the importance of cross-party and district-wide representation for better outcomes and accountability. Suggestions included broader membership and ensuring the quorum reflected fair representation across all districts.

It was noted the committee's role would end once the SDF and necessary frameworks were established. The importance of continued advocacy for mass transit across the region was highlighted, ensuring benefits were communicated beyond immediate corridors. It was agreed to accept the recommendations for preparing the SDF as a joint development plan and to consider representation concerns further.

**RESOLVED:-**

- (i) That the Combined Authority endorsed the approach to preparation of the Mass Transit Spatial Development Framework (MT SDF Part 1 and 2) as Joint Development Plan Documents (JDPD).
- (ii) That the Combined Authority endorsed establishment of a formal Joint Member Committee to steer MT SDF Part 1 within Mass Transit programme timescales.
- (iii) That the Combined Authority requested each Local Authority consider initiating formal resolution processes to agree to prepare MT SDF Part 1 as a JDPD and Joint Member Committee.

**40. White Rose Rail Station**

The Combined Authority considered a progress report on the status of the White Rose rail station and to seek approval for additional funding to close out project legacy issues.

Discussion acknowledged the critical importance of the proposed rail infrastructure project, emphasising its potential to create thousands of jobs and foster significant regional economic growth. Members supported the current proposal as the right approach to regain control and ensure the project's success. It was recognised that the initial private-sector delivery model, while innovative, highlighted challenges in managing large-scale infrastructure projects outside the national rail network.

To improve governance and financial oversight, there was support for the Scrutiny Committee to play an active role in reviewing past lessons and

ensuring future transparency and efficiency. Establishing clear terms of reference for Scrutiny was seen as essential to maintaining focus and respecting areas of commercial confidentiality.

Partnership with Network Rail was highlighted as pivotal for the project's delivery, particularly given its importance to the broader Trans-Pennine route upgrade. Positive engagement with the Department for Transport and assurances from the Rail Minister underscored commitment to a collaborative funding and delivery model.

The importance of meeting critical timelines was emphasised to avoid project delays. The broader context of devolution and its potential to empower local authorities was celebrated, with the next stage of the project seen as a test case for successful collaboration between local and national stakeholders. The discussion concluded with optimism about achieving completion of the station by 2027 and its potential to exemplify effective regional leadership and partnership.

After the conclusion of public discussions, private discussions on the exempt appendix were initiated.

**RESOLVED:-**

- (i) That the Combined Authority gave approval to funding to close out legacy issues to enable the project to move forward towards re-mobilisation, as set out in the exempt Appendix 1 of the submitted report.
- (ii) That a further report be submitted to a future meeting of the Combined Authority, setting out a project plan and funding strategy for scheme completion.

**41. Work and Health**

The Combined Authority considered a progress report on the Work and Health agenda, which outlined next steps and sought approval for the Economic Inactivity Trailblazer Programme Business Case as part of the Work, Health and Skills programme.

The discussion highlighted the urgency and significance of a £20m government-funded initiative aimed at supporting economic activity and workforce retention, with only a year to implement changes. Attendees praised the speed and commitment of the team driving the project whilst acknowledging challenges in measuring the success of interventions, particularly for individuals at risk of leaving the workforce. Concerns were raised about ensuring effective measurement tools, particularly for identifying those at risk of economic inactivity, and leveraging direct employer funding to maximise impact. The importance of setting an example as an organisation was emphasised, with calls for clear targets on hiring individuals returning to work after health-related absences.

The organisation recognised limitations in national data accuracy but highlighted its reliance on robust health sector information to identify at-risk individuals. Collaborations with health services allowed for early intervention through programs designed to address musculoskeletal, cardiovascular, and mental health challenges. Flexibility in approaches, such as supporting entrepreneurship and addressing unique barriers faced by specific groups like women in leadership roles, was deemed critical for long-term success.

Commitment to equitable and inclusive practices was reiterated, with efforts to align internal organisational values with the broader goals of workforce retention and inclusion. It was noted that the Fair Work Charter has gained strong support from local businesses, serving as partners in creating job opportunities for those returning to work.

In supporting the organisation's own workforce, the need for a comprehensive organisational workforce strategy was acknowledged, focusing on recruitment, skill development, and diversity. It was agreed the strategy would be addressed in future meetings to ensure its alignment with organisational and regional goals.

The discussion reflected a collaborative and proactive approach, acknowledging the need to support this with appropriate shared governance, which would be detailed at a future meeting. There was agreement that this would support the optimism about achieving meaningful outcomes within the tight timeframe.

**RESOLVED:-**

- (i) That the Combined Authority approved the acceptance of £1,000,000 from the Integrated Care Board for the delivery of the Employment West Yorkshire scheme.
- (ii) In relation to the Programme Business Case, the Combined Authority:
  - a) Approved that the Work, Health and Skills programme proceeded through decision points 2-4 (programme business case) and work commenced on the activities, as set out in Appendix 1 of the submitted report.
  - b) Approved that the Economic Inactivity Trailblazer schemes, excluding Employment West Yorkshire, proceeded through decision point 4 (full business case) and work commenced on activity 5 (delivery).
  - c) Approval was given to the Combined Authority's contribution of £5,996,688, taking the total Economic Inactivity Trailblazer approval to £6,096,688 (excluding Employment West Yorkshire). The total Trailblazer value was £10,000,000.
  - d) Approved that the Combined Authority entered into a Funding Agreement with DWP for expenditure of up to £9,900,000.

- e) Approved delegation to the Combined Authority's Chief Executive to enter into funding agreements with local authorities for expenditure of the Trailblazer funding (excluding Employment West Yorkshire).
  - f) Approved that future approvals be made in accordance with the assurance pathway and approval route, as set out in Appendix 1 of the submitted report. This would be subject to each scheme remaining within the tolerances as outlined in Appendix 1 of the submitted report.
- (iii) Approved by the Combined Authority to enter into legal agreements with DWP for the economic inactivity trailblazer (£10m, 1 year), DWP for Connect to Work (up to £81m, 5 years) and the ICB (£1m, 1 year) from the NHS England Health and Growth Accelerator.

#### **42. State of the Region**

The Combined Authority considered a report which outlined key messages from the latest State of the Region Summary Report and plans for enhancing future reporting approaches.

Officers advised that this would be the final report to members in its current format. Discussion emphasised the importance of evidence-based decision-making to guide priorities and investments effectively. A review was conducted to enhance the approach, aiming to develop an outcomes framework aligned with integrated settlement work for 2026 and beyond. The updated strategy would focus on measuring impact, ensuring data-driven decisions that addressed real-time challenges. A new report format would be introduced in future meetings to reflect this shift, marking a significant step toward becoming a data-led organisation. The commitment to robust evidence was affirmed as essential for progress and alignment with strategic goals, fostering confidence in addressing regional needs effectively.

**RESOLVED** - That the Combined Authority noted the contents of the submitted report and approved proposals for future development and reporting arrangements for State of the Region for 2025 onwards.

#### **43. Corporate Plan 2025 - 2028**

The Combined Authority considered a report to approve the content of the Corporate Plan 2025-28 and delivery plan, as well as approve the 'plan on a page' business plans for the organisation for 2025-26.

After approving the 2025/26 budget and priorities in January 2025, work had progressed on the Corporate Plan 2025–28, aligning with West Yorkshire Plan missions and internal goals. The Plan included key performance measures to track progress through 2027/28. The draft Plan and delivery framework were submitted for approval, with final publication planned for June 2025. Updated business plans aligned to these missions were also finalised and presented for approval.

**RESOLVED:-**

- (i) That the Combined Authority approved the content of the Corporate Plan 2025-2028 and associated delivery plan.
- (ii) That the Combined Authority approved the plan on a page business plans for the Combined Authority for 2025-2026.
- (iii) That the Combined Authority authorised the Chief Executive, through Delegated Responsibility, to sign off the final draft of the Corporate Plan for publication.

**44. Project Approvals**

**Project Approvals - Investment Priority 1 (IP1) - Good Jobs and Resilient Businesses (Including Entrepreneurialism)**

**(a) Project Approvals - Investment Priority 1 (IP1) - Good Jobs and Resilient Businesses (Including Entrepreneurialism)**

**RESOLVED** – That the Combined Authority:

- (i) Approved that the Investment Zones Revenue and Capital: Leeds Beckett University Place Based Incubator: Sports Health Technology scheme proceeded through decision point 2 to 4 (business justification) and work commenced on activity 5 (delivery).
- (ii) Approved the Combined Authority's funding of £730,712, £350,000 capital, and £380,712 revenue which was subject to conditions. The total scheme cost was £1,095,880.
- (iii) Approved that the Combined Authority entered into a Funding Agreement with Leeds Beckett University for funding of up to £350,000.
- (iv) Approved that the Combined Authority entered into a Funding Agreement with Leeds Beckett University for additional funding of up to £380,712, subject to conditions.
- (v) Approved that future approvals be made in accordance with the assurance pathway and approval route and tolerances outlined in the submitted report. This would be subject to the scheme remaining within the tolerances outlined in the submitted report.
- (vi) Noted that £50,000 of the total scheme cost was for risk and contingency allowances.

**Project Approvals - Investment Priority 6 (IP6) - Creative Industries, Culture, Heritage and Sport**

**(b) Project Approvals - Investment Priority 6 (IP6) - Creative Industries, Culture, Heritage and Sport**

**RESOLVED** – That the Combined Authority:

- (i) Approved that the Creative Health scheme proceeded through decision point 2 to 4 (business justification) and work commenced on activity 5 (delivery).
- (ii) Approved the Combined Authority's funding of £500,000. The total scheme cost was £500,000.
- (iii) Approved that future approvals be made in accordance with the assurance pathway and approval route and tolerances outlined in the submitted report. This would be subject to the scheme remaining within the tolerances outlined in the submitted report.

#### **45. Governance Arrangements**

The Combined Authority considered a report seeking approval to reconstitute the Governance and Audit Committee with co-opted members from five West Yorkshire councils, reflecting political balance. The Independent Remuneration Panel recommended remuneration for committee roles, to be approved at the Combined Authority's Annual Meeting on 19 June 2025.

Satinder Sahota was appointed interim Monitoring Officer, effective from 15 May 2025, following a thorough selection process.

Progress was also made on recruiting three part-time Non-Executive Directors to advise on governance, infrastructure and the Mass Transit project, with final appointments to be confirmed in a future update. These roles would provide expert oversight and involve approximately 10 days commitment annually.

**RESOLVED:-**

- (i) That the Combined Authority approved the recommendations of the Independent Remuneration Panel on remuneration for Governance and Audit Committee members as set out in paragraph 3.2 and in Appendix 1 of the submitted report.
- (ii) That the Combined Authority approved the appointment of Satinder Sahota as interim Monitoring Officer, with effect from 15 May 2025.
- (iii) That the Combined Authority noted Non-Executive Directors recruitment was underway to advise Officer Leadership Boards.

#### **46. Minutes for Information & Summaries of Committee Meetings**

The Combined Authority noted a report which provided details of published minutes and notes since the last meeting.

#### **47. Date of Next Meeting**

It was noted that the next meeting of the Combined Authority was scheduled

to be held on Thursday 19 June 2025.

#### **48. Chair's Closing Remarks**

Before concluding the meeting, the Chair acknowledged Caroline Norreys, Assistant Director of Legal, Governance and Compliance, who was departing the Combined Authority at the end of May after 9 years of service. The Chair noted that this was Ms Norreys' last Combined Authority meeting and expressed gratitude for her service since 2016. It was noted that Ms Norreys had played a key role in creating the Combined Authority in 2014, enabling the devolution agenda, transitioning to a mayoral authority and ensuring good governance throughout her tenure as the senior legal adviser. The Chair and members wished Ms Norreys every success in her future endeavours.

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**REPORT TITLE:** Review of the Council’s Gambling Act 2005 Statement of Licensing Principles

<b>Meeting:</b>	Council (Reference from Licensing and Safety Committee)
<b>Date:</b>	16 <sup>th</sup> July 2025
<b>Cabinet Member</b> (if applicable)	Cllr Amanda Pinnock
<b>Key Decision Eligible for Call In</b>	No No
<p><b>Purpose of Report</b> This report details the outcome of the consultation process in respect of the review of the Council’s Gambling Act 2005 Statement of Licensing Principles and recommends the policy be approved and adopted.</p>	
<p><b>Recommendations</b></p> <ul style="list-style-type: none"> <li>Council is recommended to approve and adopt the revised policy shown at <b>Appendix 1</b> as the Council’s Gambling Act 2005 Statement of Licensing Principles</li> </ul> <p><b>Reasons for Recommendations</b></p> <ul style="list-style-type: none"> <li>The Gambling Act 2005 requires Licensing Authorities to publish at least every three (3) years a statement of their licensing policy (gambling)</li> </ul>	
<p><b>Resource Implications:</b> There are no resource implications in relation to this report</p>	
<b>Date signed off by <u>Executive Director</u> &amp; name</b>	David Shepherd – 23.05.2025
<b>Is it also signed off by the Service Director for Finance?</b>	Kevin Mulvaney – 27.05.2025
<b>Is it also signed off by the Service Director for Legal Governance and Commissioning (Monitoring Officer)?</b>	Samantha Lawton – 06.06.2025

**Electoral wards affected:** All

**Ward councillors consulted:** None

**Public or private:** Public

**Has GDPR been considered?** Yes, there is no personal data contained in this report.

## 1. Executive Summary

1.1 This report details the outcome of the consultation process in respect of the review of the Council's Gambling Act 2005 Statement of Licensing Principles and recommends the policy be approved and adopted.

## 2. Information required to take a decision

2.1 The Gambling Act 2005 (the "Act") licences and regulated commercial gambling, and under the Act Local Authorities are responsible for licensing premises where gambling takes place.

2.2 The Gambling Act sets out three (3) licensing objectives: -

- i. Preventing gambling from being a source of crime and disorder, being associated with crime and disorder, or being used to support crime.
- ii. Ensure that gambling is conducted in a fair and open way.
- iii. Protecting children and other vulnerable persons from being harmed or exploited in gambling.

2.3 The Gambling Act 2005 requires Licensing Authorities to publish a Statement of Gambling Principles every three (3) years.

2.4 applications for licences under the Gambling Act are made in accordance with the Licensing Authority's Statement of Licensing Principles and the Regulations made under the 2005 Act.

2.5 The Council's Current policy came into effect in 2022 following its review, statutory consultation and adoption at Council.

2.6 Since the previous review of the policy there have been no updates by the Gambling Commission to the statutory guidance issued to Local Authorities, therefore, there are no changes to the policy adopted in 2022.

2.7 Although no significant changes are proposed following the review of the policy, other than changes to the date of the policy and the information about the Council's priorities, there was still a requirement to carry out a consultation seeking any comments.

2.8 The Gambling Act requires that the following parties are consulted by Licensing Authorities:

- The Chief Officer of Police
- One or more persons who appear to the authority to represent the interests of persons carrying on gambling businesses in the authority's area.
- One or more persons who appear to the authority to represent the interests of persons who are likely to be affected by the exercise of the authority's functions under the Gambling Act 2005.

2.9 The full list of those persons consulted can be found on page 3 of the draft policy at **Appendix 1**, and the consultation was for a period of 2 weeks and ended on Sunday 18<sup>th</sup> May 2025, following agreement to consult from the Chair of the Licensing and Safety Committee.

2.9 No responses were received to the consultation. The consultees were informed that there were no significant changes to the policy due to there being no updates to the Local Authority Statutory Guidance, however, they were given a period of two weeks to make any comments regarding the revised policy.

2.10 Following the consultation, the proposed policy was placed before Members at the Licensing and Safety Committee on 3<sup>rd</sup> July 2025. Members resolved to recommend the Gambling Act 2005 Statement of Principles to Council for adoption.

### **3. Implications for the Council**

#### **3.1 Council Plan**

The adoption of the Gambling Act Statement of Principles satisfies the statutory requirement and also assists the Council's vision which is for Kirklees to be a district which combines a strong, sustainable economy with a great quality of life – leading to thriving communities, growing businesses, high prosperity and low inequality where people enjoy better health throughout their lives, by setting out the Council's local issues, priorities and risks that inform and underpin our approach to local regulation.

#### **3.2 Financial Implications**

There are no direct financial implications associated with this report.

#### **3.3 Legal Implications**

It is a Legal requirement of the Gambling Act 2005 that the Council is required to review and publish a Statement of Licensing Principles every three (3) years.

#### **3.4 Climate Change and Air Quality**

There are no climate change or air quality implications associated with this report.

#### **3.5 Other (eg Risk, Integrated Impact Assessment or Human Resources)**

In preparing this report due consideration has been given to the Council's equality duties under the Equality Act 2010 and an Integrated Impact Assessment has been completed and can be accessed on the Council's website here [Integrated Impact Assessments | Kirklees Council](#)

### **4. Consultation**

4.1 The Gambling Act requires that the following parties are consulted by Licensing Authorities:

- The Chief Officer of Police
- One or more persons who appear to the authority to represent the interests of persons carrying on gambling businesses in the authority's area.
- One or more persons who appear to the authority to represent the interests of persons who are likely to be affected by the exercise of the authority's functions under the Gambling Act 2005.

## 5. Engagement

5.1 There is no requirement under the Gambling Act 2005 which requires engagement to be carried out.

## 6. Options

### 6.1 Options considered

Council is recommended to approve and adopt the revised policy shown at **Appendix 1** as the Council's Gambling Act 2005 Statement of Licensing Principles.

### 6.2 Reasons for recommended option

The Gambling Act 2005 requires Licensing Authorities to publish at least every three (3) years a statement of their licensing policy (gambling)

## 7. Next steps and timelines

7.1 If the revised Gambling Act 2005 Statement of Principles is approved it will take effect immediately, it will be published as required by the regulations and will remain in effect until January 2028.

## 8. Contact officer

Fiona Goldsmith  
Group Leader – Licensing  
Tel: 01484 221000  
Email: [Fiona.goldsmith@kirklees.gov.uk](mailto:Fiona.goldsmith@kirklees.gov.uk)

## 9. Background Papers and History of Decisions

[Agenda for Licensing and Safety Committee on Wednesday 6th July 2022, 10.00 am | Kirklees Council](#)

[Agenda for Council on Wednesday 7th September 2022, 5.30 pm | Kirklees Council](#)

## 10. Appendices

**Appendix 1** – Gambling Act 2005 Statement of Principles

## 11. Service Director responsible

Katherine Armitage  
Service Director – Environmental Strategy and Climate Change  
Tel: 01484 221000  
Email: [Fiona.goldsmith@kirklees.gov.uk](mailto:Fiona.goldsmith@kirklees.gov.uk)

# Gambling Act 2005 Statement of Principles

~~2022-2025~~

2025-2028

This policy will remain in effect until January 2028

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# Part A – The Gambling Act 2005

## 1. The Licensing Objectives

In exercising most of their functions under the Gambling Act 2005, licensing authorities must have regard to the licensing objectives as set out in section 1 of the Act. The licensing objectives are:

- Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime
- Ensuring that gambling is conducted in a fair and open way
- Protecting children and other vulnerable persons from being harmed or exploited by gambling

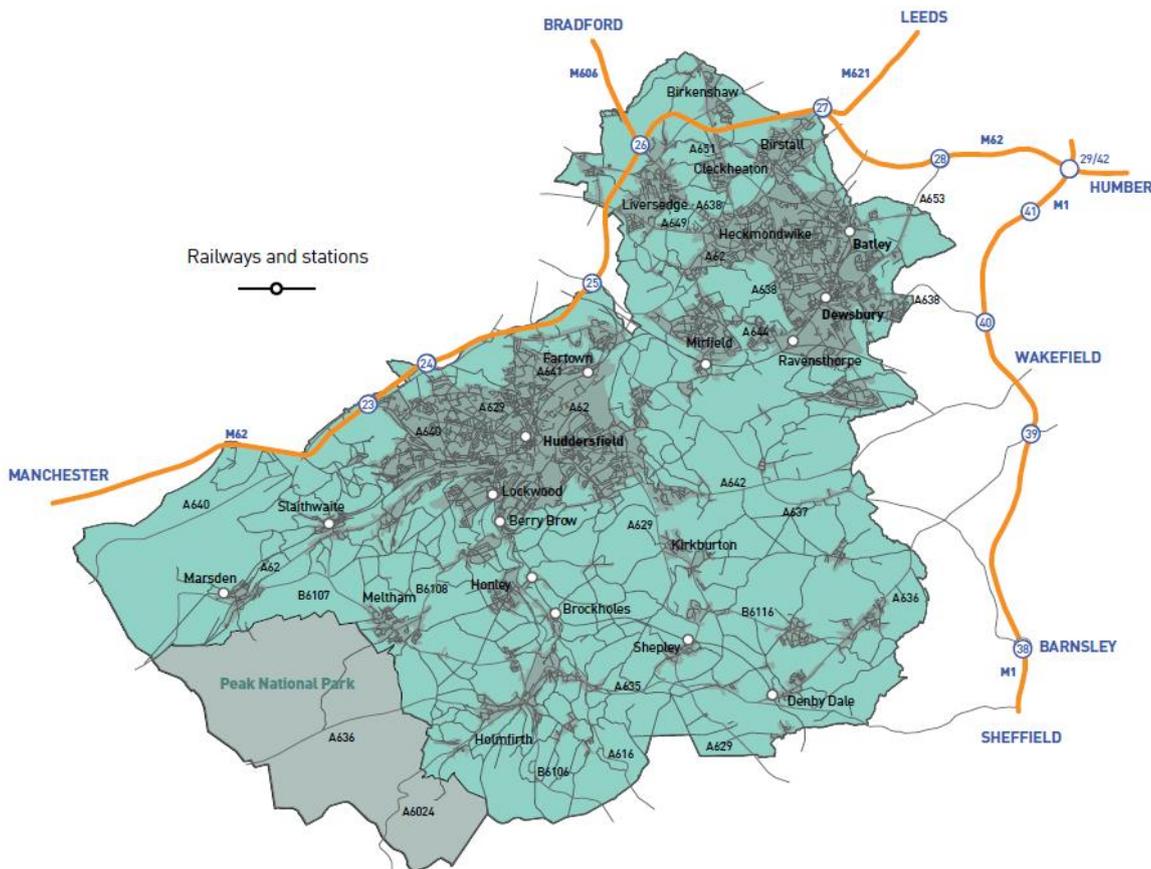
It should be noted that the Gambling Commission has stated: "The requirement in relation to children is explicitly to protect them from being harmed or exploited by gambling".

The council is aware that, as per Section 153, in making decisions about premises licences and temporary use notices it should aim to permit the use of premises for gambling in so far as it thinks it is:

- in accordance with any relevant code of practice issued by the Gambling Commission
- in accordance with any relevant guidance issued by the Gambling Commission
- reasonably consistent with the licensing objectives and
- in accordance with the authority's statement of licensing policy

## 2. Introduction

Kirklees Council is situated in West Yorkshire, which contains 5 metropolitan councils in total. The council area has a population of approximately 440,000<sup>1</sup> making it the largest metropolitan district not based on a city in terms of population. In terms of area, it is the third largest in West Yorkshire, covering 157 square miles. The council area is mainly rural in the south with a central urban area around large towns. The area also comprises of several smaller towns of varying sizes. These areas are shown on the map below.



Kirklees has a varied population – many ethnicities are represented, speaking a range of languages and bringing a cultural diversity to the region. A thriving student community based around the University of Huddersfield attracts students from around the world. Life expectancy and healthy life expectancy (the number of years lived in good health) are increasing across Kirklees.

Kirklees Council has issued a Corporate Plan which outlines the Council’s vision for

**~~‘We’re Kirklees’~~. The priorities, throughout the transformation programme to ‘We’re Kirklees’, will remain focused on achieving the best for Kirklees, its communities, businesses and residents. “Our Council”**. The plan has four key areas of focus:

- Getting the basics right and balancing the budget
- Protecting the vulnerable and achieving inclusion
- Thriving people and communities – now and over the longer-term
- Local economic growth, working with regional and national partners

## Integration with other guidance, policies, objectives, and strategies

The Gambling Policy aims to promote the licensing objectives within the overall context of the Kirklees Corporate Plan.

The vision for Kirklees is to be a district which combines a strong, sustainable economy with a great quality of life – leading to thriving communities, growing businesses, high prosperity, and low inequality where people enjoy better health throughout their lives

The Corporate Plan sets out the council's outcomes, what it is trying to achieve, key actions underway and planned, and the measures it will use to check whether it has been successful.

Supporting vulnerable people and promoting inclusion and diversity is woven throughout the plan and shared outcomes.

The key outcomes that underpin this policy are set out below:

- **Shaped by People – We make our places what they are**
- Best Start - Children have the best start in life
- Well – People in Kirklees area as well as possible for as long as possible
- Independent – People in Kirklees live independently and have control over their lives
- Aspire and Achieve – People in Kirklees have aspiration to achieve their ambitions through education, training, employment and lifelong learning
- Sustainable Economy – Kirklees has sustainable economic growth and provides good employment for and with communities and businesses
- Safe and Cohesive – People in Kirklees live in cohesive communities, feel safe and are safe/protected from harm
- Clean and Green – People in Kirklees experience a high quality, clean, sustainable and green environment
- ~~Efficient and Effective – Kirklees Council works smart and delivers efficiently and effectively~~

## Purpose of Statement of Licensing Policy

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Licensing authorities are required by the Gambling Act 2005 to publish a statement of the principles which they propose to apply when exercising their functions. This statement must be published at least every three years. The statement must also be reviewed from "time to time" and any amended parts re-consulted upon. The statement must then be re-published.

## Consultation

---

The Gambling Act requires that the following parties are consulted by Licensing Authorities:

- The Chief Officer of Police.

- One or more persons who appear to the authority to represent the interests of persons carrying on gambling businesses in the authority's area.
- One or more persons who appear to the authority to represent the interests of persons who are likely to be affected by the exercise of the authority's functions under the Gambling Act 2005.

List of persons this authority consulted:

- West Yorkshire Police
- The Local Safeguarding Children Board
- Representatives of local businesses
- Local Chambers of Commerce
- Town Centre Associations
- Residents of Kirklees and their representatives
- Kirklees Federation of Tenants & Residents Association
- Town Councils in the district
- Parish Councils in the district
- Local Members of Parliament
- Ward Councillors
- National bodies representing the gambling trade
- National charities concerned with the social impact of gambling
- Representatives of existing license holders
- West Fire and Rescue
- Community Safety Partnership
- Huddersfield University
- Local financial/debt management agencies
- Holders of Club Premise Certificates
- Holders of Lottery Permits
- Holders of Permits for Amusement Arcades

Consultation for this proposed policy ~~commenced on 1<sup>st</sup> April 2022~~ ended on Sunday 18<sup>th</sup> May 2025.

The Council will publish the consultation responses within 12 weeks of the consultation closing in accordance with best practice as set out by the Department for Business, Energy and Industrial Strategy.

### 3. Declaration

It should be noted that this policy statement will not override the right of any person to make an application, make representations about an application, or apply for a review of a license, as each will be considered on its own merits and according to the statutory requirements of the Gambling Act 2005.

In producing the final statement, the council declares that it has had regard to the licensing objectives of the Gambling Act 2005, the guidance issued by the Gambling Commission, and any responses from those consulted on the statement.

### 4. Responsible Authorities

The Act empowers certain agencies to act as responsible authorities so that they can employ their particular area of expertise to help promote the licensing objectives. Responsible authorities will also offer advice and guidance to applicants.

Responsible Authorities are generally public bodies that must be notified of all applications, they are entitled to make representations about licence applications, or apply for a review of an existing licence, providing representations and / or a review are relevant to the licensing objectives. They have no obligation to respond to applications for premises licences if they wish not to do so.

Section 157(h) of the Act defines Responsible Authorities as:

- The Gambling Commission
- The Police
- The Fire Service
- The Local Safeguarding Children Board
- The Local Planning Authority
- Environmental Health
- HM Revenue and Customs
- The licensing authority (the council)

Each representation will be assessed with regard to the licensing objectives and be taken on its own individual merits.

The Licensing Authority will also consult with the Director of Public Health on all premises licence applications.

The council is required by regulations to state the principles it will apply to designate, in writing, to a body which is competent to advise the authority about the protection of children from harm.

The principles are:

- the need for the body to be responsible for an area covering the whole of the licensing authority's area.
- and the need for the body to be answerable to democratically elected persons, rather than any particular vested interest group.

In accordance with the suggestion in the Gambling Commission's Guidance for local authorities, this authority designates the Local Safeguarding Children Board for this purpose.

The contact details of all the Responsible Authorities under the Gambling Act 2005 are available via the Council's website at: [www.kirklees.gov.uk](http://www.kirklees.gov.uk)

The Secretary of State may prescribe other responsible authorities by means of regulations.

## 5. Interested parties

Interested parties are certain types of people or organisations who have the right to make representations about licence applications or apply for a review of an existing licence. These parties are defined in the Gambling Act 2005 as follows:

- "For the purposes of this Part a person is an interested party in relation to an application for or in respect of a premises licence if, in the opinion of the licensing authority which issues the licence or to which the applications is made, the person
- lives sufficiently close to the premises to be likely to be affected by the authorised activities,
- has business interests that might be affected by the authorised activities, or
- represents persons who satisfy paragraph (a) or (b)"

The council is required by regulations to state the principles it will apply in exercising its powers under the Gambling Act 2005 to determine whether a person is an interested party. The principles are:

Each case will be decided upon its merits. The council will not apply a rigid rule to its decision making. It will consider the examples of considerations provided in the Gambling Commission's Guidance to local authorities. It will also consider the Gambling Commission's Guidance that "has business interests" should be given the widest possible interpretation and include partnerships, charities, faith groups and medical practices.

The Gambling Commission has recommended that the licensing authority states that interested parties include trade associations and trade unions, and residents' and tenants' associations.

However, the council emphasises that it will not generally view these bodies as interested parties unless they have a member who can be classed as an interested person under the terms of the Gambling Act 2005 i.e. lives sufficiently close to the premises to be likely to be affected by the activities being applied for.

Interested parties can be persons who are democratically elected such as Councillors and MPs. No specific evidence of being asked to represent an interested person will be required if the Councillor / MP represent the ward likely to be affected. Likewise, parish councils likely to be affected will be considered to be interested parties. Other than these however, this authority will generally require written evidence that a person/body (e.g. an advocate / relative) 'represents' someone who either lives sufficiently close to the premises to be likely to be affected by the authorised activities and/or has business interests that might be affected by the authorised activities. A letter from one of these persons, requesting the representation is sufficient.

If individuals wish to approach councillors to ask them to represent their views, then care should be taken that the councillors are not part of the Licensing Committee dealing with the licence application. If there are any doubts, then please contact

Licensing Service, Flint Street, Fartown, Huddersfield, HD1 6LG

Email: [licensing@kirklees.gov.uk](mailto:licensing@kirklees.gov.uk)

Tel [01484 221000](tel:01484221000)

## 6. Exchange of Information

Licensing authorities are required to include in their statements the principles to be applied by the authority in exercising the functions with respect to the exchange of information between it and the Gambling Commission, and the functions with respect to the exchange of information between it and the other persons listed in Schedule 6 to the Act.

The principle that the council applies is that it will act in accordance with the provisions of the Gambling Act 2005 in its exchange of information which includes the provision that the Data Protection and Freedom of Information Acts will not be contravened. The licensing authority will also have regard to any Guidance issued by the Gambling Commission to local authorities on this matter when it is published, as well as any relevant regulations issued by the Secretary of State under the powers provided in the Gambling Act 2005.

Should any protocols be established as regards information exchange with other bodies then they will be made available.

## 7. Enforcement

The council will work closely with responsible authorities in undertaking its enforcement duties under the Gambling Act 2005, be guided by the Gambling Commission's Guidance for local authorities and will endeavour to be:

- Proportionate: regulators should only intervene when necessary: remedies
- should be appropriate to the risk posed, and costs identified and minimised;

- **Accountable:** regulators must be able to justify decisions, and be subject to public scrutiny;
- **Consistent:** rules and standards must be joined up and implemented fairly;
- **Transparent:** regulators should be open, and keep regulations simple and user friendly; and
- **Targeted:** regulation should be focused on the problem and minimise side effects.

The council will endeavour to avoid duplication with other regulatory regimes so far as possible.

The main enforcement and compliance role for the council in terms of the Gambling Act 2005 will be to ensure compliance with the premises licences and other permissions which it authorises. The Gambling Commission will be the enforcement body for the operating and personal licences.

Dealing with illegal poker or illegal/illegally sited machines in a specific premises will be dealt with by way of a multi-agency coordinated approach with the council licensing authority officers leading the operation with the police and on occasion HMRC providing support, advice and expertise. The Gambling Commission will be contacted to agree if such a multi-agency approach is appropriate.

The Council will also consult with the Gambling Commission before planning enforcement exercises such as test purchasing and age verification.

This council will also keep itself informed of developments as regards the work of the Better Regulation Executive in its consideration of the regulatory functions of local authorities.

## 8. Licensing Authority functions

Licensing Authorities are responsible under the Act for:

- Licensing premises where gambling activities are to take place by issuing Premises Licences
- Issuing Provisional Statements
- Regulating members' clubs and miners' welfare institutes who wish to undertake certain gaming activities via issuing Club Gaming Permits and/or Club Machine Permits
- Issuing Club Machine Permits to Commercial Clubs
- Granting permits for the use of certain lower stake gaming machines at unlicensed Family Entertainment Centres
- Receiving notifications from alcohol licensed premises (under the Licensing Act 2003) for the use of two or fewer gaming machines
- Issuing Licensed Premises Gaming Machine Permits for premises licensed to sell/supply alcohol for consumption on the licensed premises, under the Licensing Act 2003, where there are more than two machines

- Registering small society lotteries below prescribed thresholds
- Issuing Prize Gaming Permits
- Receiving and Endorsing Temporary Use Notices
- Receiving Occasional Use Notices
- Providing information to the Gambling Commission regarding details of licences issued (see section above on 'information exchange')
- Maintaining registers of the permits and licences that are issued under these functions

The council will not be involved in licensing remote gambling at all. This will fall to the Gambling Commission via operating licences.

The council has the responsibility for licensing gambling premises within Kirklees, as well as undertaking functions in relation to lower stake gaming machines in clubs and miners' welfare institutes. The Act also provides a system of temporary and occasional use notices. These enable licensing authorities to authorize premises that are not licensed generally for gambling purposes, to be used for certain types of gambling for limited periods.

## Part B – Premises Licences

### 1. General Principles

The council will issue premises licences to allow premises to be used for certain types of gambling. The types of premises to which licences will be issued include amusement arcades, bingo halls, bookmakers and casinos.

Premises licences will be subject to the requirements set out in the Gambling Act 2005 and regulations, as well as specific mandatory and default conditions which will be detailed in regulations issued by the Secretary of State. Licensing authorities can exclude default conditions and also attach others, where it is believed to be appropriate.

The council is aware that in making decisions about premises licences it should aim to permit the use of premises for gambling in so far as it thinks it is:

- in accordance with any relevant code of practice issued by the Gambling Commission.
- in accordance with any relevant guidance issued by the Gambling Commission
- reasonably consistent with the licensing objectives; and
- in accordance with the authority's statement of licensing policy.

It is appreciated that as per the Gambling Commission's Guidance for local authorities "moral objections to gambling are not a valid reason to reject applications for premises licences"

(except as regards any 'no casino resolution') and also that unmet demand is not a criterion for a licensing authority.

## Applications

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An application for a premises licence may only be made by persons (including companies or partnerships):

- Who are aged 18 or over and
- Who have the right to occupy the premises and
- Who have an operating licence which allows them to carry out the proposed activity or
- Who have applied for an operating licence to allow them to carry out the proposed activity. The application can only be determined once an operating licence has been issued.

## Definition of "premises"

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Premises is defined in the Act as "any place". Different premises licences cannot apply in respect of a single premise at different times. However, it is possible for a single building to be subject to more than one premises licence, provided they are for different parts of the building and the different parts of the building can be reasonably regarded as being different premises. Whether different parts of a building can properly be regarded as being separate premises will always be a question of fact in the circumstances.

The council will take particular care in considering applications for multiple licences for a building and those relating to a discrete part of a building used for other (non-gambling) purposes. In particular they should be aware that entrances and exits from parts of a building covered by one or more licences should be separate and identifiable so that the separation of different premises is not compromised, and that people do not 'drift' into a gambling area.

The council will pay particular attention to applications where access to the licensed premises is through other premises (which themselves may be licensed or unlicensed). Clearly, there will be specific issues that authorities should consider before granting such applications, for example, whether children can gain access; compatibility of the two establishments; and ability to comply with the requirements of the Act. But, in addition an important consideration should be whether, taken as a whole, the co-location of the licensed premises with other facilities has the effect of creating an arrangement that otherwise may compromise the licensing objectives.

An applicant cannot obtain a full premises licence until the premises in which it is proposed to offer the gambling are constructed. The Gambling Commission has advised that references to "the premises" are to the premises in which gambling may now take place. Thus, a licence to use premises for gambling will only be issued in relation to premises that are ready to be used for gambling. It is a question of fact and degree whether premises are finished to a degree that they can be considered for a premises licence. The Gambling Commission emphasises that requiring the building to be complete ensure that the authority can, if necessary, inspect it fully, as can other responsible authorities with inspection rights.

Where premises are not yet built or are about to be altered for the purpose of gambling and ultimately a premises licence will be required, the applicant should first consider making an application for a provisional statement (see section 9).

## Local Risk Assessment

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The council is aware that demand issues cannot be considered regarding the location of premises but that considerations in terms of the licensing objectives can. The council will pay particular attention to the protection of children and vulnerable persons from being harmed or exploited by gambling, as well as health information and data related to gambling related harm as well as issues of crime and disorder. The term "vulnerable persons" includes people who gamble more than they want to; people who gamble beyond their means; and people who may not be able to make informed or balanced decisions about gambling due to a mental impairment, alcohol or drugs.

Should any specific policy be decided upon as regards areas where gambling premises should not be located, this statement will be updated. It should be noted that any such policy does not preclude any application being made and each application will be decided on its merits, with the onus upon the applicant showing how potential concerns can be overcome.

Licensees are required to assess the local risks to the licensing objectives posed by the provision of gambling facilities at each of their premises, and have policies, procedures and control measures to mitigate those risks and must consider relevant matters identified in this policy statement.

Licensees are required to undertake a local risk assessment when applying for a new premises licence and share their risk assessment with the licensing authority. Risk assessments must also be updated:

- when applying for a variation of a premises licence.
- to take account of significant changes in local circumstances, including those identified in this policy.
- when there are significant changes at a licensee's premises that may affect their mitigation of local risks.

In undertaking a local risk assessment, the Council will expect the operator, as a minimum to consider:

- whether the premises is in an area of deprivation
- whether the premises is in an area subject to high levels of crime and/or disorder
- the ethnic profile of residents in the area
- the demographics of the area in relation to vulnerable groups
- the location of services for children such as schools, playgrounds, toy shops, leisure centres and other areas where children will gather

- health information and data relating to gambling related harm

The Council's local area profile should be the starting point for operators when developing their local risk assessments as many of the concerns listed above form part of the local area profile.

The local risk assessment should also show how vulnerable people, including people with gambling dependencies, are protected.

The Council also consider the following matters are of importance for operators to consider in developing their local risk assessments:

- The training of staff in brief intervention when customers show signs of excessive gambling, the ability of staff to offer brief intervention and how the manning of premises affects this.
- Details as to the location and coverage of working CCTV cameras, and how the system will be monitored.
- The layout of the premises so that staff have an unobstructed view of persons using the premises
- The number of staff that will be available on the premises at any one time. If at any time that number is one, confirm the supervisory and monitoring arrangements when that person is absent from the licensed area or distracted from supervising the premises and observing those persons using the premises.
- Arrangements for monitoring and dealing with underage persons and vulnerable persons, which may include dedicated and trained personnel, leaflets, posters, self-exclusion schemes, window displays and advertisements not to entice passers-by etc.
- The provision of signage and documents relating to games rules, gambling care providers and other relevant information be provided in both English and the other prominent first language for that locality.
- Where the application is for a betting premises licence, other than in respect of a track, the location and extent of any part of the premises which will be used to provide facilities for gambling in reliance on the licence.

Such information may be used to inform the decision the council makes about whether to grant the licence, to grant the licence with special conditions or to refuse the application.

This policy does not preclude any application being made and each application will be decided on its merits, with the onus being upon the applicant to show how the concerns can be overcome.

## Local Area Profile

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Each locality within Kirklees has its own character and challenges. In order to assist applicants in completing their local risk assessments, the Council may, where relevant information exists, publish a local area profile. Any local area profile will be published on the Council's website, and applicants should refer to the Council's website for this information.

If published the local area profile should be given careful consideration when making an application. Applicants may be asked to attend a meeting with licensing officers to discuss the profiles, appropriate measures to mitigate risk in the area and how they might be relevant to their application. The local area profile will be presented to any subsequent licensing sub-committee when they determine an application that has received representations.

The Council recognises that it cannot insist on applicants using the local area profile when completing their risk assessments. However, an applicant who decides to disregard the profile may face additional representations and the expense of a hearing as a result.

## **Duplication with other regulatory regimes**

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The council will seek to avoid any duplication with other statutory / regulatory systems where possible, including planning. The council will not consider whether a licence application is likely to be awarded planning permission or building regulations approval, in its consideration of it. It will though, listen to, and consider carefully, any concerns about conditions which are not able to be met by licensees due to planning restrictions, should such a situation arise.

## **Licensing objectives**

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Premises licences granted must be consistent with the licensing objectives. With regard to these objectives, the council has considered the Gambling Commission's Guidance to local authorities and some comments are made below.

### **Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime**

The Gambling Commission will be taking a leading role in preventing gambling from being a source of crime. The Gambling Commission's Guidance does however envisage that licensing authorities should pay attention to the proposed location of gambling premises in terms of this licensing objective. Thus, where an area has known high levels of organised crime the council will consider carefully whether gambling premises are suitable to be located there and whether conditions may be suitable such as the provision of door supervisors. The council is aware of the distinction between disorder and nuisance and will consider factors such as whether police assistance was required and how threatening the behaviour was, to those who could see it, so as to make that distinction.

### **Ensuring that gambling is conducted in a fair and open way**

The council has noted that the Gambling Commission has stated that it would generally not expect licensing authorities to become concerned with ensuring that gambling is conducted in a fair and open way as this will be addressed via operating and personal licences. There is however, more of a role with regard to tracks which is explained in more detail in the 'tracks' section.

### **Protecting children and other vulnerable persons from being harmed or exploited by gambling**

## Protection of children

The Kirklees Safeguarding Children Board has a webpage dedicated to providing local information about child safety, child sexual exploitation, policies and procedures including risk factors and signs and symptoms: [Kirklees Safeguarding Children's Partnership](#).

The council is aware that this objective means preventing children from taking part in gambling (as well as restriction of advertising so that gambling products are not aimed at or are, particularly attractive to children). The council will therefore consider whether specific measures are required at particular premises, with regard to this licensing objective. Appropriate measures may include supervision of entrances / machines, segregation of areas etc.

The Act provides the following definition for child and young adult in Section 45:

### Meaning of "child" and "young person"

1. In this Act "child" means an individual who is less than 16 years old.
2. In this Act "young person" means an individual who is not a child but who is less than 18 years old.

For the purpose of this section protection of children will encompass both child and young person as defined by the Act.

The council will also make itself aware of the Codes of Practice which the Gambling Commission issues as regards this licensing objective, in relation to specific premises such as casinos.

## Protection of vulnerable people

As regards the term "vulnerable persons" it is noted that the Gambling Commission is not seeking to offer a definition but states that "it will for regulatory purposes assume that this group includes people who gamble more than they want to; people who gamble beyond their means; and people who may not be able to make informed or balanced decisions about gambling due to a mental impairment, alcohol or drugs." The council will consider this licensing objective on a case-by-case basis. Should a practical definition prove possible in future then this policy statement will be updated by way of a revision.

Problem gambling can affect anyone at any time and there are some groups who are more likely to experience problems. Operators, using the information available in the Council's Local Area Profile, should consider these groups in their Local Risk Assessments, especially in relation to identifying people in these groups and mitigating harm experienced by them. Examples of vulnerable groups include, the unemployed and those living within deprived areas, children / young adults, those with drug / alcohol issues and those with mental illness.

## Conditions

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Any conditions attached to licences will be proportionate and will be:

- relevant to the need to make the proposed building suitable as a gambling facility;

- directly related to the premises and the type of licence applied for;
- fairly and reasonably related to the scale and type of premises; and
- reasonable in all other respects.

Decisions upon individual conditions will be made on a case-by-case basis, although there will be a number of measures the council will consider utilising should there be a perceived need, such as the use of supervisors, appropriate signage for adult only areas etc. There are specific comments made in this regard under some of the licence types below. The council will also expect the licence applicant to offer his/her own suggestions as to way in which the licensing objectives can be met effectively.

The council will also consider specific measures which may be required for buildings which are subject to multiple premises licences. Such measures may include the supervision of entrances; segregation of gambling from non-gambling areas frequented by children; and the supervision of gaming machines in non-adult gambling specific premises in order to pursue the licensing objectives.

This authority will also ensure that where category C or above machines are on offer in premises to which children are admitted that:

- all such machines are located in an area of the premises which is separated from the remainder of the premises by a physical barrier which is effective to prevent access other than through a designated entrance;
- only adults are admitted to the area where these machines are located;
- access to the area where the machines are located is supervised;
- the area where these machines are located is arranged so that it can be observed by the staff or the licence holder; and
- at the entrance to and inside any such areas there are prominently displayed notices indicating that access to the area is prohibited to persons under 18.

These considerations will apply to premises including buildings where multiple premises licences are applicable.

There are conditions which the council cannot attach to premises licences which are:

- any condition on the premises licence which makes it impossible to comply with an operating licence condition;
- conditions relating to gaming machine categories, numbers, or method of operation;
- conditions which provide that membership of a club or body be required (the Gambling Act 2005 specifically removes the membership requirement for casino and bingo clubs and this provision prevents it being reinstated; and
- conditions in relation to stakes, fees, winning or prizes.

## Door Supervisors

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The Gambling Commission advises in its Guidance for local authorities that licensing authorities may consider whether there is a need for door supervisors in terms of the licensing objective of protection of children and vulnerable persons from being harmed or exploited by gambling, and also in terms of preventing premises becoming a source of crime.

Where operators and the council decide that supervision of entrances / machines is appropriate for particular cases, it will need to be decided whether these need to be Security Industry Authority (SIA) licensed or not. It will not be automatically assumed that they need to be.

## 2. Adult Gaming Centres

The council will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the authority that there will be sufficient measures to, for example, ensure that under 18-year-olds do not have access to the premises.

The council may consider measures to meet the licensing objectives such as:

- Proof of age schemes
- CCTV
- Supervision of entrances / machine areas
- Physical separation of areas
- Location of entry
- Notices / signage
- Specific opening hours
- Self-exclusion schemes – all holders of general operating licences for adult gaming centres must offer self-exclusion schemes to customers requesting such a facility
- Provision of information leaflets / helpline numbers for organisations such as GamCare.
- Documented procedures on how employees will monitor the licensed area to ensure they are not being used by persons under the age of 18
- Occasional spot checks for children / young persons in adult only areas

This list is not mandatory, nor exhaustive, and is merely indicative of example measures.

## Gaming Machines

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The holder of an ACG premises licence may make available for use a number of category B gaming machines not exceeding 20% of the total number of gaming machines which are available for use on the premises and any number of category C or D machines.

### **3. (Licensed) Family Entertainment Centres:**

The council will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the authority that there will be sufficient measures to ensure that under 18-year-olds do not have access to the adult only gaming machine areas.

The council may consider measures to meet the licensing objectives such as:

- CCTV
- Supervision of entrances / machine areas
- Physical separation of areas
- Location of entry
- Notices / signage
- Specific opening hours
- Self-exclusion schemes
- Provision of information leaflets / helpline numbers for organisations such as GamCare.
- Measures / training for staff on how to deal with suspected truant school children on the premises
- Documented procedures on how employees will monitor the licensed area to ensure they are not being used by persons under the age of 18
- Occasional spot checks for children / young persons in adult only areas

This list is not mandatory, nor exhaustive, and is merely indicative of example measures.

A betting premises licence in respect of a track may not authorise pool betting to take place, other than in respect of dog or horse racing and only where the acceptance of bets is by the holder of the betting premises licence, or in accordance with arrangements made by them. In the case of dog racing, this preserves the existing arrangements at dog tracks where the totalizer is operated by or on behalf of the occupier of the track.

The council will refer to the Commission's website to see any conditions that apply to operating licences covering the way in which the area containing the category C machines should be delineated. The council will also make itself aware of any mandatory or default conditions on these premises' licences, when they have been published.

Changes on the numbers of machines permitted came into force in 2011. Please see appendix one for limits on numbers of machines at the above type of premises.

## 4. Gaming Machines

For a premises to site gaming machines some form of authorisation is normally required. Typically, this is:

- An operating licence from the commission and a gambling premises licence from a Licensing Authority
- An alcohol premises licence from a licensing authority
- A gaming machine permit from a licensing authority.

### The meaning of 'available for use'

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S.242 of the Act makes it an offence for any person to make a gaming machine available for use where they do not hold an operating licence or other permission covering gaming machines and where no other exemption applies.

The Act does not define what 'available for use' means, but the Commission considers that a gaming machine is 'available use' if a person can take steps to play it without the assistance of the operator.

More than the permitted number of machines may be physically located on the premises, but the onus is on the licensees to demonstrate that no more than the permitted number are 'available for use' at any one time.

## 5. Casinos

The council has not passed a 'no casino' resolution under Section 166 of the Gambling Act 2005 but is aware that it has the power to do so. Should the council decide in the future to pass such a resolution, it will update this policy statement with details of that resolution. Any such decision will be made by the full council.

### Casinos and competitive bidding

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The council is aware that where a licensing authority is empowered to grant a premises licence for a new style casino (i.e. the Secretary of State has made such regulations under Section 175 of the Gambling Act 2005) there are likely to be a number of operators which will want to run the casino. In such situations the local authority will run a 'competition' under Schedule 9 of the Gambling Act 2005. The council will run such a competition in line with any regulations / codes of practice issued under the Gambling Act 2005.

### Licence considerations/conditions

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The Gambling Commission has stated that "further guidance will be issued in due course about the particular issues that licensing authorities should take into account in relation to the suitability and layout of casino premises". This guidance will be considered by the council when it is made available.

## Betting machines

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The council will take into account the size of the premises, the number of counter positions available for person-to-person transactions, and the ability of staff to monitor the use of betting machines by children and young persons (it is an offence for those under 18 to bet) or by vulnerable people, when considering the number/nature/circumstances of betting machines an operator wants to offer.

Category B gaming machines may only be made available in licensed gambling premises and not in locations which may prompt more ambient gambling such as pubs. The Council will satisfy ourselves that a premises applying for or licensed as a casino is operating or will operate in a manner which a customer would reasonably be expected to recognize as a premises licensed for the purposes of providing facilities for casino games and/or games of equal chance.

## 6. Bingo premises

The council is aware that if children are allowed to enter premises licensed for bingo that they do not participate in gambling, other than on category D machines. Where category C or above machines are available in premises to which children are admitted the council will ensure that:

- all such machines are located in an area of the premises separate from the remainder of the premises by a physical barrier which is effective to prevent access other than through a designated entrance;
- only adults are admitted to the area where the machines are located;
- access to the area where the machines are located is supervised;
- the area where the machines are located is arranged so that it can be observed by staff of the operator or the licence holder; and
- at the entrance to, and inside any such area there are prominently displayed notices indicating that access to the area is prohibited to persons under 18.

This council is also aware that the Gambling Commission has stated that it is going to issue further guidance about the particular issues that licensing authorities should take into account in relation to the suitability and layout of bingo premises. This guidance will be considered by the council once it is made available.

## Gaming machines

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The Council will ensure that gambling machines are made available for use in a manner consistent with the Gambling commission guidance within part 16. Gaming machines will only

be counted if they can be played simultaneously by different players without physical hindrance, including tablets.

## 7. Betting premises

Betting premises are premises such as bookmakers and betting offices where various types of gambling are authorised to take place. Children and young persons will not be able to enter such premises.

The holder of a betting premises licence may make available for use up to four gaming machines of category B (B2, B3 and B4), C or D.

## 8. Tracks

Tracks are sites (including racecourses and dog tracks) where races or other sporting events take place. The Act does not define what constitutes a sporting event or race and the Council will decide this on a case-by-case basis. There are currently no tracks within this council area.

The Act wholly prohibits the employment of children and young people on tracks.

Should the need arise the council is aware that such tracks may be subject to one or more than one premises licence, provided each licence relates to a specified area of the track. The council will especially consider the impact upon the third licensing objective (i.e. the protection of children and vulnerable persons from being harmed or exploited by gambling) and the need to ensure that entrances to each type of premises are distinct and that children are excluded from gambling areas where they are not permitted to enter.

The council will therefore expect the premises licence applicant to demonstrate suitable measures to ensure that children do not have access to adult only gaming facilities. It is noted that children and young persons will be permitted to enter track areas where facilities for betting are provided on days when dog-racing and/or horse racing takes place, but that they are still prevented from entering areas where gaming machines (other than category D machines) are provided.

The council may consider measures to meet the licensing objectives such as:

- Proof of age schemes
- CCTV
- Supervision of entrances / machine areas
- Physical separation of areas
- Location of entry
- Notices / signage
- Specific opening hours

- Self-exclusion schemes

Provision of information leaflets / helpline numbers for organisations such as GamCare. This list is not mandatory, nor exhaustive, and is merely indicative of example measures.

## Betting on Tracks

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There are various types of betting which take place in relation to tracks:

- On-course betting
- Off-course betting

Further information can be found in the Guidance for Licensing Authorities – April 2021 update at [Gambling Commission](#).

## Pool Betting

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A track premises licence may only authorise the acceptance of bets by way of pool betting on horseracing or dog racing, and if the bets are accepted by the holder of the track premises licence or in accordance with arrangements made by hm. Additionally pool betting on a licensed greyhound track will only be permitted while the public are admitted to the track for the purpose of attending greyhound races, and no other sporting events are taking place.

## Gaming machines

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The council will consider the location of gaming machines at tracks, and applications for track premises licences will need to demonstrate that, where the applicant holds a pool betting operating licence and is going to use his entitlement to four gaming machines, these machines are located in areas from which children are excluded. Children and young persons are not prohibited from playing category D gaming machines at a track.

The council is aware that the Gambling Commission is preparing guidance as regards where gaming machines may be located at tracks and any special considerations that should apply in relation, for example, to the supervision of the machines and preventing children from playing them.

## Betting machines

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The council will take into account the size of the premises and the expectation of how staff will monitor the use of the betting machines by children and young persons (it is an offence for those under 18 to bet) or by vulnerable people, when considering the number/nature/circumstances of betting machines an operator wants to offer. It will also take note of the Gambling Commission's suggestion that licensing authorities will want to consider restricting the number and location of such machines in respect of applications for track betting premises.

## Conditions on rules being displayed

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In line with guidance from the Gambling Commission the council will consider attaching a condition to track premises licences requiring the track operator to ensure that the rules are prominently displayed in or near the betting areas, or that other measures are taken to ensure that they are made available to the public. For example, the rules could be printed in the racecard or made available in leaflet form from the track office."

## 9. Travelling fairs

Travelling fairs have traditionally been able to provide various low stakes gambling without the need for a licence or permit provided that certain conditions are met. This provision continues in a similar fashion in the new Act.

The council will decide whether, where category D machines and / or equal chance prize gaming without a permit is to be made available for use at travelling fairs, the statutory requirement that the facilities for gambling amount to no more than an ancillary amusement at the fair is met.

The council will also consider whether the applicant falls within the statutory definition of a travelling fair.

It has been noted that the 27-day statutory maximum for the land being used as a fair, is per calendar year, and that it applies to the piece of land on which the fairs are held, regardless of whether it is the same or different travelling fairs occupying the land. The council will work with its neighbouring authorities to ensure that land which crosses our boundaries is monitored so that the statutory limits are not exceeded.

## 10. Provisional statements

A provisional statement application is a process which allows a developer to examine the likelihood of whether a building which has yet to be constructed or altered for the purpose of gambling, would be granted a premises licence when the building work is complete. It is not a licence and merely gives the holder some form of assurance that a premises licence would be granted. Once works are complete a full premises licence would still be required.

In terms of representations about premises licence applications, following the grant of a provisional statement, no further representations from relevant authorities or interested parties can be taken into account unless they concern matters which could not have been addressed at the provisional statement stage, or they reflect a change in the applicant's circumstances. In addition, the authority may refuse the premises licence (or grant it on terms different to those attached to the provisional statement) only by reference to matters:

- a) which could not have been raised by objectors at the provisional licence stage; or
- b) which in the authority's opinion reflect a change in the operator's circumstances.

The council will not take into account irrelevant matters e.g. the likelihood of the applicant obtaining planning permission or building regulations approval for the proposal."

## 11. Reviews

Requests for a review of a premises licence can be made by interested parties or responsible authorities; however, it is for the council to decide whether the review is to be carried out. This will be on the basis of whether the request for the review is:

- in accordance with any relevant code of practice issued by the Gambling Commission.
- in accordance with any relevant guidance issued by the Gambling Commission.
- reasonably consistent with the licensing objectives; and
- in accordance with the authority's statement of licensing policy.

Consideration will also be given as to whether the request is frivolous, vexatious, will certainly not cause this authority to alter/revoke/suspend the licence, or whether it is substantially the same as previous representations or requests for review.

The council can also initiate a review of a licence on the basis of any reason which it thinks is appropriate.

## PART C – Permits / Temporary & Occasional Use Notice

### 1. Unlicensed Family Entertainment Centre gaming machine permits (Statement of Principles on Permits)

The term 'unlicensed family entertainment centre' is one defined in the Act and refers to a premises which provides category D gaming machines along with various other amusements such as computer games and penny pushers. The premises is 'unlicensed' in that it does not require a premises licence but does require a permit to be able to provide its category D machines. It should not be confused with a 'licensed family entertainment centre' which does require a premises licence because it contains both category C and D gaming machines. They are premises which are 'wholly or mainly' used for making gaming machines available.

The Gambling Act 2005 contains a provision for local authorities to prepare a statement of principles that they propose to consider in determining the suitability of an applicant for a permit. Schedule 10, Para 7 of the Act states, "in preparing this statement, and/or considering applications, it need not (but may) have regard to the licensing objectives and shall have regard to any relevant guidance issued by the Commission under Section 25."

In accordance with Gambling Commission guidance the council will give weight to child protection issues when considering applications for permits.

The council will expect the applicant to show that there are policies and procedures in place to protect children from harm. Harm in this context is not limited to harm from gambling but

includes wider child protection considerations. The council will assess these policies and procedures on their merits; however, they may include appropriate measures / training for staff as regards suspected truant school children on the premises, measures / training covering how staff would deal with unsupervised children being on the premises, or children causing problems on or around the premises. The council will also expect applicants to demonstrate a full understanding of the maximum stakes and prizes of the gambling that is permissible in unlicensed FECs, that the applicant has no relevant convictions (those that are set out in Schedule 7 of the Act); and that staff are trained to have a full understanding of the maximum stakes and prizes.

The council is aware that an application for a permit may only be granted if the chief officer of police has been consulted on the application.

In line with the Act the council cannot attach conditions to this type of permit and the "Statement of principles" only applies to initial applications and not to renewals.

## 2. Gaming machine permits in premises licensed for the sale of alcohol

There is provision in the Act for premises licensed to sell alcohol for consumption on the premises, to automatically have 2 gaming machines of categories C and/or D. The premises merely need to notify the licensing authority. The council can remove the automatic authorisation in respect of any particular premises if:

- provision of the machines is not reasonably consistent with the pursuit of the licensing objectives.
- gaming has taken place on the premises that breaches a condition of section 282 of the Gambling Act (i.e. that written notice has been provided to the licensing authority, that a fee has been provided and that any relevant code of practice issued by the Gambling Commission about the location and operation of the machine has been complied with).
- the premises are mainly used for gaming; or
- an offence under the Gambling Act has been committed on the premises.

If a premises wishes to have more than 2 machines, then it needs to apply for a permit and the council must consider that application based upon the licensing objectives, any guidance issued by the Gambling Commission issued under Section 25 of the Gambling Act 2005, and "such matters as they think relevant." The council considers that "such matters" will be decided on a case by case basis but generally there will be regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the council that there will be sufficient measures to ensure that under 18 year olds do not have access to the adult only gaming machines.

Measures which will satisfy the council that there will be no access may include the adult machines being in sight of the bar, or in the sight of staff who will monitor that the machines are not being used by those under 18. Notices and signage may also be help. As regards the

protection of vulnerable persons applicants may wish to consider the provision of information leaflets / helpline numbers for organisations such as GamCare.

It is recognised that some alcohol licensed premises may apply for a premises licence for their non-alcohol licensed areas. Any such application would most likely need to be applied for and dealt with as an Adult Gaming Centre premises licence.

The council can decide to grant the application with a smaller number of machines and/or a different category of machines than that applied for. Conditions (other than these) cannot be attached.

The holder of a permit must comply with any Code of Practice issued by the Gambling Commission about the location and operation of the machine.

### **3. Prize Gaming Permits - (Statement of Principles on Permits)**

The council will expect the applicant to set out the types of gaming that he or she is intending to offer and be able to demonstrate:

- that they understand the limits to stakes and prizes that are set out in Regulations;
- and that the gaming offered is within the law.

In making its decision on an application for this permit the council does not need to have regard to the licensing objectives but must have regard to any Gambling Commission guidance.

There are conditions in the Gambling Act 2005 by which the permit holder must comply, but that the licensing authority cannot attach conditions. The conditions in the Act are:

- the limits on participation fees, as set out in regulations, must be complied with;
- all chances to participate in the gaming must be allocated on the premises on which the gaming is taking place and on one day; the game must be played and completed on the day the chances are allocated; and the result of the game must be made public in the premises on the day that it is played;
- the prize for which the game is played must not exceed the amount set out in regulations (if a money prize), or the prescribed value (if non-monetary prize); and
- participation in the gaming must not entitle the player to take part in any other gambling.

### **4. Club gaming and club machines permits**

Members clubs and miners' welfare institutes (but not commercial clubs) may apply for a Club Gaming Permit or a Clubs Gaming machines permit. The Club Gaming Permit will enable the premises to provide gaming machines (3 machines of categories B, C or D), equal chance gaming and games of chance as set-out in forthcoming regulations. A Club Gaming machine

permit will enable the premises to provide gaming machines (3 machines of categories B, C or D).

To qualify for club permits members clubs must have at least 25 members and be established and conducted "wholly or mainly" for purposes other than gaming, unless the gaming is permitted by separate regulations. It is anticipated that this will cover bridge and whist clubs, which will replicate the position under the Gaming Act 1968. A members' club must be permanent in nature, not established to make commercial profit, and controlled by its members equally. Examples include working men's clubs, branches of Royal British Legion and clubs with political affiliations."

The council may only refuse an application on the grounds that:

- a) the applicant does not fulfill the requirements for a members' or commercial club or miners' welfare institute and therefore is not entitled to receive the type of permit for which it has applied;
- b) the applicant's premises are used wholly or mainly by children and/or young persons;
- c) persons;
- d) an offence under the Act or a breach of a permit has been committed by the applicant while providing gaming facilities;
- e) a permit held by the applicant has been cancelled in the previous ten years; or
- f) an objection has been lodged by the Commission or the police.

There is also a 'fast-track' procedure available under the Act for premises which hold a Club Premises Certificate under the Licensing Act 2003. Under the fast-track procedure there is no opportunity for objections to be made by the Commission or the police, and the grounds upon which an authority can refuse a permit are reduced. The grounds on which an application under the process may be refused are:

- a) that the club is established primarily for gaming, other than gaming prescribed under schedule 12.
- b) that in addition to the prescribed gaming, the applicant provides facilities for other gaming; or
- c) that a club gaming permit or club machine permit issued to the applicant in the last ten years has been cancelled."

There are statutory conditions on club gaming permits that no child uses a category B or C machine on the premises and that the holder complies with any relevant provision of a code of practice about the location and operation of gaming machines.

## 5. Temporary use notices

Temporary use notices allow the use of premises for gambling where there is no premises licence but where a gambling operator wishes to use the premises temporarily for providing

facilities for gambling. Premises that might be useful for a temporary use notice would include hotels, conference centres and sporting venues.

The Act makes a special reference, in the context of temporary use notices, to a "set of premises" to try and ensure that large premises which cannot reasonably be viewed as separate are not used for more temporary use notices than permitted under the act. The council considers that the determination of what constitutes "a set of premises" will be a question of fact in the particular circumstances of each notice that is given. In considering whether a place falls within the definition of a "set of premises", the council will look at, amongst other things, the ownership/occupation and control of the premises. The council will be ready to object to notices where it appears that their effect would be to permit regular gambling in a place that could be described as one set of premises.

## 6. Occasional use notices for tracks

There is a special provision in the Act which provides that where there is betting on a track on eight days or less in a calendar year, betting may be permitted by an occasional use notice without the need for a full premises licence. Track operators and occupiers need to be aware that the procedure for applying for an occasional use notice is different to that for a temporary use notice.

The council has very little discretion as regards these notices aside from ensuring that the statutory limit of 8 days in a calendar year is not exceeded. The council will though consider the definition of a 'track' and whether the applicant is permitted to avail him/herself of the notice.

More information relating to this can be found in the Guidance to licensing authorities April 2021 update at [Gambling Commission](#).

# PART D – Public Health

## 1. Gambling related harm

The Local Government Association defines gambling related harm as:

“Any type of repetitive gambling that disrupts or damages personal, family or recreational pursuits. It can have many and varied impact, including on an individual’s physical and mental health, relationships, housing and finances, and affect a wide range of people, such as families, colleagues and wider local communities.” [Tackling gambling related harm a whole council approach \(local.gov.uk\)](#).

People can engage in gambling activities activity without experiencing any harm. However, over the years, the prevalence of harmful gambling has increased and is now widely accepted to be a serious and worsening Public Health concern. The harm from gambling can exacerbate existing vulnerabilities and inequalities and is seen at an individual, societal and community level. [Faculty of Public Health Gambling Policy Statement June 2018](#).

It is with this in mind that Kirklees Council seeks to ensure that gambling premises and license holders are aware of and committed to ensuring that gambling activity is carefully monitored and that those at risk of gambling related harm are identified and offered appropriate support.

## 2. Who is most at risk?

The harm caused by gambling is unequal in distribution. Research and evidence show that there are a number of population groups who are more at risk of gambling related harm.

- [Tackling gambling related harm a whole council approach \(local.gov.uk\)](#).
- [Gambling-related harms: evidence review GOV.UK](#)

These are:

- Children, adolescents and young adults (including students)
- People with mental health issues, including those at risk of suicide and self-harm, those experiencing substance abuse problems
- Individuals from certain minority ethnic groups, such as Asian/Asian British, Black/Black British and Chinese/other ethnicity
- The unemployed
- The homeless
- Those with low intellectual functioning
- Problem gamblers seeking treatment
- People with financially constrained circumstances
- Those living in deprived areas
- Those engaged in criminal activity
- Males

Gambling harm affects not only the individual, but also the family and wider society. Children in particular are heavily impacted both financially and emotionally by a family member gambling. [Faculty of Public Health Gambling Policy Statement June 2018](#).

The risk factors for harmful gambling among children and young people include:

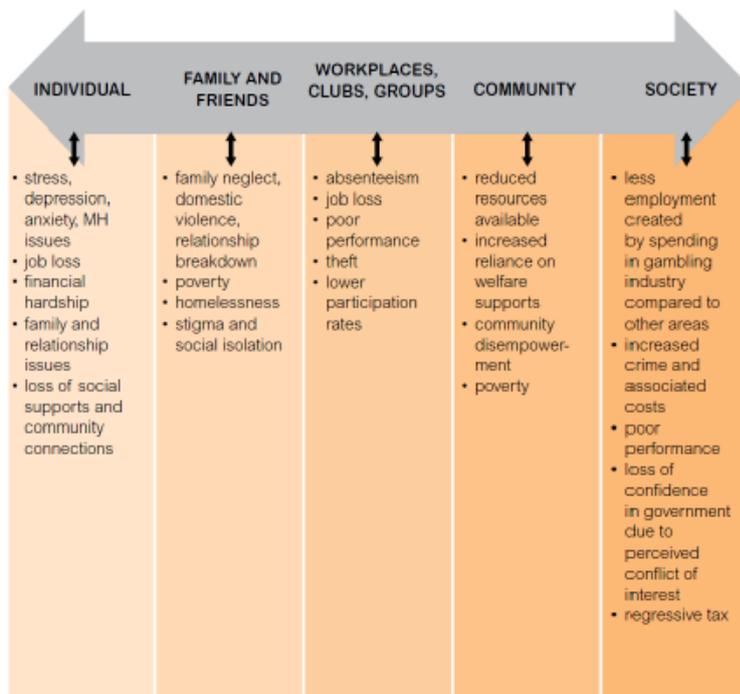
- Impulsivity
- Substance use (alcohol, tobacco, cannabis and other illegal drugs)
- Being male

- Depression
- Source: [Gambling-related harms: evidence review GOV.UK](#)

### 3. What is the impact?

The impact of gambling can have a significant effect on an individual’s physical, mental and social health. Gambling is associated with stress, depression, and alcohol and substance misuse [Faculty of Public Health Gambling Policy Statement June 2018](#). However, the impact can also extend beyond an individual – affecting relationships, families, friends, education, workplaces, culture and communities. There are wider impacts of harm from gambling including fraud, theft, loss of productivity in the workforce and the cost of treating this addiction [Faculty of Public Health Gambling Policy Statement June 2018](#).

This is demonstrated below:



Source: Health promotion resource guide for problem gambling prevention in Melbourne North<sup>12</sup>

- [Tackling gambling related harm a whole council approach \(local.gov.uk\)](#).

### 4. Reducing gambling harms through a public health approach

- Monitor the number of gambling premises in areas where deprivation and/or rates of problematic gambling are highest.
- Improve awareness of gambling harms and promote support and treatment options in gambling settings.

- Ensure access to advocacy and information in relation to gambling related harms is readily available in areas where the impact of gambling related harms are highest.

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**REPORT TITLE: Kirklees Inclusive Economy Strategy**

<b>Meeting:</b>	<b>Council (Reference from Cabinet)</b>
<b>Date:</b>	<b>16 July 2025</b>
<b>Cabinet Member (if applicable)</b>	<b>Cllr Graham Turner</b>
<b>Key Decision Eligible for Call In</b>	<b>No No</b>
<b>Purpose of Report</b> To present the Kirklees Inclusive Economy Strategy for approval in accordance with Article 4 of the Council's Constitution.	
<b>Recommendations</b> <ul style="list-style-type: none"> <li>• Council to approve adoption of the Kirklees Inclusive Economy Strategy</li> </ul> <b>Reasons for Recommendations</b> <ul style="list-style-type: none"> <li>• The KIES accurately reflects the ambition of the Council and partners for development of an increasingly productive, inclusive and sustainable economy in Kirklees.</li> <li>• It demonstrates alignment with the West Yorkshire Local Growth Plan and UK Modern Industrial Strategy.</li> <li>• It is an important strategy for the Council and partners forming the final Top Tier strategy.</li> </ul>	
<b>Resource Implications:</b>  There are no resource implications directly arising from this strategy.	
<b>Date signed off by <u>Executive Director</u> &amp; name</b>  <b>Is it also signed off by the Service Director for Finance?</b>  <b>Is it also signed off by the Service Director for Legal Governance and Commissioning (Monitoring Officer)?</b>	<b>David Shepherd, 07 July 2025</b>  <b>Kevin Mulvaney, 03 July 2025</b>  <b>Samantha Lawton, 07 July 2025</b>

**Electoral wards affected:** All

**Ward councillors consulted:** Ward councillors have been engaged through the strategy's presentation at Growth and Regeneration Scrutiny Panel.

**Public or private:** Public

**Has GDPR been considered?** Yes

## **1. Executive Summary**

This report presents the Kirklees Inclusive Economy Strategy (KIES), which is the final top-tier strategy. The KIES is framed as a partnership strategy and aims to align with the national UK Modern Industrial Strategy and the West Yorkshire Combined Authority's Local Growth Plan. This economic strategy is crucial for driving local action and informing engagement with regional and national partners. It addresses the need for close collaboration with businesses and economic partners to identify growth, skills, and investment opportunities in Kirklees. The document emphasizes that the economic strategy's approval will contribute to establishing a clear vision for the local economy.

Council is asked to approve the strategy in accordance with Article 4 of the Council's Constitution.

## **2. Information required to take a decision**

### **2.1. Background**

The Kirklees Inclusive Economy Strategy (KIES) is the final top tier strategy to come to completion. The others are the Inclusive Communities Framework, Health and Wellbeing Strategy, and Environment Strategy. As with all the top tier strategies the KIES is framed as a partnership strategy.

The West Yorkshire Combined Authority (WYCA) have agreed the Local Growth Plan (LGP) which was both a manifesto commitment of the mayor and a requirement of the new Labour Government. The Government has now published the UK Modern Industrial Strategy. This strategy is a key pillar delivery against the Government's mission to achieve the longest sustained growth in the G7.

It is important that Kirklees has an economic strategy in place that both aligns with the national and regional economic strategies. Furthermore, it must articulate our priorities to inform engagement with WYCA and Government as well as driving our own action. Recommendation 5 of the recent LGA Corporate Peer Challenge was "Working with Business and Economic Partners - Work more closely with businesses and economic partners to define potential growth, skills and investment opportunities in Kirklees." Approval of the economic strategy will contribute to addressing this by establishing a clear vision for the local economy and setting out a platform for engagement with businesses.

## **3. Implications for the Council**

### **3.1. Council Plan**

"Local economic growth, working with regional and national partners" is one of the Council Plan priorities. Under this sits the objective to "Engage on and deliver the Inclusive Economy Strategy".

### **3.2. Financial Implications**

There are no financial implications directly arising from this report.

### **3.3. Legal Implications**

There are no legal implications directly arising from this report.

### 3.4. **Climate Change and Air Quality**

Creating an increasingly environmentally sustainable local economy is a core objective of the strategy. This objective is aligned with local and West Yorkshire net zero targets and supported by the National Industrial Strategy.

### 3.5. **Integrated Impact Assessment**

An integrated impact assessment has been completed for the strategy and can be accessed via the link below. This demonstrates that the Strategy will have either a Neutral or Positive impact on Equality, diversity and inclusion, and Access to services.

<https://www.kirklees.gov.uk/beta/delivering-services/integrated-impact-assessments/home/details/IIA-671512717/>

## 4. **Consultation**

Development of an economic strategy is not subject to formal consultation requirements.

## 5. **Engagement**

There has been significant engagement with partners and within the Council throughout development of the KIES, and there is ongoing engagement with key stakeholders. Meetings at which the KIES has been presented and discussed include:

- 25/01/2025 – Health & Wellbeing Board
- 10/12/2024 – Growth and Regeneration Scrutiny Panel
- 04/01/2024 – Kirklees Health & Care Partnership
- 09/11/2023 – Kirklees Partnership Executive
- 06/12/2023 – Kirklees Health & Care Partnership, Development Session
- 10/10/2023 – Growth and Regeneration Scrutiny Panel
- 04/10/2023 – Picture of Kirklees, Partnership Conference
- 12/06/2023 – Communities Senior Management Team
- 24/04/2023 – Inclusion and Diversity Hub
- 19/04/2023 – Tackling Inequalities Programme Board

The strategy has also been discussed periodically with the Leader and Cllr Turner as Portfolio Holder for Finance and Regeneration throughout its development.

The strategy has been presented to Cabinet on 8 July 2025, and they endorse the strategy.

## 6. **Options**

### 6.1. **Options considered**

The options considered are:

- To recommend that this strategy should be approved for adoption. The reasons for this are set out below at paragraph 5.2

- To recommend that this strategy should not be approved for adoption. However, this would not achieve the council's commitment to deliver an inclusive economic strategy to support local and regional growth. Without an inclusive economy strategy, Kirklees risks deepening inequality, missing out on local talent, and undermining long-term economic resilience. Having the strategy is essential to achieving the council's ambitions for sustainable growth, community wellbeing, and fair access to opportunity for all residents.

## 6.2. **Reasons for recommended option**

By adopting this strategy, we will:

- Demonstrate that, as a Council and as a district, Kirklees is committed to further developing a local economy that is productive, inclusive and environmentally sustainable.
- Deliver on one of the actions of the Council Plan 2025/26.
- Demonstrate Kirklees' alignment with the UK's Modern Industrial Strategy and West Yorkshire Local Growth Plan.

## 7. **Next steps and timelines**

Subject to adoption by Council the strategy will be officially launched. This launch will activate our communication strategy and dedicated webpage on the Council website.

## 8. **Contact officer**

Jonathan Nunn, Policy & Partnerships Lead

## 9. **Background Papers and History of Decisions**

The current Kirklees Economic Strategy was approved by Council on 20/03/2019.

## 10. **Appendices**

Kirklees Inclusive Economy Strategy

## 11. **Service Director responsible**

David Wildman, Service Director Skills & Regeneration



# Inclusive Economy Strategy

2025

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## Foreword

Kirklees stands at a pivotal moment. As we look ahead to 2030, we are determined to shape an economy not only stronger, but fairer and more sustainable – one that works for everyone, in every part of our district, and which guarantees a good future for our children and grandchildren. This Inclusive Economy Strategy sets out our shared ambition: to build a resilient, productive and sustainable economy where all our residents can thrive. It is a strategy rooted in the belief that economic growth must go hand in hand with social justice and environmental responsibility.

We are proud of our heritage and confident in our future. Kirklees is home to world-class manufacturing, a growing health innovation sector, and a vibrant network of communities with deep resilience and creativity. But we also recognise the challenges we face: persistent inequalities, rising economic inactivity, and the urgent need to transition to a low-carbon future.

This strategy is our response. It is bold in its vision and practical in its delivery. It focuses on three clear priorities: supporting our people to develop the skills they need to access good jobs; enabling our businesses to grow, investing and leading the way in inclusive and sustainable practices; and investing in our places – our towns, villages and infrastructure—to unlock opportunity and improve quality of life. Our ambition is rooted in the values and priorities of the Council Plan 2025-26: getting the basics right, protecting the most vulnerable, and enabling thriving communities. We are focused on delivering real change!

We will not achieve this alone. This is a strategy for everyone in Kirklees. It is a call to action for all of us—public, private and voluntary sectors – to work together. It reflects the voices of our communities and the strengths of our partnerships. Together, we will ensure that Kirklees is not just a place where the economy grows – but a place where everyone can share in that growth.

For too long, the North of England has been held back by underinvestment – its people, places and potential overlooked in favour of short-term gains elsewhere. In Kirklees, we know that this has come at a cost: to our economy, to our communities, and to the life chances of too many of our residents. This strategy is therefore also an invitation to Government to support our ambitions – both the specific actions identified in this document but also to redress the balance through long-term change to core funding approaches. We invite all our partners to join us in delivering this vision. Now is the time to invest in Kirklees. Now is the time to deliver the inclusive, sustainable and prosperous future our communities deserve.



**Leader of the Council,  
Councillor Carole Pattison**



**Portfolio Holder for Finance and  
Regeneration, Councillor Graham Turner**

# Executive Summary

This is the first Inclusive Economic Strategy for Kirklees, developed by Kirklees Council.

Inclusive growth is defined by the Royal Society of Arts Inclusive Growth Commission as ‘enabling as many people as possible to contribute to and benefit from growth.’ This can be both social – benefitting people across the labour market spectrum, including groups that face high barriers to high quality employment – or place based, addressing inequalities in opportunity between different localities<sup>1</sup>.

The Inclusive Economy Strategy sets out how, working with a wide range of public, private and voluntary sector partners we will create the conditions for economic growth across Kirklees – and how, working together, we will ensure that as many communities and residents as possible both contribute to and benefit from growth.

The Inclusive Economy Strategy covers the period from 2025-2030. It sets out a vision, objectives and high-level priorities for action under three main themes:

- supporting our People to have the skills they need and to access jobs where those skills will be put to good use, including helping those residents who are furthest from the labour market to re-enter and remain in work
- supporting businesses, including social enterprises to start up, grow and invest so they create more good jobs, improve their productivity and increase wage levels whilst contributing to wider inclusive growth aims
- investing in our diverse Places and the physical and digital connections between them to increase access to job opportunities for Kirklees residents, widen the talent pool for local businesses and ensure that Kirklees remains a fantastic place to live, work and do business.

The strategy is aligned with the Government’s emerging Industrial Strategy and Get Britain Working white paper, and with the West Yorkshire Local Growth Plan. The Inclusive Economy Strategy forms part of a wider suite of ‘top tier’ strategies developed by the Council and its partners – the Inclusive Communities Framework, the Joint Health and Wellbeing Strategy and the Environment Strategy.

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<sup>1</sup> Inclusive Growth Commission – Making our Economy Work for Everyone, RSA, 2017

# Socio-economic context

## Introduction

Perfectly placed between the core cities of Leeds, Manchester and Sheffield, Kirklees is an exceptional business location with strong connections to the UK's strategic road and rail network offering ready access to international airports and seaports.

## Perfectly placed

Part of West Yorkshire, Kirklees is strategically located at the heart of the UK and the centre of the Leeds, Manchester and Sheffield City Region triangle – a pivotal central location within the UK's £339billion Northern Powerhouse.

Excellent transport networks include:

- Easy access to the M62, M1 and A1
- Direct rail links to Manchester and Leeds in 30 minutes, through to London in 2 hours
- Manchester and Leeds Bradford airports within 45 minutes, and a direct train to Manchester airport
- Seaports at Liverpool, Hull, Immingham and Teesport within 2 hours.



Figure 1: Map showing Kirklees' position within the northern region

## Why Kirklees

Kirklees is the perfect place for businesses to grow, innovate and improve efficiency. We have industrial property solutions for investing businesses, including priority areas offering incentives and opportunities for development of employment space.

An integral part of Kirklees' £8.35 billion GVA economy, 15,000 local businesses benefit from:



commercial property rents up to 15% cheaper than competitor destinations



Grade A office space costing up to c63% less than nearby cities



potential incentives to support delivery of employment space



fast access to world-leading research and innovation centres



affordable gigabit-speed internet services across 91% of the district



a highly developed sector supply chain and easy access to exporting



access to 7 million consumers within one-hour's travel



dedicated business support via Business Kirklees



a skilled local workforce, with significant labour-saving costs



a beautiful, vibrant place to live and work.

Our diverse network of larger towns – Huddersfield and Dewsbury – and local centres (like Batley, Cleckheaton, Heckmondwike, Holmfirth and Marsden) – are evolving as centres for shopping, leisure and community activity and offer a wide range of housing with easy access to beautiful surroundings, including part of the majestic Peak District National Park which lies within the Kirklees boundary.



Figure 2: Interesting facts and figures about Kirklees (please see the appendix on [page 47](#) for an accessible version of this information)

## Connecting Kirklees

Connectivity within Kirklees and to the core cities beyond is being transformed through unprecedented levels of public investment in infrastructure projects like the TransPennine Route Upgrade, reducing journey times between Leeds and Manchester from over an hour to just 40 minutes.

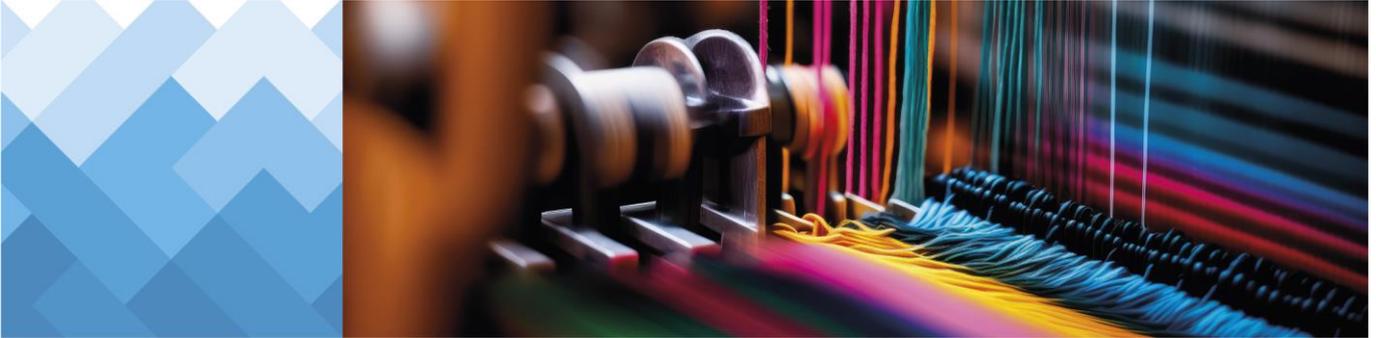


Figure 3: TransPennine Route Upgrade

Alongside planned improvements to the Penistone Line connecting Huddersfield with Sheffield, these investments will increase access to job opportunities and widen the talent pool for local businesses. Bus franchising also offers significant opportunities to connect more people with jobs and learning. In the long-term, the regional Mass Transit programme aims to improve connectivity between Leeds and Dewsbury. We also need continued improvements to our strategic road network, and to build on our active travel infrastructure to deliver a cohesive network that offers a safe and viable alternative to car use for short journeys.

Despite these improvements, we have yet to realise our full economic potential. This section of the IES sets out some of the opportunities and challenges that will need to be addressed over the next five years.

## Our business stock



The Kirklees economy comprised 17,450 separate 'business units' in 2024. 84.1% of these were microbusinesses employing fewer than 10 staff – slightly below the England average of 84.6%. Just 60 businesses in Kirklees have more than 250 employees.

The number of new business start-ups in Kirklees increased from 1,735 in 2017 to 2,155 in 2022, or 18.4% of all start-ups in West Yorkshire, in proportion to our share of the West Yorkshire business stock. Business startup data suggests that entrepreneurs from neighbourhoods in Kirklees falling into the 20% most deprived nationally are now responsible for 40% of new businesses.

## Key sectors



Manufacturing remains a key driver of the local economy, accounting for 25,000 employee jobs in 2023 or 15.8% of all jobs in Kirklees, more than double the England average of 7.4%. This figure has remained consistent since 2015.

With twice the national average concentration of **manufacturing and engineering industry**, and an established global reputation in multiple fields, Kirklees retains a pivotal role in the UK supply chain – with many businesses demonstrating their resilience by supplying a wide range of different sectors. Key specialisms include:

- **Textiles:** which has been synonymous with Kirklees for over 300 years and still employs over 3,500 people locally. The home of textile innovation, Kirklees leads the way in sustainable fashion and design, textile and product manufacturing, supplying fabric to world's most prestigious and best-known fashion brands.
- **Advanced precision engineering:** producing gears, bearings, valves, pumps, motors, turbo chargers and other critical components for diverse markets. Global automotive manufacturers, niche precision engineering supply chain companies and leading-edge innovators combine precision manufacturing with data analytics, artificial intelligence and robotics. This is reinforced by the presence of the National Physical Laboratory at the University of Huddersfield which provides world leading measurement capability.

Alongside these sectors, exciting new opportunities are emerging in **health and life sciences**. Huddersfield is emerging as a key regional hub for health, wellbeing, medical and digital technologies. The University of Huddersfield's National Health Innovation Campus (NHIC) will create the largest and most dynamic centre for workforce transformation and health and social care innovation in the North of England, building on the University's world leading research and innovation expertise in areas such as clinical diagnostics, skin integrity and infection prevention.

With the benefit of **Investment Zone status**, the aim is to curate a unique mix of research institutions, public health facilities and businesses seeking to co-locate alongside the NHIC to access its expertise and facilities. This will act as a catalyst for the regeneration of the Station to Stadium Corridor which connects Huddersfield's iconic railway station with the John Smith's Stadium to the east of the town centre.

Kirklees also has a **thriving voluntary, community and social enterprise sector**. As well as contributing directly to our local economy it creates a significant number of good jobs, provides training and voluntary opportunities, delivers a range of public services and contributes to achievement of outcomes beyond the reach of public organisations and mainstream businesses.

## Productivity



Productivity is a key measure of an area's economic effectiveness and over the last decade Kirklees has seen a significant improvement. ONS estimate that the Kirklees economy generated Gross Value Added of some £8.5bn in 2022 – representing a 31% increase over 2015 levels and in line with GVA growth for England as a whole over the same period.

Whilst individual measures of productivity have seen significant improvement in recent years - GVA per hour worked in Kirklees has risen from £22.20 in 2012 to £30.70 in 2022, or 77% of the UK average – a significant gap remains. Factors affecting productivity include workforce skills, workforce participation, access to capital, diffusion and adoption of innovation and 'market dynamism' – the gradual movement of capital and labour from less productive to more productive firms.

There is also a strong correlation between productivity improvements and increased wage levels and household income. Gross weekly pay for full-time workers in Kirklees (based on place of residence) was just 89% of the England average in 2023 – representing a gap of more than £70 per week for the average full-time worker.

West Yorkshire has seen lower investment as a share of GVA than the already low national average. Performance has particularly diverged since 2013 at which point the region's productivity also diverges from the national average. Closing the investment gap would have required an additional £2.5bn of investment in West Yorkshire in 2019 alone.

Our economy has seen significant transformation over the last twenty years through automation, and this will continue to be a factor in driving up productivity. This takes different forms across sectors through robotics in manufacturing to self-checkouts in retail. This progress is set to continue, as is the uptake of artificial intelligence. Whilst this undoubtedly means that some jobs roles will be at greater risk of redundancy moving forward, there is also an opportunity to create new, skilled roles to support greater use of automation, digitisation and AI.

## Demographics and the labour market



Kirklees had a population of 433,500 residents in 2021. In the ten years from 2011, the population increased by 2.5% – a slower growth rate than for Yorkshire and Humber (3.7%) or England (6.6%) as a whole. In 2021, 62.2% of the Kirklees population was aged 16-64 or of working age, slightly lower than the working age population of England as a whole (63%).

Kirklees is a net exporter of labour to other parts of West Yorkshire, with 2021 (pre-COVID) data highlighting significant net outflows of commuters to Leeds in particular (-13,564 commuters) but also to Bradford, Calderdale and Wakefield. There is a small net inflow of less than 1,500 commuters from Barnsley.

Commuting patterns partly explain why the number of jobs available in Kirklees relative to the number of working age adults (the 'jobs density') is low – at just 0.66 in 2022, compared to the England average of 0.88. Job density is also higher in the adjoining local authority areas (e.g. Wakefield 0.80, Calderdale 0.83, Leeds 1.03) which suggests there is scope to increase employment and economic activity rates in Kirklees as long as residents have the necessary skills and the right environment for business growth is in place.

There has been a significant reduction in the number of adults holding no qualifications – in December 2023 this equated to 6.6% of residents aged 16+, only marginally higher than the England average of 6.2%. The proportion of Kirklees residents qualified to at least Level 2 (equivalent to 5 GCSEs at grades A-C) also mirrors the England average, but there is a significant divergence at Levels 3 and 4.

41.2% of Kirklees residents hold a degree or higher qualification (RFQ Level 4) – significantly lower than the England average. Closing the gap would require almost 15,000 Kirklees residents to achieve a Level 4 qualification.

## Poverty, worklessness, and health and wellbeing



Economic inactivity has increased both locally and nationally since the COVID pandemic, especially for residents aged 50+. In June 2024 there were 64,600 economically inactive residents of working age (23.5% of the working age population compared with 21.0% for England as a whole) – 10,000 of which want to work.

The overall picture of economic inactivity is worse for women as the gap to the national average is wider (around 4%) than for men (around 2%) and continues to diverge. Poor health and wellbeing, and worklessness are inextricably linked, with a high proportion of economically inactive residents suffering from one or more limiting health condition. This is especially the case for residents aged 50+.

Health inequalities are especially acute in our most deprived neighbourhoods – with males living in our most deprived wards experiencing a difference in life expectancy of 8.6 years than those living in our most affluent wards. Health Equity North found in their Health for Wealth report that ill-health in the North of England:

- reduced the probability of remaining in employment by 4.9% (3.5% in rest of England),
- reduced relative weekly wages by 32.4% (19.5% in rest of England),
- reduced household income by 13.3% (no effect in rest of England), and
- amongst those who remained in employment, reduced hours worked by 5.6% (7.9% in rest of England).

Kirklees has three neighbourhoods within the wealthiest quarter in England but also a quarter of neighbourhoods fall within the poorest 10%. Nationally we know that disposable income – our best measure of living standards – for the bottom 10% of households barely changed over the 20 years to 2020 while all other groups saw improvements of around 25%.

## Alternative business models



A healthy and resilient economy is one which has a range of business types and broad ownership. Community ownership and worker ownership have been demonstrated to be beneficial in improving long-term decision making and increasing investments in research and development as well as improving employee terms and conditions and environmental impact.

Employee ownership is seeing a rapid increase nationally and there have been some recent examples of Kirklees businesses taking up this option to ensure succession. This option may be attractive to more SMEs moving forward. There are also opportunities to extend cooperative approaches in key areas including rolling out digital infrastructure, renewable energy generation and home energy efficiency.

## Creative and digital



Kirklees has a diverse cultural offering and growing number of creative businesses, freelancers, and cultural organisations that contribute to local employment, innovation, and place-making. Simultaneously, Kirklees has seen the information and communication sector grow by 167% in the 10 years to 2023. While development of Our Cultural Heart in Huddersfield will promote creative industries in Kirklees and draw on our heritage to attract people to spend time in the area, application of digital skills and technology are core to innovation in our wider economy.

We are committed to creating new cultural infrastructure – such as venues, galleries, studios, and festivals—that will animate public spaces, increase footfall, and support the night-time economy. We also recognise the role culture can play in tackling inequality by engaging communities, improving wellbeing, and creating pathways into employment.

## Sustainability and net zero



Human activity since the industrial revolution – particularly the burning of fossil fuels – has driven climate change. The 2015 Paris Agreement created a legally binding international treaty on reducing greenhouse gas emissions to limit climate change to 1.5°C above pre-industrial levels.

Kirklees Council declared a climate emergency in 2019, and following analysis by the Tyndall Centre for Climate Change agreed to reach net zero – i.e. no longer adding to the total amount of greenhouse gases in the atmosphere, including carbon dioxide (CO<sub>2</sub>) and methane – and be climate ready by 2038. This is in line with the 2038 net zero targets agreed by the West Yorkshire Combined Authority and Yorkshire Leaders Board.

In 2022, the transport sector accounted for 28% of UK emissions with industry accounting for a further 19%. Business therefore has a critical role to play in meeting net zero targets – in the transition away from fossil fuels to sustainable energy sources, in reducing waste and use of resources and in developing more sustainable solutions to transport goods and employees.

There are significant economic opportunities for Kirklees businesses arising from the transition to net zero. This includes being part of the renewable energy supply chain and developing sustainable construction methods as well as developing the role of the circular economy which reduces waste and supports refurbishment and recycling of materials and products.

Capitalising on this opportunity will require more businesses and their employees to acquire green skills. For Universities, Colleges and training providers delivering appropriate training courses can be challenging as there is often a lag in business/learner demand which drives funding.

## Conclusion

Kirklees is a great place to start and grow a business – but we have yet to fully capitalise on its economic potential. Unprecedented levels of infrastructure investment, particularly in improving rail connectivity, are opening up new opportunities for housing and commercial development and widening access to skilled labour from across West Yorkshire and Greater Manchester.

Manufacturing and engineering continue to play a vital role in our economy, alongside new opportunities in the health and life sciences. We are truly ‘the supply chain’ to the nation, with many of our most resilient and dynamic businesses supplying a wide range of sectors.

Productivity is improving, but there is still a significant gap to the UK average, and this impacts not only on our economic performance but also on wage levels and household incomes. In addition, levels of economic inactivity are rising, often linked to poor health and wellbeing, particularly in those aged 50 and over. Tackling these challenges together is essential if Kirklees is to be a genuinely inclusive economy affording all residents the opportunity to both contribute and benefit from growth.



Figure 4: Working in partnership

## Policy Framework

The Inclusive Economy Strategy (IES) has been developed during a period of change in the national policy landscape, with a new Government adopting a renewed focus on economic growth with the publication of a series of strategic documents including the UK's Modern Industrial Strategy, the 10-Year Infrastructure Strategy and the Get Britain Working White Paper.

This section of the IES presents an overview of the national, regional and local policy frameworks and the related policy drivers that will impact on the delivery of the strategy.

## The UK's Modern Industrial Strategy

The Government published The UK's Modern Industrial Strategy in June 2025. The strategy outlines the Government's plans to deliver its priority mission "to deliver strong, secure, and sustainable economic growth to boost living standards for working people in every part of the UK".

The Industrial Strategy describes a new world era that is "more volatile, with new threats to our security and living standards" but also "a world of enormous and exciting possibility". It argues that we "need a new relationship between business and government, where government provides the strategic certainty that allows businesses... to create wealth". The strategy seeks to create "ease, speed, and long-term stability for business" by "supporting the UK's city regions and clusters... supporting our frontier industries... [and] creating an enduring partnership with business".

While inventors, entrepreneurs and tech adopters being able to attract private investment is at the heart of the strategy, there is a clear strategic and coordinating role for the Government who recognise the need to prioritise the interventions and investments that will deliver the largest growth benefit.

The Industrial Strategy focuses on creating "an independent, high-skilled, dynamic, and economically prosperous country, where opportunity, skills, and wealth are abundant and are spread fairly; where jobs are high-quality, accessible, and secure; and where every person and every business have the chance to succeed". It also establishes net zero as a consistent priority, creating good clean jobs" while "boost[ing] green manufacturing, services, innovation, exports, and the circular economy".

The Industrial Strategy identifies eight growth-driving sectors, as well as enabling foundational industries, supported by Sector Plans. These are:

1. Advanced manufacturing
2. Creative industries
3. Life sciences
4. Clean energy
5. Defence
6. Digital and technologies
7. Professional and business services
8. Financial services.

There is a strong correlation between the Government's priority sectors and those that are high performing or display future growth potential in Kirklees. The Industrial Strategy creates important opportunities to see the national policy and regulatory framework better support local business growth and investment, and the IES complements this at the local level.

## West Yorkshire Local Growth Plan

The Industrial Strategy Green Paper highlights the significant disparities in regional economic growth rates that have resulted in what is estimated to be a £47bn productivity gap for the eight largest cities outside London.

In this context Mayoral Combined Authorities have been invited to develop Local Growth Plans that will set out how they can unlock regional growth potential. In West Yorkshire, developing a Local Growth Plan (LGP) was also an earlier Mayoral manifesto commitment.

The LGP aims to tackle the barriers to growth – investment, skills and connectivity – that are holding back growth in West Yorkshire. It sets out five high level priorities:

1. **Unlocking growth in priority sectors** – creating an important interface with the sector-focused Industrial Strategy and the LGP identifies digital and tech, financial and professional services; health and life sciences, advanced manufacturing and engineering -including textiles, chemicals, food and drink, green economy, modern methods of construction and space – and the creative industries as key regional opportunities to drive growth
2. **Enabling all businesses to succeed** – which details how public/private sector support for businesses will be developed; support for alternative business models and promoting good business practices including the Fair Work Charter
3. **A region of learning and creativity** – this sets out how West Yorkshire’s education and training system will be enhanced, including new technical pathways; improving the transition between different stages of education/learning; boosting the availability of early years childcare provision and increasing employer investment in skills
4. **Transport and connectivity** – which sets out the Combined Authority’s plans to develop a Mass Transit network, initially focused on connecting Bradford with Leeds and Leeds and the White Rose shopping centre; development of a deregulated, franchised bus network across West Yorkshire; and highlighting the importance of rail infrastructure investment including the Transpennine Route Upgrade and Penistone Line
5. **Supporting thriving places** – acknowledging that vibrant places drive economic growth, the LGP identifies a series of ‘Corridors of Opportunity’ that seek to strengthen connectivity between the core city of Leeds and the adjoining communities; the ‘Southern Corridor’ extends from Leeds South Bank to include the major Dewsbury Riverside housing site, Dewsbury Town Centre and the Station to Stadium Corridor in Huddersfield.

As the Local Growth Plan continues to inform engagement with Government – particularly around the Industrial Strategy – the Council will continue to ensure that opportunities for investment in Kirklees are showcased.

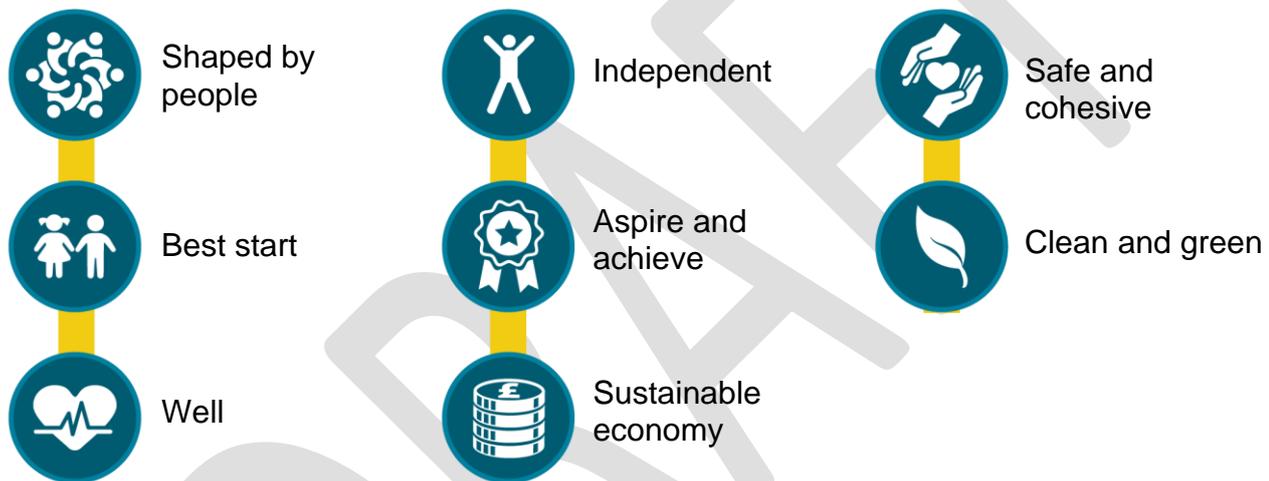
# Local Policy Framework

## Kirklees Shared Outcomes

The Council and its partners have a shared vision for Kirklees – for it to be a district that combines a strong, sustainable economy with a great quality of life – leading to thriving communities, growing businesses, high prosperity and low inequality where people enjoy better health and wellbeing throughout their lives.

Our vision for Kirklees is underpinned by eight Shared Outcomes. Whilst the IES primarily impacts directly on Sustainable Economy and Aspire and Achieve we recognise that our health and nature of our economy will impact on all of the Outcomes. A population that is healthier means a stronger workforce and a more sustainable economy, and a sustainable economy means more disposable income to help children to have the best start in life.

Our Shared Outcomes are:



## Top-Tier Strategies

The Inclusive Economy Strategy is one of four top-tier strategies for Kirklees – the others being the Inclusive Communities Framework, the Joint Health and Wellbeing Strategy, Inclusive Economy Strategy, and the Environment Strategy. They are based on shared principles or ‘building blocks,’ namely:

- tackling inequalities must be at the heart of all we do
- working together we can achieve more than as individual organisations and must use all the levers we have available to us as anchor organisations
- one size does not fit all and the approach we take must reflect the different assets and needs of our places, residents and businesses
- change must be made sustainable through partnership, by sharing power and where possible ‘getting out of the way’ where appropriate
- our environment is important, and we need to think ‘green’ and think local
- fair work is a vital way to enable good mental health.



Figure 5: Our four inter-related top-tier strategies for Kirklees

## Kirklees Local Plan

Local economic development is dependent on a supportive local plan. One that creates space for new quality housing in sustainable neighbourhoods but also space for businesses to start and grow. Under the current Local Plan adopted in 2019 we have seen an increase of around 930 jobs per annum but we know that land supply has remained a limiting factor on business growth. Specifically, there is high demand for business premises in parts of the district where it cannot currently be met due to limited availability of land and premises suitable for the needs of modern businesses. The Council is currently updating our Local Plan. The new plan will create opportunities for development of new business and industrial premises, in the right places, to address this demand, and support an even greater rate of job creation.

## Vision and objectives 2030

### Vision 2030

We have a clear vision for an inclusive economy in 2030:

- 
- We aspire to have a resilient and inclusive economy, in which everyone can take part and benefit from growth. We aim to equip all our residents to fulfil their potential.
  - We will take advantage of investments in our towns and villages and strong connections to surrounding cities and beyond to make Kirklees one of the best places to live, work and do business in the North of England, acknowledged for our exceptional quality of life.
  - We will be known for our strengths in advanced manufacturing, precision engineering, textiles, and health and life sciences – and as the supply chain for the nation.
  - We will contribute positively to achieving net zero and the transition to a low carbon economy and protect and enhance our natural environment as a vital economic asset.
-

## Our objectives

How will we realise the vision, in partnership with private, public and voluntary sector partners?

We know we must continue to work with business to improve productivity in Kirklees. This is the primary route to increasing workers' wages, improving household incomes and wellbeing.

We must also work with the private sector to improve sustainability - how much we make and consume, how much new resource is required for this, how things get from A to B and the energy used to do it. We must also seek to capitalise on the economic opportunities arising from sustainability and net zero.

We must improve inclusion as there are significant differences in how residents experience our economy and the extent to which they can participate in it and benefit from it, strongly linked to health and wellbeing outcomes.

As resources become increasingly constrained, the Council will seek to prioritise investment in activities that achieve productivity, sustainability and inclusion outcomes.



Figure 6: Our objectives

Building on this framework, we have identified three simple objectives to achieve progress towards a more inclusive economy in Kirklees:

- supporting our **People** to have the skills they need and to access jobs where those skills will be put to good use, including helping those residents who are furthest from the labour market to re-enter and remain in work
- supporting **Businesses**, including social enterprises to start up, grow and invest so they create more good jobs, improve their productivity and increase wage levels whilst contributing to wider inclusive growth aims
- investing in our diverse **Places** and the physical and digital connections between them to increase access to job opportunities for Kirklees residents, widen the talent pool for local businesses and ensure that Kirklees remains a fantastic place to live, work and do business.

The following sections of the Inclusive Economy Strategy set out the priorities for action to achieve each of these objectives, and how we will measure success.

# Supporting people to acquire the skills they need



## Overview

Ensuring that Kirklees residents have the skills they need to access good work, and progress within work at all stages of their career, lies at the heart of our ambition for an inclusive economy. Accessing a skilled workforce is also essential for businesses to drive up productivity and increase wages. Increasingly this means creating a supportive environment for those who are furthest from the labour market to regain the confidence and resilience to return to and remain in work. This includes those who have been out of work or at risk of losing employment, due to long-term ill health and deskilling while on NHS waiting lists. In line with the Get Britain Working White Paper we aspire to achieving an economic activity rate of 80% and setting a trajectory to create 27,800 additional jobs by 2043 – the life of the refreshed local plan.

The challenges and opportunities facing our education and skills system are described above. This embraces every stage of learning and work – from early years childcare, through primary and secondary school, further/higher education, adult learning and work. To truly fulfil the potential of our residents and businesses, each stage needs to operate effectively and deliver a high-quality experience for learners. The transition between the stages is also vital.

The Inclusive Economy Strategy is focused on post-16 learning and work, complementing other strategies and plans – particularly Our Kirklees Futures – focused on earlier stages of learning.

## Success Measures

- Employment rate
- Median disposable household income.
- Percentage of working age adults qualified to NVQ levels 2 and 4.
- Percentage of working age adults economically inactive, including 16-24 year olds and over 50s.

## Actions

### Empowering our young people

We will continue to take a partnership-approach to creating an inclusive jobs market for young people in Kirklees, building on our existing offer that includes Employment Kirklees and provision from C+K Careers. This enhanced support will ensure all young people are able to benefit from opportunities in Kirklees and the surrounding area, as our economy transitions towards greater sustainability and increased digital automation. We will seek to enhance support for care leavers, young people with learning disabilities and other priority groups.



Increasing young people's skill levels and removing barriers to employment is a key enabler of increasing productivity and reducing economic inactivity.



Incorporating green skills and awareness of green jobs and industries into training programmes and employment support will contribute to Kirklees having a workforce that is ready for a new economy.



We will work with employers and training partners to guarantee opportunities are available for all young people particularly those from disadvantaged backgrounds.

### Strengthening digital skills

Working in partnership we will continue to deliver digital skills training for all. Local delivery will provide accessible support and interventions tailored to the specific needs of Kirklees residents and businesses. Our training providers will continue to incorporate new technology into their courses in order that Kirklees is at the vanguard of digital technology enabling all businesses to adopt technology that is appropriate for them.



Digital technology is central to delivering productivity gains in the modern economy. Uptake of this technology however requires a workforce at every level in organisations that can apply it and work with it.



Digital technologies are delivering significant gains in the efficient use of resources and contributing to avoiding travel, all of which supports reduced emissions and net zero targets.



Automation and AI can be seen as risks to jobs particularly those in lower skilled roles. Incorporating digital skills in all employment support will allow individuals to gain skills at an appropriate level and provide a foundation they can continue to build on.

## Progression for all in the workplace

We will support employers to develop their workforce, with advice and guidance around skills training for those seeking to progress in work. This could be through Skills Bootcamps or other training programmes. In work support for both the employer and employee is provided where an opportunity has been brokered for a participant on one of our employment programmes.



Increasing skills is essential for adoption of new technology and improving management practices. We expect productivity to increase with enhanced workforce skills.



Refreshing and developing new skills is an important way in which individuals and businesses are exposed to new approaches. As courses increasingly incorporate new sustainable practices, we expect these to be adopted within businesses' operating models and governance frameworks.



We will continue to build inclusive practices in supporting progression and training within local employers through sharing good practice and by promoting the West Yorkshire Fair Work Charter and the Disability Confident scheme.

## Supporting communities to learn and progress

We will build on our successes in adult and community learning and engagement with local communities by the University of Huddersfield and Kirklees College to expand our provision and see Kirklees recognised as a place of excellence for community-based learning.

We will focus more of our activity in neighbourhoods that fall within the bottom 20% of deprivation nationally, ethnic minorities and other under-represented groups.



By engaging with our communities, particularly those in our most deprived neighbourhoods, we expect to see individuals supported to overcome barriers to employment and to thriving more broadly.



This intervention will have a strong focus on our most deprived neighbourhoods in which we know Black and Asian residents are twice as likely to live in as the wider population. Low income has a significant impact on individuals' health and wellbeing outcomes, impacting on their ability to participate in society fully and adult learning can be a vital first step in re-engaging.



Transitioning to a new, greener economy is going to require new skills and new ways of living and working for all of us. Helping our communities to gain those skills and build on existing assets is key to everyone in Kirklees being able to thrive while living within the limits of our planet's resources.

## Tackling poor health and wellbeing, and economic inactivity

Levels of economic inactivity have increased rapidly in recent years, linked to poor health and wellbeing. Tackling this challenge is vital not only to individual wellbeing but also to addressing skills shortages and increasing productivity.

We will work with the Department for Work and Pensions, West Yorkshire Combined Authority, the Integrated Care Board and other partners to deliver programmes from the Get Britain Working white paper. This will include the Trailblazer, Accelerator and 'Connect to Work'. Additional employment support and skill programmes will run alongside to complement/fill any gaps in provision.



Improving participation rates in the Kirklees labour market will have a positive impact on productivity whilst boosting health and wellbeing outcomes.



Low income has a significant impact on individuals' health outcomes impacting on their ability to participate in society fully and adult learning can be a vital first step to re-engaging.



Transitioning to a new, greener economy is going to require new skills and new ways of living and working for all of us. Helping our communities to gain those skills and build on existing assets is key to everyone in Kirklees being able to thrive while living within the limits of our planet's resources.



This intervention will have a strong focus on economically inactive residents experiencing ill health/disabilities to participate in the labour market.

## Case Studies

### Adult Learning Kirklees



The Council's Adult & Community Learning service offers a range of courses, enabling people to achieve their ambitions through education, training, employment and lifelong learning.

Through working closely with local partners, we deliver courses directly into our communities, tailored to our learners, their circumstances and their needs. We strive to ensure that learning is accessible for all, allowing every resident the opportunity to develop their life and work skills.

Having recently obtained a 'Good' rating in our latest Ofsted inspection (February 2025), this positive grading highlights the high-quality education, life-changing opportunities, and the strong support we provide to adult learners across Kirklees.

### REAL Employment



The Council's REAL Employment team currently delivers the Local Supported Employment programme within Kirklees. This programme aims to support adults aged 18+ with learning disabilities, autism and/or additional needs, into paid, sustainable employment.

REAL are members of BASE (the British Association for Supported Employment) and follow their 5-stage model; Customer Engagement, Vocational Profiling, Engaging Employers, Job Matching, and in work support and Career Development.

The model is person centred, with allocated work coaches providing continuous support to job seekers throughout their employment journey. Those on programme are supported to find job roles that match their aspirations, interests and strengths, and through working closely with local employers, we strive to highlight the importance placed, and benefits which can be seen, from inclusive recruitment practises. REAL will continue to be a key local delivery partner as the Government rolls out the new work and health initiatives trailed in the Get Britain Working White Paper.

### C+K Careers



Wholly owned by Calderdale and Kirklees Councils, C+K Careers has over 30 years' experience in delivering high quality, impartial, careers advice and guidance services. Through their work with local authorities, they deliver a range of integrated services designed to reduce the number of young people and adults who are not in education, employment or training (NEET) or at risk of becoming NEET.

C+K is a delivery partner for the Councils Employment West Yorkshire providing practical one to one support to our residents aged between 16-24, to help them find work or change careers. The support provided is tailored to the individual's needs, helping develop their employability skills, supporting them with CV writing, completing applications, interview skills, job search and much more.

Minimising the number of young people and adults who are NEET not only provides a financial benefit for communities. It also has positive social benefits including improved mental health and reduced levels of crime.

# Supporting business to start, grow and invest



## Overview

Ensuring that Kirklees continues to be attractive as a location to start, grow and invest in business is a key objective of the Inclusive Economy Strategy. Despite a series of global economic shocks over the last five years, our local business base has remained resilient.

Manufacturing and engineering continue to underpin our local economy – accounting for just under 16% of jobs but 26% of GVA – and some of our most successful firms supply into a diverse range of sectors, reducing their dependency on individual markets. Textiles remains a key part of the Kirklees economy as it has for the last 300 years, with many businesses moving up the value chain.

Productivity is improving but continues to lag the UK average. Securing further productivity improvements – through developing the skills of the workforce, applying innovation and increasing capital investment – is a key priority and is, ultimately, how our key employers can sustain increased wages and, in turn, improve household incomes.

There are risks – and opportunities – associated with the rapid development of automation/digitisation and AI, but they will also drive productivity growth. Whilst some roles will undoubtedly be at risk, new, skilled jobs will also be required to ensure that businesses take advantage of their potential.

The vast majority of Kirklees firms are microbusinesses employing 10 or fewer staff. Start-ups, microbusinesses and smaller SMEs often need support – including in some cases grant finance – to capitalise on growth opportunities, deploy innovation or implement productivity improvements.

The public sector – both regionally and locally – will continue to play a key role in widening access to the support that is available, alongside private sector advisors.

Moving forward, the business support ‘ecosystem’ will balance support for those sectors with the greatest potential for productivity growth with increasing access to support for all businesses, including those in the foundational economy where there are opportunities to create entry level jobs.

Many of our business owners are also residents who care about their communities. We also understand that cooperatives, social enterprises and community businesses drive increased employment and investment while considering their impact on the environment.

## Success Measures

- Number of start-ups.
- Percentage of start-ups surviving 3 years.
- Number of jobs created.
- Productivity improvements (measure TBC).
- Number of cooperatives, social enterprises and employee-owned businesses.

## Actions

### Build on the success of local start-up support

The Council's gateway model ensures there is no wrong way to access support and that each business gains the right support tailored to their needs. Local delivery of the West Yorkshire-wide Ad:Venture programme has been successful along with UKSPF-supported Thrive health and wellbeing incubator.

Moving forward, there is a need to retain locally embedded start-up capacity and develop more effective marketing campaigns and accessible role models to achieve a step change in the number of people considering starting their own business. It will also be important to ensure appropriate referral routes are in place for unemployed or economically inactive residents, and for those seeking to explore social enterprise or cooperative business models.



New businesses formed around innovative goods and services are one of the main ways our economy progresses. Timely access to the right support will see an increase in new, more productive business startups in Kirklees.



Increasingly, new businesses, products and services will take advantage of more sustainable approaches and respond to consumer and business demand for these. Providing rapid access to support will be key to their success in transforming markets.



Data shows more business startups are coming from our more deprived neighbourhoods, and from an increasingly ethnically diverse backgrounds. By providing tailored support, businesses of different types will be able to reach their potential, delivering benefits for local communities as well as the wider district.

### Maintain an effective and streamlined business support system

SMEs often need access to a range of business support to fulfil their growth potential. The support ecosystem includes professional advisors, business networks and public sector-funded support.

WYCA's recent business support review has highlighted the need to develop a more compelling, universal online offer to increase engagement levels whilst maintaining essential advisor capacity at local level to sustain business relationships.

Working with partners, we will continue to simplify and streamline access to business support whilst seeking to widen and deepen engagement with microbusinesses and SMEs in particular.



Businesses across a broad range of types and sectors must be given opportunity to reach their growth potential. Removing barriers to investment, supporting innovation and promoting export readiness will contribute to growth.



Increasingly those businesses able to grow are those that demonstrate their goods and services are socially and environmentally sustainable.



Balancing a targeted approach to high growth sectors and a universal approach that enables foundation economy businesses to access support— our offer will guarantee all businesses with growth potential can benefit. By building on existing support requirements we expect to create more good jobs accessible to all local residents.

## **Developing the role of the University of Huddersfield as an anchor for Research and Development (R&D) and inward investment**

The emerging National Health Innovation Campus (NHIC) will become one of the largest UK centres for teaching nurses and other allied health professionals, and for research in key areas of specialism including clinical diagnostics.

The inclusion of key public health facilities – including the first NHS Community Diagnostic Centre on a university campus – creates a significant opportunity for the co-location of businesses seeking access to facilities and research expertise.

The NHIC is a compelling example of a university aligning its teaching and research activity to address both global challenges and local needs. We will work with the University to explore wider opportunities to align research expertise with local business needs and inward investment. The National Physical Laboratory may provide an early opportunity to pilot this approach.



Building on existing mechanisms like Knowledge Transfer Partnerships, there is a significant opportunity to align research and innovation activity with local/regional business needs. Developing new products and processes and diffusing innovation will drive up productivity and market dynamism.



There is a significant opportunity to align research and teaching to support the transition to net zero and the development of new low carbon products and services.



The University can play a key role in developing a more inclusive economy in its role as an anchor institution through inclusive recruitment, local procurement and through research into inclusive growth.

## Attracting inward investment and supporting the expansion of existing employers

In recent years we have developed our 'place narrative' on the unique benefits of locating in Kirklees and will continue to do so. We will deliver on this ambition by understanding the needs of incoming businesses, building effective partnerships and developing our lead generation capability, linked to key sectors.

If we are to compete successfully with other locations within and beyond West Yorkshire this will require a significant increase in the scale, quality and choice of employment land and premises across Kirklees. Market conditions dictate that there is little or no speculative industrial or commercial development in Kirklees and this is a significant barrier to growth.

We will capitalise on the unparalleled investment in rail connectivity to promote key development opportunities including the Station to Stadium Corridor in Huddersfield, underpinned by the University's NHIC.



Increasing productivity is dependent on increasing investment levels that allow development of new floorspace to support growth, adoption of new technology and the acquisition of new plant/equipment.



We are keen to see investment from firms adopting new, more sustainable approaches and creating more green jobs. Many of our existing precision engineering and manufacturing businesses are already part of the supply chain for green products.



The new jobs created through inward investment will serve to reduce unemployment and economic inactivity. Often inward investment can take the form of the expansion of large or foreign-owned businesses already established in Kirklees. This helps embed those businesses in the area and creates the opportunity to work in partnership to achieve inclusive growth objectives and other corporate social responsibility benefits.

## Socially-committed businesses

The vast majority of Kirklees business owners are local people who are invested in their local communities. We know that many of them want to see their local places thrive by doing more to serve their neighbourhoods, being more sustainable and supporting other local businesses. We will continue to increase support to businesses to do these things in ways that complement and support their own business activities.



Both younger employees and investors are increasingly seeking social engagement and impact from the organisations they work for. Attracting and retaining workforce and investment will therefore rely on demonstrating and supporting community participation.



The processes we develop to support SV – building on existing assets – will also be available for local businesses that want to engage in their communities. The same emphasis on places that might struggle to mobilise resources will also apply.



Both business leaders and communities see the environment as a key priority for local engagement. By providing clear information to businesses we expect to see positive impact in this area.

## Support for alternative business models

We know that there continues to be strong interest in promoting diverse business models, including those with a clear social purpose.

Often specialist advice and support is required by entrepreneurs seeking to establish social enterprises, cooperatives or other alternative business models as corporate structures and governance frameworks may differ from more conventional business forms. Nonetheless, their founders share an entrepreneurial skillset and attitude with more conventional start-ups.

Employee ownership is also an increasingly relevant option for business succession. We will work with partners to build on and extend the existing support offer.



Productivity has been demonstrated to be higher in European countries with higher levels of cooperatives. This is in part explained through longer term thinking and increased investment in R&D. Employee-ownership is also likely to be important for the retention of well-established local businesses and related jobs.



Increased democratic ownership is expected to support benefits to the environment as decision makers consider the longer-term impacts for themselves rather than the short-term priorities of shareholders.



Alternative business models are often shown to provide better terms and conditions for employees and to have a focus on recruiting those with barriers to employment.

## Case Studies

### Huddersfield Health Innovation Incubator

Building on the success created by the Huddersfield Health Innovation Partnership and Kirklees Council's Thrive project, previously funded by the UK Shared Prosperity Fund (UKSPF), the new Huddersfield Health Innovation Incubator (HHII), welcomes a next chapter of support for start-ups, microbusinesses and growing SMEs in the fast-growing Health and Wellbeing sectors across our region.

Now funded through the West Yorkshire Health Innovation and Digital Tech Investment Zone, the new programme will support businesses in three core phases: Start, Grow and Connect.

In partnership with NHS and local stakeholders, the Incubator aims to drive innovation, create high-value jobs, and support the regional health innovation ecosystem, including the University of Huddersfield's National Health Innovation Campus (NHIC).



Figure 7: Medical professional using advanced software on a portable IT device in a healthcare setting

### Business Start-up Gateway

The Council provides free, expert advice for pre-start, new and young businesses up to three years old via our Business Kirklees service, helping support new business creation, economic growth and the creation of innovative entrepreneurs across our region.



Figure 8: Start-up business owner despatching an order

Dedicated account managers provide tailored information and guidance in key business areas such as mentoring, research, business planning, employment, premises/workspaces and marketing.

New startups are encouraged to build their knowledge, ideas and confidence, grow their networks, form relationships with other key services and are also supported to access funding opportunities.

## Kirklees Top 100

The Kirklees Top 100 Companies initiative aims to shine a spotlight on the district as an attractive destination for inward investment, business start-up, scale-up and growth. It is a joint venture between the University of Huddersfield, Kirklees Council and the 3M Buckley Innovation Centre (3M BIC) and is designed to celebrate and measure business growth across the region.

Published annually every autumn, the list is compiled using a set of consistent metrics that include a combination of turnover, profit, employee numbers and growth, all derived from published company accounts of locally registered firms drawn from the Bureau Van Dijk - FAME database.

Spin-off editions of the brochure include the Careers edition, that goes into schools and colleges to be used as a tool by careers leads, to inspire our local talent, and future workforce, by highlighting careers opportunities that exist right here in Kirklees.

The initiative also aims to bring together the Kirklees business community through collaborative opportunities, events and sharing best practice. We have built a successful group of HR professionals from across the region that regularly meets to discuss challenges and topics of interest, including hybrid working, apprenticeships, international recruitment and graduate development.



Figure 9: Business leaders at the Kirklees Top 100 celebration event



## Overview

Kirklees is a diverse mix of larger towns and smaller towns and villages, set against the incredible backdrop of the Pennines and Yorkshire Dales and benefitting from the exceptional connectivity afforded by the motorway network and the most important east-west rail link in the North of England. Together these attributes make Kirklees a highly competitive location for investment.

We know that place does matter when it comes to the investment decisions made by businesses and skilled, mobile workers. At the same time, we need to rethink the future role of our urban centres and some of the adjoining towns and villages; as their traditional shopping role changes, they will need to become mixed use, multi-functional places with leisure, cultural, housing and community uses to the fore.

Some of this change was accelerated by the pandemic – with places like Holmfirth and Marsden attracting more visitors and investment, driven by increased homeworking. Improved connectivity with Leeds and Manchester can strengthen the residential role of some communities, including places like Dewsbury and Batley.

Our visitor economy – underpinned by our cultural offer and heritage and beautiful landscapes – remains relatively untapped compared with other locations in West and North Yorkshire and there is a significant opportunity to unlock its potential.

## Success Measures

- Percentage of residents who are satisfied with their local area.
- High street vacancy rates.
- Retail/commercial rental levels.
- Housing affordability index.
- Number of neighbourhoods in 20% most deprived in England.

## Actions

### Vital and vibrant town centres

The Council is leading the delivery of a series of major capital projects that, when realised, will change resident, visitor and investor perceptions of our major centres.

In Huddersfield, this activity is focusing on the Our Cultural Heart project that will transform the town's cultural offer; the reopening of the George Hotel; revitalising the Huddersfield Open Market; and the Station to Stadium Corridor.

In Dewsbury, the Towns Fund programme will deliver the refurbishment of the iconic Dewsbury Arcade and Dewsbury Market. Investment is also underway in Batley, Cleckheaton, Heckmondwike, Holmfirth and Marsden.



Delivering improvements to our principal town centres will create places our residents want to spend time in and where businesses are proud to be based. Public investment will attract private investment, so we bring our vision into being in partnership.



Our town centre plans include increasing infrastructure for walking and cycling and creating town centre living supporting more sustainable lifestyles. In addition, increasing the quality of the local offer will reduce the need for travel to more distant centres, providing more services close to home.



All of our places merit investment and need to develop to support affordable living in order that they are viable places to live for those on lower incomes. Our development plans include improvements to active travel infrastructure and will support public transport improvements.



Our plans for our town centres seek to break down barriers, making them places all our different communities can enjoy and feel comfortable in. This will support every individual being able to thrive.

## Improving the night-time economy

Strengthening the night-time economy in all our centres with a focus on Huddersfield and Dewsbury is part of our vision for modern centres.

To do so we must work with evening economy venues, the Police and other agencies to significantly improve community safety and tackle negative perceptions of our places.



The culture and leisure sectors form an important part of our economy in their own right while a thriving cultural life is important to the attractiveness of our place for those considering living or starting a business in Kirklees.



Developing a sustainable night-time economy will be an important consideration for the partnership. Direct impacts such as energy efficiency and waste management but also sustainable transport and noise pollution management will be integrated.



The culture and leisure sectors are a major source of entry level jobs providing routes into employment particularly for young people. Our cultural offer will continue to build on and celebrate our diversity.

## Housing growth strategy

Nationally and locally we have challenges around accelerating housebuilding. Meeting the housing needs of our population is important so families have the foundations on which to thrive. We also need to significantly increase the delivery of affordable homes.

We will deliver our Housing Growth Strategy to meet rising need and improve the quality of our stock. This includes projects on large sites such as Chidswell and Dewsbury Riverside, town centre living in Huddersfield and Dewsbury, and working with mid-size SME developers to diversify the range of providers delivering new homes.

Through the update of the Local Plan we will identify a range of new housing sites to meet future needs in line with the latest government guidance and evidence from the Council's updated Strategic Housing Market Assessment. This will include exploring development opportunities associated with the proposed Mass Transit line between Leeds and Dewsbury subject to agreement at full council in September.



High-quality housing underpins good health and wellbeing, and residents' ability to go out to work and study. An attractive housing offer that meets a range of needs also contributes to attracting new people to Kirklees.



Provision of energy efficient homes within neighbourhoods that enable and encourage sustainable lifestyles will reduce energy demand and decrease living costs.



Improving the availability of affordable housing for those wishing to buy or rent is central to our strategy. Increasing supply contributes to stopping our housing affordability ratio rising further from reach.

## Transport strategy

We will develop a new Transport Strategy in which the TransPennine Rail Upgrade and Penistone Line Upgrade are complemented by development of mass transit for West Yorkshire, shifts to active travel and public transport, seeing improvements to bus services and bus stations, and delivery of key major projects such as the Cooper Bridge Corridor Improvement Scheme to resolve long standing challenges.



Effective transport that connects individuals and businesses to the full breadth of opportunities underpins an effective economy. Our location between three core cities requires top class transport to maximise the possible benefits.



Shifts towards active travel and public transport form an essential part of sustainable lifestyles. By reducing reliance on private cars we will see reduced emissions and improved air quality.



Our strategy will allow all individuals to access the work and training they need to thrive including through low-cost options such as active travel and buses.

## Thriving rural communities

We will ensure we support thriving rural areas served by gigabit connectivity and high-quality public transport services.

Supporting a mixed economy including agriculture but also cultural businesses and others taking advantage of high-quality digital connectivity.



Kirklees contains many small rural communities. Each of these has a role to play in the wider productivity of Kirklees. Physical and digital connectivity supports this.



Rural communities are often more car-reliant than urban ones. Providing high quality bus services will reduce this while world class digital connectivity will reduce the need for journeys to the office or to meet with clients in person whether close by or far afield.



While our rural areas are generally more affluent than our major towns, maintaining good connectivity contributes to older people and those with limited mobility being able to take advantage of all Kirklees has to offer.

## Visitor economy and heritage

Kirklees has significant untapped potential as a tourism destination, including part of the Peak District National Park and a diverse mix of urban and rural centres. We will further develop our culture and leisure offer including outdoor activities both enhancing quality of life for residents and attractions for visitors. This will be done through the Local Visitor Economy Partnership and delivery of our Heritage Strategy and Kirklees' strong programme of events and festivals.

-  Building on our culture and leisure offer – alongside other elements of this strategy – will contribute to attracting people to Kirklees and making it an enjoyable place to live, work and spend time.
-  The environment is increasingly a focus of and a concern in cultural events and businesses. Kirklees has a strong heritage in practices relevant to growing a more sustainable economy. We will build on this to create a unique offering.
-  A varied cultural offer will see Kirklees being a place where everyone can participate in and enjoy a range of events. It will provide economic opportunities for all our communities.

## Social value

A number of large, locally rooted organisations have worked hard over recent years to embed social value (SV) approaches in how they operate – particularly in their procurement, including Kirklees Council.

Moving forward we will continue to adopt a more proactive approach to securing social value benefits from major capital and other projects and share best practice with other partners where we can. We will increasingly adopt a longer-term focus, considering social value opportunities across wider programmes rather than on a project-by-project basis. This will increase the effectiveness of our large, locally rooted organisations at buying locally and delivering social value.

-  SV allows organisations to maximise the benefits of their own spending power. Using this mechanism to full effect will contribute to other areas of this strategy including the skills development needed for greater productivity.
-  Environmental impact is one of the key themes considered through SV approaches. In this way we will continue to encourage best in class practice from our suppliers.
-  We will increasingly target SV benefits towards deprived neighbourhoods to focus the efforts of our suppliers as well as our public providers where there is most need.

## Case Studies

### The Transpennine Route Upgrade

Kirklees features significantly as part of the £11.5bn TransPennine Route Upgrade (TRU) with substantial investment in our rail infrastructure. Delivered by Network Rail and the TRU consortium, the game-changing project will bring cleaner, greener and more reliable railways, improving connectivity across towns and villages in Kirklees.

As well as investment in stations across Kirklees, the TRU will see more frequent, and faster trains, cutting down on journey times to cities across the Northern Powerhouse including Manchester, Leeds, York and beyond, creating more opportunities for employment, training and education for people who live and work in Kirklees.



Figure 10: TransPennine Route Upgrade works in Huddersfield

### Our Cultural Heart

An ambitious centrepiece for Kirklees' largest town, landmark regeneration project Our Cultural Heart will build on and celebrate the character and culture of Huddersfield. The project will deliver a new library; food hall; a repurposed museum/gallery, new venue and events space/public realm.



Figure 11: Artists' impression of the 'Our Cultural Heart' regeneration of the centre of Huddersfield.

With a focus on experiences and making the town a more attractive place to live, study, work and visit, in line with today's market demands and the public's changing expectations, it will act as a major catalyst for growth of the local economy.

Sitting right in the middle of some of the North's most powerful cities, Huddersfield benefits from excellent connections attracting visitors from far and wide.

## Dewsbury Riverside

Kirklees' most ambitious housing project in living memory, Dewsbury Riverside is crucial to address the need for more quality, affordable housing outside the north's expensive major cities and will be transformative for the local area.

Up to 4,000 new homes across multiple new neighbourhoods will be created in phases, each with a unique sense of place and complete with the necessary amenities. TRU investment will help serve the development, supported by additional investment in highway infrastructure.

The scheme is currently going through procurement of a Master Developer and there will continue to be community engagement throughout the project.

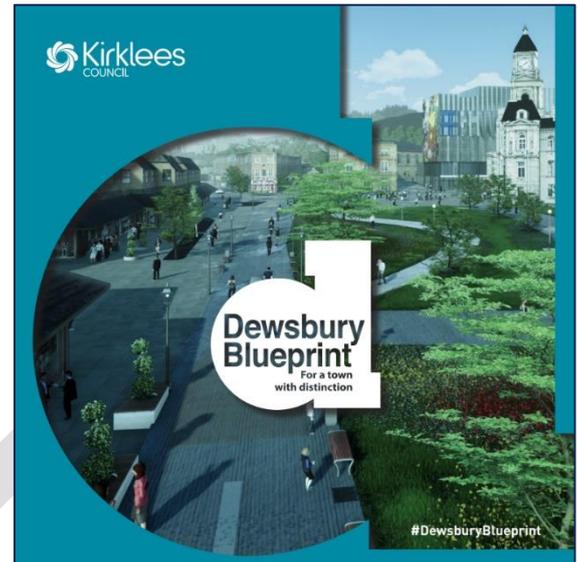


Figure 12: Dewsbury Blueprint - artists impression of the proposed 'greenway'.

## Appendix – Accessible version of infographic

### Facts and figures about Kirklees:

- Strategically located in West Yorkshire
  - Third-largest metropolitan district in England with 23 Wards
  - 157 square miles
  - Huddersfield is the 10<sup>th</sup> largest town in the UK
  - Central location within the UK's £339billion Northern Powerhouse
- A beautiful and vibrant place to live and work
  - 11% of Kirklees is within the Peak District National Park
  - Over 3,000 listed buildings
  - Population of 440,000
- £8.55billion GVA economy
  - 15,000 businesses
  - Diverse and skilled workforce of 275,000
  - Affordable gigabit internet speeds across 91% of the district
  - Key industry sectors: manufacturing, advanced precision engineering, creative industries, textiles, health innovation.





**REPORT TITLE: Council Financial Outturn & Rollover Report 2024/25 incorporating General Fund Revenue, Housing Revenue Account, Capital and Treasury Management.**

<b>Meeting:</b>	<b>Cabinet and Council</b>
<b>Date:</b>	<b>8th July 2025 and 16<sup>th</sup> July 2025</b>
<b>Cabinet Member (if applicable)</b>	<b>Councillor Graham Turner</b>
<b>Key Decision Eligible for Call In</b>	<b>Yes Yes</b>
<b>Purpose of Report:</b>	
<ul style="list-style-type: none"> <li>• To provide information on the Council’s 2024/25 financial outturn position for General Fund Revenue, Housing Revenue Account (HRA) and Capital Plan, including proposals for capital rollover from 2024/25 to 2025/26.</li> <li>• To seek authority from Council to (a) approve the creation of the Strategic Budget Contingency reserve (paragraph 3.2.21 refers), with a balance of £3.5m at 31/3/25; funded from the Voluntary Revenue Provision Reserve and (b) approve £13.7m capital slippage from 2024/25 to 2025/26 and the removal of £0.4m uncommitted rollover from the Capital Plan (paragraph 3.2.33 refers).</li> <li>• To provide an annual review of Council Treasury Management activity.</li> </ul>	
<b>Recommendations</b>	
General Fund	
1) Note the improved revenue outturn position of +£5.6m overspend for 2024/25 (+£9.9m at Q3);	
2) Note the year end position on reserves and balances of £61.0m (excluding Statutory Reserves), particularly that the level of general reserve remains unchanged at £25m (paragraphs 3.2.19- 22);	
3) Approve the creation of the Strategic Budget Contingency reserve (paragraph 3.2.21), with a balance of £3.5m at 31/3/25; funded from the Voluntary Revenue Provision Reserve;	
4) Note the application of the Councils flexible capital receipts strategy to the value of £5.5m applied against eligible transformation costs in 2024/25 thereby reducing revenue expenditure, in accordance with the agreed budget (paragraph 3.2.32);	
5) Note the regular monitoring and review of corporate reserves in 2025/26 to be reported to Cabinet as part of the Quarterly financial monitoring cycle;	
6) Note the year end deficit position on the Collection Fund of £10.2m;	
HRA	
7) Note the HRA revenue outturn position for 2024/25 as an underspend of £1.3m reducing the contribution to capital in 24/25 by £1.3m. Note the year end reserves balance of £30.6m compared to £33.9m in 23/24;	

Capital

- 8) Note the Council capital outturn position at £140.6m for 2024/25
- 9) Approve the £13.7m capital slippage from 2024/25 to 2025/26 and removal of £0.4m uncommitted rollover from the Capital Plan (paragraph 3.2.33);
- 10) Note the revised capital plan for the period 2025/26 onwards after taking into account the re-phasing of schemes and additional grant funding assumptions (Appendix 4a: Summary Capital Plan and Appendix 4b: Detailed Capital Plan);

Dedicated Schools Grant (DSG)

- 11) Note the cumulative deficit on the DSG of £63.8m, an increase of £20.1m from the previous year. This deficit is excluded from the Council’s balance sheet as a result of the Statutory Override as set out in the Local Authority Capital Finance and Accounting Regulations. Also to note the recent two year extension to Statutory Override, which now ends in March 2028 pending further consultation updates from Government expected in Autumn 2025.

Treasury Management

- 12) Note the Review of Treasury Management activity for 2024/25 (Appendix 5);

**Reasons for Recommendations**

This financial outturn report updates the Cabinet and Council on the year-end financial position as of 31 March 2025, together with key risks. Council approval is required for items (3) and (9) above.

**Resource Implications:**

To note information on financial monitoring for General Fund Revenue, DSG, Housing Revenue Account (HRA) and Capital Plan, as at 31 March 2025.

**Date signed off by Strategic Director & name**

**Rachel Spencer Henshall – 25 June 2025**

**Is it also signed off by the Service Director for Finance?**

**Kevin Mulvaney – 25 June 2025**

**Is it also signed off by the Service Director for Legal Governance and Commissioning?**

**Sam Lawton – 25 June 2025**

**Electoral wards affected: All**

**Ward councillors consulted: None**

**Public or private: Public**

**Has GDPR been considered?** Yes. This report contains no information that falls within the scope of General Data Protection Regulations.

## 1. Executive Summary

The attached slides provide information on financial outturn for General Fund Revenue, Housing Revenue Account (HRA), DSG and Capital Plan, as at 31st March 2025. The outturn position improved significantly to a £5.6m overspend from a projected overspend at Q3 of £13m, which had been netted down to £9.9m by an assumed use of general reserves. The outturn on Children and Families was in line with the Q3 projection; however in all other services the position has improved significantly. This, combined with the year-end position on reserves and balances of £61.0m (£61.2m at 31.3.24 (excluding Statutory Reserves), highlights that the in-year position hasn't been underpinned by significant drawdowns in reserves and the increase in underlying stability in the Council's financial position.

## 2. Information required to take a decision

2.1 The slides accompanying this report provide a more detailed breakdown of the outturn position, as follows:

General Fund revenue outturn position in 2024/25 by service area;

General Fund reserves and balances movements in-year;

HRA revenue outturn position including movements in HRA reserves in-year;

DSG Outturn position

Capital outturn position in 2024/25;

Treasury management prudential indicators.

## 3. Implications for the Council

3.1 **Council Plan**  
N/A

### 3.2 Financial Implications

3.2.1 The outturn position improved significantly to £5.6m overspend from a projected overspend at Q3 of £13m which was netted down to £9.9m from an assumed use of general reserve. The outturn on Children and Families was in line with the Q3 projection; however in all other services the position has improved significantly and the variances are explained below.

3.2.2 Throughout the year controls have remained in place with regard to recruitment with posts only released following agreement with Executive Directors and People Panel. Budget holders are reminded to only spend where necessary for service delivery and all services, but especially those in Place Directorate, have been encouraged to maximise all available external funding opportunities.

## Outturn Position 2024/25

	Revised Budget £000	Outturn £000	Variance £000	Variance Q3 £000	Change from Q3 £000
Children and Families	105,910	111,649	5,739	5,823	(84)
Adults and Health	112,624	113,927	1,303	2,785	(1,482)
Place	56,672	62,996	6,324	8,486	(2,162)
Public Health and Corporate Resources	56,576	56,725	149	1,602	(1,453)
Central Budgets	30,793	22,834	(7,959)	(5,705)	(2,254)
<b>General Fund</b>	<b>362,575</b>	<b>368,131</b>	<b>5,556</b>	<b>12,991</b>	<b>(7,435)</b>
Use of unallocated reserves				(3,043)	3,043
Use of earmarked reserves		(8,691)	(8,691)	-	(8,691)
Contribution to Budget Contingency Reserve		3,135	3,135	-	3,135
<b>Adjusted General Fund Total</b>	<b>362,575</b>	<b>362,575</b>	<b>-</b>	<b>9,948</b>	<b>(9,948)</b>



- 3.2.3 The £5.6m overspend position is made up of £3.2m net underspends on base budgets, offset by £8.8m savings slippage. The key service variations (outlined in more detail in the slide deck) are summarised below.
- 3.2.4 The outturn position for **Children's Services** is £5.7m (Q3 position was £5.8m). The main reason for the pressures in this service mainly arise from increasing costs of External Residential Placements, due to increased demand, increased placement costs due to complexity and lower than anticipated savings from the use of internal capacity.
- 3.2.5 The variance includes funding from the Earmarked Demand Reserve of £1.5m and therefore there is an underlying pressure of £7.2m.
- 3.2.6 In the Learning & Early Support area of the service, there are continued pressures of £0.3m relating to the necessary use of Educational Psychology Locums to support service delivery, this is also linked to increased demand and complexity.
- 3.2.7 The outturn position for the **Adults & Health** Directorate is an overspend of £1.3m (1.1%) which is £1.5m lower than the previous quarter.
- 3.2.8 Within the Adult Social Care related portfolio, variances were seen across key demand-led headings, on Independent Sector Home Care (+£3.4m, with all client groups showing higher weekly unit costs), on Self-Directed Support (+£1.7m, with overspends on commissioned services and Direct Payments, predominantly on Learning Disability). These were offset by an underspend on external care home placements (£1m under, mainly on Older People volumes, and on Physical Disability unit weekly costs) and on Shared Lives (£0.6m under, due to lower activity levels). There is also a variance in relation to the savings target around income/debt (£2.1m not achieved) within the Adults Transformation programme. An underspend was seen across employee budgets (£1.6m) due to vacant posts.
- 3.2.9 Within the Directorate, the Communities and Access portfolio has an underspend of £1.8m, with £1.3m of this being in relation to underspend on staffing.

- 3.2.10 The outturn position for the **Place** directorate is an overspend of £6.3m which is a £2.2m favourable movement from Q3.
- 3.2.11 Highways and Streetscene overspent by £6.4m, including £1.2m on Waste with pressures from fleet costs, regulatory changes related to Persistent Organic Pollutants and Inflation on chemicals. There was also a £0.6m overspend on Transport relating to increased cost of parts, the cost of fuel and external hire charges linked to an ageing fleet. Adverse Weather overspent by £1.5m due to significant weather events throughout the year. Parking also saw an overspend of £2.3m due to delays in implementation of new tariffs, permits and charges in new car parks, lower than expected income across car parks and a reduction in income from penalty charges as more customers choose to pay using apps. In addition, there was a deficit within Highways of £0.9m mainly relating to £0.3m street lighting, £0.2m horticultural maintenance.
- 3.2.12 There was an overall underspend of (£0.2m) across Development. This included an underspend of (£0.8m) on Housing Services (maximising staff charges to capital and grants, and underspends of (£0.2m) within both Housing Growth linked to vacancies and Town Centres (£0.1m) due to recharges to capital schemes.
- 3.2.13 There was a net overspend of £0.9m in Property, this included overspends in Corporate Landlord maintenance £1m, Assets and Estates also overspent by £0.3m which included the cost of holding assets for major capital schemes such as the Piazza. These were offset with surpluses from Capital Delivery, Technical Advice and Asset Maintenance (£0.5m) from maximising charges to capital and other external funding.
- 3.2.14 Environmental Strategy & Climate Change overspent by £1m. This included a £1.4m pressure on Home to School Transport linked to increased demand and cost inflation. This was offset by a (£0.4m) underspend in the Directorate Programme Office linked to holding of vacancies.
- 3.2.15 Skills and Regeneration underspent by £1m. Various underspends were seen across the portfolio including within Major Projects (£0.3m), Employment & Skills (£0.3m), Business & Economy (£0.1m), Planning and Building control (£0.2m) and Flood Management (£0.1m).
- 3.2.16 **Public Health and Corporate Resources** overspent by £0.149m, but with significant variances across the directorate. There was a significant overspend of £4.98m on Housing Benefit subsidy loss due to rising numbers of people in bed and breakfast and other temporary accommodation for which 100% subsidy is not payable by the DWP. Strategy and Innovation underspent by £1.36m, and Peoples Service underspent by £0.76m due to vacancy management, and a continuation of IT savings. Culture and Visitor Economy underspent by £2.86m, due to catering, and caretaking and cleaning underspending by £1m each. An underspend on Sports and Physical Activity Energy costs created an underspend of £0.3m.
- 3.2.17 There is an underspend of £8.0m in **Central Budgets** (£5.7m at Q3). Within this position is the release of £3.8m of inflation budgets no longer required following the 2024/25 pay agreement and reconciliation of final energy costs. There are also savings in contingencies of £2.5m identified across Central Budgets. A further £0.7m underspend relates to the redistribution of business rates levy surplus from Government which was announced in the Provisional Finance Settlement in December 2024. Treasury Management budgets underspent by £0.8m; due to a reduction in capital plan spend and interest rates on borrowing being lower than budgeted.

3.2.18 A number of activities aimed at reducing spending further within the financial year were identified, and continue to be managed and monitored, including: stopping expenditure not deemed as critical to service delivery; implementing a process whereby all recruitment is approved by senior management; ongoing review of discretionary fees and charges and increasing these by inflation where possible; exploring all external funding opportunities to bring in additional income and an ongoing review of the Council's capital investment programme to manage the overall treasury management budget. These controls will be kept under close review and will be amended accordingly based on the financial position through 2025/26. The first report for 2025/26 will be presented at Cabinet in September.

### **Reserves**

3.2.19 The S151 Officer, in line with Financial Procedure Rules, has undertaken a review of all balances, earmarked reserves, grant reserves.

3.2.20 Members will note that, at outturn, the Council's General (Unallocated) Reserve remains at £25m. An assessment of the minimum and desirable level of reserves was made as part of the 2025/26 budget process. They were assessed to be a minimum balance of £16m and a desirable balance of £29m. The balance at outturn remains towards the assessed desirable level with plans to top up by a further £1m in 2025/26 as per the approved budget.

3.2.21 The 2025/26 budget provided additional resources in excess of £50m to help fund budget pressures across all services. However, since the budget was approved in early March, a number of issues have emerged that could affect the delivery of the 2025/26 budget and it is therefore appropriate that these are recognised and addressed by the creation of a Strategic Budget Contingency reserve totalling £3.5m. These issues include:

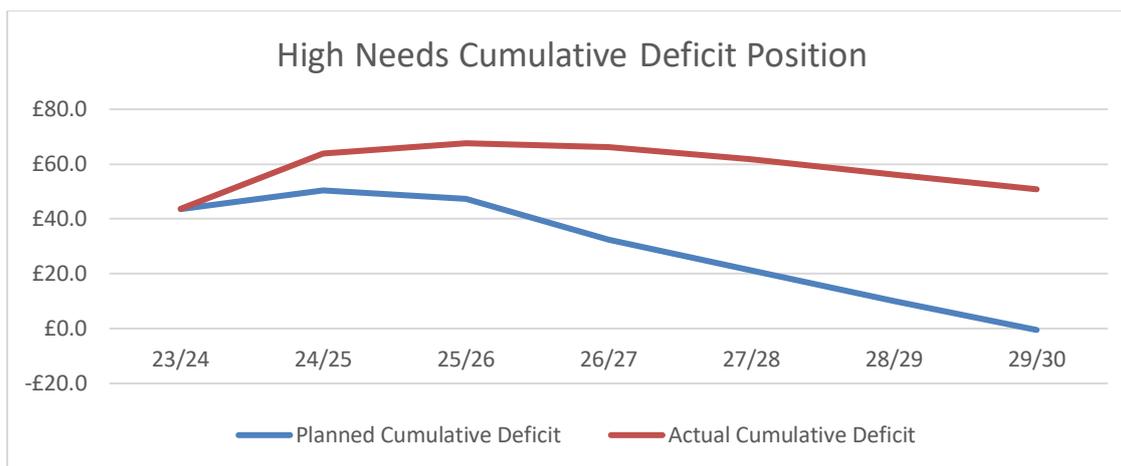
- Employers pay offer of 3.2% (Unions recommending rejection) is in excess of the 3% budgeted, estimated at £0.4m
- Ongoing demand pressures within Children's Services and Home to School Transport
- Delay in the transfer of the Dementia Care Homes savings proposals
- Additional adverse weather budget may be required if the 2024/25 weather was repeated

3.2.22 Total usable reserves at March 2025, are £61.1m, of which £36.0m are identified as earmarked. This is in line with the equivalent figure at March 2024.

### **DSG**

3.2.23 The 23/24 in-year deficit was £15m taking the total DSG Deficit to £43.7m at 31st March 2024. The increase in costs was mainly due to rising complexity and demand in mainstream schools and inflationary increases from external providers. These pressures have continued into 24/25 and the outturn position is an in year overspend of £20.1m on High Needs expenditure. The cumulative deficit in this area has now increased to £63.8m. The service is working collaboratively with schools to change the way in which funding is allocated to mainstream schools for children with SEND through the introduction of "Cluster Working" and it is anticipated that over time this will lead to stabilisation of costs and reductions. A more robust approach to contract management has also been introduced and this is helping to mitigate the impact of provider increases. Quarterly submissions are made to the DfE in respect of performance against the Safety Valve plan and following this funding is released in accordance the Safety Valve plan. Meetings are also held with DfE Advisors to provide assurance that monitoring processes are robust and the Local

Authority is doing all it can to mitigate the deficit position. The graph below illustrates the current cumulative deficit position against the planned trajectory in the Safety Valve plan.



3.2.24 The DSG is currently subject to a Statutory Override meaning that the deficit is excluded from the Council's balance sheet. The statutory override has recently been extended by a further two years and now ends in March 2028. As referenced in the 2025/26 budget report, should the statutory override end at that date without additional funding then the Council (in common with many across the country) will need address the deficit and ongoing budget pressures. The Council awaits further updates from Government in the Autumn around the treatment of historic and ongoing deficits.

## HRA

3.2.25 The HRA outturn is an operational underspend of £1.3m. However, an additional revenue contribution to capital of £4.6m was made. To ensure the HRA is balanced this has necessitated a use of reserves of £3.3m. Pressures relate to additional investment for building safety, maintenance of housing stock, costs associated with disrepair and rent loss from void turnaround times, The aim is to achieve a full cost recovery of service charges, for 2024/25 there was a shortfall of £3.4m and action has now been taken to increase income from district heating schemes effective from 1<sup>st</sup> January 2025 and increase other service charges from 1<sup>st</sup> April 2025.

## Capital Plan

3.2.26 This time last year, the Council Financial Outturn and Rollover Report 2023/24 reported the Capital Plan budget for 2024/25 as £340.8m, as a starting position. Capital Plan updates have been presented periodically throughout the year through quarterly financial monitoring. As part of the Quarter 3 Corporate Financial Monitoring Report on 11 March 2025, the 2024/25 capital budget was reset at £169.2m. The budget has decreased further by £16m since Quarter 3 largely due to the re-profiling of budget into latter years of the plan (-£17.8m) offset by increased grants and contributions (+£2.2m) and other minor changes (-£0.4m). A breakdown of the budget change since Quarter 3 is shown in more detail in Appendix 3.

3.2.27 The Council's revised capital plan budget was **£153.2m** at year end. Capital expenditure in 2024/25 totalled **£140.6m**; equivalent to 91% against budgeted investment.

- 3.2.28 The 2024/25 capital outturn of £140.6m is about £7.7m lower than equivalent capital outturn spend in 2023/24 of £148.3m. The variance at year end is **£12.6m**; £10.4m General Fund, £2.2m HRA.
- 3.2.29 The capital outturn position is summarised in Table 1 below and Appendix 1. Of the total £140.6m actual spend, £69.2m relates to strategic priorities (49%), £64.9m relates to baseline capital spend (46%), the balance of £6.5m to projects of a one-off nature (5%).
- 3.2.30 Capital expenditure at year end was funded by the following sources of finance; borrowing £31.5m, grants and contributions £66.1m, capital receipts at £14.4m, Major Repairs reserve (HRA) at £24m and HRA reserves/revenue contributions at £4.6m. This is shown in more detail at Appendix 4 (a).

**Table 1 - Capital Outturn**

EXPENDITURE CAPITAL PLAN	Original Budget £'000	Revised Budget £'000	Outturn £'000	Variance £'000	Variance %
Children and Families	26.4	12.8	8.8	(4.0)	(31%)
Adults & Health	8.3	5.5	3.2	(2.3)	(42%)
Place	230.4	91.7	86.0	(5.7)	(6%)
Public Health & Corporate Resources	12.2	6.1	7.7	1.6	25%
<b>General Fund</b>	<b>277.3</b>	<b>116.1</b>	<b>105.7</b>	<b>(10.4)</b>	<b>(9%)</b>
<b>Housing Revenue Account</b>	<b>63.5</b>	<b>37.1</b>	<b>34.9</b>	<b>(2.2)</b>	<b>(6%)</b>
<b>COUNCIL TOTAL</b>	<b>340.8</b>	<b>153.2</b>	<b>140.6</b>	<b>(12.6)</b>	<b>(8%)</b>

- 3.2.31 The key service capital variations are outlined in more detail in the slide deck (Appendix 1). The nature of capital schemes and funding means that the variance is largely slippage due to the size and complexity of schemes resulting in larger lead times than original profiled for in capital budgets or due to the timing of external funding being secured.
- 3.2.32 The Council's budget strategy set out 'in principle' proposals to allow officers the flexibility to consider a range of funding options in-year to meet intended transformation objectives, hence under the flexible capital receipts policy, £4m for Transformation Capitalisation was originally set aside in the budget for transformation costs. At year end £4.5m revenue transformation costs and £1m pension strain/voluntary redundancy costs were capitalised resulting in an overspend of £1.5m. The Council used the powers under the government guidance to fund the increase in costs from higher 'in-year' generated capital receipts, so the overspend is not being rolled forward into the new financial year.
- 3.2.33 As part of the year end Uncommitted Rollover exercise undertaken by the Capital Assurance Board, £0.4m of uncommitted capital budgets no longer required has been removed from the Capital Plan and will not be rolled forward. This includes £351k for the Carephones Digital Switchover project which is now complete and the underspend is no longer required. The balance is due to smaller releases on budgets uncommitted at year end for Corporate Landlord Wellbeing (£50k), Property Investment Fund (£28k), Homes for Children (£20k) and KAL (£7k).

3.2.34 The proposal is to effectively re-profile the remaining planned spend totalling £13.7m (£12.6m outturn plus £1.5m flexible capital receipts underspend not carried forward, less £0.4m uncommitted resources removed) from 2024/25 to 2025/26; £11.5m General Fund and £2.2m HRA. This largely reflects deferred spend against existing schemes rolled forward into future years.

### Updated Multi-year Capital Plan

3.2.35 The Quarter 3 Capital Plan approved at Cabinet on 11<sup>th</sup> March 2025 for the period 2025/26-2032 totalled £1.25bn. The Conservative budget amendment approved at Council 5<sup>th</sup> March, removed a net £20.6m from the overall Plan, revising the Quarter 3 multi-year Capital Plan position to £1.23bn. During the last financial quarter, the plan for 2025/26 onwards increased by a net £19.3m, due to further re-profiling from 2024/25 in later years (+£17.8m) (paragraph 3.2.26) and additional grant and capital allowances (+£1.4m). At outturn, the multi-year capital plan stood at £1.25bn prior to the refresh and addition of rollover.

**Table 2 – Multi-Year Capital Plan Outturn Position**

	2024/25 £'m	Capital Plan at Outturn					Total £'m
		2025/26 £'m	2026/27 £'m	2027/28 £'m	2028/29 £'m	2029/30 - 31/32 £'m	
Quarter 3 Budget Plan	169.2	400.1	278.2	168.4	153.3	252.4	1,252.4
Conservative Amendment	0.0	0.2	1.5	(1.8)	(4.2)	(16.3)	(20.6)
<b>Revised Q3 Capital Plan</b>	<b>169.2</b>	<b>400.3</b>	<b>279.7</b>	<b>166.6</b>	<b>149.1</b>	<b>236.1</b>	<b>1,231.8</b>
Change - Re-profile from 2024/25	(17.8)	11.4	4.7	1.7	0.0	0.0	17.8
Change - net additions/removal	1.8	1.4	0.0	0.0	0.0	0.0	1.4
<b>Revised Capital Plan (Outturn)</b>	<b>153.2</b>	<b>413.1</b>	<b>284.4</b>	<b>168.3</b>	<b>149.1</b>	<b>236.1</b>	<b>1,251.0</b>

3.2.36 The multi-year Capital plan has been updated to take into account capital slippage, rephasing and changes in the estimated levels of resources available. The revised Capital Plan totals £1.273bn; £928m General Fund, £345m HRA. This is detailed in Appendix 4(a) and 4(b) and summarised in Table 3 and 4 below:

**Table 3 – Revised Capital Plan (Expenditure Summary)**

EXPENDITURE CAPITAL PLAN	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	2029/30 - 31/32 £m	Total £m
Children & Families	25.7	29.6	21.6	3.8	2.8	83.5
Adults & Health	4.2	8.5	3.0	0.0	0.0	15.7
Place	204.2	215.3	121.9	77.9	144.2	763.5
Public Health & Corporate Resources	18.9	11.8	11.6	11.5	11.1	64.9
<b>GENERAL FUND</b>	<b>253.0</b>	<b>265.2</b>	<b>158.1</b>	<b>93.2</b>	<b>158.1</b>	<b>927.6</b>
<b>HOUSING REVENUE ACCOUNT</b>	<b>47.4</b>	<b>63.2</b>	<b>70.6</b>	<b>54.5</b>	<b>109.5</b>	<b>345.2</b>
<b>COUNCIL TOTAL</b>	<b>300.4</b>	<b>328.4</b>	<b>228.7</b>	<b>147.7</b>	<b>267.6</b>	<b>1,272.8</b>

**Table 4 – Revised Capital Plan (Funding Summary)**

<b>CAPITAL PLAN FUNDING SUMMARY</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>2028/29</b>	<b>2029/30 -</b>	<b>Total</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>31/32 £m</b>	<b>£m</b>
<u>Direct / Earmarked Contributions to Schemes</u>						
Capital Grants / Contributions	124.1	116.9	77.0	47.9	54.2	<b>420.1</b>
Earmarked Capital Receipts	13.3	9.5	1.5	8.9	7.2	<b>40.4</b>
Service Funded Prudential Borrowing	24.4	30.6	17.2	10.0	12.0	<b>94.2</b>
HRA Revenue Contributions/ Reserves	17.9	0.0	1.0	0.0	0.0	<b>18.9</b>
HRA MRR	24.0	24.2	24.5	24.7	75.7	<b>173.1</b>
<u>Pooled Resources</u>						
Non-Earmarked Capital Receipts	4.0	4.0	4.0	4.0	4.0	<b>20.0</b>
Corporate Prudential Borrowing	92.7	143.2	103.5	52.2	114.5	<b>506.1</b>
<b>COUNCIL TOTAL</b>	<b>300.4</b>	<b>328.4</b>	<b>228.7</b>	<b>147.7</b>	<b>267.6</b>	<b>1,272.8</b>

- 3.2.37 In addition to slippage, the General Fund Capital Plan includes further grant funding. The Department for Education announced capital funding for the 2025-26 financial year to support the creation of school places for children and young people with Special Educational Needs and Disabilities (SEND) or who require Alternative Provision (AP). Kirklees was allocated funding (+£6.1m) to adapt schools to be more accessible for children with SEND, to create specialist facilities within mainstream schools that can deliver more intensive support adapted to suit the pupils' needs, and to create special school places for pupils with the most complex needs. This is profiled in 2027/28 until further spend decisions are made. The District Sufficiency programme has been updated to reflect revised cost estimates for the rebuild of the two Special Schools, as presented to Cabinet in July 2024. The budget is contained within the existing budget envelope, utilising the High Needs grant of £7.056m previously allocated to Kirklees in 2024. The Children and Families Capital Plan also reflects some increases in confirmed grant allocations for Schools Conditions (+£476k), Basic Need (+£131k) and Devolved Formula Capital since the budget was approved in March.
- 3.2.38 The Place Capital Plan includes additional Disabled Facilities Grant (+£0.9m) built into the Private Sector Housing Plan for the provision of home adaptations to help eligible older and disabled people to help them live as independently and safely as possible in their homes. The Play Strategy plan also reflects an increase (+£0.2m) in both general capital contributions from the Lawn Tennis Association to fund a program of works at three of the four sites and Section 106 towards playable spaces.
- 3.2.39 Based on 2024/25 qualified transformation costs capitalised under the flexible use of capital receipts policy (para 3.2.32), the Transformation Capitalisation budget for 2025/26 has been increased by £2m to £6m in 2025/26. This will be funded from increased capital receipts anticipated within the financial year.
- 3.2.40 The Housing Revenue Account Capital Plan including rollover totals £345.2m from 2025-26 to 2031-32 and provides for investment in existing stock of £300.1m, which includes a planned replacement programme of £173.1m, a building safety programme of £80.1m and works to high rise projects of £46.9m. It provides for additional council housing costing £42.8m and £2.3m for IT system replacements and upgrades.
- 3.2.41 The high-rise project at Buxton House was approved at Cabinet in 2021 to bring about the wholesale remodelling and improvement of this high-rise building including the purchasing of any leasehold interest to support the wider regeneration of this area of the town centre.

This Council property, at the time of approval, required all existing tenants and leaseholders to be re-located which was successfully achieved by June 2025 to allow for the works to commence. During 2024/25 a robust procurement exercise was undertaken to appoint an experienced contractor to undertake the extensive works required for its regeneration given its current condition. This has involved Kirklees Council working closely with a number of experienced contractors as part of that process but unfortunately the Council has ended up with no compliant tenders for Buxton House and, therefore has now ended the procurement process. This, however, now provides the opportunity to review all available options for Buxton House including any new external funding opportunities that can support the Council to bring about its improvement and, also explore some options that were not previously considered. Once this option appraisal work is completed this will inform the future plan for Buxton House and a new procurement process, subject to Council approval

3.2.42 A full review of the capital plan is underway and an update will be included in the Council's Medium Term Financial Plan report in September 2025. All schemes will be reviewed in respect of deliverability priorities, financial risk and other risks and this will also consider new capital bids.

3.2.43 Future capital plan updates will be presented periodically to Council as part of the annual budget strategy update and annual budget approval reports to Cabinet and Council as a matter of course as part of the annual planning cycle.

3.2.44 Provision has been made in the Revenue Budget and Medium-Term Financial Plan to cover the expected costs of borrowing. As revenue resources are themselves under considerable pressure, close scrutiny will need to continue to ensure borrowing fulfils the criteria of being affordable, prudent and sustainable.

### **3.3 Legal Implications**

Section 28 Local Government Act 2003 imposes a statutory duty, from time to time to carry out budget monitoring of expenditure and income against budget calculations during the financial year. If there is a deterioration in its financial position the council must take such action as it considers necessary to remedy the situation.

### **3.4 Climate Change and Air Quality**

N/A

### **3.5 Other (eg Risk, Integrated Impact Assessment or Human Resources)**

There is an ongoing risk around the volatility of demand budgets.

## **4 Consultation**

This report has been prepared by the Service Director - Finance, in consultation with the Executive Leadership Team.

## **5 Engagement**

N/A

## **6 Options**

### **6.1 Options considered**

N/A

## 6.2 **Reasons for recommended option**

N/A

## 7 **Next steps and timelines**

Subject to member approval, capital slippage proposals and the update of the multi-year capital plan will be incorporated into in year financial monitoring in 2025/26 and reported quarterly to Cabinet from Quarter 1 onwards.

Cabinet are asked to agree that the recommendations as set out in the report be submitted to the meeting of Council on 16 July 2025, with a recommendation of approval.

## 8 **Contact officer**

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## 9 **Background Papers and History of Decisions**

Annual budget report 2025-27 to Budget Council, 5 March 2025

Annual budget report 2024-27 to Budget Council, 6 March 2024

Budget Strategy Update Report to Council, 18 September 2024

Corporate Financial Monitoring Quarter 1, 2024/25 to Cabinet 13 August 2024

Corporate Financial Monitoring Quarter 2, 2024/25 to Cabinet 10 December 2024

Corporate Financial Monitoring Quarter 3, 2024/25 to Cabinet 11 March 2025

## 10 **Appendices**

Appendix 1: Financial Monitoring slides

Appendix 2: Savings Plan slides

Appendix 3: Budget Changes at Outturn since Q3 Monitoring

Appendix 4: Capital Plan

Appendix 5: Annual Report on Treasury Management 2024/25

## 11 **Service Director responsible**

Kevin Mulvaney, Service Director – Finance.



# Corporate Financial Monitoring – Outturn 2024/25

# Revenue Headlines

- Draft Outturn Monitoring – Overspend of **£5.6m**
- Base budgets underspent by £3.2m and there was slippage of savings totalling £8.8m
- Savings delivered were £33.7m, 79% of the target of £42.6m
  
- Total Useable Reserves of **£61m** at 31<sup>st</sup> March 2025 of which:
  - Unallocated reserves of **£25m** (unchanged from 31<sup>st</sup> Mar 24)
  - Earmarked Reserves of **£36m**



# Outturn Position 2024/25

	Revised Budget £000	Outturn £000	Variance £000	Variance Q3 £000	Change from Q3 £000
Children and Families	105,910	111,649	5,739	5,823	(84)
Adults and Health	112,624	113,927	1,303	2,785	(1,482)
Place	56,672	62,996	6,324	8,486	(2,162)
Public Health and Corporate Resources	56,576	56,725	149	1,602	(1,453)
Central Budgets	30,793	22,834	(7,959)	(5,705)	(2,254)
<b>General Fund</b>	<b>362,575</b>	<b>368,131</b>	<b>5,556</b>	<b>12,991</b>	<b>(7,435)</b>
Use of unallocated reserves				(3,043)	3,043
Use of earmarked reserves		(8,691)	(8,691)	-	(8,691)
Contribution to Budget Contingency Reserve		3,135	3,135	-	3,135
<b>Adjusted General Fund Total</b>	<b>362,575</b>	<b>362,575</b>	<b>-</b>	<b>9,948</b>	<b>(9,948)</b>



# Outturn– Directorate Variance Analysis

Directorate	Savings Slippage £000	Net Pressures £000	TOTAL Variance £000
Children and Families	856	4,883	5,739
Adults and Health	4,142	(2,839)	1,303
Place	3,833	2,491	6,324
Public Health and Corporate Resources	-	149	149
Central	-	(7,959)	(7,959)
<b>General Fund</b>	<b>8,831</b>	<b>(3,275)</b>	<b>5,556</b>



# Directorate Budget Variances

## Children and Families

### Children and Families Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£105.91m	£11.65m	+£5.739m	-£0.084m

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Section 17 budget pressures against A&I and CWD	£3,031k	+£2,035k	+£300k	<p>The CWD service provide direct payments and Agency home care provision which prevents family breakdown and children coming into Kirklees care with significant cost benefit. Outturn overspending this year of £1,445m linked to complexity of cases, small cohort of high value care packages, reduced YPAT offer and cost of living inflation. There are currently 187 agency home care packages and 145 direct payments.</p> <p>Outturn overspending of £590k on No recourse to public funds budget. Demand for financial support has increased significantly due to limited internal service capacity combined with capacity issues at the law centre resulting in families unable to receive timely legal advice. This in turn has prolonged the LA duty to continue to provide accommodation and financial support.</p> <p>As of 31<sup>st</sup> March 2025 Total Families: <b>22- decrease of 5 since December.</b></p> <p>Total Adults: <b>24- decrease of 9 since December.</b> Total Children: <b>37-decrease of 24 since December.</b> How many families in a hotel: 19- <b>decrease of 6 since December.</b> Hotel Accommodation Costs: <b>£56,432- decrease of £18,591 since December.</b> Monthly Voucher Costs: <b>£8,082- decrease of £3,265 since December.</b></p>	<ul style="list-style-type: none"> <li>• Robust analysis is being undertaken in relation to the CWD packages of care - SD JG chairing resource allocation panel scrutinising packages of care.</li> <li>• Presumption of direct payments to families , rather than packages of care from agencies which will provide savings.</li> <li>• Redesign of YPAT and Short Breaks offer aims to redirect lower cost packages of care to existing support available in community and also the redesigned provision such as outdoor learning etc</li> <li>• Assistive technology project is reducing packages of care and has saved circa 260k this year.</li> <li>• Discussion with DCS and CEX will take place after Q1 re discussion about external focused piece of work in relation to cohort of CYP</li> </ul>

# Directorate Budget Variances

## Children and Families

### Children and Families Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£103.91m	£111.65m	<b>+£5.739m</b>	<b>-£0.084m</b>

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Corporate Parenting	£11,828k	<b>+£863k</b>	<b>-£108k</b>	Overspending on Home to school transport 279k Guardianship orders £295k, Leaving care financial support packages £170k, SGO/CAO £200k, 18+ Leaving care supported accommodation £560k due to acute shortage on suitable and available housing tenancy stock, less savings on Adoption allowances £216k.	<p>Financial policy under review regarding the financial support for care leavers. For 25/26 an additional £1.9m will be invested into the Corporate Parenting services.</p> <p>The SGO offer and budgets are aligned</p> <p>There is a proposal to support UASC when they turn 18 with council provided accommodation through the use of Market Street which will help to support this budget pressure. However, we are still obliged to financially support them until they have leave to remain. This will see a saving of 140K.</p>
SENDACT	£1,540k	<b>+£161k</b>	<b>-£30k</b>	Overspending of £161k mainly due to £89K cost of Early Support secondments, £50k unbudgeted compensation costs and £23K mediation costs also part of pressure. Position improved by £12K this month due to delayed RTF recruitments and 2 BSM posts on pause.	Securing a full staffing complement and improving initial EHCP timeliness. There will continue to be challenges regarding parental preference vs assessed need, hence the increase in tribunals. Full implementation of Liquid Logic Portals will increase efficiency.



# Directorate Budget Variances

## Children and Families

### Children & Families Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£105.91m	£111.65m	<b>+£5.739m</b>	<b>-£0.084m</b>

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Education Psychology	£1,159k	<b>+£281k</b>	<b>-£205k</b>	Continuing pressure re staffing costs to support demands of the service, high locum costs. Reduction since Q3 due to transfer from EYSEND and reduction in locums.	<p>Positive recruitment of Trainee roles and an increased opportunity to enable a traded offer is explored. Limited use of Locums is anticipated for the forthcoming year.</p> <p>Additional budget of £175K invested in 25/26 to clear backlog and then removed thereafter.</p>
Kirklees Business Solutions	£80k	<b>+£142k</b>	<b>-£4k</b>	Continuing year on year pressure re staffing	A revised approach to secure the operating costs for Kirklees Business Solutions is proposed which includes funding from the CSSB of the DSG
Strategic Learning	£457k	<b>+£107k</b>	<b>-£31k</b>	Budget pressure is a legacy from the loss of the SIMB and unfunded HoS posts, inroads to reduce overspend are ongoing and budgets in process of realignment to support overspend reduction work	Income generation, De-delegation and strategic partnerships will underpin a service redesign in Autumn 2025.



# Directorate Budget Variances

## Children and Families

### Children & Families Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£105.91m	£111.65m	<b>+£5.739m</b>	<b>-£0.084m</b>

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Commissioned Services	£2,323k	<b>+£427k</b>	<b>-£140k</b>	Increase to new 3-year priority led Home start contract (+£180k), Inter agency adoption fees outside of OAWY contract (+£129K), withdrawal of funding for Contract Manager post (+£52k), and increase in Young Carers contract (+£31k). Reduction of £94k this month mainly due to reduction in OAWY overspending (-£71k).	Priority led waiting list programme planned for one year only, funding now withdrawn.
Headteacher Support	<b>-£10k</b>	<b>+£66k</b>	<b>-£2k</b>	Uptake for traded Wellbeing offer has been limited – schools reporting budget pressures.	Review the service to schools as part of the Strategic Learning service redesign in Autumn 2025.



# Directorate Budget Variances

## Children and Families

### Children & Families Totals

Agreed 24/25 budget	Outturn	Total variance Outturn +/-	Change from Q3 +/-
£105.91m	£111.65m	+£5.739m	-£0.084m

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Sustainability, Resources and Capacity	£31,240k	+£2,794k	+£858k	<p>Demand led Sufficiency net pressures relating to External Residential Placements £2,440k, (Note - £2.3m demand reserves added to budget in year), Family Assessments £559k, 16/17 LCSA £556k, YPAT £129k, partially reduced by underspending on Int/Ext Foster care (£646k), Connected Persons (£74k) and Internal Residential (£168k).</p> <p>Increase in forecast pressure from M11 mainly due to reduction in underspend on Internal Residential £112k linked to overspending on casual bank, overtime, agency cover, supplies and services less increase in overspend on External Foster Placements £51k</p> <p>Total Budgeted Placements 1,006 Active placements at 31/03/25 1,057</p> <p>Budgeted LAC in regulated and non-regulated placements – 594. Actual at 31/03/25 – 579</p> <p>Placement mix must be noted, External Residential Placements budgeted for 24 but there were 32 placements with average weekly cost of £6K+ with 8 placements costing £8K+</p>	<ul style="list-style-type: none"> <li>DCS charring external panel, all home's are signed off by SD who interrogates all other options including reunification , connected family members, internal foster carer and IFA's prior to any external residential request.</li> <li>Kirklees have a lower weekly average home costs of circa 6k a week lower than the regional average of around 8k a week. Solo homes are costing between 10-11k a week.</li> <li>Internal residential Homes are all now full one home is being refurbished which will offer a further 4 beds for our children and young people , and we are currently purchasing a smaller home to ensure we have provision for our children and young people who require a solo home.</li> <li>We currently have 35 Children and Young People in residential external placements which is relatively low compared to statistical neighbours, we have around 70% of our children and young people living in family-based settings and high number of SGO's where children and young people remain with their wider extended family.</li> <li>We have focused recruitment activity to increase our number of foster carers which is proving affect 13 new carer have been recruited since Feb24 and currently have 15 more in the assessment processes. We are also</li> </ul>



# Directorate Budget Variances

## Adults and Health

### Adults and Health Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£112.624m	£113.927m	+ £1.303m	- £1.482m

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Customer Service Centres	£249k	+£198k	+£41k	Unplanned overspend due to service change timing (employees, incl security guards £184k and internal income £29k, offset by supplies and services, and transport ).	Service change now complete – at right level for 2025-26
Kirklees Direct/KD24 hrs	£2,309k	-£99k	-£28k	Underspend on staffing	
Registrars	£362k	-£153k	-£32k	Increased income through fees/charges, plus part year vacancies.	Ongoing actions being implemented in advance of 25-26 savings.
Library & Information Centres	£4,163k	-£578k	-£157k	Underspend mainly on staffing, and additional income.	
Community Languages	-£155k	+£134k	+£80k	Income shortfall - further work undertaken to appraise the shape and model of the service.	Ongoing work around model of service and charging mechanism.
Community Plus	£297k	-£599k	-£138k	Underspend mainly on staffing	
Integrated Wellness	£294k	-£349k	-£349k	Underspend mainly on staffing and operational costs.	
Improvement & Relationships	£503k	-£216k	-£58k	Underspend mainly on staffing	

# Directorate Budget Variances

## Adults and Health

Adults and Health Totals			
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£112.624m	£113.927m	+ £1.303m	- £1.482m

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Care Phones and Assistive Technology	£223k	-£681k	+£111k	Ongoing management of operational provision (includes employee variance of -£148k, plus underspend on equipment of -£361k, and increased income of -£177k)	
Reablement	£634k	-£311k	+£263k	Increased operational cost (services, transport) offset by employee underspend of -£665k)	
Shared Lives	£2,397k	-£681k	-£149k	Lower than budgeted activity levels. Includes employee variance of £-66k	
Increase in bad debt provision	£196k	+£798k	-£2k	Increase in level and age of debt being seen – additional provision required.	
ASC – Employees (not including other specific lines quoted)	£38,851k	-£1,046k	+£259k	Ongoing management of staffing and budget levels. Note – excludes specific employee variances quoted above (total including them is variance of £-1,925k). Also includes some overspend lines that were covered by income/funding/grants.	
Self Directed Support	£26,518k	+£1,677k	-£2,430k	Overspend on Commissioned Services +£1,323k (LD +£3,380 (heavily over on unit cost) offset by OP (-£285k, under on unit cost and activity, and PD -£888k, under on unit cost). Direct Payments over by +£1,738k, (+£2,930 on LD (activity and cost), offset by OP (unit cost), PD (unit cost) and MH unit cost and volumes. All offset by increased income -£2,383k (PD, LD and MH).	Volumes/trends factored into budget for 25-26.



# Directorate Budget Variances

## Adults and Health

### Adults and Health Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£112.624m	£113.927m	+ £1.303m	- £1.482m

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Supported Living (Extra Care Housing)	£1,437k	+£316k	+£115k	Overspend at Sandy Mount site (increased level of private sector provision on supported living and home care), offset by underspends at Woodland Court and Meadow Green on similar.	
Independent Sector Home Care	£22,320k	+£3,385k	+£174k	Mainly on OP +£2,154k, with PD at +£746k, and LD at +£538k. All client groups showing higher weekly unit costs (OP +£42, PD +£49, LD +£131, MH +£33) but OP, LD and MH are running slightly under on volume.	Volumes/trends factored into budget for 25-26, along with transformation/savings workstreams.
Independent Sector Residential & Nursing Placements	£73,873k	-£980k	+£386k	Client activity levels are under (placement volumes) mainly on OP (OP -114, PD +9, LD -14, MH -8). Unit (weekly) costs are heavily under on PD and over on others (PD -£50, OP +£27, LD +£110, MH +£3 per week).	Volumes/trends factored into budget for 25-26, along with transformation/savings workstreams.
Other demand led activity (In-House residential / In House Day Care, Carers, Persons From Abroad) – excluding employees (see line above)	-£5,820k	+£407k	-£226k	Increased Supplies and premises costs and shortfall on income in In-House Residential + overspend on Carers (increased volumes +17), offset by In house Day care (increased income) and PFA (reduced weekly unit costs -£262)	Volumes/trends factored into budget for 25-26, along with review of employee budgets/structures.



# Directorate Budget Variances

## Adults and Health

### Adults and Health Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£112.624m	£113.927m	+ £1.303m	- £1.482m

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Commissioning / Contracted Services	£6,367k	-£437k	-£144k	Underspend on contracted services (LD and MH), and on employees (commissioning).	
Supporting People	£2,511k	-£116k	£0k	Underspend on vol sector provider costs (on Kirklees Intervention & Support Service)	
Release from demand reserve/funding	£0k	-£1,500k	£0k	Allocation of demand reserve/funding.	
Saving - ASC - Increasing the collection of social care income	-£2,627k	+£2,127k	-£180k	Ongoing work on the saving programme - review of practice and processes. Increased volume of income seen through ongoing change workstreams but full saving not viable.	Ongoing transformation work. Workstreams in 25-26 relating to debt recovery, bad debt provision, uplifts, and processes around income generation. Continued review into 25-26.



# Directorate Budget Variances

## Place

Place Totals			
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£56.672m	£62.996m	+£6.324m	- £2.162m

Service area	Net Budget	Variance Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Highways	£752k	+£915k	-£553k	<ul style="list-style-type: none"> <li>Overspend on horticultural maintenance of £213k</li> <li>Under-recovery of income on vacant capital posts</li> <li>£160k adverse on staff budget v actual cost in PROW</li> <li>£300k Street Lighting energy</li> </ul>	<ul style="list-style-type: none"> <li>Reduce service/intervention levels on works budgets</li> <li>Undertaking safety critical work only</li> <li>Some vacancies not being filled</li> <li>Recruitment freeze in Highways Operations</li> <li>Capitalise revenue budgets</li> <li>Draw down all available internal reserves</li> <li>Stop any revenue spend on service transformation</li> </ul>
Parking	-£5,468k	+£2,314k	+£123k	<p>Delays in implementation of new &amp; increased tariffs - £1.8m, New permit scheme £0.4m and lower fines income - £0.3m</p> <p>Offset by savings on staffing and misc income</p>	<p>New machines – Less downtime and additional enforcement staff..</p> <p>New charges now in place for 16 car parks, resident permit scheme live Feb, deep dive review of income streams ongoing to identify action plan for 25/26.</p> <p>Some additional budget gone in for 25/26 including £0.2m for FPN</p>
Adverse Weather	£1,036k	+£1,477k	-£27k	Savings have been made on costs, but cost from significant weather events are substantially higher than 24/25 budget	<ul style="list-style-type: none"> <li>Introduced a lower rate of spread option of 10gm/sqm = £20k saving</li> <li>Brought night patrols in house – previously delivered by contractors = £217k saving</li> <li>Reduced salt storage contingency capacity = £41k saving</li> <li>Reviewed requirements for Autumn gully blitz = £25k saving</li> </ul>



# Directorate Budget Variances

## Place

Place Totals			
Agreed 24/25 budget	Outturn	Total variance at outturn +/-	Change from Q3 +/-
£56.672m	£62.996m	+£6.324m	- £2.162m

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Transport	£2,400k	+£573k	+£30k	Ageing fleet and increased part costs	Sourcing alternative and cheaper parts. Transport/Waste Oversight board. Investigation of ALL accident damage over £300 to reduce costs by 20% over previous years outturn. Pool fleet has been reduced by over 40 vehicles. Budget provision being made in 25/26 to reflect impact of ageing fleet until new fleet arrives
Waste Services	£28,846k	+£1,232k	-£345k	Waste disposal contract +£0.6m which includes inflationary increase within the market sector for IPPC (Integrated Pollution Prevention and Control). pressure in 25/26 & Environment Agency directive in 2023 resulted in a significant change to the disposal of soft furnishing containing Persistent Organic Pollutants. Waste fleet – £1.3m Growth within the service demands increased resources above based budget(historical) The service has completed round reviews, but additional vehicles are required. Staffing, including use of agency employees over spent by £0.4m across waste. These are offset by additional income and external charging across waste of (£0.8m) and underspends on supplies	Contractual and environmental compliance requirement Inflation and government driven (monitored closer for earlier warning) Simpler Recycling and legislation horizon scanning continues to identify any potential additional funding for the waste sector.  Invest to save business cases have been developed and agreed at Cabinet in October. Capital strategy includes £26m of investment but lead in time on larger vehicles.  The service has been working nationally to benchmark and mitigate the increased costs including increasing bulk collection charges which has reduced demand. The extension of the reuse shop has also been completed to remove soft furnishing before disposal

# Directorate Budget Variances

## Place

### Place Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£56.672m	£62.996m	<b>+£6.324m</b>	<b>- £2.162m</b>

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Property	£8,608k	<b>+£933k</b>	-£863k	<p>Cleaning £0.5m, Security £0.2m, Holding Costs for Piazza £0.3m and former KSDL Wet Side £0.3m, unachieved income of £0.7m, Delivery of Saving £1.1m.</p> <p>These were offset by Flexible Use of Capital Receipts (£0.7m), underspend on Utilities( £1.2m) and £0.3m underspend on Staffing across Property</p>	<p>Use of flexible capital receipts transformational activities, essential only repairs, holding of vacancies.</p> <p>Charging for Agency Staff Implemented Close monitoring of cost for Piazza, handover to developers reduces some liability (residual NNDR) consideration to selective demolition if capital allows as vacancies</p> <p>Monthly auctions of surplus properties and land to reduce ongoing revenue commitments</p>
School Transport	£10,937k	<b>+£1,397k</b>	+£248k	Schools Transport - Overspend due to volumes and complexity requirements of routes and increasing prices.	<p>Transformation Programme is ongoing, 2025 activities are designed to disrupt the market, increase market participation and increase efficiency in routing – all designed to reduce the cost base. The forward look is increasing demand and complexity.</p> <p>£250k added to next year</p>



# Directorate Budget Variances

## Place

Place Totals			
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£56.672m	£62.996m	+£6.324m	- £2.162m

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Housing Services	£2,366k	-£838k	-£756k	Holding of vacancies (including not back-filling acting up opportunities), increased recharging to capital and maximising use of external grant	
Housing Growth	£994k	-£216k	-£76k	Holding of Vacancies	
Directorate Programme Office	£700k	-£397k	-£120k	Holding of Vacancies	Vacancies are being held pending wider council review of support services/business support
Major Projects	-£610k	-£272k	-£115k	Major Projects - Charging to capital projects.	
Planning & Building Control	£2,291k	-£360k	-£263k	Planning & Building Control –income shortfall (£569k) offset by Holding of vacancies (£880k) other savings.	
Employment & Skills	-£82k	-£263k	-£62k	Recognition of external funding	
Business & Economy	£179k	-£106k	-£31k	Underspend on Utilities in enterprise centres	
Parks & Greenspaces	£2,894k	-£51k	-£298k	Overspends on Grounds Maintenance, offset by savings across the rest of Parks and Woodlands	Staff have been issued with the 118 notices. Deployment and alternative roles are being used to mitigation redundancy costs – FTE service reduction of 34 to give a FY effect of £1.3m savings



# Directorate Budget Variances

## Public Health and Corporate Resources

### Public Health and Corporate Resources Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£56.576m	£56.725m	+£0.149m	-£1.453m

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Culture & Visitor Economy	-£3k	+£75k	+£8k	<b>Cliffe House/Dram Ctr</b> - Reflects a recurring budget pressure relating to income levels not covering cost of running the service. Lettings income substantially reduced.	Remodelling of the operating model underway. Due to salary frameworks, full realisation 26/27.
	£1,481k	-£1,034k	-£535k	<b>Caretaking &amp; Cleaning</b> – Increased income helped by price increase applied for 24-25 to aid cost recovery -£537k, and vacancies -£529k.	
	£1,210	-£1,064k	-£711k	<b>Catering</b> – Meal Price increase from Sept 24 + new Academy Trust contracts increased income -£269k, and vacancies -£668k.	
	£594k	-£329k	-£133k	<b>Town &amp; Public Halls</b> - Ongoing review of service, underspend mainly on staffing, and increased bar sales and events income.	
	£606k	-£546k	+£19k	<b>Markets</b> – Dewsbury Market Rates revaluation -£465k, and increased income.	
	£0k	+£43k	+£13k	<b>Arts, Museums and Bereavement Services</b> – Vacancies -£205k and reduced income +£90k. Increased grounds maintenance, and cost of vaults in cemeteries +£145k.	

# Directorate Budget Variances

## Public Health and Corporate Resources

### Public Health and Corporate Resources Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£56.576m	£56.725m	+£0.149m	-£1.453m

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Strategy and Innovation	£18,400k	-£1,355k	-£523k	Vacancies held across all services - £990k, and IT savings implemented in 23/24 have continued into 24/25 for a FYE. Data and Insight school income target (£100k) has been offset by vacancies.	Only critical roles have been filled
Public Health & People services	£7,849k	-£1,030k	-£518k	Vacancies -£246k have been held where possible across Peoples service, and some additional income -£263k. An underspend on KAL utility costs -£271k.	Only critical roles have been filled Savings target of £1.3m Public Health funding applied to relevant KC services.
Governance and Commissioning	£14,516k	+£91k	+£284k	Vacancies held where possible to achieve savings targets -£258k, and reduction in cost of councillor allowances. Demand pressure on legal services +£721k incurring external solicitor costs and additional locums. One off Insurance saving -£331k.	Only critical roles have been filled



# Directorate Budget Variances

## Public Health and Corporate Resources

### Public Health and Corporate Resources Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£56.576m	£56.725m	+£0.149m	-£1.453m

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Financial Management & Welfare & Exchequer	£9,304k	+£315k	+£57k	Court cost income +£452k and increased cost of debt tracing services offset by vacancies.	Vacancies have been held where possible to mitigate other overspends
Housing Benefits	£2,619k	+£4,982k	+£582k	Continued pressure of homelessness, including temporary accommodation pressures and use of bed and breakfast as cannot claim full subsidy.	A homelessness board is working through various projects to try and reduce the cost. Additional budget provision of £3.6m made in 2025/26



# Directorate Budget Variances

## Central

Central			
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
£34.010m	£22.834m	-£7.959m	-£2.254m

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Treasury Management	£27,961k	-£772k	+£732k	Reduction in capital plan spend, and interest rates on borrowing to date lower than the 5.35% budgeted. KSDL provision of £1.3m charged to treasury as MRP. £0.2m interest on balances to HRA higher than expected.	
Inflation	£5,307k	-£5,252k	-£1,984k	Release of inflation budget no longer required following pay agreement and final energy costs; £3.8m, plus other contingency not needed; £1.5m.	
Contingencies	-£17,747k	-£1,703k	-£700k	Redistributed business rates levy surplus income from government announced in the provisional finance settlement; £0.7m, plus other contingencies not needed; £1.0m.	
Joint Committees	£13,564k	-£315k	-£241k	Underspend on Coroners.	
Corporate Management	£1,171k	+£128k	-£6k	Increase costs for valuations. Overspend on bank charges.	



# Analysis of Council Reserves (excl Statutory Reserves)

	Unallocated *	Earmarked	Total
	£000	£000	£000
<b>At 1<sup>st</sup> April 2024</b>	<b>(25,046)</b>	<b>(36,192)</b>	<b>(61,238)</b>
<b><i>Planned Drawdowns from Earmarked Reserves</i></b>			
WYCA Returned Levy – 2024/25 MTFP support	-	9,400	9,400
Budgeted drawdown for Collection Fund deficit	-	2,000	2,000
- Budgeted drawdown from Insurance Reserve		1,500	1,500
<b><i>Planned Contributions to Earmarked Reserves</i></b>			
Transfer into Voluntary Revenue Provision reserve	-	(15,195)	(15,195)
	<b>(25,046)</b>	<b>(38,487)</b>	<b>(63,533)</b>
<b><i>In Year Adjustments – Outturn</i></b>			
- Contribution to Earmarked Reserves (net)	-	(3,075)	(3,075)
- Use of Voluntary Revenue Provision reserve	-	8,691	8,691
- Transfer into Strategic Budget Contingency Reserve	-	(3,135)	(3,135)
<b>Balance of Reserves at 31<sup>st</sup> March 2025</b>	<b>(25,046)</b>	<b>(36,006)</b>	<b>(61,052)</b>

\*£16m Minimum Working Balance (£29m desirable).



Reserves Summary Outturn (£k)	Reserves 31st March 2024	Budget report Movements	Revised reserves 1st April 2024	Net Drawdowns at Outturn	Reserves 31st March 2025
Ward Based Activity	(693)	-	(693)	115	(578)
Place Standard	(556)	-	(556)	154	(402)
Transformation	(3,067)	-	(3,067)	1,587	(1,480)
Demand Reserve	(3,000)	-	(3,000)	3,000	-
Development Funding	(621)	-	(621)	(293)	(914)
Revenue Grants	(9,020)	-	(9,020)	(8,978)	(17,998)
Stronger Families Grant	(784)	-	(784)	96	(688)
Other	(5,527)	-	(5,527)	1,585	(3,942)
Specific Risk Reserves	(3,500)	3,500	-	-	-
WYCA Returned Levy	(9,424)	9,400	(24)	24	-
Voluntary Revenue Provision	-	(15,195)	(15,195)	8,691	(6,504)
Strategic Budget Contingency Reserve	-	-	-	(3,500)	(3,500)
<b>Total Earmarked Reserves</b>	<b>(36,192)</b>	<b>(2,295)</b>	<b>(38,487)</b>	<b>2,481</b>	<b>(36,006)</b>
Unallocated Balances	<b>(25,046)</b>	-	<b>(25,046)</b>	-	<b>(25,046)</b>
<b>Total Useable Reserves</b>	<b>(61,238)</b>	<b>(2,295)</b>	<b>(63,533)</b>	<b>2,481</b>	<b>(61,052)</b>
Statutory Reserves – Schools Balances	(11,596)	-	(11,596)	477	(11,119)
Statutory Reserves – Public Health	(1,119)	-	(1,119)	223	(896)
<b>Grand Total All Reserves</b>	<b>(73,953)</b>	<b>(2,295)</b>	<b>(76,248)</b>	<b>3,181</b>	<b>(73,067)</b>



# Glossary of Reserves

Reserve	Description
<b>Ward Based Activity</b>	Set aside reflecting timing issues on ward-based activity spend commitments
<b>Place Standard</b>	Set aside to support the resourcing of emerging Place Standard action plans.
<b>Apprenticeship Levy</b>	Set aside to fund future payments into the Apprenticeship levy
<b>Transformation</b>	Set aside for strategic transformation developments over the next 12 to 24 months.
<b>Demand Reserve</b>	Set aside to mitigate the impact/volatility of a range of potential demand risks on statutorily provided service activity
<b>Development Funding</b>	To address the scale of development costs required to support targeted development and the upscaling of capital investment activity and major project activity over the MTFP.
<b>Revenue Grants</b>	Represents grants and contributions recognised in the Comprehensive Income and Expenditure Statement before expenditure has been incurred.
<b>Stronger Families</b>	Set aside reflecting timing issues on expenditure commitments supporting a range of Stronger Families activity, funded from external grant.
<b>Other</b>	A range of smaller reserves earmarked for specific purposes.
<b>Specific Risk Reserves</b>	Set aside to manage specific risks, including the potential risk of future loan defaults and managing the volatility surrounding treasury management budgets with respect to both potential changes in interest rates and the level of delivery of the capital plan.
<b>WYCA Returned Levy</b>	Returned levy income from WYCA that will be drawn down in 2024/25
<b>Voluntary Revenue Provision</b>	Voluntary overpayments of Minimum Revenue Provision (MRP).
<b>Strategic Budget Contingency</b>	To fund budget pressures that may arise due to delays in implementing savings plans and/or issues that have arisen post the agreement of the budget
<b>Unallocated Reserves</b>	General reserve to support Council working capital and cashflow requirements, and unbudgeted/financial resilience risks highlighted in the Council's corporate risk register.
<b>Schools Balances</b>	Statutory reserves relating to individual schools' balances/deficits carried forwards
<b>Public Health</b>	Timing issues on (statutorily ringfenced) Public Health grant spend commitments

# HRA Outturn

	Revised Budget	Outturn	Variance Outturn	Variance Q3	Change from Q3
	£000	£000	£000	£000	£000
Repairs & Maintenance	30,909	29,820	(1,089)	(400)	(689)
Housing Management	46,337	43,339	(2,998)	(2,507)	(491)
Property Services	0	(478)	(478)	0	(478)
Other Expenditure	31,015	34,283	3,268	4,065	(797)
<b>Total Expenditure</b>	<b>108,261</b>	<b>106,964</b>	<b>(1,297)</b>	<b>1,158</b>	<b>(2,455)</b>
Rent & Other Income	(108,261)	(108,306)	(45)	725	(770)
<b>Total</b>	<b>0</b>	<b>(1,342)</b>	<b>(1,342)</b>	<b>1,883</b>	<b>(3,225)</b>
Revenue contribution to Capital Funding	0	4,637	4,637	0	4,637
Planned transfer from HRA Reserves	0	(3,295)	(3,295)	(1,883)	(1,412)
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# HRA Reserves

	Balance at 31 March 2024 £000	Approved Movement in reserves £000	Balance at 31 March 2025 £000
Set aside for business risks	(15,000)	4,135	<b>(10,865)</b>
Repairs reserve	0	(1,000)	<b>(1,000)</b>
Set aside to meet investment needs (as per HRA business plan)	(18,942)	160	<b>(18,782)</b>
<b>Total</b>	<b>(33,942)</b>	<b>3,295</b>	<b>(30,647)</b>



# HRA Budget Variances

HRA Totals			
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
-	-	-	-

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Repairs and Maintenance	£30,909k	-£1,089k	-£689k	<b>Responsive planned works underspend of --£983k</b> , which includes Cyclical of -£161k and building safety -£722k (Stock condition £1m pushed back to 25/26 but water quality checks done) <u>-£163k movement</u> from M11. <b>Unplanned responsive -£167k</b> , Repairs underspend of -£263k, <u>(-£57k movement)</u> fire suites and radiators. Damp Mould and Condensation forecast overspend of +£239k, <u>movement of +£108k</u> reallocation of works. Safety, security, disrepair and garages -£143k, <u>movement of -£25k</u> . <b>Empty Homes +£1,083k</b> <u>movement of +£267k</u> addressing backlog. <b>Unplanned other -£1.02m</b> , dec vouchers -£708k, other environmental and recharges -£313k, <u>movement +£7k</u>	Capitalisation of staff costs for the Development and Asset team. Savings identified from revised lettings policy for decoration £708k. Staff dealing with damp and mould have been co-located, which should improve processes and achieve efficiencies.
Management costs – Homes and Neighbourhoods	£19,883k	-£3,859k	-£878k	The underspend is made up of -£1.8m staff underspends, -£1.8m staff capitalisation netted off by agency costs of £927k. Savings/underspend of -£678k from recharges, training and tenant engagement. Surplus of -£478k from Property Services.	



# HRA Budget Variances

HRA Totals			
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
-	-	-	-

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Legal Services	£1,000k	+£980k	+£163k	Legal variance of £980k, legal costs for disrepair £1.7m	For 2025-26 a provision of £2.2m has been set up for estimated costs for outstanding disrepair claims to date
Other Council Services	£6,958k	-£79K	-£50k	Internal recharges for corporate services	
Policy and Management	£14,297k	+£162k	-£24k	Temp Accom repairs overspend of +£246k, Shops/land +£82k, netted off by reduction in HSG PFI costs £126k, with other minor variances.	Review of charging repairs for temporary accommodation to be carried out



# HRA Budget Variances

HRA Totals			
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
-	-	-	-

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Community facilities	£4,200k	-£680	-£180k	Budgets set at a level to cover expected costs. Sheltered Heating, District heating, Income will be charged to cover these costs. Current forecast shortfall for all community facilities is £3.4m	A review of service charges has been carried out there is a planned approach to move to a full cost recovery position. Work carried out will inform future budget setting.
Council tax on empty properties	£529k	+£644k	-£45k	Increased Council tax relating to empty properties, some where the decision has been made to demolish properties.	A review of the policy and operating model for the future management of voids is being implemented within Property Services (end to end management) and, to ensure unnecessary costs are not charged. This also includes alignment of homes subject to approved demolition projects.
Interest Payable, other finance costs and depreciation charges.	£30,485	+£7,261k	+£3,885k	Depreciation charge due to revised Asset Strategy. £3.4m. RCCO of £4.6m towards capital plan (Budgeted year end adjustment)	Increased depreciation cost has been covered by underspends and a transfer from reserves has been made to cover the contribution to capital. Future RCCO's will be shown with match transfer from reserves.
Transfer from Reserves	-	-£3,295k	-£1,412k	This is to fund the £4.6m contribution to capital (£4.6m less the underspend of £1.3m)	



# HRA Budget Variances

HRA Totals			
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-	Change from Q3 +/-
-	-	-	-

Service area	Net Budget	Variance at Outturn	+/- change from Q3	Reason for variance	Mitigating actions
Grants and other income	£8,957k	-£1,099k	-£758k	£1.4m received for interest on balances, originally budgeted at £300k	
Rental Income	£96,084k	+£1,119k	+£75k	Void rent loss through empty properties.	Updated process in place to better manage turnaround times and tracking of standard, non-standard and voids requiring major works. A review of the performance measured by each category will be included going forward, priority is to ensure standard voids are fast-tracked to reduce rent loss with planned programmes for addressing voids that require substantial works.
Heating and Service Charge Income	£3,220k	-£65k	-£87k	Amounts currently charged do not cover the costs. The shortfall for district heating is £497k, District heating meters have been amended from 1 <sup>st</sup> January 2025. Planned service charge increases are planned from 1 <sup>st</sup> April 2025.	Review of service charges has been carried out, planned approach to move to a full cost recovery position reviewing all service charges over three years. District heat charges will be increased in 2025-26. Current estimated shortfall for service charges is £3.4m, planned recovery of £1.9m in 2025-26 including recovery of grounds maintenance charges..

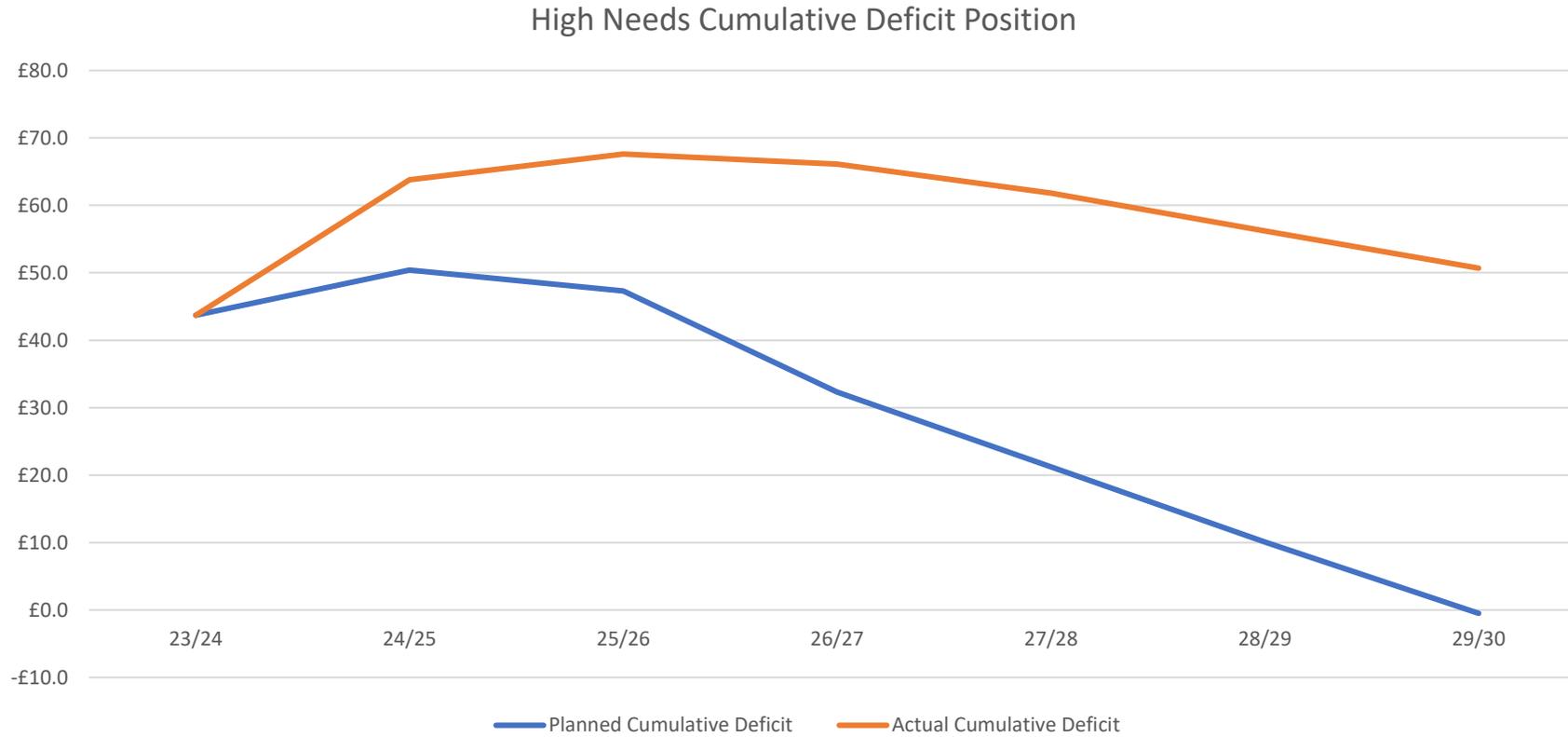


# DSG Headlines

- Outturn Monitoring Position
- HN Budget - £64.7m (includes SV Funding & Block Transfer) 23/24 (£60.4m)
- HN Expenditure £84.7m (23/24 - £75.4m) In year overspend - £20.1m (23/24 – £15m)
- Cumulative deficit - £63.8m
- Safety Valve Impact
  - Slippage against planned in year overspend position - £13.4m



# DSG Cumulative Deficit Position



# DSG Dashboard

	Active Placements	M12 (£'000)	M11 (£'000)
Mainstream Top-Ups	1918	£20,374	£20,410
Special School Top-Ups	872	£19,277	£19,086
Special School Place Funding		£6,947	£6,947
Additional Resource Provisions (including Central Staff)	181	£7,383	£7,754
Alternative Provision		£6,159	£6,424
Independent Placements	200	£12,064	£12,150
OLA Placements	42	£485	£697
Post 16	628	£5,100	£5,300
SENDIF		£1,000	£1,000
Personal Budgets		£3,148	£2,800
Contributions to Services		£2,747	£3,154
	<b>3841</b>	<b>£84,684</b>	<b>£85,722</b>
HN Block		-£59,194	-£59,194
Block Transfers		-£3,100	-£3,100
Safety Valve Income		-£2,300	-£2,300
Projected Overspend		<b>£20,090</b>	<b>£21,128</b>



# Collection Fund

## • Council Tax

- In year financial performance – net £2.1m deficit
- Kirklees Share 85% - net £1.8m deficit (0.8% of budgeted income)
- Largely due to:
  - £0.6m additional income – including CTR Reduction Scheme £0.5m less than budget
  - £2.8m increased bad debt provision requirement due to growth in arrears

## • Business Rates

- In year financial performance – net 6.8m deficit
- Kirklees Share 49% - net £3.3m deficit (6.7% of budgeted income)
- Largely due to:
  - £8.4m income shortfall – mainly £6.6m prior year reductions (in excess of appeals provision set aside), £1.2m reliefs over and above budgeted amounts
  - £1.8m bad debt provision requirement lower than budgeted



# Collection Fund (Council Share)

- Charges from Collection Fund to the General Fund each year are based on estimates.
- Actual income collected will vary, and these timing differences result in actual surpluses or deficits which are rolled forwards year on year through the Collection Fund and 'settled' over following years through relevant payment adjustments to the General Fund.
- The approved 2025-28 Medium Term Financial Plan (MTFP) included a repayment of £5.8m from the General Fund to the Collection Fund, based on the estimated Collection Fund performance in 2024/25.
- The net effect of the above still leaves a residual Collection Fund deficit of £4.4m (illustrated in the following summary table) which will need addressing in the upcoming MTFP.



# Collection Fund (Council Share)

Outturn Position	Council Tax £k	Business Rates £k	Total £k
(Surplus)/Deficit at 1 April 2024	5,361	2,635	7,996
Re-payments to/(from) General Fund 2024/25	(2,340)	(660)	(3,000)
In-year Financial Performance	1,827	3,332	5,159
<b>(Surplus)/Deficit at 31 March 2025</b>	<b>4,848</b>	<b>5,307</b>	<b>10,155</b>
Planned repayments from General Fund 2025-28	(3,021)	(2,765)	(5,786)
<b>Adjusted (Surplus)/Deficit</b>	<b>1,827</b>	<b>2,542</b>	<b>4,369</b>



# Capital Headlines

- Capital Outturn **£140.6m** against Revised Budget of **£153.2m**, variance of **(£12.6m)**
- 2023/24 Outturn spend was **£148.3m**
- £140.6m actual spend; £69.2m relates to strategic priorities schemes, £64.9m baseline capital spend, £6.5m projects of a one-off nature.
- Revised Budget decrease of -£16m since Quarter 3 Corporate Financial Monitoring Report on 11 March 2025 (£169.2m) due to application of the FPR flexibility in-year ; re-profiling into latter years of the plan (-£17.8m) offset by increased grants and contributions (+£2.2m), and removal of KAL self-financing budget (-£0.4m). (Appendix 3)

# 2024/25 Capital Outturn

EXPENDITURE CAPITAL PLAN	Original Budget	Revised Budget	Outturn	Variance	Variance
	£'000	£'000	£'000	£'000	%
Children and Families	26,431	12,846	8,832	(4,014)	(31%)
Adults & Health	8,260	5,466	3,180	(2,286)	(42%)
Place	230,427	91,661	85,971	(5,690)	(6%)
Public Health & Corporate Resources	12,154	6,113	7,658	1,545	25%
<b>General Fund</b>	<b>277,272</b>	<b>116,086</b>	<b>105,641</b>	<b>(10,445)</b>	<b>(9%)</b>
<b>Housing Revenue Account</b>	<b>63,491</b>	<b>37,124</b>	<b>34,962</b>	<b>(2,162)</b>	<b>(6%)</b>
<b>COUNCIL TOTAL</b>	<b>340,763</b>	<b>153,210</b>	<b>140,603</b>	<b>(12,607)</b>	<b>(8%)</b>



# Directorate Capital Budget Variances

## Children and Families - Learning & Early Support

Children and Families Totals		
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-
£12.8m	£8.8m	- £4.0m

Capital Scheme	Outturn Variance	Reason for Variance
<b>Strategic Priorities</b>		
New Pupil Places in Primary/Secondary Schools	<b>-£485k</b>	Majority of the underspend is due to the outstanding final account for King James's and minor programme slippage on NHTS and Thornhill Academy. Underspends in funding on Strategic Priorities schemes will be required to rollover into the next financial year to enable the rolling programme on schools to be delivered as part of the Schools Investment Needs Strategy.
District Sufficiency – SEND	<b>-£2,339k</b>	Delays caused by external parties with the PPP Exit payment on the former Almondbury High School site attributed to this years underspend.
<b>Baseline</b>		
Capital Maintenance	<b>-£677k</b>	Disputes in final accounts, holding retention payments on contracts and delays in tendering some schemes caused an underspend on budget this financial year. Staff resourcing issues within Capital Delivery has caused delays in auditing final accounts and tendering of some schemes resulting in an underspend on budget this financial year.



# Directorate Capital Budget Variances

## Children and Families - Resources, Improvement and Partnerships

Children and Families Totals		
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-
£12.8m	£8.8m	- £4.0m

Capital Scheme	Outturn Variance	Reason for Variance
<b>Strategic Priorities</b>		
Homes for Children	<b>-£313k</b>	Underspend on budget due to the Children's Home purchase not completing before the end of the financial year as expected.



# Directorate Capital Budget Variances

## Adults, Housing & Health

### Adults, Housing & Health Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-
£5.5m	£3.2m	- £2.3m

Capital Scheme	Outturn Variance	Reason for Variance
<b>Strategic Priorities</b>		
Complex Needs (North), and Challenging B	-£426k	Awaiting Adults SCLT decision re progression of scheme - will seek Corp Capital Board approval to a sum being allocated to support Mill Dale / Crescent Dale (damage to site)
Knowl Park House	-£592k	Delays to completion. Final cost of project still to be determined and current position with Legal.
Milldale/Crescent Dale	-£358k	Delays to project
<b>One Off Project</b>		
Carefirst System Replacement	-£235k	System costs not invoiced yet and implementation - training still ingoing
Carephones Digital Switchover	-£351k	Project now complete.



# Directorate Capital Budget Variances

## Place – Skills & Regeneration

Place Totals		
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-
£91.7m	£86.0m	- £5.7m

Capital Scheme	Outturn Variance	Reason for Variance
<b>Strategic Priorities</b>		
Integrated Transport & Active Travel	<b>-£633k</b>	Capital grant funded so all remaining funds rollover. Integrated Transport -£434k, scheme slippage around Bus Hotspots and Air Quality schemes funded by LTP legacy Integrated Transport schemes still to be identified. Mobility, Walking And Cycling -£198k, Meltham Greenway Phase 3 delayed due to land purchases and feasibility design works continuing.
Transforming Cities Fund (TCF)	<b>-£363k</b>	Overall programme scheme slipped into 2025/26 for Final Business Case (FBC) approval by West Yorkshire Combined Authority (WYCA) and procurement and delivery construction start dates.
West Yorkshire plus Transport Schemes	<b>-£137k</b>	Underspend of -£600k on Corridor Improvement Programme Kirklees Huddersfield South whereby Network Rail served legal notices to take possession of the Longroyd site and prevent Kirklees using it, resulting in the underspend on site works. Offset by overspend on +£442k Huddersfield South Gateways A616 Lockwood Further to the delays on Corridor Improvement Programme Kirklees Huddersfield South, the Contractor was redeployed to the Lockwood Bar site, albeit with some delay
Strategic Drainage	<b>-£177k</b>	Ongoing matched borrowing against Environment Agency grant / S106 contributions. - £74k Flood Management in holding code of which £56k is S106 funded. -£52k underspend on Local Levy Studies which is all EA funded



# Directorate Capital Budget Variances

## Place - Development

Place Totals		
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-
£91.7m	£86.0m	- £5.7m

Capital Scheme	Outturn Variance	Reason for Variance
<b>Strategic Priorities</b>		
Huddersfield Town Centre Action Plan	<b>-£153k</b>	-£168k George Hotel, ongoing for PCSA and asbestos removal works
Regeneration of Our Local Centres	<b>-£337k</b>	-£289k Marsden New Mills Redevelopment, funded by LUF grant for development and delivery. Invoices of c.£205k currently being processed, needs to be rolled over.
Cultural Heart	<b>-£1,094k</b>	Shortfall due to BAM costs behind projected cash flow of Turner and Townsend for year-end spend in 2024/25 on Phase 1
<b>Baseline</b>		
Property	<b>-£330k</b>	Corporate Landlord Asset Investment (-£236k) Staff resource issues within Capital Delivery has caused delays in auditing final accounts and there has been some programme slippage on a Upperhead Row Multi-Storey Car Park works resulting in an underspend on budget this financial year.



# Directorate Capital Budget Variances

## Place – Highways and Streetscene

Place Totals		
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-
£91.7m	£86.0m	- £5.7m

Capital Scheme	Outturn Variance	Reason for Variance
<b>Baseline</b>		
Highways	<b>-£1,196k</b>	Asset Management +£632k relating to Structures, Street Lighting and Local Community Roads for accelerated year 3 spend on CRSTS Asset Management. Integrated Transport -£1,828k relating to Network Management (slippage Green Light Fund grant), Safer Roads (accelerated years 3 spend on CRSTS Safer Roads), S106 / S278 developer schemes (not re-profiled) and delayed spend on Digital CCTV updates.
Play Strategy	<b>-£139k</b>	All funding is committed for outstanding retention, ongoing works, or works that have slipped due to capacity constraints, environmental factors and external challenges. All underspent projects have completed/ authorised Capital Outlay Reports (COR's) . The majority of projects have progressed as profiled with 24 sites completed, 17 sites in design & 15 on-going live sites/ projects.
Waste Management Plant/Infrastructure	<b>-£193k</b>	-£100k EfW Heaters Upgrade, Timing linked to EfW Capital investment in the Deed of Variation 1 and the new Deed of Variation 2, which was delayed and requires timing to the EfW shutdown windows. Contractual commitment still required. -£93k Waste Strategy Depot, Delay caused by change of direction from Government on Simpler Recycling and taking into account the impact of this on Kirklees and direction of travel. Depot work is still critical and will be required in 25/26.



# Directorate Capital Budget Variances

## Place - Environmental Strategy & Climate Change

Place Totals		
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-
£91.7m	£86.0m	- £5.7m

Capital Scheme	Outturn Variance	Reason for Variance
<b>Strategic Priorities</b>		
Huddersfield Heat Network	-£285k	Project delays therefore spend will now be in 2025/6
<b>One Off Projects</b>		
Electric Vehicle Rapid Charging Points	-£273k	Challenges with supplier - project still ongoing



# Directorate Capital Budget Variances

## Corporate Strategy, Commissioning & Public Health

### Corporate Strategy, Commissioning & Public Health Totals

Agreed 24/25 budget	Outturn	Total variance at Outturn +/-
£6.1m	£7.6m	<b>+£1.5m</b>

Capital Scheme	Outturn Variance	Reason for Variance
<b>One Off Projects</b>		
Transformation Capitalisation - Flexible Capital Receipts Strategy	<b>+£1,516k</b>	Transformation Costs funded via capital receipts as part of the approved £4m Flexible Capital Receipts Strategy. Increase in costs funded by increased in-year capital receipts received by year end. Overspend will not be carried forward into the next financial year. Following financial year target to be increased to reflect higher anticipated spend based on 2024/25 outcome to be funded higher anticipated capital receipts



# Directorate Capital Budget Variances

## Housing Revenue Account

Housing Revenue Account Totals		
Agreed 24/25 budget	Outturn	Total variance at Outturn +/-
£37.1m	£34.2m	- £2.2m

Service Area	Outturn Variance	Reason for Variance
<b>Strategic Priorities</b>		
LAHF - Refugee Housing	-£349k	Underspend due to delays in completions of purchase of properties
Harold Wilson	-£188k	Slippage
Berry Brow Remodelling	+£140k	Due to increased activity of appointed consultant ahead of decommissioning and demolition
<b>Baseline</b>		
Housing Capital Plan	-£750k	Variances due to a combination of procurement and resourcing issues
Compliance	-£169k	Variance due to delays with procurement
Fuel Poverty	-£363k	Underspend due to works put on hold due to weather constraints and staff resource issues
Adaptations	+£267k	Overspend due to clearing backlog of works - to be taken from next years budget
Retirement Living Schemes	-£300k	Delays due to procurement taking longer than expected. Total programme budget agreed at Cabinet



# Flexible Capital Receipts

Service area	Amount funded by FCR 24/25	Project outline
Place Corporate Landlord – review of Council owned assets	£844k	This programme is to enable the council to review its asset holdings to ensure assets that no longer meet business operational needs can be repurposed, so the council is able to benefit from lower cost or higher rental income. Where this is not feasible the asset will be disposed of to generate a useable capital receipt for financing future investment and/or reducing debt.
Place Resources and Waste Strategy - staff costs	£119k	Development of the Council's Waste Strategy transformation agenda over the medium term.
Place Temporary Accommodation Need	£148k	This programme aims to reduce the costs of providing temporary accommodation to those with immediate housing needs by creating new temporary accommodation and making use of existing properties, including council housing.
Place Capital Projects	£128k	Planning Service support in delivery of major capital projects
Corporate Transformation Team	£1,137k	Funding for Transformation team, providing council wide support in the delivery of service transformation and financial savings aligned to existing improvement programmes and the delivery of service reviews.
Corporate Support to all improvement programmes	£203k	A range of corporate services including Finance, Legal, Procurement, Technology and People Services are required to assist in the delivery of the Council's improvement programmes. This funding enables dedicated support to be accessed for all programmes.
Central, NDC Capitalisation - pension costs	£973k	Cost of statutory redundancy and pension strain payments incurred in restructuring Council services to deliver savings required by the Council's Medium Term Financial Plan.
<b>Total</b>	<b>£5,515k</b>	



# Capital Plan Position at Outturn (prior to rollover and refresh)

	2024/25 £'000	Capital Plan at Outturn					2029/30 - 31/32 £'000	Total £'000
		2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30 - 31/32 £'000		
Quarter 3 Budget Plan	169,230	400,050	278,153	168,388	153,351	252,460	1,252,402	
Conservative Amendment	0	250	1,500	(1,753)	(4,253)	(16,353)	(20,609)	
<b>Revised Q3 Capital Plan</b>	<b>169,230</b>	<b>400,300</b>	<b>279,653</b>	<b>166,635</b>	<b>149,098</b>	<b>236,107</b>	<b>1,231,793</b>	
Change - Re-profile from 2024/25	(17,815)	11,382	4,740	1,678	15	0	17,815	
Change – net additions/removal	1,795	1,426	20	0	0	0	1,446	
<b>Revised Capital Plan (Outturn)</b>	<b>153,210</b>	<b>413,108</b>	<b>284,413</b>	<b>168,313</b>	<b>149,113</b>	<b>236,107</b>	<b>1,251,054</b>	



# Refreshed Capital Plan 2025/26-2031/32

The capital plan is updated to take account capital slippage totalling £13.7m from 2024/25, rephasing, new planned investment and changes in the estimated levels of resources available (See Appendix 3a) and 3b) for further detail)

EXPENDITURE CAPITAL PLAN	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30 - 31/32 £'000	Total £'000
Children & Families	25,726	29,573	21,610	3,827	2,750	83,486
Adults & Health	4,223	8,424	3,031	0	0	15,678
Place	204,202	215,355	121,831	77,907	144,196	763,491
Public Health & Corporate Resources	18,848	11,806	11,636	11,516	11,100	64,906
<b>GENERAL FUND</b>	252,999	265,158	158,108	93,250	158,046	927,561
<b>HOUSING REVENUE ACCOUNT</b>	47,363	63,208	70,589	54,502	109,552	345,214
<b>COUNCIL TOTAL</b>	<b>300,362</b>	<b>328,366</b>	<b>228,697</b>	<b>147,752</b>	<b>267,598</b>	<b>1,272,775</b>



# Updated Capital Plan – Net Change in Funding (outturn vs revised)

	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30 - 2031/32 £'000	Total £'000
<b>Outturn Budget Plan</b>	<b>413,108</b>	<b>284,413</b>	<b>168,313</b>	<b>149,113</b>	<b>236,107</b>	<b>1,251,054</b>
<b>General Fund Changes:</b>						
Re-profiling (Borrowing)	(17,343)	(15,239)	30,457	(1,410)	3,535	0
Re-profiling (Grant/S106/Contrib)	(101,338)	63,766	18,975	(2,399)	20,996	0
Addition (Grant/S106/Contrib)	(2,133)	80	6,170	0	3,721	7,838
Addition (Capital Receipts)	2,000	0	0	0	0	2,000
Rollover	11,555	0	0	0	0	11,555
<b>General Fund Changes</b>	<b>(107,259)</b>	<b>48,607</b>	<b>55,602</b>	<b>(3,809)</b>	<b>28,252</b>	<b>21,393</b>
<b>HRA Changes:</b>						
Borrowing	(9,651)	(1,209)	2,679	2,089	4,060	(2,032)
Grant/Contrib	1,030	(3,008)	1,602	1,315	0	939
Receipts	(2,224)	508	(499)	(956)	(821)	(3,992)
Reserves/MRR	3,196	(945)	1,000	0	0	3,251
Rollover	2,162	0	0	0	0	2,162
<b>HRA Changes:</b>	<b>(5,487)</b>	<b>(4,654)</b>	<b>4,782</b>	<b>2,448</b>	<b>3,239</b>	<b>328</b>
<b>Total Change</b>	<b>(112,746)</b>	<b>43,953</b>	<b>60,384</b>	<b>-1,361</b>	<b>31,491</b>	<b>21,721</b>
<b>Revised Capital Plan</b>	<b>300,362</b>	<b>328,366</b>	<b>228,697</b>	<b>147,752</b>	<b>267,598</b>	<b>1,272,775</b>

# Updated Capital Plan - Housing Revenue Account

The Housing Revenue Account (HRA) multi-year capital plan stands at £345.2m, split £92m strategic priorities and £253.2m baseline allocations. The main elements of the multi-year HRA capital plan are:

	£'m	
High Rise	46.9	Berry Brow Remodelling, Harold Wilson Court and Buxton House
Additional Council Houses	40.6	Council Housing and Housing Growth - To help address growing demand for Affordable Housing
Housing Capital Plan	173.1	Includes Estate Improvements (£7.7m), Fuel Poverty (£11.3m) and Adaptations (£9.5m) to give disabled people better freedom of movement into and around their homes and to give access to essential facilities within the home.
Building Safety	80.1	Includes Six Storey blocks (£36.9m), Low rise (£7.8m) and Retirement Living Schemes (£24.9m).
Refugee Housing	2.2	Local Authority Housing Fund for the provision of Refugee Housing accommodation for families with housing needs
I.T	2.3	Continued investment in IT System replacements for Housing Management, assets, and maintenance



# Prudential & Treasury Management Indicators

## Quarter 4 2024-25



# Prudential Indicators

- The Council measures and manages its **capital expenditure, borrowing and commercial and service investments** with reference to the following indicators.
- It is now a requirement of the **CIPFA Prudential Code** that these are reported on a quarterly basis.
- **Information contained includes:**
  - Capital Expenditure
  - Capital Financing Requirement
  - Gross Debt and the Capital Financing Requirement
  - Debt and the Authorised Limiting and Operational Boundary
  - Net Income from Commercial and Service Investments to Net Revenue Stream
  - Proportion of Financing Costs to Net Revenue Stream



# Prudential Indicators

## Capital Expenditure

- The Council has undertaken and is planning capital expenditure as summarised in the table below.
- The main General Fund capital projects for 24/25 include spend on the Cultural Heart, Town Centre Action Plans (Huddersfield/Dewsbury/Local Centres), Highways baseline schemes, and major projects for both the West Yorkshire plus Transport Schemes and Transforming Cities Fund. HRA capital expenditure is recorded separately and to date includes supporting a Council House Building programme, Building Safety and Housing Growth
- The 24/25 forecast includes spend rolled over from 23/24, while 25/26 and 26/7 budget figures are those approved as part of the 24/25 Budget Report

	2023/24 £m actual	2024/25 £m actual	2025/26 £m budget	2026/27 £m budget
General Fund	111.1	103.6	188.0	122.7
Housing Revenue Account	31.6	35.0	64.6	64.0
Capital investments	5.6	2.0	0.0	0.0
<b>Total Capital expenditure</b>	<b>148.3</b>	<b>140.6</b>	<b>252.6</b>	<b>186.7</b>



# Prudential Indicators

## Capital Financing Requirement

- The Council's cumulative outstanding amount of debt finance is measured by the Capital Financing Requirement (CFR). This increases with new debt-financed capital expenditure and reduces with MRP, loan repayments and capital receipts used to replace debt. The actual CFR is calculated on an annual basis.
- The effect from the change in the accounting for leases has not yet been reflected in the CFR.

	2023/24 £m actual	2024/25 £m actual	2025/26 £m budget	2026/27 £m Budget
General Fund	691.2	731.2	798.5	831.5
Housing Revenue Account	204.3	207.0	212.0	213.8
Capital investments	5.6	2.0	0.0	0.0
<b>Total Capital Financing Requirement</b>	<b>901.1</b>	<b>940.2</b>	<b>1,010.5</b>	<b>1,045.3</b>



# Prudential Indicators

## Gross Debt and the Capital Financing Requirement

- Statutory guidance is that debt should remain below the capital financing requirement, except in the short term. The Council has complied and expects to continue to comply with this requirement in the medium term as is shown below.

	2023/24 actual £m	2024/25 actual £m	2025/26 budget £m	2026/27 budget £m	Debt at 31.03.2025 £m
Debt (incl. PFI & leases)	784.9	864.5	866.5	901.2	864.5
Capital Financing Requirement	901.1	940.2	1,010.5	1,045.3	



# Prudential Indicators

## Debt and the Authorised Limit and Operational Boundary

- The Council is legally obliged to set an affordable borrowing limit (also termed the Authorised Limit for external debt) each year. In line with statutory guidance, a lower Operational Boundary is also set as a warning level should debt approach the limit.
- Since the operational boundary is a management tool for in-year monitoring it is not significant if the boundary is breached on occasions due to variations in cash flow, and this is not counted as a compliance failure. Total debt did not go above the operational boundary.

	Maximum debt Q4 2024/25	Debt at 31.03.25	2024/25 Authorised Limit	2024/25 Operational Boundary	Complied
Borrowing	781.9	774.0	892.6	872.6	Yes
PFI and Finance Leases *	90.5	90.5*	82.8	77.8	No
<b>Total debt</b>	<b>847.2</b>	<b>864.5</b>	<b>975.4</b>	<b>950.4</b>	

\* The impact of the IFRS16 standard on leases has resulted in an increase in the lease liabilities at 1<sup>st</sup> April 24 of £19.0m



# Prudential Indicators

## Net Income from Commercial and Service Investments to Net Revenue Stream

- The Council's income from commercial and service investments as a proportion of its net revenue stream has been and is expected to be as indicated below.

	2023/24 actual £m	2024/25 actual £m	2025/26 budget £m *	2026/27 budget £m *
Total net income from service and commercial investments	-1.4	-1.2	-2.0	-2.0
Proportion of net revenue stream	-0.4%	-0.4%	-0.5%	-0.5%

\* updated with 25/26 capital strategy



# Prudential Indicators

## Proportion of Financing Costs to Net Revenue Stream

- Although capital expenditure is not charged directly to the revenue budget, interest payable on loans and MRP are charged to revenue.
- The net annual charge is known as financing costs; this is compared to the net revenue stream, ie the amount funded from Council tax, Business rates and general government grants.

	2023/24 actual	2024/25 actual	2025/26 budget *	2026/27 budget *
General Fund - Financing costs (£m)	21.4	36.9	44.3	52.9
General Fund – Proportion of net revenue stream (with reduced MRP)	5.9%	9.8%	10.2%	11.8%
General Fund – Proportion of net revenue stream (full MRP)	11.6%	13.8%	11.1%	12.7%
HRA – Financing costs (£m) – (including depreciation)	35.3	34.8	34.3	35.3
HRA - Proportion of net revenue stream	35.9%	32.6%	31.2%	31.5%

\* updated with 25/26 capital strategy



# Treasury Management Indicators

- **Indicators include:**
  - Liability Benchmark
  - Maturity Structure of Borrowing
  - Long Term Treasury Management Investment
  - Interest Rate Exposures



# Treasury Management Indicators

## Liability Benchmark

- This indicator compares the Council's actual existing borrowing against a liability benchmark that has been calculated to show the lowest risk level of borrowing. The liability benchmark is an important tool to help establish whether the Council is likely to be a long-term borrower or long-term investor in the future, and so shape its strategic focus and decision making. It represents an estimate of the cumulative amount of external borrowing the Council must hold to fund its current capital and revenue plans while keeping treasury investments at the minimum level of £30.0 million required to manage day-to-day cash flow.
- Following on from the medium-term forecast below, the long-term liability benchmark includes capital expenditure funded by borrowing of £31.5 million in 2024-25, minimum revenue provision based on assets lives and reduction in balance sheet resources of £21.0 million.

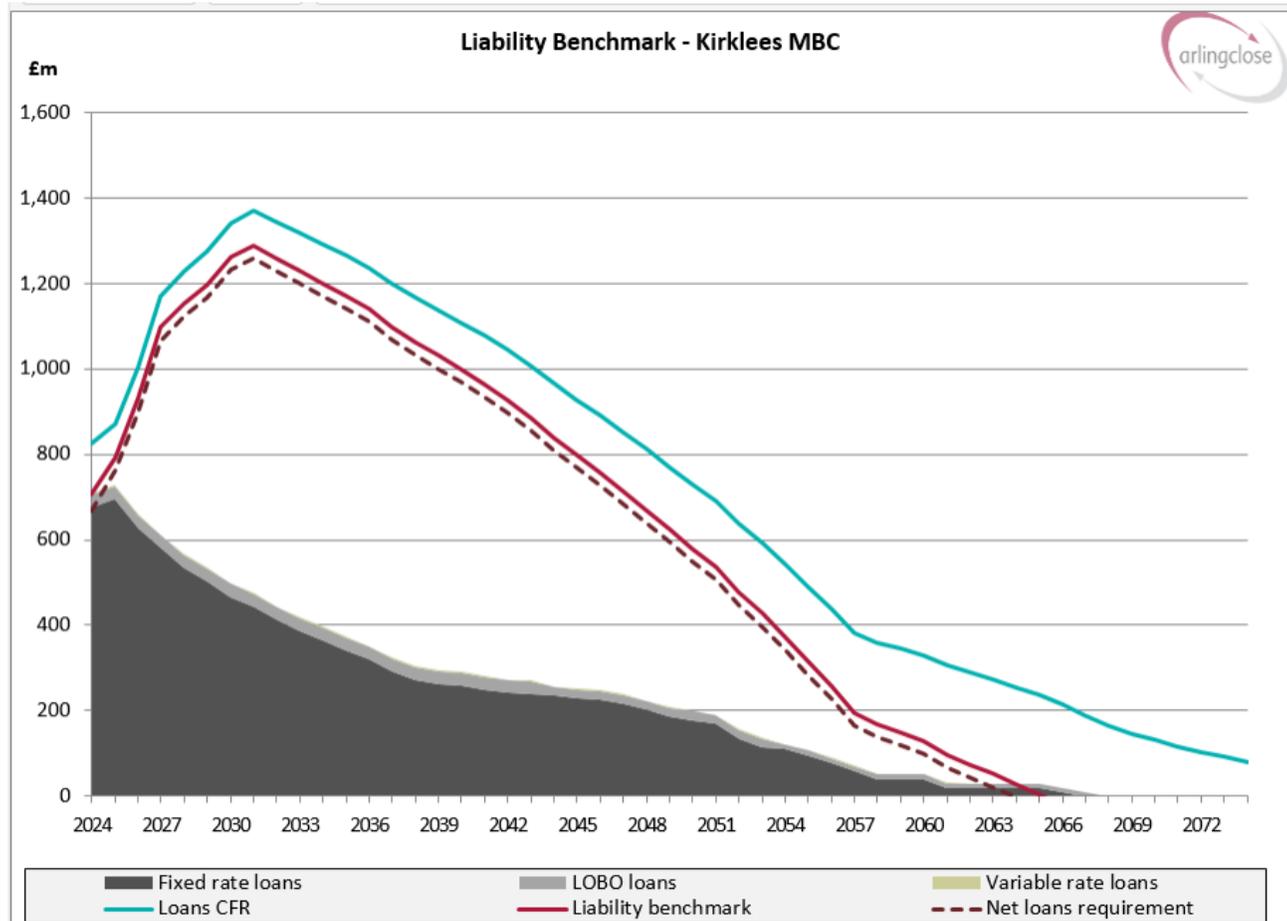
	31.03.24 actual £m	31.03.25 actual £m	31.03.26 forecast £m	31.03.27 forecast £m
Loans CFR	823.5	849.7	1002.8	1171.5
Less: Balance sheet resources	155.3	134.3	104.9	105.9
Net loans requirement	668.2	715.4	897.9	1065.6
Plus: Estimated Liquidity allowance	38.9	58.6	30.0	30.0
Liability benchmark	707.1	774.0	927.9	1095.6
Existing borrowing - committed	707.3	774.0	738.2	661.8



# Treasury Management Indicators

## Liability Benchmark

The total liability benchmark is shown in the chart, together with the maturity profile of the Council's existing borrowing. The red line is the liability benchmark reaching a peak in 2031 highlighting the gap between current borrowing identified in grey, which is reducing over time with repayments, and the additional borrowing required to fund the capital plan.



# Treasury Management Indicators

## Maturity Structure of Borrowing

- This indicator is set to control the Authority's exposure to refinancing risk. The upper and lower limits on the maturity structure of all borrowing were:

	Upper limit	Lower limit	31.03.25 actual	Complied
Under 12 months	20%	0%	14%	Yes
12 months and within 24 months	20%	0%	7%	Yes
24 months and within 5 years	60%	0%	18%	Yes
5 years and within 10 years	80%	0%	18%	Yes
10 years and above	100%	20%	44%	Yes

- Time periods start on the first day of each financial year. The maturity date of borrowing is the earliest date on which the lender can demand repayment. LOBO options of £30.9 million have a potential repayment date during 2025-26 and have been included in the under 12 months line.



# Treasury Management Indicators

## Long term Treasury Management Investments

- The purpose of this indicator is to control the Council's exposure to the risk of incurring losses by seeking early repayment of its investments. The prudential limits on the long-term treasury management limits are:

	2024/25	2025/26	2026/27	No fixed date
Limit on principal invested beyond year end	n/a	n/a	n/a	n/a
Actual principal invested beyond year end	£10.0m	£10.0m	£10.0m	£10.0m
Complied	Yes	Yes	Yes	Yes

- Long-term investments with no fixed maturity date include strategic pooled funds, real estate investment trusts and directly held equity but exclude money market funds and bank accounts with no fixed maturity date as these are considered short-term.



# Treasury Management Indicators

## Interest Rate Exposures

For context, the changes in interest rates during the quarter were:

	<b>31/03/24</b>	<b>31/03/25</b>
Bank Rate	5.25%	4.50%
1-year PWLB certainty rate, maturity loans	5.36%	4.82%
5-year PWLB certainty rate, maturity loans	4.68%	4.97%
10-year PWLB certainty rate, maturity loans	4.74%	5.42%
20-year PWLB certainty rate, maturity loans	5.18%	5.91%
50-year PWLB certainty rate, maturity loans	5.01%	5.67%





# Monthly 24/25 Budget Savings Delivery Update - Outturn

# Savings delivery summary (all directorates & HRA)

Directorate	24/25				
	Total budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	Change in Variance from previous £000	% Savings Delivered
Children and Families	-6,104	-5,248	856	-93	86%
Adults and Health	-15,524	-11,112	4,142	197	73%
Place	-13,780	-9,947	3,833	-1,299	72%
Corporate Strategy, Commissioning and Public Health	-7,416	-7,416	-	-	100%
<b>All Directorates</b>	<b>-42,554</b>	<b>-33,723</b>	<b>8,831</b>	<b>-1,195</b>	<b>79%</b>
Housing Revenue Account	-3,121	-2,950	171	-82	95%
<b>Total Directorates + HRA</b>	<b>-45,675</b>	<b>-36,673</b>	<b>9,002</b>	<b>-1,277</b>	<b>80%</b>

# Savings Delivery Monitoring RAG Summary (all directorates & HRA)

	24/25				
Proposals (RAG rating)	Number of proposals	Change from previous	Budgeted Savings £000	Outturn £000	Variance £000
<b>Complete</b> – proposal has been fully delivered and full savings will be realised	89	46	-28,124	-29,184	-1,060
<b>On track</b> – high level of confidence that full savings will be delivered	-	-44	-	-	-
<b>May slip</b> – a risk that full savings will not be realised, but mitigating actions are in place. High level of confidence that mitigating actions will bring this back on track.	-	-10	-	-	-
<b>Slipped</b> – a risk that full savings will not be realised, but mitigating actions are in place. Lower level of confidence that mitigating actions will bring this back on track.	21	6	-16,461	-6,399	10,062
<b>Significant issue</b> – proposal cannot be delivered. Alternative proposal to deliver the quantum needs to be found from elsewhere.	2	2	-	-	-
<b>TOTAL</b>	<b>112</b>	<b>0</b>	<b>-45,675</b>	<b>-36,673</b>	<b>9,002</b>
<b>Changes since previous reporting period - Summary</b>	<b>Number of proposals</b>				
Proposals moved in positive direction (e.g. from Red to Amber)	59				
Proposals moved in a negative direction (e.g. from Amber to Red)	11				



# Monthly Savings Monitoring

## Children and Families

### [Outturn]

# Savings Delivery Monitoring – Children and Families (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous
24CF1	Cross Directorate	Integration for support to keep families together	-1,443	-1,326	117	Slipped	£117k slippage pressure on Early Support budget	0	↓
24CF2	Child protection and Family Support	Section 17 Funding and Household Support Fund	-220	213	433	Slipped	HSF will be used to substitute budget but still pressure of £433K.	0	↓
24CF3	Child protection and Family Support	Redesign MST (Multisystemic Therapy) provision	-290	-290	0	Complete		0	↔
24CF4	Learning and Early Support	Further review Calderdale and Kirklees Careers Contract	-750	-750	0	Complete		0	↔
24CF5	Learning and Early Support	SEND Efficiencies	-64	-64	0	Complete		0	↑
24CF6	Learning and Early Support	Mainstream our approach to mental health in Families	-314	-314	0	Complete		0	↔
24CF7	Learning and Early Support	School Support Efficiencies	-111	-111	0	Complete		0	↑
24CF8	Learning and Early Support	Redesign and integration of targeted detached Youth Work offer	-398	-353	45	Slipped	Slippage against target due to timescales slipping	0	↓
24CF9	Learning and Early Support	Redesign Early Support Play Offer	-152	-152	0	Complete		0	↔
24CF10	Resources, Improvements and Partnerships	Redesign of short break, respite and support provision	-400	-246	154	Slipped	Slippage in timescale of redesign	0	↓

## Savings Delivery Monitoring – Children and Families (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
24CF12	Resources, Improvements and Partnerships	CAMHS redesign and associated efficiencies	-180	-180	0	Complete		0	↔
24CF13	Resources, Improvements and Partnerships	Renegotiation of One Adoption West Yorkshire funding formula	-425	-425	0	Complete		0	↔
24CF14	Resources, Improvements and Partnerships	Funding contributions to placements (NHS)	-400	-400	0	Complete		0	↑
24CF16	Learning and Early Support	Cease the operation of Kirklees Supply Service (KSS)	-60	-60	0	Complete		0	↔
24CF17	Learning and Early Support	Stop direct delivery for the Duke of Edinburgh Award	-105	-105	0	Complete		-62	↑
24CF19	Learning and Early Support	School Improvement	-200	-93	107	Slipped	Work ongoing to reduce overspending into 2025/26	-31	↓
24CF20	Learning and Early Support	Reduce success Centres Offer	-100	-100	0	Complete		0	↑
24CF22	Children and Families Directorate	Expected vacancy efficiency management	-264	-264	0	Complete		0	↑
24CF23	Learning and Early Support	Virtual School for Children looked after – embedding of additional duties	-125	-125	0	Complete		0	↔

## Savings Delivery Monitoring – Children and Families (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
NEWCH1	Child protection and Family Support	Remodel early help and children's social care in line with National review	-17	-17	0	Complete		0	↔
NEWCH7	Child protection and Family Support	Review & redesign C&K commission	-86	-86	0	Complete		0	↔
<b>TOTAL CHILDREN AND FAMILIES</b>			<b>-6,104</b>	<b>-5,248</b>	<b>856</b>			<b>-93</b>	



# Monthly Savings Monitoring

## Adults and Health [Outturn]

# Savings Delivery Monitoring – Adults and Health (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
24AH2	Adult social care in-house provision	Explore the future of learning disabilities supported living schemes provided by the Council	-200	-546	-346	Complete		246	↑
24AH3	Adult Social Care	Alignment of Occupational Therapy services to improve outcomes for the citizens of Kirklees	-100	-100	0	Complete		0	↑
24AH4	Mental Health and Learning Disabilities	Contract Savings	-277	-277	0	Complete		0	↔
24AH6	Adults and Health	Household Support Fund Grant	-400	-400	0	Complete		0	↔
24AH7	Adult Social Care	Kirklees Integrated Community Equipment Service (KICES)	-200	-200	0	Complete		0	↑
24AH9	Adult Social Care	Staffing savings across Adults and Health	-340	-340	0	Complete		0	↔
24AH11	Mental Health and Learning Disabilities	Supported Living Project	-1,680	-937	743	Slipped	Work ongoing around Adults Transformation programme - some slippage into next year. See also 24AH02	--527	↔
24AH12	Adult Social Care	Reduction of Agency Use against all Hubs	-80	-80	0	Complete		0	↑

## Savings Delivery Monitoring – Adults and Health (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
24AH13	Adult Social Care	Review of Direct Payment Policy application to ensure delivering to intended outcomes for individuals	-1,750	-139	1,611	Slipped	Work ongoing around Adults Transformation programme - slippage (some to be realised in 25-26) - see also transformation programme phase 2.	255	↔
24AH14a	Learning Disability	Reviewing Shared Lives Provision to mitigate costs elsewhere in Adult Social Care	-350	-66	284	Slipped	Work ongoing around Adults Transformation programme	284	↓
24AH17	Communities and Access Services	Community Based Integrated Library and customer service functions and assets	-950	-752	198	Slipped	Service change. Timing delay - will be okay in 25-26	41	↔
24AH18	Communities and Access Services	Bring all customer contact centre activity together across the Council	-175	-175	0	Complete		0	↑
24AH19	Communities and Access Services	Review of Registration Service Delivery Model and fees and charges	-40	-193	-153	Complete		11	↔
24AH20	Communities and Access Services	Community Grant Schemes	-604	-604	0	Complete		0	↔
24AH21	Communities and Access Services	Review of 24 hours service	-120	-120	0	Complete		0	↑
24AH22	Communities and Access Services	Community Safety	-250	-250	0	Complete		0	↔

## Savings Delivery Monitoring – Adults and Health (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
24AH23	Adult Social Care	Ings Grove – exploring partnership delivery options	-643	-643	0	Complete	Achieved through improved service wide approach to income, cross service vacancy management and realignment of HomeFirst funding. For 2025-26 work is ongoing to further review partnership income potential, and other options.	-161	↑
24AH24	Communities and Access Services	Review of Personalised Care funding and delivery model	-170	-170	0	Complete		0	↔
24AH25	Learning Disability and Mental Health	To review the current Southwest Yorkshire Partnership NHS Foundation Trust (SWYPFT) and Kirklees Council’s Community Mental Health Integration arrangements	-270	-255	15	Slipped	Various elements on track, slight variance.	15	↓
24AH28	Adult Social Care	Increasing the collection of social care income	-2,627	-500	2,127	Slipped	Ongoing review of income streams, processes, and levels of debt - underachievement, but some benefit to land in 25-26	-180	↔
NEWAD 1	Communities and Access Services	Integrated Community and Access model	-147	-147	0	Complete		0	↔
NEWAD 2	Older people and Physical Disabilities	Work with an External Change Partner	-3,240	-3,577	-337	Complete		236	↑

## Savings Delivery Monitoring – Adults and Health (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
NEWAD3	Learning Disability and Mental Health	Work with wider health and care system to properly reflect the cost and design of services	-378	-378	0	Complete		-23	
NEWAD4	Learning Disability and Mental Health	Reviewing the respite offer for people with a learning disability	-189	-189	0	Complete		0	
NEWAD5	Adults Sufficiency	Mental Health Peer Support service pilot review	-26	-26	0	Complete		0	
NEWAD11	Adults Sufficiency	Review of Stroke Support services	-48	-48	0	Complete		0	
<b>TOTAL ADULTS AND HEALTH</b>			<b>-15,254</b>	<b>-11,112</b>	<b>4,142</b>			<b>197</b>	



# Monthly Savings Monitoring

Place  
[Outturn]

## Savings Delivery Monitoring – Place (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
24GR1	Business and Economy	Reduction in support to business	-250	-250	0	Complete		0	↑
24GR2	Employment and Skills	Reduction in employment and Skills support to individuals and businesses	-248	-248	0	Complete		0	↑
24GR3	Corporate Landlord and Capital	Business rate savings from successful rating appeals in respect of museums and galleries	-100	-100	0	Complete		0	↑
24GR5	Corporate Landlord and Capital	Asset Rationalisation	-840	-840	0	Complete		0	↑
24GR6	Major Projects	Increased additional external recharges for delivery of transport and infrastructure programmes	-250	-250	0	Complete		0	↑
24GR7	Major Projects	Reduction of the Digital Infrastructure Team	-200	-200	0	Complete		0	↑

## Savings Delivery Monitoring – Place (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
24GR8	Housing Solutions (Benefit Subsidy)	Potential rent increase for temporary accommodation	-200	0	200	Slipped	It was determined that this saving was undeliverable due to the requirement to comply with the Rent Standard for social landlords.	0	↔
24GR9	Housing Solutions	Extending the trial of additional temporary accommodation	-320	-320	0	Complete		0	↑
24GR10	Housing Growth	Reduction in Posts	-94	-94	0	Complete		0	↑
24GR11	Development, Housing	Increase of fees on Disabled Facilities Grants	-370	-370	0	Complete		0	↑
24GR12	Town Centre Programmes	Readjustment of budget for capitalisation of staff and utilisation of external funding	-55	-55	0	Complete		0	↑
24GR13	Development	One-off savings 24/25	-298	-298	0	Complete		0	↑

# Savings Delivery Monitoring – Place (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
24GR14	Growth and Regeneration Directorate	Efficiencies / Directorate Wide	-670	-335	335	Slipped	Mitigations are a freeze on all Highway & SS revenue funded posts and a £50k future efficient saving from Highway revenue	200	↔
24EC1a	Highways	Recharge Rate Increase	-405	-405	0	Complete		0	↑
24EC1b	Highways	Reduction of Winter Service	-550	-276	274	Slipped	Saving predicated on reducing gritting routes to achieve the £550k saving. This proposal was withdrawn mid year 2024/25. However other savings have been implemented by the service which have generated a £0.3m in year saving on winter maintenance	0	↔
24EC1c	Highways and Operational Services	Removal of services relating to highways and operational services	-66	-66	0	Complete		0	↑
24EC2	Highways	Additional Income Generation	-770	-770	0	Complete		0	↑
24EC3	Highways	Changes to Grading/Removal of Existing Revenue Funded Established Posts	-130	-130	0	Complete		0	↑
24E0226	Operational Services	Homes and Neighbourhoods Service Level Agreement Review	-645	-275	370	Slipped	Delivered Differently through Parks & Greenspace service review. Full effect from April 25 onwards.	0	↔

## Savings Delivery Monitoring – Place (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
24EC6	Operational Services	Street Cleansing Review	-250	-250	0	Complete		0	↑
24EC7	Operational Services	Waste Collection from unadopted roads	-85	-85	0	Complete		0	↑
24EC9	Operational Services	Household Waste Recycling Centre Opening hours review	-56	-56	0	Complete		0	↑
24EC10	Operational Services	Missed waste collection policy change	-150	-150	0	Complete		0	↑
24EC13	Operational Services	Bulky Waste Charges Review	-126	-126	0	Complete		0	↑
24EC14	Climate Change and Environmental Strategy	School Transport Service Transformation	-728	-728	0	Complete	Post 16 changes to be implemented in September 2024. Policy implemented. Policy has 'worked' however, circa. 100 additional students on (33% increase) has limited the savings potential	-728	↑
24EC15	Environmental Health	To increase income and decrease the headcount of the environmental health service by service review.	-54	-54	0	Complete		0	↑
24EC17	Public Protection	Directorate Programme Office Structure Review	-150	-150	0	Complete		0	↑
24EC19	Climate Change and Environmental Strategy	Electric Vehicle Infrastructure Delivery – external funding used for salaries.	-50	-50	0	Complete		0	↑

# Savings Delivery Monitoring – Place (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
24EC29	Operational Services	Parking Services – Residents Parking Charges and New District Parking Charges	-1,004	-137	867	Slipped	All parking service changes delivered with full year effect expected from April 25 onwards. Ongoing monitoring to review actual vs. modelled position.	178	↔
24EC30	Highways and Streetscene	Fleet Reductions	-496	-216	280	Slipped	Challenge in recovering Grey Fleet mileage saving element from multiple budgets outside of service control.	0	↓
24EC31	Highways and Streetscene	A review of capital recharge (staffing) rates whilst employed of both internal and external (grant) projects.	-695	-695	0	Complete		0	↑
NEWGR5	Development	Asset Rationalisation	-1,350	-443	907	Slipped	Use of flexible capital receipts for transformational activities, essential only repairs, holding of vacancies	-549	↔
NEWEN2	Climate Change and Environmental Strategy	Change to policy and operational delivery to reduce costs	-325	-325	0	Complete		0	↑
NEWEN5	Highways	Parking – Existing Charges Uplift	-1,600	-1,000	600	Slipped	All parking service changes delivered with full year effect expected from April 25 onwards. Ongoing monitoring to review actual vs. modelled position.	-400	↔
NEWEN7	Highways and Streetscene	Waste Strategy efficiencies	-200	-200	0	Complete		0	↑
<b>TOTAL PLACE</b>			<b>-13,780</b>	<b>-9,947</b>	<b>3,833</b>			<b>-1,299</b>	

# Savings Delivery Monitoring – Housing Revenue Account (ALL Proposals)

	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
HRA1	Housing Management and Partnerships	Management Cost Savings HMP	-428	-428	0	Complete		0	↑
HRA2	Asset Development and Building Safety	Management cost savings AD&BS	-93	-93	0	Complete		0	↔
HRA3	Property Services	Management Cost Savings – Property	-379	-379	0	Complete		-82	↑
HRA4	Housing Management and Partnerships	Recovery of service charges	-250	-110	140	Slipped	Initial assumption included GM but tenants not agreed. Savings achieved through Communal cleaning	0	↓
HRA5	Housing Management and Partnerships	Reduction in standard void rent loss	-255	0	255	Slipped	Savings have not been achieved to date. A revised process is in place and work is ongoing to improve this position.	0	↔
HRA6	Asset Development and Building Safety	Removal of waking watch Harold Wilson Court	-416	-640	-224	Complete		0	↑
HRA11	Housing Management and Partnerships	Maximising rental income when re-letting properties	-300	-300	0	Complete		0	↑
HRA1	Housing Management and Partnerships	No longer funding Kirklees Better Outcomes Partnership	-1,000	-1,000	0	Complete		0	↔
<b>TOTAL HRA</b>			<b>-3,121</b>	<b>-2,950</b>	<b>171</b>			<b>-82</b>	



# Monthly Savings Monitoring

## Corporate Strategy, Commissioning and Public Health [Outturn]

## Savings Delivery Monitoring – Corporate Strategy (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
24CS1	Legal and Procurement	Capitalising time allocated to work on capital related work	-400	-400	0	Complete		0	↑
24CS2	Legal, Governance and Commissioning	Vacancy Management and Reviewing Fees and Charges	-120	-120	0	Complete		0	↑
24CS4	Welfare and Exchequer and Advice	Advice Contract and Advice Provision	-250	-250	0	Complete		0	↑
24CS5	Accountancy	Changes in Supplier Payment Terms	-460	-460	0	Complete		0	↔
24CS6	Welfare and Exchequer	Vacancy Management in Welfare and Exchequer Service	-305	-305	0	Complete		0	↑
24CS7A	Welfare and Exchequer	Council Tax Support	-3,300 (not in totals)	-3,300 (not in totals)	0	Complete		0	↑
24CS7B	Welfare and Exchequer	Single Person Review (SPD) (Only non-CTR recipients)	-937 (not in totals)	-937 (not in totals)	0	Complete		0	↑
24CS8	People Services	Review of People Services Operating Model	-298	-298	0	Complete		0	↔

## Savings Delivery Monitoring – Corporate Strategy (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
24CS9	People Services	Improvements and Changes to Agency Spend	-750	-750	0	Significant Issue	Alternative budget found	0	↓
24CS11	Policy, Partnerships and Corporate Planning	Service Re-design	-110	-110	0	Complete		0	↔
24CS13	IT	Efficiencies relating to Information Technology	-549	-549	0	Complete		0	↑
24CS16	Public Health	PH Ring-Fenced Budget	-1,314	-1,314	0	Complete		0	↑
24CS17	Democracy and Place Based Working	Service Re-design	-88	-88	0	Complete		0	↑
24CS18D	People Services	Improvement to Overtime Costs across the Council	-340	-340	0	Significant Issue	Alternative budget found	0	↓
24CS20	Democracy and Place Based Working	Members Devolved Ward Budget	-230	-230	0	Complete		0	↑
24CS21	Cross Directorate	Efficiencies – Governance £270k,	-270	-270	0	On track		0	↑

## Savings Delivery Monitoring – Corporate Strategy (ALL Proposals)

Ref	Service Area	Proposal Title	24/25 budgeted savings £000	24/25 Outturn £000	24/25 Variance £000	RAG Rating	Update/ Mitigating actions	Change in Variance from previous £000	RAG change from previous report
24EC18	Culture and Visitor Economy	Increase to Bereavement Fees and Charges	-180	-180	0	Complete		0	↑
24EC20	Culture and Visitor Economy	Caretaking and Cleaning – Increased charges to schools	-200	-200	0	Complete		0	↑
24EC21	Culture and Visitor Economy	Markets Vacancy Savings and Income Generation	-248	-248	0	Complete		0	↑
24EC22	Culture and Visitor Economy	Changes to the creative Development offer	-90	-90	0	Complete		0	↔
24EC24	Culture and Visitor Economy	Operational Review relating to Commercial Catering, Venues and Museums and Galleries	-104	-104	0	Complete		0	↑
24EC27	Culture and Visitor Economy	Increase Commercial Income	-140	-140	0	Complete		0	↑
24EC34	Culture and Visitor Economy	Increase School Meal Charges	-503	-503	0	Complete		0	↑
NEWCS3/4	Finance	Administration Funding from HSF	-367	-367	0	Complete		0	↑
NEWCS3/4	Strategy & Innovation	Performance Income from Schools	-100	-100	0	Complete		0	↑
<b>TOTAL CORPORATE STRATEGY</b>			<b>-7,416</b>	<b>-7,416</b>	<b>0</b>			<b>0</b>	

## Breakdown of Outturn Capital Budget Changes since Q3 Monitoring Appendix 3

	£'000	£'000	£'000
<b>Q3 FINANCIAL MONITORING REPORT</b>			<b>169,230</b>
<b>Increase in Grants/Contributions/Other</b>			
<b>Place</b>			
WY Investment Zone (Grant)	668		
UKSPF E19 HWI (Health & Wellbeing Incubator) Thrive (Grant)	14		
Integrated Transport & Active Travel (S106)	249		
Flood Management & Drainage	(5)		
Private Sector Housing (Grant)	(5)		
Corporate Landlord (Grant/Contribution)	68		
Huddersfield Town Centre Action Plan, St Peters Gardens (UKSPF)	166		
Our Local Centres (UKSPF/Dale Lane Community Garden) (Grant)	292		
Highways (S278/S106)	694		
Highways (RCCO)	13		
Play Strategy (S106)	86		
<b>Corporate</b>			
Kirklees Active Leisure (Self-funded)	(445)		
<b>Change in Grants/Contributions/RCCO/Other</b>		<b>1,795</b>	
<b>Re-profiling / Virements between Years</b>			
<b>General Fund:</b>			
<b>Children &amp; Families</b>			
Thornhill Community Academy	(200)		
North Huddersfield Trust School	(800)		
SEND District Sufficiency	(779)		
Capital Maintenance	(532)		
Devolved Formula Capital	(200)		
Homes for Children - Satellite Provision	(50)		
Children with Disabilities	(31)		
<b>Adults</b>			
Libraries Open Access	(68)		
<b>Place</b>			
West Yorkshire Investment Zone	(570)		
West Yorkshire plus Transport Schemes	(92)		
Transforming Cities Fund	(1,773)		
Active Travel	7		
Integrated Transport & Active Travel	402		
Flood Management & Land Drainage	120		
Dalton/Deighton Cycle Track (CRSTS)	(10)		
A62 - A644 Bus Priority Scheme (CRSTS)	4		

## Breakdown of Capital Budget Changes since Q3 Monitoring (continued)

### Appendix 3

	£'000	£'000	£'000
<b>Re-profiling / Virements between Years (cont'd)</b>			
Trees for Climate	(5,006)		
Dewsbury Riverside	(46)		
Bradley Park	(152)		
Brownfield Land Release Fund - Highmoor Lane	(24)		
Corporate Landlord	(2,343)		
Huddersfield Town Centre Action Plan	(487)		
Dewsbury Town Centre Action Plan	(2,596)		
Regeneration of Our Local Centres	(497)		
Cultural Heart	(1,312)		
Highways	(764)		
Play Strategy	(58)		
Bulk & Wheeled Containers	42		
Environment & Infrastructure PH	(19)		
Air Quality	(50)		
<b>Public Health &amp; Corporate Resources</b>			
Sustainability of Town Halls Budget	(15)		
School Catering	84		
<b>Total Re-profiling</b>		<b>(17,815)</b>	
<b>Total Change in Budget</b>			<b>(16,020)</b>
<b>OUTTURN CAPITAL BUDGET</b>			<b>153,210</b>

	£'000	£'000
<b>Change in Budget - Funding Breakdown:</b>		
<b>General Fund</b>		
Borrowing	(5,786)	
Self-financed	(360)	
Revenue Contribution to Capital (RCCO)	13	
Grants	(10,700)	
Contributions/S106/S278	965	
Receipts/Capital Allowances	(152)	
<b>Change in Budget</b>		<b>(16,020)</b>

## Capital Plan Expenditure Summary

	Outturn	Capital Plan inclusive of Rollover					
Capital Plan Expenditure Summary	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	Total £'000
<b>General Fund:</b>							
Children & Families	8,832	25,727	29,573	21,610	3,827	2,750	<b>83,487</b>
Adults & Health	3,180	4,223	8,424	3,031	0	0	<b>15,678</b>
Place	85,971	204,201	215,355	121,831	77,907	144,196	<b>763,490</b>
Public Health & Corporate Resources	7,658	18,848	11,806	11,636	11,516	11,100	<b>64,906</b>
<b>General Fund Capital Plan</b>	<b>105,641</b>	<b>252,999</b>	<b>265,158</b>	<b>158,108</b>	<b>93,250</b>	<b>158,046</b>	<b>927,561</b>
<b>Housing Revenue Account Capital Plan</b>	<b>34,962</b>	<b>47,363</b>	<b>63,208</b>	<b>70,589</b>	<b>54,502</b>	<b>109,552</b>	<b>345,214</b>
<b>TOTAL EXPENDITURE</b>	<b>140,603</b>	<b>300,362</b>	<b>328,366</b>	<b>228,697</b>	<b>147,752</b>	<b>267,598</b>	<b>1,272,775</b>

## Capital Plan Funding Summary

## Appendix 4a

	Outturn	Capital Plan inclusive of Rollover					
General Fund Funding Summary	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	Total £'000
Direct / Earmarked Contributions to Schemes							
Capital Grants/Contributions	64,000	122,103	111,690	66,697	45,182	53,432	<b>399,104</b>
Earmarked Capital Receipts	6,050	11,256	8,612	390	3,390	3,390	<b>27,038</b>
Service Funded Prudential Borrowing	979	24,383	30,626	17,187	10,000	12,050	<b>94,246</b>
Revenue Contributions	93	0	0	0	0	0	<b>0</b>
Pooled Resources							
Non-Earmarked Capital Receipts	4,000	4,000	4,000	4,000	4,000	4,000	<b>20,000</b>
Corporate Prudential Borrowing	30,519	91,257	110,230	69,834	30,678	85,174	<b>387,173</b>
<b>GENERAL FUND FUNDING</b>	<b>105,641</b>	<b>252,999</b>	<b>265,158</b>	<b>158,108</b>	<b>93,250</b>	<b>158,046</b>	<b>927,561</b>

	Outturn	Capital Plan inclusive of Rollover					
Housing Revenue Account Funding Summary	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	Total £'000
Capital Grants/Contributions	2,025	1,998	5,169	10,326	2,721	741	<b>20,955</b>
Earmarked Capital Receipts	4,324	2,074	875	1,100	5,500	3,790	<b>13,339</b>
Reserves / Revenue Contributions	4,637	17,840	0	1,000	0	0	<b>18,840</b>
Reserves - MRR	23,976	23,989	24,239	24,489	24,739	75,717	<b>173,173</b>
Corporate Prudential Borrowing	0	1,462	32,925	33,674	21,542	29,304	<b>118,907</b>
<b>HRA FUNDING</b>	<b>34,962</b>	<b>47,363</b>	<b>63,208</b>	<b>70,589</b>	<b>54,502</b>	<b>109,552</b>	<b>345,214</b>

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover					Total £'000
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	
<b>CHILDREN &amp; FAMILIES</b>									
<b>LEARNING &amp; EARLY SUPPORT</b>									
<b>Strategic Priorities</b>									
New Special School for Woodley @ Almondbury		B/G	1,782	6,000	11,896	10,574	827	0	29,297
New Special School for Joseph Norton @ Deighton		B/G	839	9,000	12,035	696	0	0	21,731
		T	<b>2,621</b>	<b>15,000</b>	<b>23,931</b>	<b>11,270</b>	<b>827</b>	<b>0</b>	<b>51,028</b>
High Needs		G	0	0	0	6,119	0	0	6,119
Additionally Resourced Provisions / Satellite Provisions		G	719	666	300	0	0	0	966
District Sufficiency		T	<b>3,340</b>	<b>15,666</b>	<b>24,231</b>	<b>17,389</b>	<b>827</b>	<b>0</b>	<b>58,113</b>
Brambles Primary Academy		G	16	0	0	0	0	0	0
King James High School		G	(12)	229	0	0	0	0	229
Scissett Middle School		S106	16	0	0	0	0	0	0
Birkby Junior Expansion		G	12	0	0	0	0	0	0
North Huddersfield Trust School		G/B	867	1,941	150	0	0	0	2,091
Manor Croft Academy		G	44	61	0	0	0	0	61
Thornhill Community Academy		G	128	384	50	0	0	0	434
Secondary Places Basic Need		G	0	73	80	51	0	0	204
New Pupil Places in Primary/Secondary Schools		T	<b>1,071</b>	<b>2,688</b>	<b>280</b>	<b>51</b>	<b>0</b>	<b>0</b>	<b>3,019</b>
Childcare Expansion		G	0	200	400	299	0	0	899
<b>Strategic Priorities Total</b>			<b>4,411</b>	<b>18,554</b>	<b>24,911</b>	<b>17,739</b>	<b>827</b>	<b>0</b>	<b>62,031</b>

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover						
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	Total £'000	
<b>CHILDREN &amp; FAMILIES</b>										
	<b>LEARNING &amp; EARLY SUPPORT</b>									
	<b>Baseline</b>									
	Capital Maintenance	G	3,534	5,299	2,900	2,700	2,500	2,300		15,699
	Devolved Formula Capital	G	807	1,324	1,100	550	500	450		3,924
	<b>Baseline Total</b>		<b>4,341</b>	<b>6,623</b>	<b>4,000</b>	<b>3,250</b>	<b>3,000</b>	<b>2,750</b>		<b>19,623</b>
	<b>LEARNING &amp; EARLY SUPPORT TOTAL</b>		<b>8,752</b>	<b>25,177</b>	<b>28,911</b>	<b>20,989</b>	<b>3,827</b>	<b>2,750</b>		<b>81,654</b>
	<b>RESOURCES, IMPROVEMENT AND PARTNERSHIPS</b>									
	<b>Strategic Priorities</b>									
	Homes for Children:									
	Magdale House	B	41	0	0	0	0	0		0
	Healds Road	B	(1)	0	0	0	0	0		0
	Satellite Provision - Liversedge	B	40	550	0	0	0	0		550
	Satellite Provision	B	0	0	162	0	0	0		162
	Children with Disabilities	B	0	0	500	621	0	0		1,121
	<b>RESOURCES, IMPROVEMENT AND PARTNERSHIPS TOTAL</b>		<b>80</b>	<b>550</b>	<b>662</b>	<b>621</b>	<b>0</b>	<b>0</b>		<b>1,833</b>
	<b>CHILDREN &amp; FAMILIES TOTAL</b>		<b>8,832</b>	<b>25,727</b>	<b>29,573</b>	<b>21,610</b>	<b>3,827</b>	<b>2,750</b>		<b>83,487</b>

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover						
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	Total £'000	
<b>ADULTS &amp; HEALTH</b>										
<b>COMMUNITIES AND ACCESS SERVICES</b>										
	Libraries	B	1	290	3,033	283	0	0		3,606
	Library Open Access	G	0	123	14	0	0	0		137
	UKSPF - Grant for Safety of Women & Girls	G	74	0	0	0	0	0		0
	<b>COMMUNITIES AND ACCESS SERVICES TOTAL</b>		<b>75</b>	<b>413</b>	<b>3,047</b>	<b>283</b>	<b>0</b>	<b>0</b>		<b>3,743</b>
<b>LEARNING DISABILITIES &amp; MENTAL HEALTH</b>										
	Commissioning Option Appraisals to facilitate outcomes of Specialist Accommodation Strategy	B	2	29	0	0	0	0		29
	Knowl Park House	B	2,235	592	0	0	0	0		592
	Milldale and Crescentdale	B/G	371	2,935	877	0	0	0		3,812
	Red Laithes Court	B	55	19	0	0	0	0		19
	Day Services Support for Vulnerable Adults	B	(2)	0	4,500	2,748	0	0		7,248
	<b>LEARNING DISABILITIES &amp; MENTAL HEALTH TOTAL</b>		<b>2,661</b>	<b>3,575</b>	<b>5,377</b>	<b>2,748</b>	<b>0</b>	<b>0</b>		<b>11,700</b>
<b>ADULT SOCIAL CARE OPERATION</b>										
	Adults Social Care Operation - AT IT	G/B	91	0	0	0	0	0		0
	Carephones - Digital Switchover	B	33	235	0	0	0	0		235
	Carefirst System Replacement	B	320	0	0	0	0	0		0
	<b>ADULT SOCIAL CARE OPERATION TOTAL</b>		<b>444</b>	<b>235</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>235</b>
	<b>ADULTS &amp; HEALTH TOTAL</b>		<b>3,180</b>	<b>4,223</b>	<b>8,424</b>	<b>3,031</b>	<b>0</b>	<b>0</b>		<b>15,678</b>

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover						
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	Total £'000	
<b>PLACE</b>										
<b>SKILLS &amp; REGENERATION</b>										
<b>Business Economy</b>										
	Start Up & Retention Policy Grants	B	50	200	200	148	0	0	548	
	UKSPF E19 HWI (Health & Wellbeing Incubator) Thrive	G	32	0	0	0	0	0	0	
	Leeds City Region Revolving Fund	B	0	0	0	526	0	0	526	
	West Yorkshire Investment Zones	G	97	889	0	0	0	0	889	
	<b>Business Economy Total</b>		<b>179</b>	<b>1,089</b>	<b>200</b>	<b>674</b>	<b>0</b>	<b>0</b>	<b>1,963</b>	
<b>Major Projects</b>										
West Yorkshire plus Transport Schemes:										
	A62 to Cooper Bridge Corridor Improvements	G	745	985	4,043	5,648	10,826	20,067	41,569	
	A653 Leeds to Dewsbury Corridor (M2D2L)	G	17	5	0	0	0	0	5	
	A641 Bradford Rd - Bradford/Brighouse/Huddersfield	C	13	146	0	0	0	0	146	
	A629 Halifax Road Phase 5	G/C	582	2,363	3,611	327	196	3,130	9,627	
	UTMC Urban Traffic Management	G	9	29	0	0	0	0	29	
	Huddersfield Southern Corridors	G	1,115	2,398	3,654	302	22	95	6,471	
Corridor Improvement Programme:										
	Holmfirth Town Centre Access Plan	G	2,028	3,571	407	2,180	0	88	6,246	
	A62 Smart Corridor	G	797	272	1,049	0	0	0	1,321	
	Fenay Lane	G	80	74	0	0	0	0	74	
	CityConnect Cooper Bridge	G	1	2	0	0	0	0	2	
	Hudds Station Gateway Phase 1	G	146	120	12	0	0	0	132	
	<b>West Yorkshire plus Transport Schemes</b>	<b>T</b>	<b>5,533</b>	<b>9,965</b>	<b>12,776</b>	<b>8,457</b>	<b>11,044</b>	<b>23,380</b>	<b>65,622</b>	

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover						
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	Total £'000	
<b>PLACE</b>										
<b>Major Projects</b>										
Transforming Cities Fund:										
Huddersfield/Dewsbury Rail Station Access			0	440	0	0	0	0	0	440
<i>TCF Main scheme:</i>										
Heckmondwike Bus Station		G	1,841	6,614	26	13	0	42		6,695
Dewsbury/Cleckheaton Sust Travel Corridor		G	910	6,797	1,701	0	50	0		8,548
Dews TC Walking & Cycling Imps		G/B	705	2,306	7,851	0	0	100		10,257
Huddersfield Rail Station Connections		G/B	605	5,254	11,372	0	0	0		16,626
A629 Wakefield Rd Sust Travel Corridor		G	17	6	0	0	0	0		6
Huddersfield Bus Station		G/B	315	2,505	4,451	0	0	0		6,956
Dewsbury/Batley/Tingley Sus Travel Corridor		G	419	973	7,009	11	0	30		8,023
Transforming Cities Fund		T	4,812	24,895	32,410	24	50	172		57,551
Emergency Active Travel		G	1,003	1,795	376	7	0	0		2,178
Integrated Transport & Active Travel		G/S106	104	633	0	0	0	0		633
Flood Management and Land Drainage		B/G /S278	283	446	200	200	200	0		1,046
Transpennine Route Upgrade (Network Rail)		G	598	20	0	0	0	0		20
Penistone Line Rail Upgrade		G	0	1,446	10,000	19,054	9,500	7,917		47,917
Dalton/Deighton Cycle Track (CRSTS)		G	68	1,532	1,174	0	0	0		2,706
A62 - A644 Bus Priority Scheme (CRSTS)		G	89	1,126	3,641	0	0	0		4,767
Mass Transit		G	8	0	0	0	0	0		0

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover					Total £'000
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	
<b>PLACE</b>									
	Trees for Climate:								
	White Rose Forest Tree Planting	G	5	14	0	0	0	0	14
	Trees for Climate	G	7,332	7,000	2,500	3,000	7,000	4,729	24,229
	Urban Tree Challenge Fund	G	57	160	34	0	0	0	194
	Northern Forest GA2	G	836	1,050	200	200	89	0	1,539
	Trees for Climate	T	8,230	8,224	2,734	3,200	7,089	4,729	25,976
	<b>Major Projects Total</b>		<b>20,728</b>	<b>50,082</b>	<b>63,311</b>	<b>30,942</b>	<b>27,883</b>	<b>36,198</b>	<b>208,416</b>
<b>EMPLOYMENT &amp; SKILLS</b>									
	UKSPF Digital Hub / New to English	G	52	0	0	0	0	0	0
	<b>Employment &amp; Skills Total</b>		<b>52</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>SKILLS &amp; REGENERATION TOTAL</b>		<b>20,959</b>	<b>51,171</b>	<b>63,511</b>	<b>31,616</b>	<b>27,883</b>	<b>36,198</b>	<b>210,379</b>
<b>DEVELOPMENT</b>									
<b>HOUSING GROWTH</b>									
	Dewsbury Riverside	B	66	934	1,000	2,000	500	1,500	5,934
	Site Development:								
	Homes England - Soothill Development	G/Cont	26	27	117	0	0	0	144
	Bradley Park	R	23	1,475	0	0	0	0	1,475
	Highmoor Lane, Heartshead	G	25	1,438	0	0	0	0	1,438
	Site Development	T	74	2,940	117	0	0	0	3,057

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover					Total £'000
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	
<b>PLACE</b>									
	Property Investment Fund:								
	Kingsgate Phase 2	B**	2,006	0	0	0	0	0	0
	Property Investment Fund	T	2,006	0	0	0	0	0	0
	<b>Housing Growth Total</b>		<b>2,146</b>	<b>3,874</b>	<b>1,117</b>	<b>2,000</b>	<b>500</b>	<b>1,500</b>	<b>8,991</b>
	<b>HOUSING SERVICES</b>								
	<b>PRIVATE SECTOR HOUSING</b>								
	Disabled Facilities Grant over £1k	G	5,304	4,497	3,760	3,760	3,760	3,761	19,538
	Discretionary Assistance	R	16	230	202	60	60	60	612
	Minor Adaptations	R	393	252	330	330	330	330	1,572
	<b>Housing Services Total</b>		<b>5,713</b>	<b>4,979</b>	<b>4,292</b>	<b>4,150</b>	<b>4,150</b>	<b>4,151</b>	<b>21,722</b>
	<b>PROPERTY</b>								
	Corporate Landlord Asset Investment	B	4,027	9,358	7,810	5,270	4,300	4,300	31,038
	Corporate Landlord Compliance	B	637	1,478	1,125	1,650	1,000	1,000	6,253
	Corporate Landlord Welfare Programme	B	89	516	1,068	1,654	1,000	1,000	5,238
	Investment in Cleckheaton Town Hall	B	0	0	1,500	1,500	2,000	2,500	7,500
	Asset Management Property Database	B	16	194	50	50	0	0	294
	Changing Places	G	187	16	0	0	0	0	16
	<b>Property Total</b>		<b>4,956</b>	<b>11,562</b>	<b>11,553</b>	<b>10,124</b>	<b>8,300</b>	<b>8,800</b>	<b>50,339</b>

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover						
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	Total £'000	
<b>PLACE</b>										
<b>TOWN CENTRES</b>										
	Aspirational Regeneration of Major Town Centres - Feasibility	B	0	5	0	0	0	0	0	5
	<i>Regeneration of Strategic Town Centres - Huddersfield :</i>									
	Holding pot	B	0	80	0	0	0	0	0	80
	<u>Huddersfield Town Centre Schemes</u>									
	Huddersfield TC - Shop Front Grants	B	27	688	0	0	0	0	0	688
	The Northumberland Street Regeneration Project	B	0	558	0	0	0	0	0	558
	Huddersfield Open Market Regeneration Market	G	612	2,200	10,000	3,838	0	0	0	16,038
	Huddersfield Town Centre Maintenance Schemes	B	6	20	0	0	0	0	0	20
	Cultural Interventions - Growing Seeds	B	0	9	0	0	0	0	0	9
	Huddersfield Town Centre Schemes	T	645	3,475	10,000	3,838	0	0	0	17,313
	<u>Heritage Action Zone</u>									
	The George Hotel HAZ Scheme	G	134	0	0	0	0	0	0	0
	The George Hotel	B*	831	8,950	13,000	7,048	0	0	0	28,998
	Estate Buildings HAZ Scheme	G	224	0	0	0	0	0	0	0
	Heritage Action Zone	T	1,189	8,950	13,000	7,048	0	0	0	28,998
	<u>Huddersfield Public Realm Works</u>									
	New Street Public Realm Development	B	369	134	0	0	0	0	0	134
	Huddersfield Town Centre Cameras	B	27	41	0	0	0	0	0	41
	Refurb of 2 New Street, Huddersfield	B	0	16	0	0	0	0	0	16
	Huddersfield Public Realm Works	T	396	191	0	0	0	0	0	191

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover					Total £'000
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	
<b>PLACE</b>									
	<u>Public Realm - Golden Route</u>								
	St Peters Gardens	B/G	358	142	0	0	0	0	142
	Church St Design Development	B	2	5	0	0	0	0	5
	Church Street Main Scheme	B	11	19	0	0	0	0	19
	Market Place Investigative Works	B	9	34	0	0	0	0	34
	Cross Church Street	B	5	29	0	0	0	0	29
	St Georges Hotel Improvements	B	12	73	0	0	0	0	73
	Public Realm - Golden Route	T	397	302	0	0	0	0	302
	Huddersfield Town Centre Action Plan	T	2,627	12,998	23,000	10,886	0	0	46,884
	<i>Regeneration of Strategic Town Centres – Dewsbury:</i>								
	<u>Better Spaces Strategy</u>								
	BS Phase 2 - Town Park	B/R/G	966	2,160	3,119	0	0	0	5,279
	Spring Upgrade	G	4	88	0	0	0	0	88
	Better Spaces Strategy	T	970	2,248	3,119	0	0	0	5,367
	Heritage Action Zone	B/G	1,435	1,628	0	0	0	0	1,628
	Daisy Hill Neighbourhood	B/R/G	37	544	980	1,800	0	0	3,324
	Dewsbury Market Upgrade	B/R/G	1,309	8,315	9,758	0	0	0	18,073
	The Arcade	B/R/G	2,530	4,063	0	0	0	0	4,063
	Construction Skills Village	G/R	291	1,934	0	0	0	0	1,934
	Creative Culture	G		1,560	0	0	0	0	1,560

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover					Total £'000
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	
<b>PLACE</b>									
	Sustainable Transport	G	607	607	0	0	0	0	607
	Building Revival	G/B	26	2,372	738	0	0	0	3,110
	Dewsbury Town Centre Action Plan	T	7,205	23,271	14,595	1,800	0	0	39,666
	Town Centre Action Plans	T	9,832	36,274	37,595	12,686	0	0	86,555
	Regeneration and Greening of Smaller Towns and Villages / Local Centres:								
	Smaller Towns & Villages	B	0	365	1,000	1,000	1,480	0	3,845
	Batley Smaller Towns & Villages	B/G	782	1,810	7,068	4,298	0	0	13,176
	Cleckheaton Smaller Towns & Villages	B	33	1,427	0	0	0	0	1,427
	Holmfirth Smaller Towns & Villages	B	254	203	1,054	0	0	0	1,257
	Heckmondwike Smaller Towns & Villages	B/G	212	448	0	0	0	0	448
	Marsden New Mills Redevelopment Scheme	G	61	1,100	4,294	0	0	0	5,394
	Other - Our Local Centres	B/G	0	149	0	0	0	0	149
	Regeneration and Greening of Smaller Towns and Villages	T	1,342	5,502	13,416	5,298	1,480	0	25,696
	Cultural Heart	B	10,546	50,400	38,095	31,774	16,063	55,574	191,906
	Strategic Acquisition Fund	B	793	404	400	0	0	0	804
	<b>Town Centres Total</b>	<b>T</b>	<b>22,513</b>	<b>92,580</b>	<b>89,506</b>	<b>49,758</b>	<b>17,543</b>	<b>55,574</b>	<b>304,961</b>
	<b>DEVELOPMENT TOTAL</b>	<b>T</b>	<b>35,328</b>	<b>112,995</b>	<b>106,468</b>	<b>66,032</b>	<b>30,493</b>	<b>70,025</b>	<b>386,013</b>

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover					Total £'000
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	
<b>PLACE</b>									
<b>HIGHWAYS &amp; STREETSCENE</b>									
Highways									
Maintenance:									
Principal Roads		B/G	3,155	5,383	6,678	3,678	3,678	3,678	23,095
Roads Connecting Communities		G	2,032	1,618	1,096	1,097	1,096	1,096	6,003
Local Community Roads		B/G	7,656	8,062	4,260	6,203	8,185	9,753	36,463
Structures		G	1,271	1,129	1,200	1,200	1,200	1,200	5,929
Active Travel / PROW		B/G	226	171	105	156	156	157	745
Streetlighting		G	1,284	716	1,000	0	0	0	1,716
Locality Based U Roads Improvements		B	3,546	0	0	0	0	0	0
Highways Maintenance		T	19,170	17,079	14,339	12,334	14,315	15,884	73,951
Integrated Transport:									
Network Management		G/s278	1,275	1,116	715	715	715	715	3,976
Safer Roads		B/G/S106	1,434	1,887	1,235	1,185	1,190	1,175	6,672
Flood Management and Drainage Improvements		B	261	239	250	250	250	250	1,239
Developer Funded Schemes		s278	1,579	1,337	0	0	0	0	1,337
UKSPF CCTV		G	30	489	0	0	0	0	489
Highways Integrated Transport		T	4,579	5,068	2,200	2,150	2,155	2,140	13,713
Highways Total		T	23,749	22,147	16,539	14,484	16,470	18,024	87,664
Car Park Meters		B	268	235	241	0	0	0	476
Public Realm Improvements		B	0	19	0	0	0	0	19
OSAMS		B	195	638	766	110	0	0	1,514

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover						
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	Total £'000	
<b>PLACE</b>										
	WASTE									
	Waste Strategy:									
	Improved Litter Bin Facilities	B	456	212	356	0	0	0		568
	Technology To Reduce Crime	B	4	23	58	0	0	0		81
	Emerald St Depot Ph2 Prog	B	49	0	0	0	0	0		0
		T	509	235	414	0	0	0		649
	Waste Management Plant/ Infrastructure									
	Energy From Waste	B	1,794	1,883	2,014	2,018	0	0		5,915
	Contract Extension	B	0	2,396	75	75	0	0		2,546
	Legislation requirements	B	0	570	0	0	0	0		570
	Materials Recycling Facility	B	0	500	377	0	0	0		877
	Proposed Depot (feasibility)	B	0	220	3,000	0	0	0		3,220
	Waste Procurement & Depot Strategy	T	1,794	5,569	5,466	2,093	0	0		13,128
	Environment & Strategic Waste	B	115	89	83	100	100	100		472
	Waste Total	T	2,418	5,893	5,963	2,193	100	100		14,249
	Vehicle Replacement Programme	B	362	1,579	8,184	1,801	1,932	17,799		31,295
	Recycling Fleet	B*	0	3,264	0	0	0	0		3,264
	Bulk Gritters	B*	0	1,800	0	0	0	0		1,800
	Project Fleet	B	0	750	0	0	0	0		750

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover					Total £'000
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	
<b>PLACE</b>									
	Play Strategy:								
	Playable Spaces	B/ S106/ C	830	1,316	1,478	1,743	1,029	0	5,566
	Parks & Greenspaces	G/B	119	152	26	0	0	0	178
	Section 106 Funded Schemes	B/ S106	1,010	1,008	602	23	0	0	1,633
	Play Strategy	T	1,959	2,476	2,106	1,766	1,029	0	7,377
	<b>HIGHWAYS &amp; STREETSCENE TOTAL</b>		<b>28,951</b>	<b>38,801</b>	<b>33,799</b>	<b>20,354</b>	<b>19,531</b>	<b>35,923</b>	<b>148,408</b>
	<b>ENVIRONMENT STRATEGY &amp; CLIMATE CHANGE</b>								
	Climate Emergency - Green Travel	B/G	137	299	282	229	0	0	810
	Air Quality	B/G	77	177	169	0	0	0	346
	Huddersfield Heat Network	G/B *	515	485	11,126	3,600	0	2,050	17,261
	Electric Vehicle Rapid Charge Points	G	3	273	0	0	0	0	273
	<b>ENVIRONMENT STRATEGY &amp; CLIMATE CHANGE TOTAL</b>		<b>732</b>	<b>1,234</b>	<b>11,577</b>	<b>3,829</b>	<b>0</b>	<b>2,050</b>	<b>18,690</b>
	<b>PLACE TOTAL</b>		<b>85,971</b>	<b>204,201</b>	<b>215,355</b>	<b>121,831</b>	<b>77,907</b>	<b>144,196</b>	<b>763,490</b>

GENERAL FUND CAPITAL PLAN		Funding	Outturn	Capital Plan inclusive of Rollover					Total £'000
			2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	
<b>PUBLIC HEALTH &amp; CORPORATE RESOURCES</b>									
<b>STRATEGY &amp; INNOVATION</b>									
	Information Technology	B	1,486	1,736	1,306	1,246	1,116	900	6,304
	Transformation Capitalisation	R	5,516	6,000	0	0	0	0	6,000
	Investment and Modernisation Fund	B*	0	10,000	10,000	10,000	10,000	10,000	50,000
<b>STRATEGY &amp; INNOVATION TOTAL</b>			<b>7,002</b>	<b>17,736</b>	<b>11,306</b>	<b>11,246</b>	<b>11,116</b>	<b>10,900</b>	<b>62,304</b>
<b>SERVICE DIRECT REPORTS – PUBLIC HEALTH</b>									
	Leisure Facilities	B	67	0	0	0	0	0	0
<b>SERVICE DIRECT REPORTS – PUBLIC HEALTH TOTAL</b>			<b>67</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CULTURE &amp; VISITOR ECONOMY</b>									
	Sustainability of Major Town Halls - Service Development	B*	54	157	0	0	0	0	157
	Cliffe House Playground	B	0	250	0	0	0	0	250
	School Catering	B/B*	397	448	300	340	400	200	1,688
	Bereavement	B	138	257	200	50	0	0	507
<b>CULTURE &amp; VISITOR ECONOMY TOTAL</b>			<b>589</b>	<b>1,112</b>	<b>500</b>	<b>390</b>	<b>400</b>	<b>200</b>	<b>2,602</b>
<b>PUBLIC HEALTH &amp; CORPORATE RESOURCES TOTAL</b>			<b>7,658</b>	<b>18,848</b>	<b>11,806</b>	<b>11,636</b>	<b>11,516</b>	<b>11,100</b>	<b>64,906</b>
<b>GENERAL FUND CAPITAL PLAN TOTAL</b>			<b>105,641</b>	<b>252,999</b>	<b>265,158</b>	<b>158,108</b>	<b>93,250</b>	<b>158,046</b>	<b>927,561</b>

		Outturn	Capital Plan inclusive of Rollover					
HOUSING REVENUE ACCOUNT CAPITAL PLAN	Funding	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30- 2031/32 £'000	Total £'000
<b>Strategic Priorities</b>								
Housing Growth	H / R	777	1,600	1,750	0	0	0	3,350
LAHF - Refugee Housing	H / G	1,269	330	0	0	0	0	330
LAHF 3 - Refugee Housing	H / G		1,582	323	0	0	0	1,905
New Build Phase 1 - Ashbrow Extra Care	R	3,649	304	0	0	0	0	304
Berry Brow Remodelling	H/G/B	1,363	1,000	7,500	20,000	5,278	0	33,778
Harold Wilson Court	H	2,201	187	0	0	0	0	187
Buxton House	H	2,102	640	7,340	4,900	14	0	12,894
IT System (Universal Housing Replacement)	H	466	873	0	0	0	0	873
IT System Property/Assets	H	104	700	696	0	0	0	1,396
Council House Building	R/G/H	1,238	693	5,671	8,500	13,100	9,001	36,965
<b>Strategic Priorities Total</b>		<b>13,169</b>	<b>7,909</b>	<b>23,280</b>	<b>33,400</b>	<b>18,392</b>	<b>9,001</b>	<b>91,982</b>
<b>Baseline</b>								
Housing Capital Plan	H/B/G	15,230	21,975	19,285	19,785	19,785	63,295	144,125
Estate Improvements (Neighbourhood Investment)	H/B	536	1,574	1,100	1,100	1,100	3,329	8,203
Building Safety	H/B	498	1,770	1,667	1,530	1,430	4,118	10,515
Six Storey Blocks	H/B/G	604	4,100	6,000	5,420	6,295	15,096	36,911
Low Rise Blocks	H/B	0	3,250	1,500	1,500	1,500	0	7,750
Retirement Living Schemes	H/B	84	700	5,616	4,500	4,500	9,600	24,916
Fuel poverty	H/G/B	861	1,685	1,500	1,500	1,500	5,113	11,298
Adaptations	H	3,980	4,400	3,260	1,854	0	0	9,514
<b>Baseline Total</b>		<b>21,793</b>	<b>39,454</b>	<b>39,928</b>	<b>37,189</b>	<b>36,110</b>	<b>100,551</b>	<b>253,232</b>
<b>HRA CAPITAL PLAN TOTAL</b>		<b>34,962</b>	<b>47,363</b>	<b>63,208</b>	<b>70,589</b>	<b>54,502</b>	<b>109,552</b>	<b>345,214</b>

**FUNDING KEY:**

- B = Borrowing
- B\* = Service funded Borrowing
- B\*\* = Borrowing for provision of loans for development projects, covered by repayments
- G = Grant
- Cont = External contributions
- R = Capital receipts
- S106 = Section 106 developer contributions
- S278 = Section 278 developer contributions
- H = HRA revenue contribution/major repairs reserve
- \* = Addition

**Report title:** Annual Report on Treasury Management 2024/25

<b>Meeting:</b>	<b>Corporate Governance and Audit Committee</b>
<b>Date:</b>	<b>20 June 2025</b>
<b>Cabinet Member (if applicable)</b>	<b>Councillor Graham Turner</b>
<b>Key Decision Eligible for Call In</b>	<b>Yes Yes</b>
<b>Purpose of Report</b> The report to this committee reviews borrowing and investment 2024/25 performance before it is considered by Cabinet and Council.	
<b>Recommendations</b> Corporate Governance and Audit Committee are asked to note the treasury management performance in 2024/25 as set out in this report, prior to its submission to Cabinet and Council.	
<b>Reasons for Recommendations</b> Financial Procedure Rules (Section 9.5) require that the Council receives an annual report on Treasury Management activities for the previous financial year.	
<b>Resource Implications:</b> There are no additional resource implications required as part of this report as it relates to Treasury Management activities undertaken in 24/25.	
<b>Date signed off by <u>Executive Director</u> &amp; name</b>  <b>Is it also signed off by the Service Director for Finance?</b>  <b>Is it also signed off by the Service Director for Legal Governance and Commissioning?</b>	<b>N/A</b>  <b>Kevin Mulvaney – 05/06/2025</b>  <b>Sam Lawton –05/06/2025</b>

**Electoral wards affected:** N/A

**Ward Councillors consulted:** N/A

**Public or private:** Public

Have you considered GDPR: Yes – there is no personal data within the budget details and calculations set out in this report and accompanying Appendices

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## 1. Executive Summary

- 1.1 The Council's treasury management operation for the year has followed the strategy approved by Council on 6 March 2024 (see paragraph 2.1.4 below).
- 1.2 The treasury management budget underspent by £0.8m against a budget of £27.9m. The variations in the budget are summarised below:-

	Budget (£m)	Actual (£m)	Variation (£m)
Interest payable	25.7	26.5	0.8
Investment income	(2.1)	(4.7)	(2.6)
MRP	4.3	5.3	1.0
<b>Total</b>	<b>27.9</b>	<b>27.1</b>	<b>(0.8)</b>

During the year interest costs increased due to rising interest rates on the back on increased gilt yields, and the amount and timing of borrowing compared to budget assumptions. The increased interest costs have been offset by gains on investment income along with slippage in the capital plan.

- 1.3 The Council complied with its treasury management prudential indicators in the year (see Appendix 5).
- 1.4 Investments averaged £64.5 million and were largely deposited in instant access accounts earning an average interest rate of 4.86%.
- 1.5 Total external borrowing at 31 March 2025 increased by £66.7 million to £774.0 million (£707.3 million as at 31 March 2024). This was in line with expectations and planned borrowing as per forecasted update. The Council took £98.0 million new Government long term loans from the Public Works Loan Board (PWLB) (see paragraph 2.6.4 for more detail) and an additional £25.0 million Local Authority medium term 2 to 3 year loans (see paragraph 2.6.5 for more detail).
- 1.6 The large increase in long term loans was a result of borrowing for the capital plan, re-financing existing borrowing maturing during the year and a reduction in internal borrowing.
- 1.7 The Council fixed rate loans account for 95.71% of total long-term debt (see paragraph 2.6.6) which gives the Council stability in its interest costs and minimising exposure to fluctuating short term rates.

## 2 Information required to take a decision

### 2.1 Introduction

- 2.1.1 The Council has adopted the CIPFA Treasury Management in the Public Services: Code of Practice (the CIPFA Code) which requires the Council to approve, as a minimum, treasury management semi-annual and annual outturn reports. The

Council operates its treasury management service in compliance with this Code and various statutory requirements.

- 2.1.2 This report includes the requirement in the 2021 Code, mandatory from 1st April 2023, of reporting of the treasury management prudential indicators. The non-treasury prudential indicators are incorporated in the Council's normal revenue and capital monitoring report.
- 2.1.3 Financial Procedure Rules require that the Council receives an annual report on Treasury Management activities for the year. Cabinet is responsible for the implementation and monitoring of the treasury management policies. Corporate Governance and Audit Committee undertake an oversight role with regard to treasury management.
- 2.1.4 The Council's treasury management strategy for 2024/25 was approved at a meeting on 6 March 2024. The Council has borrowed and invested substantial sums of money and is therefore exposed to financial risks including the loss of invested funds and the revenue effect of changing interest rates. The successful identification, monitoring and control of risk remains central to the Council's treasury management strategy and that borrowing is undertaken on a prudent, affordable and balanced basis.

## **2.2 The Economy and Interest Rates**

- 2.2.1 The UK economy Gross Domestic Product (GDP) grew year on year GDP growth across 2024 by 1.1%. Meanwhile quarter on quarter GDP grew by 0.7% between January and March 2025, exceeding expectations and an improvement on the 0.1% growth in the previous quarter. Based on plans outlined by the Government, the Office for Budget Responsibility downgraded its predictions for UK growth in 2025 to 1% from 2%. However, it upgraded its predictions for the four subsequent years.
- 2.2.2 UK annual Consumer Price Index (CPI) inflation continued to stay above the 2% Bank of England (BoE) target in the later part of the period. The Office for National Statistics (ONS) reported headline consumer prices at 2.6% in March 2025, down from 2.8% in the previous month and below expectations. Core CPI also remained elevated, falling slightly in March to 3.4% from 3.5% in February. The outlook for CPI inflation showed it remaining above the MPC's 2% target throughout 2025. Recent data shows inflation at 3.4% in May, It is expected to hit 3.5% by June before peaking at 3.7% in Q3 and then easing towards the end of the year, but staying above the 2% target.
- 2.2.3 The labour market continued to cool, but the ONS data still require treating with caution. Recent data showed the unemployment rate rose to 4.5% (3mth/year) in the three months to March 2025 while the economic inactivity rate fell again to 21.4%. The ONS reported pay growth over the same three-month period at 5.6% for regular earnings (excluding bonuses) and 5.5% for total earnings.
- 2.2.4 The BoE's Monetary Policy Committee (MPC) cut the bank Bank Rate to 4.25% at its May 2025 meeting, having held it in March. This follows earlier 0.25% cuts in November and August 2024 and February from the 5.25% peak. At the May MPC meeting, members voted 5-4 to maintain Bank Rate at 4.5%, with the one members preferring another a 50 basis points cut and two preferring no cut.



Table 2: Treasury Management Summary

\* different to table 1 due to trust funds in balance sheet resources in 2024/25

	31.03.24 Balance £m	Movement £m	31.03.25 Balance £m	31.03.25 Weighted Average Rate %	31.03.25 Weighted Maturity Years
Long-term borrowing					
PWLB	550.4	72.9	623.3	4.27	14.96
LOBOs**	30.9	0.0	30.9	4.39	0.32
Loan stock (fixed rate)	7.0	0.0	7.0	11.60	7.67
Other LT loans (fixed rate)	40.0	0.0	40.0	3.89	39.17
Other MT loans (fixed rate)	37.6	-6.2	31.4	4.62	1.46
Short-term borrowing	41.4	0.0	41.4	3.03	0.42
<b>Total borrowing</b>	<b>707.3</b>	<b>66.7</b>	<b>774.0</b>	<b>4.26</b>	<b>14.05</b>
Long-term investments	10.0	0.0	10.0	4.03	N/A
Short-term investments	0.0	18.0	18.0	4.50	N/A
Cash and cash equivalents	29.1	1.5	30.6	4.52	N/A
<b>Total investments</b>	<b>39.1</b>	<b>19.5</b>	<b>58.6</b>	<b>4.43</b>	<b>N/A</b>
<b>Net borrowing</b>	<b>668.2</b>	<b>47.2</b>	<b>715.4</b>		

\*\* included in long term due to official maturity dates however option dates used for maturity analysis

## 2.4 Investment Activity

2.4.1 The CIPFA Treasury Management Code now defines treasury management investments as those investments which arise from the Council's cash flows or treasury risk management activity that ultimately represent balances that need to be invested until the cash is required for use in the course of business.

2.4.2 Both the CIPFA Code and government guidance require the Council to invest its funds prudently, and to have regard to the security and liquidity of its treasury investments before seeking the optimum rate of return, or yield. The Council's objective when investing money is to strike an appropriate balance between risk and return, minimising the risk of incurring losses from defaults and the risk of receiving unsuitably low investment income.

2.4.3 The Council's overall Treasury Management Strategy prioritises security and liquidity of its investments before seeking a higher rate of return. which was adhered to in 2024/25.

2.4.4 As demonstrated by the liability benchmark in this report, the Council expects to be a long-term borrower and new treasury investments are therefore primarily made to manage day-to-day cash flows using short-term low risk instruments. The existing portfolio of strategic pooled funds will be maintained to diversify risk into different asset classes and boost investment income.

2.4.5 The Council's treasury management investments totalled £58.6 million as at 31 March 2025 (£39.1 million 31 March 2024). The Council invested an average balance of £64.5 million externally during the year (£59.9 million 2023/24). Interest income of £2.7 million

was generated through these investments (£2.6 million 2023/24) and £0.4 million dividend income from the CCLA Property Fund (£0.4 million 2023/24). Appendix 1 shows where investments were held at the beginning of April 2024, the end of September 2024 and the end of March 2025, by counterparty, by sector and by country. The Council's average lending rate for the year was 4.97% (5.26% 2023/24). Investments were higher than our strategy levels due to the timing of borrowing taken evenly throughout the year.

- 2.4.6 The majority of investments were placed in liquid instruments such as instant access bank deposit accounts, DMO (Debt Management Office) and Money Market Funds (MMFs). MMFs offer greater diversification of counterparties, thus lowering risk as well as instant access.
- 2.4.7 Bank Rate reduced from 5.25% to 5.00% in August 2024, again to 4.75% in November 2024 and again to 4.5% in February 2025 with short term interest rates largely being around these levels. The rates on DMADF (Debt Management Account Deposit Facility) deposits fell from a peak of 5.19% at the start of the year to 4.45% at year end. Money Market Rates also fell and were between 5.27% at the start and 4.42% at the end of year.
- 2.4.8 The Council continues to hold £10 million investment in the Local Authorities Pooled Investment Fund (LAPF). The Local Authorities Property Fund was established in 1972 and is managed by CCLA Fund Managers. As at March 2025 there are property assets under management of £1,054 million. The Fund aims to provide investors with regular revenue income and long-term price stability and it is an actively managed, diversified portfolio of UK commercial property. It principally invests in UK assets but may invest in other assets.
- 2.4.9 The fund returned a gross dividend yield of 4.28% in 2024/25 (4.40% 2023/24) and net income of £0.4 million was received by the Council in 2024/25 (£0.4 million in 2023/24).
- 2.4.10 Having had a challenging time since 2022, UK commercial property generally experienced a recovery during the period, with improved investment activity, capital values stabilising or improving, particularly towards the end of the period, and income remaining relatively robust.
- 2.4.11 Strategic fund investments are made in the knowledge that capital values will move both up and down over time. Unrealised cumulative capital losses of £1.3 million will not have an impact on the General Fund as the Council is utilising a government statutory override for pooled investment funds. Under the Regulations, gains and losses resulting from unrealised fair value movements, that otherwise must be recognised in the income and expenditure account under IFRS9, are not currently charged to the revenue account, and must be taken into an unusable reserve account.
- 2.4.12 Further to consultations in April 2023 and December 2024 MHCLG wrote to finance directors in England in February 2025 regarding the statutory override on accounting for gains and losses in pooled investment funds. On the assumption that when published regulations follow this policy announcement, the statutory override will be extended up until the 1st April 2029 for investments already in place before 1st April 2024. The override will not apply to any new investments taken out on or after 1st April 2024. The

Council's LAPF investment will therefore be covered by the extension of the override and no further investments in pooled funds are planned.

## **2.5 Borrowing Update**

- 2.5.1 CIPFA's 2021 Prudential Code is clear that Local Authorities must not borrow to invest primarily for financial return and that it is not prudent for Local Authorities to make any investment or spending decision that will increase the Capital Finance Requirement (CFR) and so may lead to new borrowing, unless directly and primarily related to the functions of the Council. PWLB loans are no longer available to buy investment assets primarily for yield unless these loans are for refinancing purposes.
- 2.5.2 The Council has not invested in assets primarily for financial return or that are not primarily related to the functions of the Council. It has no plans to do so in the future.
- 2.5.3 Borrowing is permitted for cashflow management, interest rate risk management, to refinance current borrowing and to adjust levels of internal borrowing. Borrowing is also allowed for financing capital expenditure primarily related to the delivery of a Local Authority's function.
- 2.5.4 After substantial rises in interest rates since 2021 many central banks have now begun to reduce their policy rates, albeit slowly. Gilt yields were volatile but have increased overall during the period. Much of the increase has been in response to market concerns that policies introduced by the Labour government will be inflationary and lead to higher levels of government borrowing. Changes to US related trade policies are also expected to lead to inflationary pressures.
- 2.5.4 The 10-year UK benchmark gilt yield started the period at 3.94% and ended at 4.69%, having reached a low of 3.76% in September and a high of 4.90% in January. While the 20-year gilt started at 4.40% and ended at 5.22%, hitting a low of 4.27% in September and a high of 5.40% in January.
- 2.5.5 On 31st March 2025 the PWLB certainty rates for maturity loans were 5.42% for 10-year loans, 5.91% for 20-year loans and 5.67% for 50-year loans. Their equivalents on 31st March 2024 were 4.74%, 5.18% and 5.01% respectively. The increase in long term rates, despite a drop in the base rate, reflects the premium borrowers are facing to lock in costs against such an uncertain backdrop and therefore means the Council is currently focusing on short to medium term borrowing to fund the capital plan.
- 2.5.6 For the majority of the year the cost of short-term borrowing from other local authorities closely tracked Base Rate at around 5.00% - 5.25%. However from late 2024 rates began to rise, peaking at around 6% in February and March 2025.
- 2.5.7 The PWLB HRA rate, which is 0.4% below the certainty rate, is available up to March 2026. This discounted rate is to support local authorities borrowing for the Housing Revenue Account and for refinancing existing HRA loans.

## **2.6 Borrowing Activity**

- 2.6.1 As outlined in the Treasury Strategy, the Council's chief objective when borrowing has been to strike an appropriately low risk balance between securing lower interest costs

and achieving cost certainty over the period for which funds are required, with flexibility to renegotiate loans should the Council's long-term plans change being a secondary objective. The borrowing strategy continues to address the key issue of affordability without compromising the longer-term stability of the debt portfolio. The Council pursued its strategy of keeping borrowing and investments below their underlying levels, known as internal borrowing.

2.6.2 In terms of borrowing, long-term loans maturing greater than one year totalled £698.9 million and short-term loans maturing within 12 months (excluding interest accrued) totalled £75.2 million (£641.0 million and £66.2 million 31 March 2024), an overall increase of £66.7 million. Appendix 2 details repayments of long-term loans during the year and short-term loans outstanding as at 31 March 2025.

2.6.3 The Council has an increasing CFR due to the capital programme and an estimated borrowing requirement as determined by the Liability Benchmark (see Appendix 5), which also considers usable reserves and working capital. Having considered the appropriate duration and structure of the borrowing need based on realistic projections, it was decided to take a combination of short-term borrowing and longer-term repayment loans.

2.6.4 The Council borrowed £98.0 million of new long-term Equal Installment of Principal (EIP) and 2 maturity loans from the PWLB in 2024/25. The borrowing was taken throughout the year, in small regular amounts, as agreed with our treasury advisors.

	Amount £m	Rate %	Duration	Start date	Maturity date
<b>EIP Loans</b>					
PWLB (739810)	20.00	4.67%	12 Years	28/06/2024	28/06/2036
PWLB (751915)	10.00	4.37%	11 Years	12/08/2024	12/08/2035
PWLB (759388)	5.00	4.52%	12 Years	12/09/2024	12/09/2036
PWLB (778241)	5.00	5.00%	9 years 6 months	26/11/2024	26/05/2034
PWLB (779247)	5.00	4.95%	8 Years	29/11/2024	29/11/2032
PWLB (785403)	5.00	4.91%	8 Years	23/12/2024	16/12/2032
PWLB (794097)	6.00	5.05%	6 Years	24/01/2025	24/01/2031
PWLB (795087)	5.00	5.01%	6 Years	29/01/2025	29/01/2031
PWLB (797366)	5.00	4.95%	5 years 6 months	06/02/2025	06/08/2030
PWLB (799800)	6.00	4.79%	5 years 6 months	13/02/2025	13/08/2030
PWLB (808715)	5.00	4.85%	5 years 6 months	17/03/2025	17/03/2030
<b>Maturity Loans</b>					
PWLB (790915)	10.00	5.13%	2 Years 3 Months	15/01/2025	15/04/2027
PWLB (804153)	11.00	5.07%	5 years 2 months	28/02/2025	06/05/2030
<b>Total</b>	<b>98.0</b>				

An EIP loan pays back principal over the life of the loan, and the interest associated with the loan goes down as the principal outstanding reduces, the maturity date above refers to the final principal repayment.

2.6.5 Over the period the Council took advantage of a limited amount of medium-term loans over a 2 to 3 year time frame from other authorities. The table below shows £25.0 million of new loans taken during 2024/25, there are further medium term loans totalling £45.0 million taken previous years still outstanding at 31 March 2025.

	<b>Amount £m</b>	<b>Rate %</b>	<b>Start date</b>	<b>Maturity date</b>
Oxfordshire County Council	5.0	5.00	17/04/2024	17/03/2027
Cambridgeshire & Peterborough Combined Authority	5.0	4.70	06/08/2024	06/08/2026
Elmbridge Borough Council	5.0	4.50	13/09/2024	14/09/2026
South Yorkshire Mayoral Combined Authority	10.0	4.50	15/10/2024	15/10/2027
<b>Total</b>	<b>25.0</b>			

- 2.6.6 Fixed rate loans account for 95.71% of total long-term debt (see also Appendix 5) giving the Council stability in its interest costs. The maturity profile for all long-term loans is shown in Appendix 3 and shows that no more than 13.59% of all debt is due to be repaid in any one year (9.71% excluding LOBO's). This is good practice as it reduces the Council's exposure to a substantial borrowing requirement in any one particular future year, when interest rates might be at a relatively high level.
- 2.6.7 The primary source of the Council's borrowing is from the Governments PWLB representing 80.64% of total external borrowing.
- 2.6.8 The Council continues to hold £30.8 million of LOBO loans which represents 3.88% of total external borrowing. LOBO loans are where the lender has the option to propose an increase in the interest rate at set dates, following which the Council has the option to either accept the new rate or to repay the loan at no additional cost.
- 2.6.9 In terms of debt rescheduling, the premium charge for early repayment of PWLB debt remained relatively expensive for the loans in the Council's portfolio and therefore unattractive for debt rescheduling activity in 2024/25.
- 2.6.10 The average borrowing rate for 2024/25 for the Council's outstanding debt was 4.26% (4.07% 2023/24).

## **2.7 Trends in Treasury Management Activity**

- 2.7.1 Appendix 4 shows the Council's borrowing and investment trends over the last 7 years. This highlights the current trend of borrowing shorter and longer term to fund cashflow.

## **2.8 Risk and Compliance Issues**

- 2.8.1 The Council reports that all treasury management activities undertaken during the year complied fully with the CIPFA Code of Practice and the Council's approved Treasury Management Strategy, including the prudential indicators. Details can be found in Appendix 5. Indicators relating to affordability and prudence are highlighted in this appendix.
- 2.8.2 When the Council has received unexpected monies late in the day, officers have no alternative but to put the monies into an overnight Reserve Account. The largest daily amount deposited in this account overnight as a result of unexpected late receipts was £1.3 million. Whilst this is not an ideal situation, the Council is still within investment limits as per the Treasury Management Strategy which is set at £10.0 million per counterparty.

2.8.3 The Council is aware of the risks of passive management of the treasury portfolio and, with the support of the Council's consultants (Arlingclose), has proactively managed the debt and investments over the year.

2.8.4 The CIPFA Code of Practice requires that treasury management performance be subject to regular member scrutiny. The Corporate Governance and Audit Committee performs this role and members have received reports on strategy, half yearly monitoring and now the outturn for the year 2024/25. Training was provided to Members in January 2025.

### **Looking Ahead – Treasury Management Developments in 2025/26**

#### **2.9 Re-financing/re-payment of current Long-Term Borrowing**

2.9.1 As outlined within the Council approved Treasury Management Strategy 2025/26, the Council will continue to look to repay existing long-term debt when the opportunity arises where it becomes beneficial for the Council to do so.

2.9.2 Council officers will liaise with the Council's external Treasury Management advisors, Arlingclose, to review lender options, and proceed if they are considered to be in the longer-term best interests of the Council.

#### **2.10 Loan Funding Sources**

2.10.1 The Council may be presented with additional sources of long-term funding at certain points in time, beyond those currently listed in the Council's current Treasury Management Strategy. These may be at preferential rates of interest and therefore the Service Director Finance (Section 151 Officer) will look to maximise the use of source funds when it is preferential to do so.

#### **2.11 Investment Opportunities**

2.11.1 The Service Director Finance, supports the approach that the borrowing and investment strategy for 2025/26 continues to place emphasis on the security and liquidity of the Council's balances.

2.11.2 The investment in the CCLA property fund (see paragraphs 2.4.5 to 2.4.9) is part of a longer-term investment strategy to mitigate against any short-term market volatility or risk. As this fund has no defined maturity date its performance and continued suitability in meeting the Council's investment objectives is regularly reviewed. Strategic fund investments are made in the knowledge that capital values will move both up and down on months, quarters and even years; but with the confidence that over a longer period total returns will exceed cash interest rates.

#### **2.12 New Borrowing**

2.12.1 As mentioned previously, the Council has an increasing CFR due to the capital programme. The Council's current approach to fund the capital plan is to use a combination of short and longer-term borrowing. Unfortunately borrowing rates remain high and are likely to stay high in the near term. As short and medium-term rates remain slightly lower over a shorter time frame compared to longer-term, the Council will continue

to borrow this way to minimise borrowing costs, although resulting in a higher proportion of debt that is not fixed over longer periods.

2.12.2 As noted, Arlingclose expect the base rate to fall to 3.75% during 25/26. Long-term PWLB loans will be taken if gilt yields drop and the opportunity to take those fixed rate loans are presented.

2.12.3 The Council's borrowing decisions are not predicated on any one outcome for interest rates and a balanced portfolio of short and long-term borrowing will be maintained considering the appropriate duration and structure of the borrowing need based on realistic projections, and with ongoing consultation with Arlingclose.

2.12.4 As noted in the 2025/26 Treasury Management Strategy report, the Council will also consider the opportunity to arrange forward starting loans (with alternative lenders as these are not available through the PWLB), where the interest rate is fixed in advance but the cash is received in later years. This would enable certainty of cost to be achieved without suffering a cost of carry in the intervening period. Again, this would only be undertaken after having considered the appropriate duration and structure of the borrowing need based on realistic projections, and with ongoing consultation with Arlingclose.

### **3 Implications for the Council**

#### **3.1 Council Plan**

N/A

#### **3.2 Financial Implications**

Any changes in assumed borrowing and investment requirements, balances and interest rates will be reflected in revenue budget monitoring reports during the year.

#### **3.3 Legal Implications**

N/A

#### **3.4 Climate Change and Air Quality**

N/A

#### **3.5 Other (e.g. Risk, Integrated Impact Assessment or Human Resources)**

N/A

### **4 Consultation**

N/A

### **5. Engagement**

N/A

### **6. Options**

#### **6.1 Options considered**

N/A

#### **6.2 Reasons for recommended option**

N/A



**APPENDIX 1**

Kirklees Council Investments 2024/25											
Counterparty	Credit Rating Mar 2025*	01-Apr-24				30-Sep-24			31-Mar-25		
		£m	Interest Rate	Type of Investment	£m	Interest Rate	Type of Investment	£m	Interest Rate	Type of Investment	
<b>Specified Investments</b>											
Barclays	Bank	F1/A+	0	4.65%	Instant Access	0	4.40%	Instant Access	0.8	3.90%	Instant Access
Aberdeen Standard	MMF**	AAAmf	9.8	5.27%	Instant Access	8.2	5.01%	Instant Access	9.9	4.53%	Instant Access
Aviva	MMF**	Aaa-mf	9.9	5.25%	Instant Access	10	5.01%	Instant Access	10	4.57%	Instant Access
Deutsche	MMF**	AAAmf	9.4	5.25%	Instant Access	6.6	5.00%	Instant Access	9.9	4.53%	Instant Access
Goldman Sachs	MMF**	AAAmf	0	5.14%	Instant Access	0	4.92%	Instant Access	0	4.43%	Instant Access
Crawley Borough Council	Local Authority		0	N/A	Local Authority	5	5.00%	Local Authority	0	N/A	Local Authority
London Borough of Waltham Forest	Local Authority		0	N/A	Local Authority	5	5.00%	Local Authority	0	N/A	Local Authority
Leeds City Council	Local Authority		0	N/A	Local Authority	5	5.00%	Local Authority	0	N/A	Local Authority
West Northamptonshire Council	Local Authority		0	N/A	Local Authority	5	5.00%	Local Authority	0	N/A	Local Authority
Debt Management Office	Cent Govt		0	N/A	Cent Govt	0	N/A	Cent Govt	18	4.50%	Cent Govt
CCLA	Property Fund		10	N/A	Property Fund	10	N/A	Property Fund	10	N/A	Property Fund
			<b>39.1</b>			<b>54.8</b>			<b>58.6</b>		
<b>Sector Analysis</b>			<b>£m</b>	<b>%age</b>		<b>£m</b>	<b>%age</b>		<b>£m</b>	<b>%age</b>	
Bank			0	0%		0	0%		0.8	1%	
MMF**			29.1	74%		24.8	45%		29.8	51%	
Local Authorities/Cent Govt			0	0%		20	36%		18	31%	
Property Fund			10	26%		10	18%		10	17%	
			<b>39.1</b>	<b>100%</b>		<b>54.8</b>	<b>100%</b>		<b>58.6</b>	<b>100%</b>	
<b>Country analysis</b>			<b>£m</b>	<b>%age</b>		<b>£m</b>	<b>%age</b>		<b>£m</b>	<b>%age</b>	
UK			10	26%		30	55%		28.8	49%	
MMF**			29.1	74%		24.8	45%		29.8	51%	
			<b>39.1</b>	<b>100%</b>		<b>54.8</b>	<b>100%</b>		<b>58.6</b>	<b>100%</b>	

\*Fitch short/long term ratings, except Aviva MMF (highest Moody rating). See next page for key. \*\* MMF – Money Market Fund. These funds are domiciled in Ireland for tax reasons, but the funds are made up of numerous diverse investments with highly rated banks and other institutions. The credit risk is therefore spread over numerous countries, including the UK. The exception to this is the Aviva Government Liquidity Fund which invests directly in UK government securities and in short-term deposits secured on those securities.

**Key – Fitch’s credit ratings:**

		<b>Long</b>	<b>Short</b>
Investment Grade	Extremely Strong	AAA	F1+
	Very Strong	AA+	
		AA	
	Strong	AA-	F1
		A+	
		A	
	Adequate	A-	F2
		BBB+	
		BBB	F3
BBB-			
Speculative Grade	Speculative	BB+	B
		BB	
		BB-	
	Very Speculative	B+	
		B	
		B-	
	Vulnerable	CCC+	C
		CCC	
		CCC-	
		CC	
C			
Defaulting	D	D	

**Long-term loans repaid and short-term loans outstanding 31 March 2025**

**Long-term loans repaid during 2024/25**

	<b>Amount £000s</b>	<b>Rate %</b>	<b>Date repaid</b>
<b>Repayments on maturity loans</b>			
Crawley Borough Council	5,000	0.50	02/04/2024
Leicester City Council	5,000	0.75	12/04/2024
Vale of White Horse District Council	5,000	0.80	18/03/2025
<b>Repayments on annuity loans</b>			
PWLB (496956)	432	4.58	02/04/2024
PWLB (496956)	442	4.58	29/09/2024
PWLB (496956)	452	4.58	29/03/2025
<b>Repayments on EIP loans</b>			
PWLB (674705)	333	5.02	15/04/2024
PWLB (711011)	2,000	5.42	15/04/2024
PWLB (340221)	250	1.63	27/04/2024
PWLB (439173)	250	1.66	17/05/2024
PWLB (677193)	333	4.85	22/05/2024
PWLB (680811)	833	4.83	06/06/2024
PWLB (685435)	769	4.59	20/06/2024
PWLB (685834)	769	4.37	21/06/2024
PWLB (373440)	250	1.46	12/07/2024
PWLB (643579)	278	5.01	29/07/2024
PWLB (594601)	500	4.10	31/07/2024
PWLB (594848)	536	3.99	01/08/2024
PWLB (538379)	500	2.60	09/08/2024
PWLB (487385)	250	2.28	21/08/2024
PWLB (313112)	250	1.64	04/09/2024
PWLB (493145)	250	1.98	09/09/2024
PWLB (711013)	385	4.75	13/09/2024
PWLB (712740)	357	4.59	19/09/2024
PWLB (713074)	357	4.64	20/09/2024
PWLB (608189)	667	4.15	21/09/2024
PWLB (659904)	333	5.06	23/09/2024
PWLB (660447)	333	5.08	23/09/2024
PWLB (661522)	357	5.00	27/09/2024
PWLB (674705)	333	5.02	14/10/2024
PWLB (711011)	2,000	5.42	14/10/2024

PWLB (340221)	250	1.63	27/10/2024
PWLB (439173)	250	1.66	17/11/2024
PWLB (677193)	333	4.85	22/11/2024
PWLB (680811)	833	4.83	06/12/2024
PWLB (685435)	769	4.59	20/12/2024
PWLB (685834)	769	4.37	23/12/2024
PWLB (739810)	833	4.67	30/12/2024
PWLB (373440)	250	1.46	13/01/2025
PWLB (643579)	278	5.01	27/01/2025
PWLB (594601)	500	4.10	31/01/2025
PWLB (594848)	536	3.99	01/02/2025
PWLB (538379)	500	2.60	09/02/2025
PWLB (751915)	455	4.37	12/02/2025
PWLB (487385)	250	2.28	21/02/2025
PWLB (313112)	250	1.64	04/03/2025
PWLB (493145)	250	1.98	09/03/2025
PWLB (759388)	208	4.52	12/03/2025
PWLB (711013)	385	4.75	13/03/2025
PWLB (712740)	357	4.59	19/03/2025
PWLB (713074)	357	4.64	20/03/2025
PWLB (608189)	667	4.15	21/03/2025
PWLB (659904)	333	5.06	21/03/2025
PWLB (660447)	333	5.08	24/03/2025
PWLB (661522)	357	5.00	27/03/2025
<b>Total</b>	<b>40,106</b>		

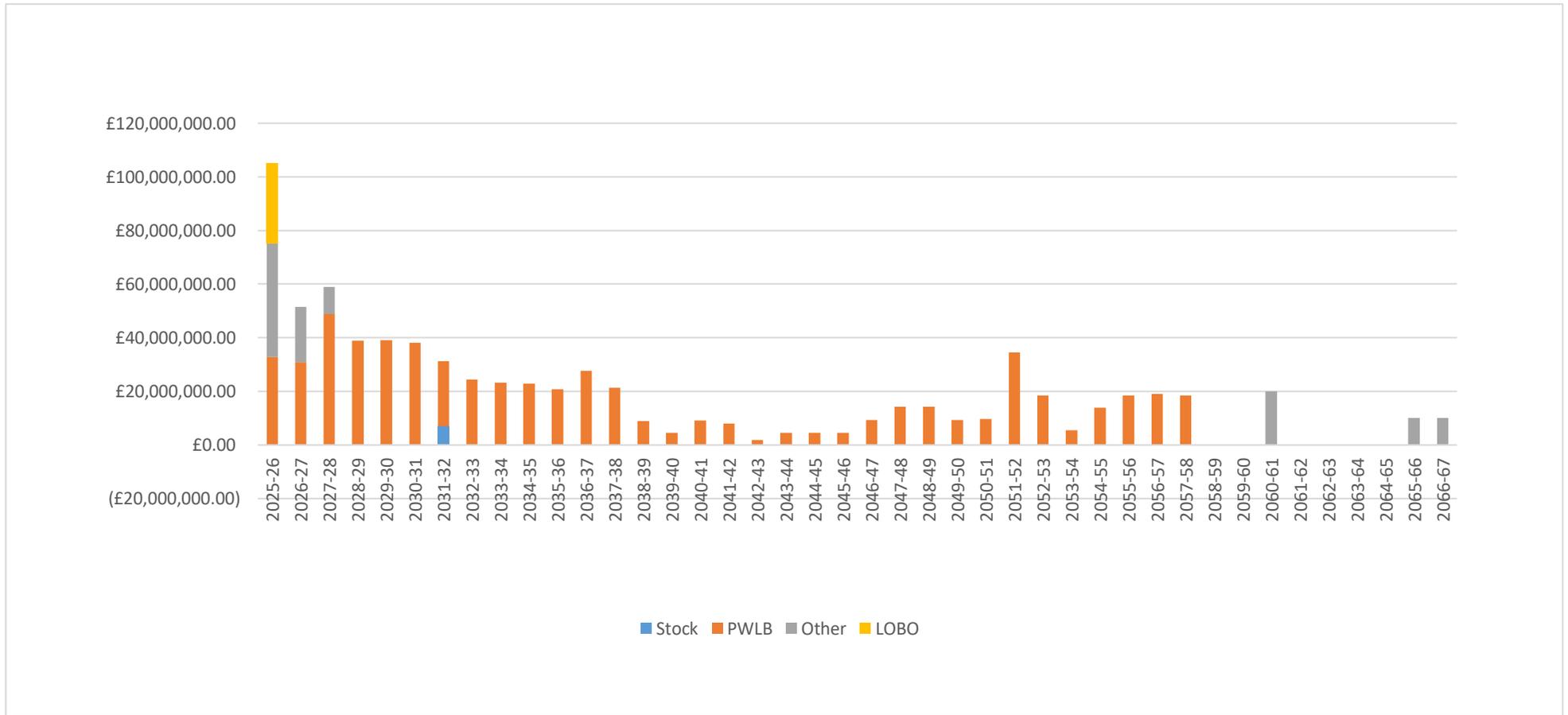
### **Short-term loans outstanding 31 March 2025**

	<b>Amount £000s</b>	<b>Rate %</b>	<b>Length of loan (days)</b>
<b>Short-term borrowing from other Local Authorities</b>			
West Yorkshire Combined Authority	5,000	5.15	341
Wealden District Council	5,000	4.8	181
<b>Medium-term loans due to mature in the next twelve months</b>			
South Yorkshire Mayoral Combined Authority	10,000	1.50	1,096
South Yorkshire Mayoral Combined Authority	5,000	5.40	731
Leicester City Council	10,000	2.00	1096
Oxfordshire County Council	5,000	2.00	1096
Local Lenders/Trust Funds	1,475	4.35	
<b>Total temporary borrowing</b>	<b>41,475</b>		

Long-term loans due to mature in the next twelve months	33,715		
<b>Total</b>	<b>75,190</b>		

**Kirklees Council Loan Maturity Profile (All Debt)**

**Appendix 3**



The maturity date of borrowing is the earliest date on which the lender can demand repayment. LOBO options of £30.8 million have a potential repayment date during 2025/26.

**Kirklees Council - Borrowing and Investment Trends**

<b>At 31 March</b>	<b>2025 £m</b>	<b>2024 £m</b>	<b>2023 £m</b>	<b>2022 £m</b>	<b>2021 £m</b>	<b>2020 £m</b>	<b>2019 £m</b>
Investments	58.6	39.1	44	78.9	37.1	52	39.1
ST Borrowing (excl interest accrued)	75.2	66.2	101	26.6	50	53.2	11.8
LT Borrowing	698.9	641.1	512.8	442.3	375.8	373.7	384.1
Total Borrowing	774.0	707.3	613.8	468.9	425.8	426.9	395.9
<b>Net debt position</b>	<b>715.4</b>	<b>668.2</b>	<b>569.8</b>	<b>390</b>	<b>388.7</b>	<b>374.9</b>	<b>356.8</b>
<u>Capital Financing Requirement (excl PFI)</u>							
General Fund	694.9	663.2	617	556.1	500.1	461.6	436.6
HRA	159.1	163.7	168	166	170.3	175.3	175.3
<b>Total CFR</b>	<b>854.0</b>	<b>826.9</b>	<b>785</b>	<b>722.1</b>	<b>670.4</b>	<b>636.9</b>	<b>611.9</b>
Less deferred liabilities (non PFI)	4.3	3.4	3.5	3.6	3.6	3.7	3.9
<b>Borrowing CFR</b>	<b>849.7</b>	<b>823.5</b>	<b>781.5</b>	<b>718.5</b>	<b>666.8</b>	<b>633.2</b>	<b>608</b>
Balances "internally invested"	75.7	116.2	167.7	249.6	241	206.3	212.1
Ave Kirklees' investment rate for financial year	4.9%	5.3%	1.9%	0.1%	0.1%	0.7%	0.7%
Ave Base rate (Bank of England)	4.9%	5.0%	2.3%	0.2%	0.1%	0.7%	0.7%
Ave LT Borrowing rate (1)	5.6%	5.3%	4.0%	2.1%	2.5%	2.6%	2.7%

(1) Based on average PWLB rate throughout the year on a 25 to 30 year loan (less 0.2% PWLB certainty rate) repayable on maturity.

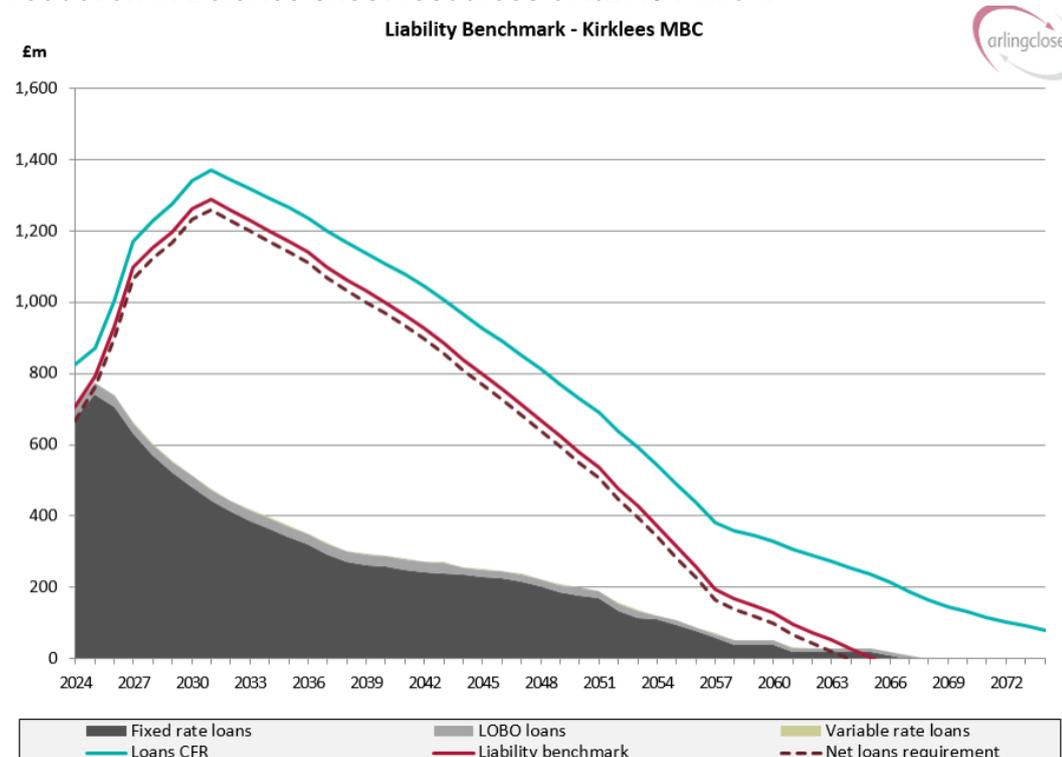
**Treasury Management Prudential Indicators**

Liability Benchmark

This new indicator compares the Council's actual existing borrowing against a liability benchmark that has been calculated to show the lowest risk level of borrowing. The liability benchmark is an important tool to help establish whether the Council is likely to be a long-term borrower or long-term investor in the future, and so shape its strategic focus and decision making. It represents an estimate of the cumulative amount of external borrowing the Council must hold to fund its current capital and revenue plans while keeping treasury investments at the minimum level of £30.0 million required to manage day-to-day cash flow.

	31.03.24 actual £m	31.03.25 actual £m	31.03.26 forecast £m	31.03.27 forecast £m
Loans CFR	823.5	849.7	1,002.8	1,171.5
Less: Balance sheet resources	155.3	134.3	104.9	105.9
<b>Net loans requirement</b>	<b>668.2</b>	<b>715.4</b>	<b>897.9</b>	<b>1,065.6</b>
Plus: Liquidity allowance	38.9	58.6	30.0	30.0
<b>Liability benchmark</b>	<b>707.1</b>	<b>774.0</b>	<b>927.9</b>	<b>1,095.6</b>
<b>Existing borrowing</b>	<b>707.3</b>	<b>774.0</b>	<b>738.2</b>	<b>661.8</b>

Following on from the medium-term forecast above, the long-term liability benchmark for 2024/25 includes capital expenditure funded by borrowing of £31.5 million, minimum revenue provision on new building capital expenditure based on a 50-year asset life and reduction in Balance sheet resources of £21.0 million.



The total liability benchmark is shown in the chart above together with the maturity profile of the Council's existing borrowing. The red line is the liability benchmark reaching a peak in 2032 highlighting the gap between current borrowing identified in grey, which is reducing over time with repayments, and the additional borrowing required to fund the capital plan.

### Maturity Structure of Borrowing

This indicator is set to control the Authority's exposure to refinancing risk. The upper and lower limits on the maturity structure of all borrowing were:

	Upper limit	Lower limit	31.03.25 actual	31.03.25 actual £m	Complied
Under 12 months	20%	0%	14%	105.1	Yes
12 months and within 24 months	20%	0%	7%	51.4	Yes
24 months and within 5 years	60%	0%	18%	136.8	Yes
5 years and within 10 years	80%	0%	18%	139.7	Yes
10 years and above	100%	20%	44%	341.0	Yes

Time periods start on the first day of each financial year. The maturity date of borrowing is the earliest date on which the lender can demand repayment. LOBO options of £30.9 million have a potential repayment date during 2025/26 and have been included in the under 12 months line.

### Long term Treasury Management Investments

The purpose of this indicator is to control the Council's exposure to the risk of incurring losses by seeking early repayment of its investments. The prudential limits on the long-term treasury management limits are:

	2023/24	2024/25	2025/26	No fixed date
Limit on principal invested beyond year end	n/a	n/a	n/a	n/a
Actual principal invested beyond year end	£10.0m	£10.0m	£10.0m	£10.0m
Complied	Yes	Yes	Yes	Yes

Long-term investments with no fixed maturity date include strategic pooled funds, real estate investment trusts and directly held equity but exclude money market funds and bank accounts with no fixed maturity date as these are considered short-term.

## Interest Rate Exposures

Bank Base Rate fell by 0.75% during the year from 5.25% on 1st April 2024 to 4.50% on 31 March 2025.

For context, the changes in interest rates during the quarter were:

	<b>31.03.24</b>	<b>31.03.25</b>
Bank Rate	5.25%	4.50%
1-year PWLB certainty rate, maturity loans	5.36%	4.82%
5-year PWLB certainty rate, maturity loans	4.68%	4.97%
10-year PWLB certainty rate, maturity loans	4.74%	5.42%
20-year PWLB certainty rate, maturity loans	5.18%	5.91%
50-year PWLB certainty rate, maturity loans	5.01%	5.67%

While fixed rate borrowing can contribute significantly to reducing the uncertainty surrounding future interest rate scenarios, the pursuit of optimum performance justifies retaining a degree of flexibility through the use of variable interest rates on at least part of the treasury management portfolio. The Prudential Code requires the setting of upper limits for both variable rate and fixed interest rate exposure:

	<b>Limit Set 2024/25</b>	<b>Actual 2024/25</b>
Interest at fixed rates as a percentage of net interest payments	60% - 100%	95%
Interest at variable rates as a percentage of net interest payments	0% - 40%	5%

The interest payments were within the limits set.

**Glossary of Treasury Terms**

<b>Authorised Limit</b>	The affordable borrowing limit determined in compliance with the Local Government Act 2003 (English and Welsh authorities) and the Local Government in Scotland Act 2003. This Prudential Indicator is a statutory limit for total external debt. It is set by the Authority and needs to be consistent with the Authority's plans for capital expenditure financing and funding. The Authorised Limit provides headroom over and above the <i>Operational Boundary</i> to accommodate expected cash movements. Affordability and prudence are matters which must be taken into account when setting this limit.
<b>Annuity</b>	Method of repaying a loan where the payment amount remains uniform throughout the life of the loan, therefore the split varies such that the proportion of the payment relating to the principal increases as the amount of interest decreases.
<b>Balances and Reserves</b>	Accumulated sums that are maintained either earmarked for specific future costs or commitments or generally held to meet unforeseen or emergency expenditure.
<b>Bank Rate</b>	The official interest rate set by the Bank of England's Monetary Policy Committee and what is generally termed at the "base rate". This rate is also referred to as the 'repo rate'.
<b>Basis Point</b>	1/100th of 1%, i.e. 0.01%
<b>Bill</b>	A certificate of short-term debt issued by a company, government or other institution, tradable on the financial market
<b>Bond</b>	A certificate of debt issued by a company, government, or other institution. The bond holder receives interest at a rate stated at the time of issue of the bond. The price of a bond may vary during its life.
<b>Capital Expenditure</b>	Expenditure on the acquisition, creation or enhancement of capital assets.
<b>Capital Financing Requirement (CFR)</b>	The Council's underlying need to borrow for capital purposes representing the cumulative capital expenditure of the local authority that has not been financed.
<b>Capital gain or loss</b>	An increase or decrease in the capital value of an investment, for example through movements in its market price.
<b>Capital growth</b>	Increase in the value of the asset (in the context of a collective investment scheme, it will be the increase in the unit price of the fund).
<b>Capital receipts</b>	Money obtained on the sale of a capital asset.
<b>Certainty Rate</b>	The government has reduced by 20 basis points (0.20%) the interest rates on loans via the Public Works Loan Board (PWLB) to principal local authorities who provide information as specified on their plans for long-term borrowing and associated capital spending.
<b>CIPFA</b>	Chartered Institute of Public Finance and Accountancy.
<b>Collective Investment Schemes</b>	Funds in which several investors collectively hold units or shares. The assets in the fund are not held directly by each investor, but as part of a pool (hence these funds are also referred to as 'Pooled Funds'). Unit Trusts and Open-Ended Investment Companies are types of collective investment schemes/pooled funds.
<b>Corporate Bonds</b>	Corporate bonds are bonds issued by companies. The term is often used to cover all bonds other than those issued by governments in their own currencies and includes issues by companies, supranational organisations and government agencies.
<b>Corporate Bond Funds</b>	Collective Investment Schemes investing predominantly in bonds issued by companies and supranational organisations.
<b>CPI</b> <i>Also see RPI</i>	Consumer Price Index. (This measure is used as the Bank of England's inflation target.)
<b>Cost of carry</b>	When a loan is borrowed in advance of requirement, this is the difference between the interest rate and (other associated costs) on the loan and the income earned from investing the cash in the interim.
<b>Counterparty List</b>	List of approved financial institutions with which the Council can place investments.

<b>Credit Default Swap (CDS)</b>	A Credit Default Swap is similar to an insurance policy against a credit default. Both the buyer and seller of a CDS are exposed to credit risk. Naked CDS, i.e. one which is not linked to an underlying security, can lead to speculative trading.
<b>Credit Rating</b>	Formal opinion by a registered rating agency of a counterparty's future ability to meet its financial liabilities; these are opinions only and not guarantees.
<b>Debt Management Office (DMO)</b>	The DMO is an Executive Agency of Her Majesty's Treasury and provides direct access for local authorities into a government deposit facility known as the Debt Management Account Deposit Fund (DMADF). All deposits are guaranteed by HM Government and therefore have the equivalent of a sovereign triple-A credit rating.
<b>Diversification / diversified exposure</b>	The spreading of investments among different types of assets or between markets in order to reduce risk.
<b>Derivatives</b>	Financial instruments whose value, and price, are dependent on one or more underlying assets. Derivatives can be used to gain exposure to, or to help protect against, expected changes in the value of the underlying investments. Derivatives may be traded on a regulated exchange or traded 'over the counter'.
<b>Debt Management Account Deposit Facility (DMADF)</b>	HM Treasury deposit account to provide users with a flexible and secure facility to supplement existing range of investment options while saving interest costs for central government.
<b>ECB</b>	European Central Bank
<b>Fair Value</b>	Fair value is defined as a sale price agreed to by a willing buyer and seller, assuming both parties enter the transaction freely. Many investments have a fair value determined by a market where the security is traded.
<b>Federal Reserve</b>	The US central bank. (Often referred to as "the Fed")
<b>Floating Rate Notes</b>	A bond issued by a company where the interest rate paid on the bond changes at set intervals (generally every 3 months). The rate of interest is linked to LIBOR and may therefore increase or decrease at each rate setting.
<b>GDP</b>	Gross domestic product – also termed as "growth" in the economy. The value of the national aggregate production of goods and services in the economy.
<b>General Fund</b>	This includes most of the day-to-day spending and income. (All spending and income related to the management and maintenance of the housing stock is kept separately in the Housing Revenue Account).
<b>Gilts (UK Govt)</b>	Gilts are bonds issued by the UK Government. They take their name from 'gilt-edged': being issued by the UK government, they are deemed to be very secure as the investor expects to receive the full face value of the bond to be repaid on maturity.
<b>Housing Revenue Account (HRA)</b>	A ring-fenced account of all housing income and expenditure, required by statute.
<b>IFRS</b>	International Financial Reporting Standards.
<b>Income Distribution</b>	The payment made to investors from the income generated by a fund; such a payment can also be referred to as a 'dividend'.
<b>Local Authority Property Fund (LAPF)</b>	A pooled property collective investment scheme for Churches, Charities and Local Authorities. (see Collective Investment Scheme).
<b>Liability Benchmark</b>	Term in CIPFA's Risk Management Toolkit which refers to the minimum amount of borrowing required to keep investments at a minimum liquidity level (which may be zero).
<b>LOBOs</b>	LOBO stands for 'Lender's Option Borrower's Option'. The underlying loan facility is typically long term and the interest rate is fixed. However, in the LOBO facility the lender has the option to call on the facilities at pre-determined future dates. On these call dates, the lender can propose or impose a new fixed rate for the remaining term of the facility and the borrower has the 'option' to either accept the new imposed fixed rate or repay the loan facility.
<b>Maturity</b>	The date when an investment or borrowing is repaid.

<b>Maturity profile</b>	A table or graph showing the amount (or percentage) of debt or investments maturing over a time period. The amount or percent maturing could be shown on a year-by-year or quarter-by-quarter or month-by-month basis.
<b>MiFID II</b>	MiFID II replaced the Markets in Financial Instruments Directive (MiFID I) from 3 January 2018. It is a legislative framework instituted by the European Union to regulate financial markets in the bloc and improve protections for investors.
<b>Minimum Revenue Provision (MRP)</b>	An annual provision that the Authority is statutorily required to set aside and charge to the Revenue Account for the repayment of debt associated with expenditure incurred on capital assets.
<b>Money Market Funds (MMF)</b>	Pooled funds which invest in a range of short term assets providing high credit quality and high liquidity.
<b>Net Asset Value (NAV)</b>	A fund's net asset value is calculated by taking the current value of the fund's assets and subtracting its liabilities.
<b>Operational Boundary</b>	This is the limit set by the Authority as its most likely, i.e. prudent, estimate level of external debt, but not the worst case scenario. This limit links directly to the Authority's plans for capital expenditure, the estimates of the Capital Financing Requirement (CFR) and the estimate of cashflow requirements for the year.
<b>Pooled funds</b>	See Collective Investment Schemes (above).
<b>Premiums and Discounts</b>	<p>In the context of local authority borrowing, (a) the premium is the penalty arising when a loan is redeemed prior to its maturity date and (b) the discount is the gain arising when a loan is redeemed prior to its maturity date. If on a £1 million loan, it is calculated* that a £100,000 premium is payable on premature redemption, then the amount paid by the borrower to redeem the loan is £1,100,000 plus accrued interest. If on a £1 million loan, it is calculated that a £100,000 discount receivable on premature redemption, then the amount paid by the borrower to redeem the loan is £900,000 plus accrued interest. PWLB premium/discount rates are calculated according to the length of time to maturity, current market rates (plus a margin), and the existing loan rate which then produces a premium/discount dependent on whether the discount rate is lower/higher than the coupon rate.</p> <p>*The calculation of the total amount payable to redeem a loan borrowed from the Public Works Loans Board (PWLB) is the present value of the remaining payments of principal and interest due in respect of the loan being repaid prematurely, calculated on normal actuarial principles. More details are contained in the PWLB's lending arrangements circular.</p>
<b>Private Finance Initiative (PFI)</b>	Private Finance Initiative (PFI) provides a way of funding major capital investments, without immediate recourse to the public purse. Private consortia, usually involving large construction firms, are contracted to design, build, and in some cases manage new projects. Contracts can typically last for 30 years, during which time the asset is leased by a public authority.
<b>Investment Property</b>	Property (land or a building or part of a building or both) held (by the owner or by the lessee under a finance lease) to earn rentals or for capital appreciation or both.
<b>Prudential Code</b>	Developed by CIPFA and introduced on 01/4/2004 as a professional code of practice to support local authority capital investment planning within a clear, affordable, prudent and sustainable framework and in accordance with good professional practice.
<b>Prudential Indicators</b>	Indicators determined by the local authority to define its capital expenditure and asset management framework. They are designed to support and record local decision making in a manner that is publicly accountable; they are not intended to be comparative performance indicators between authorities.
<b>PWLB</b>	Public Works Loans Board. It is a statutory body operating within the United Kingdom Debt Management Office, an Executive Agency of HM Treasury. The PWLB's function is to lend money from the National Loans Fund to local authorities and other prescribed bodies, and to collect the repayments.
<b>Revenue Expenditure</b>	Expenditure to meet the continuing cost of delivery of services including salaries and wages, the purchase of materials and capital financing charges.
<b>Risk</b>	<b>Credit and counterparty risk</b>

	<p>The risk of failure by a counterparty to meet its contractual obligations to the organisation under an investment, borrowing, capital, project or partnership financing, particularly as a result of the counterparty's diminished creditworthiness, and the resulting detrimental effect on the organisation's capital or current (revenue) resources.</p> <p><b>Liquidity risk</b> The risk that cash will not be available when it is needed, that ineffective management of liquidity creates additional unbudgeted costs, and that the organisation's business/service objectives will be thereby compromised.</p> <p><b>Refinancing risk</b> The risk that maturing borrowings, capital, project or partnership financings cannot be refinanced on terms that reflect the provisions made by the organisation for those refinancings, both capital and current (revenue), and/or that the terms are inconsistent with prevailing market conditions at the time.</p> <p><b>Interest Rate risk</b> The risk that fluctuations in the levels of interest rates create an unexpected or unbudgeted burden on the organisation's finances, against which the organisation has failed to protect itself adequately.</p> <p><b>Legal risk</b> The risk that the organisation itself, or an organisation with which it is dealing in its treasury management activities, fails to act in accordance with its legal powers or regulatory requirements, and that the organisation suffers losses accordingly.</p> <p><b>Operational risk</b> The risk that an organisation fails to identify the circumstances in which it may be exposed to the risk of loss through fraud, error, corruption or other eventualities in its treasury management dealings, and fails to employ suitable systems and procedures and maintain effective contingency management arrangements to these ends. It includes the area of risk commonly referred to as operational risk.</p> <p><b>Market Risk</b> The risk that, through adverse market fluctuations in the value of the principal sums an organisation borrows and invests, its stated treasury management policies and objectives are compromised, against which effects it has failed to protect itself adequately.</p>
<b>RPI</b>	Retail Prices Index. A monthly index demonstrating the movement in the cost of living as it tracks the prices of goods and services including mortgage interest and rent. Pensions and index-linked gilts are updated using the CPI index.
<b>SORP</b>	Statement of Recommended Practice for Accounting (Code of Practice on Local Authority Accounting in the United Kingdom).
<b>Specified Investments</b>	Term used in the CLG Guidance and Welsh Assembly Guidance for Local Authority Investments. Investments that offer high security and high liquidity, in sterling and for no more than 1 year. UK government, local authorities and bodies that have a high credit rating.
<b>Supported Borrowing</b>	Borrowing for which the costs are supported by the government or third party.
<b>Temporary Borrowing</b>	Borrowing to cover peaks and troughs of cash flow, not to fund spending.
<b>Term Deposits</b>	Deposits of cash with terms attached relating to maturity and rate of return (interest).
<b>Treasury (T) -Bills</b>	Treasury Bills are short term Government debt instruments and, just like temporary loans used by local authorities, are a means to manage cash flow. Treasury Bills (T-Bills) are issued by the Debt Management Office and are an eligible sovereign instrument, meaning that they have a AAA-rating.
<b>Treasury Management Code</b>	CIPFA's Code of Practice for Treasury Management in the Public Services. The current Code is the edition released in 2021.
<b>Treasury Management Practices (TMP)</b>	Treasury Management Practices set out the manner in which the Council will seek to achieve its policies and objectives and prescribe how it will manage and control these activities.
<b>Unsupported Borrowing</b>	Borrowing which is self-financed by the local authority. This is also sometimes referred to as Prudential Borrowing.

<b>Usable Reserves</b>	Resources available to finance future revenue and capital expenditure.
<b>Variable Net Asset Value (VNAV)</b>	A term used in relation to the valuation of 1 share in a fund. This means that the net asset value (NAV) of these funds is calculated daily based on market prices.
<b>Working Capital</b>	Timing differences between income/expenditure and receipts/payments
<b>Yield</b>	The measure of the return on an investment instrument.



## COMMUNITY GOVERNANCE REVIEW

<b>Meeting</b>	<b>Council</b>
<b>Date</b>	<b>16<sup>th</sup> July 2025</b>
<b>Cabinet Member</b> (if applicable)	<b>Cllr Nosheen Dad (Corporate)</b>
<b>Key Decision Eligible for Call In</b>	No N/A
<p><b>Purpose of Report</b> That Council consider whether to undertake a Community Governance Review in Kirklees following the recent Local Government Boundary Commission for England full electoral review that took place in 2023/24.</p>	
<p><b>Recommendations</b></p> <ul style="list-style-type: none"> <li>• That Council approves the undertaking of a Community Governance Review in accordance with the relevant legal framework and Government guidance.</li> <li>• In line with Corporate Governance &amp; Audit Committee’s terms of reference, Council to delegate to the Committee to agree the terms of reference of the review and oversee delivery.</li> </ul> <p><b>Reasons for Recommendations</b></p> <ul style="list-style-type: none"> <li>• Respond to changes following the Local Government Boundary Commission’s full electoral review of the Kirklees District completed in December 2024.</li> <li>• The last CGR in Kirklees took place in 2009. According to guidance from the Local Government Boundary Commission for England, good practice for a principal council would be to consider conducting a review every 10-15 years.</li> </ul>	
<p><b>Resource Implications:</b> The Community Governance Review will be delivered within existing resources and complements existing planned activity. Where additional resources are required to deliver specific actions within the plan, relevant council process and procedure rules will be followed, with value for money clearly demonstrated.</p>	
<b>Date signed off by <u>Executive Director</u> &amp; name</b>	Rachel Spencer-Henshall, Deputy Chief Executive 4/7/2025
<b>Is it also signed off by the Service Director for Finance?</b>	Kevin Mulvaney, Service Director Finance 1/7/2025
<b>Is it also signed off by the Service Director for Legal Governance and Commissioning (Monitoring Officer)?</b>	Samantha Lawton, Service Director Legal & Commissioning 8/7/2025

**Electoral wards affected:** All

**Ward councillors consulted:** Not applicable

**Public or private:** Public

**Has GDPR been considered?** Yes, no personal data is included in this report

## **1. Executive Summary**

- 1.1 A Community Governance Review (CGR) is a process that allows upper-tier councils to review and make changes to the governance arrangements of parishes within their area to ensure they continue to reflect the identity and interests of local communities and are as effective and convenient as possible.
- 1.2 According to guidance on CGRs from the Local Government Boundary Commission for England, good practice for a principal council would be to consider conducting a review every 10-15 years. The last CGR in Kirklees took place in 2008/9.
- 1.3 The Local Government Boundary Commission commenced a full electoral review of the Kirklees District at the beginning of 2023 and published their final recommendations in December 2024. The Commission have not amended the parish wards as part of their review; however, they have moved a small area from Dewsbury South ward to Kirkburton ward and a very small area from Ravensthorpe into the Mirfield ward. Until a Community Governance Review takes place and Council formally makes a resolution, these small areas will need to remain separate from the Parish Councils in Kirkburton and Mirfield
- 1.4 A principal council can conduct a CGR at any time, however decision-making in relation to community governance reviews cannot be a cabinet function; it requires Council to approve instigation. Once Council has approved a review, the terms of reference and oversight sit with Corporate Governance & Audit Committee (CG&AC).
- 1.5 Parish/Town Councils pay for their own elections. 'All-out' elections for Parishes are already scheduled for May 2027, so to reduce an extra cost burden the review would need to be completed in sufficient time to meet the May 2027 deadline. Therefore, the aim is to formally commence the review on 1st October 2025.

## **2. Information required to take a decision**

### **Background**

- 2.1 A Community Governance Review (CGR) is a process that allows upper-tier councils to review and make changes to the governance arrangements of parishes within their area to ensure they continue to reflect the identity and interests of local communities and are as effective and convenient as possible.
- 2.2 A Review must involve consultation with local people and stakeholders, and consider any representations received. It usually takes between 12 and 18 months to complete with the final recommendations subject to approval by Council.
- 2.3 A CGR is carried out by the principal council and is used to look at the whole or part of a district to identify a need for:
  - creating new parishes, abolishing, merging or altering parishes
  - the naming of parishes and the style of new parishes
  - the electoral arrangements for parishes, such as the ordinary year of election, council size, wards and numbers of councillors
  - grouping parishes under a common parish council or de-grouping parishes

- 2.4 The Council has power under Section 82 of the Local Government and Public Involvement in Health Act 2007 to conduct CGRs. A CGR must be conducted in accordance with the requirements set out in Chapter 3 of Part 4 of the Local Government and Public Involvement in Health Act 2007 (as amended) and guidance issued by the Secretary of State under Section 100(4) of the 2007 Act.
- 2.5 According to guidance on CGRs from the Local Government Boundary Commission for England, good practice for a principal council would be to consider conducting a review every 10-15 years.
- 2.6 The last CGR in Kirklees took place in 2008/9, 16 years ago as a result of a petition submitted to Council in September 2006. In August 2008 the Corporate Governance and Audit Committee agreed to initiate a community governance review focussed on the five currently parished areas. The Committee agreed to carry out the review in two distinct stages:
- Stage 1 – A general opportunity to make representations relevant to the terms of reference (06 October 2008 - 28 November 2008)
  - Stage 2 – A more focused consultation on specific proposals (16 February 2009 - 08 May 2009)
- 2.7 In January 2009, the Corporate Governance and Audit Committee considered responses to the first stage of the consultation and agreed a number of specific options for each parish council area. These options were subject to a further period of public consultation between 16 February 2009 and 08 May 2009.
- 2.8 Council resolved on 29th July 2009.
- That the recommendations of the community governance Review for each Parish area be approved and that the Head of Legal Services be authorised to make a reorganisation order under Section 86 of the Local Government and Public Involvement in Health Act 2007 to give effect to these recommendations.
  - That Council endorses a number of additional recommendations for further work to improve the effectiveness of community governance arrangements in Kirklees, as set out in Appendix 2 to the report to Council.
- The full report can be viewed here: [COUNCIL29070936257S.pdf](#)
- 2.9 The Local Government Boundary Commission commenced a full electoral review of the Kirklees District at the beginning of 2023. Following two rounds of public consultation, they published their final recommendations for Kirklees in December 2024.
- 2.10 The Commission have not amended the parish wards as part of their review; however, they have moved a small area from Dewsbury South ward to Kirkburton ward and a very small area from Ravensthorpe into the Mirfield ward. Until a Community Governance Review takes place and Council formally makes a resolution, these small areas will need to remain separate from the Parish Councils in Kirkburton and Mirfield. More information can be found here: [https://www.lgbce.org.uk/sites/default/files/2024-12/kirklees\\_full\\_report.pdf](https://www.lgbce.org.uk/sites/default/files/2024-12/kirklees_full_report.pdf)
- 2.11 Parish councils are the lowest tier of local government in England, representing the interests and concerns of the residents of a particular parish or group of parishes. They have a range of powers and duties that can help improve the quality of life and environment of their communities. In Kirklees we have 5 parish or town councils;

- Denby Dale Parish Council
- Holme Valley Parish Council
- Kirkburton Parish Council
- Meltham Town Council
- Mirfield Town Council

2.12 Parish councils in Kirklees, like other parts of England, primarily receive funding through a parish precept, which is a part of the council tax collected by Kirklees Council. This precept is levied on residents within the parish's boundaries and is determined by the parish council's budget. Kirklees Council has no say in the amount a parish council decides to raise through its precept, as this is determined by the elected parish councillors themselves.

### **Implementing a Community Governance Review**

- 2.13 A principal council can conduct a CGR at any time and under the current legislation (Local Government and Public Involvement in Health Act 2007) decision-making in relation to community governance reviews cannot be a cabinet function; it requires Council to approve instigation.
- 2.14 Once Council has approved a review, the terms of reference and oversight sits with Corporate Governance & Audit Committee (CG&AC). They will also receive the final recommendations and refer back to Council for formal approval.
- 2.15 Once the Review is complete, electoral arrangements for any changes to the parish councils will come into force at the first elections to the parish council following the reorganisation order. Similar to the procedure following a Local Boundary Commission Review, all-out elections would need to follow a Community Governance Review.
- 2.16 Parish/Town Councils pay for their own elections. 'All-out' elections for Parishes are already scheduled for May 2027, so to reduce an extra cost burden the review would be completed in sufficient time to meet the May 2027 deadline. (Electoral Services view is at least a minimum of 6 months before the date of poll to allow time to set up the register and ensure all election material is correct to reflect new parish areas).
- 2.17 Therefore, the aim is to formally commence the review on 1st October 2025 (see Appendix 1).

## **3. Implications for the Council**

### **3.1 Council Plan**

Enhancing local levels of governance will improve on our engagement with people and build relationships. In terms of the 'place' outcome, it also recognises local areas and the governance structures that exist.

### **3.2 Financial Implications**

There are no immediate financial implications resulting from a CGR. It's worth noting that any new parishes/town councils created would be required to pay the Parish precept. Given the charges are on the Council tax bills that run from 1 April any change order following a CGR would need to take effect on the 1 April following the date on which it is made.

### 3.3 **Legal Implications**

In terms of the CGR once the review is complete, should any changes be proposed, a Reorganisation of Community Governance Order under S.86 of the Act would be proposed for approval at Council.

### 3.4 **Climate Change and Air Quality**

N/A

### 3.5 **Other (e.g. Risk, Integrated Impact Assessment or Human Resources)**

There are risks associated with delaying a CGR which could have financial implications in terms of elections costings for parishes.

## 4. **Consultation**

As part of the review, there is a statutory duty to consult local government electors and any other person or body, including a local authority, who appears to have an interest in the review. Where there are other arrangements for community representation or engagement in place, the principal council must take those into account. For example, relevant residents' associations, community forums or area committees should be consulted. Government guidance also suggests consulting local businesses, local public and voluntary organisations, such as schools or health bodies.

## 5. **Engagement**

5.1 Relevant council officers (including Service Directors and the Executive Leadership Team) and the Cabinet have been engaged in highlighting the need for a Community Governance Review.

5.2 Leading members were also engaged on 02 June 2025.

## 6. **Options**

### 6.1 **Options considered**

- Formally commence a review on 1st October 2025 (see draft timetable [Appendix 1](#)).
- Not to commence a review (which would not be following good practise from the Local Government Boundary Commission).

### 6.2 **Reasons for recommended option**

- Parish/Town Councils pay for their own elections. 'All-out' elections for Parishes are already scheduled for May 2027 so to reduce an extra cost burden we need to complete the review in sufficient time to meet the May 2027 deadline.

## 7. **Next steps and timelines**

- Community Governance & Audit Committee to discuss and agree the terms of reference and timescales (the next scheduled meetings are 1<sup>st</sup> August and 26<sup>th</sup> September).
- Set up a series of informal conversations to engage key stakeholders on the intention to carry out a review commencing in October 2025.
- Establish a cross-service Project Working Group, made up of colleagues from across a range of service areas including Policy & Partnerships, Electoral Services, Legal, Consultation and Engagement, Communications, Governance and Finance.

## 8. **Contact officer**

Nick Howe, Policy & Partnership Manager. Policy, Partnerships & Corporate Planning

**9. Background Papers and History of Decisions**

Local Government Boundary Commission for England, Guidance on community governance reviews, March 2010

<https://www.gov.uk/government/publications/community-governance-reviews-guidance>

Council Community Governance (Parish) Review final report, 29<sup>th</sup> July 2009

[COUNCIL29070936257S.pdf](#)

Local Government Boundary Commission for England, New electoral arrangements for Kirklees Council, December 2024

[kirklees\\_full\\_report.pdf](#)

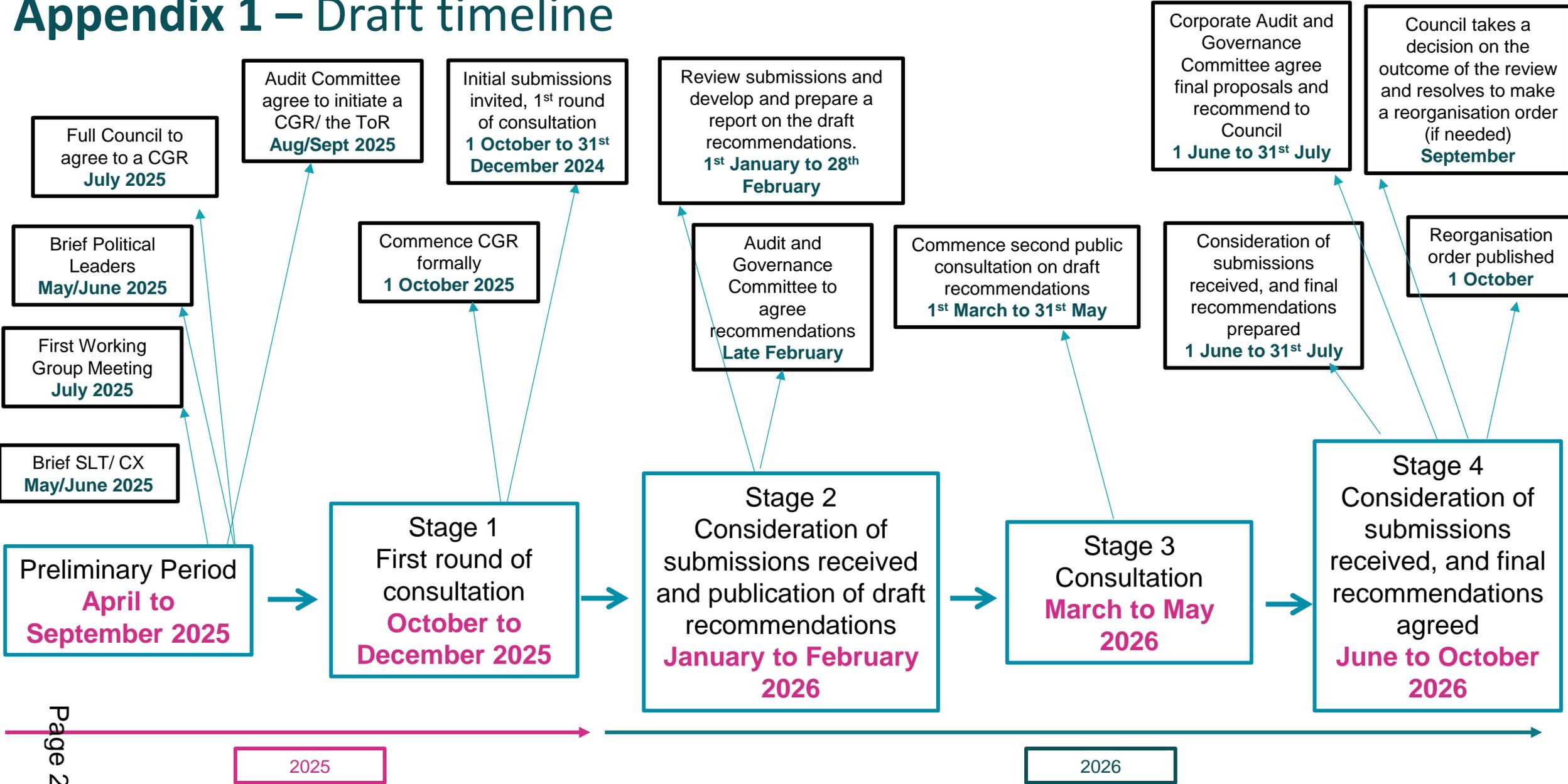
**10. Appendices**

Appendix 1 – DRAFT Timeline

**11. Service Director responsible**

Andy Simcox, Service Director Strategy and Innovation

# Appendix 1 – Draft timeline



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Contact Officer: Yolande Myers

## KIRKLEES COUNCIL

### CABINET

**Tuesday 8th April 2025**

Present: Councillor Carole Pattison (Chair)  
Councillor Moses Crook  
Councillor Munir Ahmed  
Councillor Tyler Hawkins  
Councillor Viv Kendrick  
Councillor Amanda Pinnock

Observers: Councillor Mohan Sokhal

Apologies: Councillor Beverley Addy  
Councillor Graham Turner

**118 Membership of Cabinet**

Apologies for absence were received on behalf of Councillors Addy and Turner.

**119 Minutes of Previous Meeting**

That the Minutes of the Meeting held on 11 March 2025 be approved as a correct record.

**120 Declaration of Interests**

No interests were declared.

**121 Admission of the Public**

It was noted that all items would be considered in public session.

**122 Deputations/Petitions**

No deputations or petitions were received.

**123 Questions by Members of the Public**

No questions were received.

**124 Questions by Elected Members (Oral Questions)**

No questions were asked.

**125 Public Space Protection Orders**

(Under the provision of Council Procedure Rule 36(1), Cabinet received a representation from Councillor Mohan Sokhal.)

Cabinet gave consideration to the revision of the Council's Public Space Protection Orders (PSPO), along with a proposal to introduce new PSPO's.

Cabinet was advised that a single new PSPO for Batley, Dewsbury, Holmfirth, Huddersfield, Ravensthorpe Town Centres addressing (i) Street Drinking (ii) Bird Feeding and (iii) Loitering, Nuisance Behaviour and Temporary Structures would be introduced.

Cabinet noted that the existing PSOP's in relation to (i) control of fires and barbecues (ii) control of sky lanterns, fireworks and balloons and (iii) dog fouling which would remain and be amalgamated into one PSPO.

Regarding options considered, it was determined that the existing PSPO's did not sufficiently address the changing nature of antisocial behaviour, and did not provide sufficient flexibility to address issues arising. Following this feedback from engagement with partners, the option to retain the existing PSPO's without amendment was therefore rejected.

**RESOLVED** – That approval be given to the revised Public Space Protection Orders (PSPO) and to the introduction of new PSPO's.

**126 LGA (Local Government Association) Corporate Peer Challenge - Kirklees Council Action Plan (Reference to Council)**

Cabinet considered the Local Government Association (LGA) Corporate Peer Challenge report and action plan, following their visit to the Council in November 2024.

Cabinet noted the full feedback at Appendix B, which contained eight key recommendations for improvement, being (i) Budget, (ii) Transformation (iii) Regeneration Plans (iv) Planning (v) Working with Business and Economic Partners (vi) Member Roles and Development (vii) Continuing to Improve Performance and (viii) Developing a Longer-term Horizon. The action plan was produced which included specific timescales associated with each action and the responsible Service Director.

Cabinet was advised that the action plan set out the important next steps for the Council and built on recent work to improve and strengthen the Council's position for delivering on its priorities into the future.

The report outlined the proposal for ongoing delivery monitoring and reporting, noting that the LGA would return to Kirklees in September 2025 to undertake a progress review.

**RESOLVED** –

- 1) That the Local Government Association report as at Appendix B be noted.
- 2) That approval be given to the action plan as at Appendix A.
- 3) That the ongoing delivery monitoring and reporting of the action plan, as at 2.8 of the considered report be approved.
- 4) That the action plan be presented at Council on 23 April 2025 for noting.

Contact Officer: Andrea Woodside

## KIRKLEES COUNCIL

### CABINET

**Tuesday 6th May 2025**

Present: Councillor Carole Pattison (Chair)  
Councillor Moses Crook  
Councillor Beverley Addy  
Councillor Munir Ahmed  
Councillor Viv Kendrick  
Councillor Amanda Pinnock  
Councillor Graham Turner

Observers: Councillor Tanisha Bramwell  
Councillor Andrew Cooper  
Councillor Jo Lawson  
Councillor Imran Safdar

Apologies: Councillor Tyler Hawkins

**127 Membership of Cabinet**

Apologies for absence were received from Councillor Hawkins.

**128 Minutes of Previous Meeting**

**RESOLVED** – That the Minutes of the Meeting held on 8 April 2025 be approved as a correct record.

**129 Declaration of Interests**

No interests were declared.

**130 Admission of the Public**

It was noted that all agenda items would be considered in public session.

**131 Deputations/Petitions**

Under the provision of Council Procedure Rule 10, Cabinet received a deputation from Mr John Avison, on behalf of Armitage Bridge Village Association, in regards to the declassification of Armitage Road (B6110).

A response was provided by the Cabinet Member for Environment and Highways (Councillor Ahmed).

**132 Questions by Members of the Public**

The Cabinet received and noted the following question that had been submitted by Mr John Avison in accordance with Council Procedure Rule 11;

## Cabinet - 6 May 2025

“Would Kirklees Council consider lowering the classification of Armitage Road, Armitage Bridge from ‘B’ to ‘U’?”

A response was provided by the Leader of the Council.

### 133 **Questions by Elected Members (Oral Questions)**

Cabinet received the following questions in accordance with Executive Procedure Rule 2.3;

#### **Question from Councillor Cooper**

“Pursuant to the Cabinet Member’s response to the public question, in regards to the comment that gritting won’t be provided if the road is declassified, a large proportion of it is a bus route and so gritting would be retained. In regards to the bridge impacts, we’ve seen pictures of the vehicle that did the damage, and the impact is by large vehicles. In regards to navigation, on a daily basis HGVs are getting jammed up, damaging walls and vehicles and stopping the flow of traffic. We achieved a weight restriction on that stretch of road but it isn’t enforced and so it would be easier to have the road declassified to stop vehicles using the route in the first place. I’d like more detail on the answer that the Cabinet Member has provided. In regards to lineage, I’m pleased that Bankfoot Lane is being done, but more generally we’ve got lineage in the town centre and permit parking zones which isn’t being done and that’s reducing a revenue stream for the council and also means that people who have paid for parking permits are not receiving the service they pay for because lineage in parking permit areas can’t be enforced. So, can we look again at Armitage Bridge and the claims that declassification won’t make a difference?”

A response was provided by the Cabinet Member for Environment and Highways (Councillor Ahmed).

#### **Question from Councillor J D Lawson**

“I welcome the new Government initiative to get tough on fly tipping but I hope there will be money to address the causes of fly tipping. Kirklees needs to look at how we stop fly tipping with a two-pronged approach, opening the tip 7 days a week, maybe a token bulky goods fee charge to encourage residents to use Kirklees services and not unregistered operatives. We could also look at initiatives use in other authorities whereby wagons and trucks go to hotspots to collect waste and household goods and residents bring the items to the wagons.

I wish to raise the state of Yews Hill play area. The latest fly tip was reported in the middle of March, the pile has now grown and still we are told that it doesn’t warrant covert monitoring. I also have concerns regarding the lack of collection of bags of fly tipping collected by volunteers. There are bags still waiting collection from a litter pick that took place in my ward in February. The Calder Conservation Group in Dewsbury have been waiting six weeks for their litter pick to be collected.

Councillor Arshad asked me to raise the work of litter pickers on Sands Lane, Dewsbury, who are still waiting after nine weeks for the litter to be collected, and

## **Cabinet - 6 May 2025**

have had to go and re-bag the waste as it was being ripped by vermin. The sight of the bags has also attracted further fly tipping at the site.

We should be championing volunteers. If we have people cleaning out street for us surely we should take the waste away in a timely fashion?

Could you tell me how much Kirklees Council is paying to remove fly tipping, what is the whole time equivalent for the fly tip team, and does this differ from this time last year?"

A response was provided by the Cabinet Member for Environment and Highways (Councillor Ahmed).

### **Question from Councillor Bramwell**

"My question relates to fly tipping and maintenance cutbacks. On Moor end Lane there is a huge access point to an open space to the back of Moorside estate. The maintenance of this land was cut back. According to my HMOs this area hasn't been maintained or cut back for over six years, who have made requests. It has now become a hotspot for fly tipping and we are seeing referrals coming almost daily from residents, which have been passed to the HMOs. Officers are at a stalemate as the fly tipping won't be removed until the land has been maintained and the land won't be maintained until the fly tipping has been removed.

I would like advice. Its having a massive impact on the residents on Moorside Road. Their gardens are close to vermin and rat faces. Where do we turn as Councillors with this issue if this is the feedback that we are getting from Officers?"

A response was provided by the Cabinet Member for Housing and Transport (Councillor Crook).

### **Question from Councillor Safdar**

"Residents have asked me a couple of questions regarding tips. On a number of occasions the Vine Street/Emerald Street tip has been closed 12/15 minutes early with queuing traffic, so can we ask the Cabinet Member to find out why residents are left stranded in their cars? How much money has the Council saved by ceasing the operation of rubble skips at the household waste and recycling centres? In our ward we are seeing building waste, diy waste, rubble etc being dumped. We need to think about extending the hours of the sites. Environmental enforcement have told us that further signage and cameras can't be provided but let's try to find another way to put a camera up on the Lees Hall estate area."

A response was provided by the Cabinet Member for Environment and Highways (Councillor Ahmed).

### **134 Healthy Child Programme**

(Under the provision of Council Procedure Rule 36(1), Cabinet received representations from Councillors Cooper and J D Lawson).

## Cabinet - 6 May 2025

Cabinet received a report which provided the Cabinet with information regarding the re-procurement of the Healthy Child Programme, specifically (i) an overview of the programme (ii) the background to the programme contract (iii) the vision of the new programme (iv) an update on the key milestones for the competitive tender process of the programme and (v) the governance process undertaken.

Cabinet noted that the Healthy Child Programme was a national evidence based public health initiative aimed at improving the health and well being of children and young people from the antenatal period up to the age of 19 (and to 25 for those with Special Educational Needs and Disabilities) through the means of health and development reviews, health promotion, parenting support and screening immunisation programmes.

The report advised that the procurement process would evaluate submitted bids up until August 2025 and work would then take place with the successful bidder with the new contract scheduled to commence on 1 April 2026. It was noted that the value of the Healthy Child Programme contract would be £8.1m per annum for the first five years of the contract and would be funded from the ring fenced public health grant.

**RESOLVED** - That the Health Child Programme Report be received and noted.

### 135 **Highways 2 Year Detailed Capital Plan allocation 2025/26 and 2026/27**

(Under the provision of Council Procedure Rule 36(1), Cabinet received a representation from Councillor J D Lawson).

Cabinet received a report which advised of the intended delivery programme for the Highways Capital Plan budget allocation for the years 2025-2026 and 2026-2027 and identified the planned highways projects for 2025-2026 and indicative programme 2026/2027. Cabinet were advised that the Highways Capital Plan, which included additional grants from the Department for Transport and the West Yorkshire Mayoral Combined Authority, outlined circa £20.8m of investment in highways infrastructure over the next 12 month period, and circa £16.4m investment in 2026 -2027.

The report provided an overview of how the investment had been prioritised and how the works would support regional objectives. It set out a breakdown of allocated budgets and detailed programmes of planned works for all highway asset groups, including highways maintenance, repairs of structure, replacement of life expired street lighting columns, upgrades to signalised crossings, junction improvements and works to improve road safety and encourage active travel by making of road routes more accessible.

**RESOLVED** –

- 1) That approval be given to the budget and programme/scheme allocations within the detailed two year Highways Capital Plan to the sum of £20,827,680 and £16,453,364 for 2025/2026 and 2026/2027 respectively (Appendices A and B refer), to allow the budget allocation and spend on the schemes identified to improve the Highway Network and increase safety on the roads

whilst improving air quality and positively impacting climate change across the district.

- 2) That approval be given to the delegation of authority to the Executive Director (Place) or the Service Director (Highways and Streetscene) in consultation with the Cabinet Member (Environment and Highways), and any other Cabinet Members, as considered appropriate by the Executive Director (Place), to enable any amendments to be made to identified schemes, agree the addition of future schemes, and award funding (within £20,827,680) for those schemes in accordance with Council Financial Procedure Rules.
- 3) That approval be given, where necessary, to accelerate spend of the City Regional Sustainable Transport Settlement and accelerate the two year forward programme through delegation to the Cabinet Member for Highways.
- 4) That authority be delegated to the Service Director (Highways and Streetscene) in consultation with the Service Director (Legal, Governance and Commissioning) to negotiate, agree and enter into the terms of any applicable funding agreements (and associated documents) to enable individual projects and schemes to proceed.

**136 Local Electric Vehicle Infrastructure fund (LEVI) Charging Points in Kirklees Residential Areas**

Cabinet gave consideration to a report which provided details of the Local Electric Vehicle Infrastructure Fund Project. The report advised that the total value of the capital grant from WYCA would be £2,494,389 and this would be added to the capital plan, which would be supplemented by approx. 50/60% additional investment from private providers, both for initial installation and ongoing revenue costs for the duration of the project, which would lead to a total investment of approx. £3.8m.

The report explained that WYCA had been awarded grants of £1.5m (revenue) and £14.44m (capital) from the Local Electric Vehicle Infrastructure Fund and all five West Yorkshire districts had been allocated an equal share of £282,000 for phase 1, and Kirklees had been awarded £2,212,389m for phase 2. A breakdown of the phases was set out in the report. It was noted that the project would deliver charging infrastructure in areas which were currently deemed to be non commercially viable to the private sector and that the project aimed to bring the infrastructure closer to densely terraced areas to support residents who wished to consider the use of electric vehicles.

**RESOLVED –**

- 1) That authority be delegated for the Local Electric Vehicle Infrastructure Fund to be added to the Capital Plan, the value of which shall be £2,494, 389.
- 2) That the sites included in Phase 1 be noted and the use of these sites be authorised for the delivery of Phase 1.
- 3) That authority be delegated to the Executive Director (Place), in consultation with the relevant Cabinet Member, to identify and agree up to 10 additional off-street sites for Phase 1, if for whatever reason, the agreed sites in Phase 1 are not deliverable or additional funding becomes available.
- 4) That authority be delegated to the Executive Director (Place), in consultation with the relevant Cabinet Member, to agree the number, type and speed of

## Cabinet - 6 May 2025

- any EV charge point on any site (Council owned land) or land constituting adopted highway for the delivery of the Local Electric Vehicle Infrastructure Fund project.
- 5) That authority be delegated to the Executive Director (Place), in consultation with the relevant Cabinet Member, to identify and authorise the use of the Council owned land, including off street parking places and in the Highway for Electric Vehicle Charging infrastructure leading to the installation of EV charge points in Phase 2.
  - 6) That authority be delegated to the Executive Director (Place), in consultation with the relevant Cabinet Member, to determine if the requirement of a car parking fee or a parking permit for the use of EV charging should be applicable and to make amendments to the Parking Places Order(s) and/or a Traffic Regulation Order or a Temporary Traffic Regulation Order to facilitate a charging strategy for any site or sites.
  - 7) That authority be delegated to the Service Director (Development) to negotiate and agree terms for leases of Council land and agreements for positioning equipment on the highway including the actual location of the charge points, consideration payable, terms of the agreement and area of demise for any sites included in the Local Electric Vehicle Infrastructure Fund Project.
  - 8) That the procurement process conducted by West Yorkshire Combined Authority be noted and authority be delegated to the Service Director (Environmental Strategy and Climate Change) to contract with the selected provider(s) for the Local Electric Vehicle Infrastructure Fund Project.
  - 9) That authority be delegated to the Service Director (Legal, Governance and Commissioning) to enter into all agreements necessary to affect the arrangements set out within these resolutions.

### **137 Combined Authorities (Adult Education Functions) (Amendment) Order 2025** (Under the provision of Council Procedure Rule 36(1), Cabinet received a representation from Councillor Cooper).

Cabinet received a report which requested that consideration be given to the Combined Authorities (Adult Education Functions) (Amendment) Order 2025 which had been published in draft form by the Department for Education. The report advised that the order proposed the transfer of funding powers from Government to Combined Authorities and Combined County Authorities to enable them to utilise their Adult Skills Fund budgets to fund new technical qualifications developed by 2024 by the Institute for Apprenticeships and technical Education, and that the consent of each of the constituent local authorities forming the West Yorkshire Combined Authority was required to make the Order.

Cabinet noted that the agreement would ensure that adult learners in Kirklees were able to access the full range of new technical qualifications developed by the Institute for Apprenticeships and Technical Education from the start of the 2025/2026 academic year, and would enable the West Yorkshire Combined Authority to draw down funding from the Adult Skills Fund to support these qualifications.

## **Cabinet - 6 May 2025**

It was noted that formal consent was required from each of the West Yorkshire Combined Authorities to enable the Order to be ratified, finalised and enacted before the parliamentary recess to ensure that the delivery of new qualifications could commence at the start of the 2025/2026 academic year.

### **RESOLVED –**

- 1) That consent be granted in principle to the Department of Education's creation of a statutory instrument – the Combined Authorities (Adult Education Functions) (Amendment Order) 2025 conferring additional funding powers for adult education functions to the West Yorkshire Combined Authority.
- 2) That it be noted that the Chief Executive of the Combined Authority, in consultation with the Mayor of the Combined Authority, will finalise and consent to the final draft of the Order and any related changes to existing statutory instruments.

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Contact Officer: Andrea Woodside

## KIRKLEES COUNCIL

### CABINET

**Tuesday 10th June 2025**

Present: Councillor Carole Pattison (Chair)  
Councillor Beverley Addy  
Councillor Nosheen Dad  
Councillor Moses Crook  
Councillor Tyler Hawkins  
Councillor Viv Kendrick  
Councillor Amanda Pinnock  
Councillor Jane Rylah

Observers: Councillor Andrew Cooper  
Councillor Jo Lawson  
Councillor Paul Moore  
Councillor Cathy Scott  
Councillor Mohan Sokhal

Apologies: Councillor Graham Turner

**1 Membership of Cabinet**

Apologies for absence were received on behalf of Councillor Turner.

**2 Minutes of Previous Meeting**

**RESOLVED** – That the Minutes of the Meeting held on 6 May 2025 be approved as a correct record.

**3 Declaration of Interests**

No interests were declared.

**4 Admission of the Public**

It was noted that exempt information was contained within Agenda Item 12.

**5 Deputations/Petitions**

No deputations or petitions were received.

**6 Questions by Members of the Public**

No questions were asked.

**7 Questions by Elected Members (Oral Questions)**

Cabinet received the following questions in accordance with Executive Procedure Rule 2.3;

**Question from Councillor J D Lawson**

“What does the Council’s zero tolerance fly tipping actually look like? Over the last year there was over 10,000 reported incidents of fly tipping and less than 1% resulted in any punishment. How many CCTV Cameras does Kirklees Cameras have and where are they?”

A response was provided by the Cabinet Member for Communities and Environment (Councillor A U Pinnock).

**Question from Councillor Scott**

“In regards to Estate Buildings, can the Cabinet confirm exactly when Officers and Cabinet Members first became aware of when Thirteen Group considered the Estate Buildings scheme to be unviable, or were intending to withdrawn from it?”

A response was provided by the Cabinet Member for Transport and Housing (Councillor Crook).

**Question from Councillor Moore**

“What impact assessment has been carried out to evaluate the increased pressure on Dewsbury tip since the Nab Lane closure, including the impact of a section of Thornhill Road to facilitate the Transpennine Route upgrade?”

A response was provided by the Cabinet Member for Highways and Waste (Councillor Hawkins).

**Question from Councillor Cooper**

“In November last year this Council passed a Motion which asked that Kirklees Council, were at all lawful and practicable, would avoid the purchase of goods from Israeli companies illegally occupying Palestinian territories and that the Council would commit to conducting a thorough review of its procurement practices to ensure that goods and consumables sourced from companies directly or indirectly involved in the conflict would not be used. Have we got an answer to this yet?”

A response was provided by the Leader of the Council (Councillor Pattison).

**Question from Councillor Scott**

“In regard to Estate Buildings, the report confirms that no funds were allocated for security or maintenance. If the Council now plans to use reserves, why wasn’t it forecast in the budget and what is the financial impact for 2025/2026 budgets if the reserves are used. What services could and will be affected by this unplanned spend?”

A response was provided by the Cabinet Member for Transport and Housing (Councillor Crook).

**Question from Councillor Cooper**

“Will Kirklees Council be submitting a response to the Local Government Association’s consultation on whether Councils should have a statutory duty to act on Climate Change?”

A response was provided by the Cabinet Member for Highways and Waste (Councillor Hawkins).

**Question from Councillor J D Lawson**

“Can you confirm whether the mobile traffic wardens will be new recruits and not taken out of the parking enforcement team?”

A response was provided by the Cabinet Member for Transport and Housing (Councillor Crook).

**Question from Councillor Moore**

“Have any new burial sites been identified for Dewsbury, since discussions took place over twelve months ago?”

A response was provided by the Leader of the Council (Councillor Pattison).

**Question from Councillor Scott**

“We now know that the Kingsgate Centre is being marketed for sale with a 57 bed hotel and 4 restaurants being advertised. Why is none of this mentioned in the public loan report and how can the public assess the value for money when vital information has been missing?”

A response was provided by the Cabinet Member for Transport and Housing (Councillor Crook).

**Question from Councillor Cooper**

“I welcome the Council’s action regarding traffic enforcement action in Armitage Bridge and Flockton where weight restrictions are regularly flouted by heavy goods vehicles. What will the public engagement process be?”

A response was provided by the Cabinet Member for Transport and Housing (Councillor Crook).

**8 Appointment of Cabinet and Portfolios (Notice under Article 7)**

Cabinet noted the appointment of Cabinet Members and Portfolio allocations, in accordance with Articles 7.2.4 and 7.3.4 of the Constitution.

**9 2025/26 Proposed Allocation of Funding from the Children and Families Directorate, Learning and Early Support Capital Plan**

Cabinet gave consideration to a report which identified potential capital projects to be funded from the 2025/2026 Learning and Early Support Capital Plan, as approved by Council in 5 March 2025. The report advised that the funding would be used to address urgent condition related needs in maintained schools. The report also provided an update on investment in the first phase of Additionally Resourced

## Cabinet - 10 June 2025

Provisions and satellite provision to increase local sufficiency of SEND places linked to the Kirklees SEND Transformation Plan.

Cabinet were asked to approve the capital maintenance and Additionally Resourced Provisions and satellite programmes with the identified schemes so that they could be delivered in 2025/2026, which would enable further investment in the creation, expansion or enhancement of places for children with SEND, and the management of the capital maintenance programme. It was noted that undertaking the proposed programmes of work would help to ensure that maintenance schools remained to be warm, dry, secure and safe and that children with SEND could access high quality local provision with facilities to meet their needs, provided in a cost effective state funded model.

### **RESOLVED –**

- 1) That the business case outlining the rationale for the schools condition programme, the availability of funding, the selection process and main categories of work, as set out at Appendix A of the report, be approved.
- 2) That the detailed list of proposed condition works in schools for 2025/2026, as set out at Appendix B, be approved.
- 3) That the update on the additionally resourced provisions/satellites phase 1 programme be noted.
- 4) That approval be given to the two proposed new additionally resourced provision schemes as identified within the report, to support the creation of additional places for children with special educational needs and disabilities.
- 5) That authority be delegated to the relevant Service Directors as detailed in paragraphs 2.16 to 2.18 of the report in order to aid the management of the schools' baseline condition and the additionally resourced provisions/satellites sites special educational needs and disabilities programmes.

### **10 Housing Annual Complaints Performance and Service Improvement Report and Self-Assessment 2024/25**

(Under the provision of Council Procedure Rule 36(1), Cabinet received a representation from Councillor Scott).

Cabinet received a report which set out the mandatory Annual Complaints Performance and Service Improvement Report for 2024/2025, including the Council's self assessment set against the Housing Ombudsman Complaint Handling Code for approval prior to submission to the Housing Ombudsman at the end of June 2025. The report provided (i) a review of achieving compliance with the Complaint Handling Code (ii) complaint volumes and performance data (iii) themes and reasons for complaints and escalations (iv) learning from the Housing Ombudsman findings and (v) next steps, along with the measures that have been taken to improve.

Cabinet were also asked to approve the updated Complaints Handling Policy and Redress Policy.

**RESOLVED –**

- 1) That the Annual Complaints Performance and Service Improvement Report 2024/2025, which includes the self assessment against the Code (Appendices 1 and 2 refer) be approved.
- 2) It be noted that the Cabinet shall provide its response to the Annual Complaints Performance and Service Improvement Report 2024/2025 and Annual Self-Assessment, along with any changes to either document, which will then be submitted to the Ombudsman.
- 3) That authority be delegated to the Service Director (Homes and Neighbourhoods) to publish the final report, to include the Cabinet's response and the self-assessment, on the Council's website, post submission.
- 4) That approval be given to the updated Complaints Handling Policy and Redress Policy.

**11 Estate Buildings - Residential Development Update and Delivery approach**  
(Under the provision of Council Procedure Rule 36(1), Cabinet received a representation from Councillor Scott).

Cabinet received a report which set out an update on the residential development of estate buildings, and sought approval for a proposed delivery approach with a delivery partner. The report advised that the development of this landmark building, which was in a strategic town centre location, would support the delivery of the Huddersfield Blueprint. It explained that Estate Buildings had been identified as a Council asset to provide a high quality housing product that was well located to provide residents with access to local jobs and close proximity to rail links.

Cabinet were advised that, due to the heritage value of the site, the cost of development would be significant and there would be a viability gap which would need to be filled through external funding. It was therefore recommended that a competitive sale exercise is conducted to appoint a delivery partner, which would enable the Council to retain a level of control over the quality of the development while benefitting from the funding of a private sector delivery partner. It was noted that the disposal approach would support transferring the asset of the Council's ownership into the private sector, and would contribute to savings by reducing the costs of retaining the asset. Cabinet were advised that, due to the significant viability gap associated with bringing this site forward it is likely that the site would need to be disposed of at 'less than best consideration'. It was noted that the recommendation would enable the appointment of a development partner who would enter into a building lease to bring forward the building for residential use, and that the appointment of the preferred partner would be scheduled for February 2026.

**RESOLVED –**

- 1) That approval be given to the proposed delivery approach for Estate Buildings.
- 2) That approval be given to the disposal of the site at 'less than best consideration' to the preferred partner when appointed in accordance with the General Disposal Consent (England) 2003.

3) That authority be delegated to the Executive Director (Place), in consultation with the Service Director (Legal, Governance and Commissioning) and the Cabinet Member (Finance and Regeneration) to negotiate and agree the terms of disposal for the site with the preferred development partner and determine the appropriate level of discount for the site following a comprehensive assessment of the appointed partner's development viability appraisal reflecting the housing mix which receives planning consent (which may likely be market housing but could include some affordable housing).

4) That authority be delegated to the Service Director (Legal, Governance and Commissioning) to enter into and execute any agreement and other ancillary documents necessary to dispose of the site to the preferred partner for housing, reflecting the housing mix which receives planning consent.

## **12 Kingsgate Property Investment Fund - Loan Extension**

(The report included exempt information in accordance with Schedule 12A of the Local Government Act 1972 (Access to Information) (Variation) Order 2006, namely it contains information relating to financial and business affairs of third parties (including the Authority holding that information)).

(Under the provision of Council Procedure Rule 36(1), Cabinet received a representation from Councillor Scott).

Cabinet gave consideration to a request for a one year extension of the previously approved Property Investment Fund Loan from the Kingsgate Centre. It was noted that the loan had previously been granted for the remodelling of the Kingsgate Centre, for a period of one year until July 2026.

Cabinet were advised that the extension of the loan would support the Huddersfield Blueprint vision for the continued revitalisation of Huddersfield Town Centre. It was noted that, subject to approval, legal documentation would be updated prior to the current loan expiry date of July 2025, and the loan period would then continue until July 2026.

### **RESOLVED –**

- 1) The approval be given to the extension of a loan from the Property Investment Fund, previously given for the remodelling of the Kingsgate Centre, for a period of one year until July 2026, in accordance with the details as set out in the exempt appendix to this report.
- 2) That the Service Director (Legal, Governance and Commissioning) be given delegated authority to enter into any documentation required to agree the extension of the Property Investment Fund loan and to protect the Council's position as lender.

Contact Officer: Jodie Harris

## KIRKLEES COUNCIL

### CABINET COMMITTEE - LOCAL ISSUES

**TUESDAY 15<sup>TH</sup> APRIL 2025**

Present: Councillor Graham Turner (Chair)  
Councillor Munir Ahmed

Apologies: Councillor Crook

In attendance Dean Barker, Principal Road Safety Engineer  
Karen North, Principal Technical Officer  
Will Acornley, Head of Operational Services.  
Robert Hardcastle, Principal Engineer  
Phil Waddington

- 1 Membership of the Committee**  
Apologies were received from Councillor Crook
- 2 Minutes of Previous Meeting**  
That the Minutes of the meetings held on 22<sup>nd</sup> January and 19 February be considered at the next meeting of the Committee for approval.
- 3 Declaration of Interests**  
No interests were declared.
- 4 Admission of the Public**  
It was noted that all agenda items would be considered in public session.
- 5 Deputations/Petitions**  
No deputations or petitions were received.
- 6 Public Question Time**  
No questions were asked.
- 7 Member Question Time (Oral Questions)** No questions were asked  
No questions were asked
- 8 Proposed Casualty Prevention Scheme on Woodhouse Hill, Central Avenue and Woodhouse Hall Road, Fartown (associated with the North Huddersfield Trust School Expansion)**

The Committee will consider the objections received to the advertised traffic calming scheme for Woodhouse Hill, Central Avenue and Woodhouse Hall Road, Fartown.

## Cabinet Committee - Local Issues – 15<sup>th</sup> April 2025

The report was presented by Dean Barker, Principal Road Safety Engineer who advised that the scheme was proposed to improve road safety, reduce the risk to pedestrian safety and support the expansion of North Huddersfield Trust School through;

- Reducing conflicting traffic and turning movements in a location that was at its busiest when vulnerable road user numbers are at their highest – on arrival and departure from school.
- Reducing the speeds of vehicles, thus reducing the road safety risk.
- Proposed waiting restrictions, to reduce congestion and current access issues experienced during the morning and afternoon peaks and reduce the opportunity for inappropriate and often dangerous parking practices.

Consultation with residents was undertaken in October 2024, with 260 letters posted out to affected properties in the area, including a link to an electronic version of the plan and letter on the Kirklees Council website, with open access to all. The Kirklees Council Highways Act 1980 (Section 90 A-F) Woodhouse Hill and Woodhouse Hall Road (For the road humps on Woodhouse Hill and Woodhouse Hall Road) were advertised between 31st January 2025 and 28th February 2025, inclusive, and Plan HS-25-66886-TRO showing the orders as advertised was included ( Appendix B).

As a result of the formal objection that was received Officers reviewed the need for loading and unloading restrictions on parts of the scheme and proposed to remove this element of the proposed order.

Under the provision of Council Procedure Rule 37, the Cabinet Committee – Local Issues received representations from Franc Chamberlain and Lucy Smith.

In response, Dean Baker agreed that during school changeover times the area was problematic and that in the short term there may be some migration of vehicles and that this may be monitored going forward but the scheme will aim to prevent people parking their vehicles for extended periods of time. In responses to concerns around safety, it was advised that the keep clear lines were proposed to enable enforcement. In relation to supporting Mode Shift, Karen North, Principal Technical Officer advised that the school was working with Kirklees road safety team to promote Mode Shift initiatives and encourage the behaviour change of parents.

The Committee acknowledged the concerns raised but noted that congestion outside schools at peak times was a national issue, and that it was essential to protect children from risk by making the environment outside of the school as safe as possible. The Council was committed to West Yorkshires Vision 0 and given the number of injuries outside the school it was clear that intervention needed to be taken in this area. It was also noted that if the scheme be implemented that enforcement visits could be scheduled on an ad-hoc basis to monitor and reinforce good driver behaviour.

The Committee noted all information presented verbally and in writing and felt that on balance that the need to support pedestrian safety and reduce risk to children travelling to and from school outweighed the concerns and it was agreed that;

**RESOLVED:** That the objections to the proposed Casualty Prevention Scheme on Woodhouse Hill, Central Avenue and Woodhouse Hall Road, Fartown (associated with the North Huddersfield Trust School Expansion) be overruled and that the scheme be implemented as advertised.

**9 Objection report – Traffic Regulation No 2 Order 2024**

The Committee considered a report seeking approval for the making of the Kirklees Council (Traffic Regulation) (No 2) Order 2024, as advertised (with motorcycle permits) which was presented by Will Acornley, Head of Operational Services.

It was explained that the routes affected by the TRO proposal (Appendix 1 – TRO plans) were a mix of rural highways, byways open to all traffic and bridleways and were subject to increased vehicular use by pleasure drivers, and 4 x 4 vehicles. This was considered to be a nuisance and cause danger to other legitimate byway users. This use had also caused direct damage to the routes, and subsequent secondary damage to the surrounding landscape such as blocked streams, damaged walls, etc. To avoid the risk of further significant damage to the routes, approximately £300k had been spent, over 3 years, on repair work, to counteract the damage caused by 4 wheeled vehicles. The permit scheme proposed to be implemented allowed for safer use of the routes by some motorised vehicles (landowners/business owners and motorcyclists with a permit), ensuring that some users still had a legitimate opportunity to use the routes, whilst limiting others who were causing substantial damage to the environment.

The proposals were formally advertised from 18 September 2025 to 16 October 2024 and during that time 14 objections were received.

Under the provision of Council Procedure Rule 37, the Cabinet Committee – Local Issues received representations from Patricia Stubbs representing the Peak District Green Lanes Alliance, Dainel Redman, Diana Mallison, Andy Wilson and Graham Thewlis. Written representations from Will Atha were also delivered via the Chair of the Committee.

Will Acornley responded to the representations advising that;

- There was no further consultation as the decisions and amendments made through the original consultation process were visible on the council website for a number of weeks, and all were invited to attend the Committee meeting.
- The aims of the proposal were to reduce damage to the routes while balancing the needs of all users and preserve routes for those who behaved correctly and use them in the right way.
- Introducing the scheme would allow for some control and enforcement. The parking teams would monitor the Whitelist and any public feedback, and any users of the routes could report behaviour not in line with the scheme or the code of conduct to the Council.

The Committee aimed noted the need to balance reducing damage to routes and tackling antisocial behaviour while preserving access for responsible users. They further acknowledged antisocial behaviour as a national issue and plans to work

## Cabinet Committee - Local Issues – 15<sup>th</sup> April 2025

with the Police to address it locally. The Committee appreciated objectors' input and thanked them for their attendance noting the long-standing nature of the issue and officers' efforts to propose a fair solution. They also highlighted scope to monitor and review the scheme after 12 months to assess its effectiveness.

Having considered all information submitted to it verbally and in writing the Committee agreed that

**RESOLVED:** The objections to the proposed (Traffic Regulation) (No 2) Order 2024 be overruled and that the TRO be made and implemented as advertised with agreement to review in 12 months.

### 10 **Objection report – proposed traffic calming, Lea Lane, Netherton**

The Committee considered an objection and comments received to the traffic calming proposed under Highways Act 1980 – Section 90 A-F – Lea Lane, Honley / Netherton presented by Robert Hardcastle, Principal Engineer.

The Committee were advised that a Commissioning Team within Children's Services raised concerns around the safety for pedestrians and vehicles entering/exiting and travelling to and from Magdale House. The proposed traffic calming scheme was designed to improve road safety for all residents and road users travelling along the road and provide a more resilient road network in this location. The two traffic calming features added in response to the informal consultation to the original two features provided value for money over the initial smaller scheme.

A notice of proposals for the implementation of the traffic calming was advertised from 6 January 2025 to 3 February 2025. During the formal advertisement period 1 objection was received.

Under the provision of Council Procedure Rule 37, the Cabinet Committee – Local Issues received a representation from Gary Andrews. Robert Hardcastle responded to the representations advising that funding would be provided by Children's Services as the client. In terms of following best practice, LT07 traffic calming guidance had been followed. The DfE had also released a number of studies around the use of speed cushions showing these to be the most impactful whilst having the least noise pollution.

Having considered all the information presented verbally and in writing, the Committee felt there was a lack of evidence to justify the implementation of the scheme, and that this would need to be demonstrated following further discussion with Children's Services in order for the Objection to be overruled.

**RESOLVED** - That the objection be upheld, and the proposals be abandoned.

Contact Officer: Nicola Sylvester

## KIRKLEES COUNCIL

### CORPORATE GOVERNANCE AND AUDIT COMMITTEE

**Friday 7th March 2025**

Present: Councillor John Taylor (Chair)  
Councillor James Homewood  
Councillor Angela Sewell  
Councillor Caroline Holt  
Councillor Kath Pinnock  
Councillor Imran Safdar

In attendance: Rachel Spencer-Henshall, Deputy Chief Executive and Executive Director for Public Health and Corporate Resources  
Samantha Lawton, Service Director, Legal, Governance and Commissioning  
Janet Sharpe, Interim Service Director, Homes and Neighbourhoods  
Leigh Webb, Head of Governance  
Caroline Myers, Senior Lawyer, Corporate Strategy  
Scott Wise, Head of Assets and Development, Homes and Neighbourhood's  
Martin Dearnley, Head of Risk (Virtual)  
James Anderson, Head of Finance and Accountancy (Virtual)  
Gareth Mills, Grant Thornton  
Chris Schultz, Grant Thornton

Apologies: Chris Jones (Co-Optee)

**1 Membership of the Committee**

Apologies were received from Chris Jones (Co-Optee).

**2 Minutes of Previous Meeting**

**RESOLVED-** That the minutes of the meeting held on 21<sup>st</sup> February 2025 be approved as a correct record.

**3 Declaration of Interests**

No Interests were declared.

**4 Admission of the Public**

All items were considered in public session.

**5 Deputations/Petitions**

No Deputations or Petitions were received.

**6 Public Question Time**

No questions were asked.

**7 District Heating Update**

The Committee received an updated report on District Heating which reflected the findings of the internal audit in June 2024. An internal project group had been formed to create an action plan to address each area of concern and maintain oversight at a senior level. Progress made included:

- Boiler replacement programme across the district heating sites was ongoing,
- Process agreed to obtain monthly metering readings for finance to reconcile against invoices from gas suppliers was ongoing,
- All district heating expenditure and income was now accounted for directly within the Housing Revenue Account,
- A consultant had been commissioned to do a full survey of the heat networks, including an efficiency review of all boiler houses, advising on the new heat regulations and the impact for Kirklees, as well as working to complete the decarbonisation strategy,
- The recalculation of new tariff charges for residents was now complete,
- The Director of Homes and Neighbourhoods signed off Switch2 Extension for a period of 12 months.

During consideration of this item the Committee raised questions around the following:

- The pricing structure for residents who had extensive solar panels installed,
- Timers on boilers to improve efficiencies,
- The energy price cap increases/decreases and how that would impact residents,
- Confirmation that the Housing Revenue Account was not subsidising properties that were not council properties,
- Confirmation that legal obligations had been undertaken regarding subsidising leaseholders in the Housing Revenue Account and the costs being moved out to the General fund account,
- The current position of the Internal Audit actions that were presented to the service,

Janet Sharpe, Interim Service Director advised the Committee that a comprehensive review was required to understand the pricing structure regarding solar panels and to feedback to residents to provide assurance. It was also noted that for energy price cap increases/decreases, prices fluctuated, the service had a duty to demonstrate to residents when increases took place and what the impact would be. If small marginal increase/decreases took place, this would be address in the bill setting for the following year. If it was a dramatic and significant change, an in year change would take place.

Scott Wise, Head of Assets and Development advised that a specialist had been commissioned to do an analysis of costs, and that District Heating remained more efficient than running individual boilers.

**RESOLVED-**

- 1) That the District Heating report be approved.
- 2) That Officers provide the committee with details on the following:
  - (i) The pricing structure that included extensive solar panels installed,
  - (ii) Confirmation on the legal position regarding the Housing Revenue Account,
  - (iii) Information on how the energy price cap increase/decreases would impact residents,
- 3) That Officers provide a report at a future committee meeting providing full detail of actions against each area identified in the internal audit recommendations.
- 4) That Officers provide a report at a future committee meeting providing full details of the Housing Revenue Account,
- 5) That Officers provide a report at a future committee meeting providing an update on arrangements for management of the operational and financial aspects of the District Heating function.

**8 Proposed Revisions to Financial Procedure Rules**

The Committee considered a report which set out information on proposed changes to Financial Procedure Rules for the year 2025/26. Various changes included updates to titles and definitions, and detailed arrangements as set out in the appendix and track changed text.

During discussion, the Committee raised concerns over the capital plan potentially being extended to 10 years planning horizon as it was felt that funding could be changed prior to the 10-year period. It was noted that the Chief Finance Officer would recommend to council a Capital Plan for a planning period he considered appropriate, and that the Officer Code of Conduct would be amended to align to the values set out in the Financial Procedure Rules regarding officer gifts and hospitality.

The Committee fed back to officers that ward councillors were not always consulted on Cabinet decision and project changes as they should be. It was noted that Service Directors would be reminded that ward councillors were to be consulted in their draft report as this was part of the final Cabinet report that was taken into consideration.

**RESOLVED-**That the changes contained within the appendix and track changed document in the proposed revisions to Financial Procedure Rules be approved and recommended to Council.

**9 Proposed Revisions to Contract Procedure Rules March 2025**

The Committee considered a report providing information on proposed changes to the Contract Procedure Rules due to new procurement legislation effective from 24<sup>th</sup> February 2025 and to address some inconsistencies in terminology and definitions.

## Corporate Governance and Audit Committee - 7 March 2025

The Committee noted that a more fundamental review of the Contract Procedure Rules would be undertaken at an appropriate time once all supporting legislation and guidance relating to the Procurement Act 2023 had been published by the Cabinet Office.

During consideration of this item, the Committee raised concerns regarding rule violations and how the Committee could be reassured that rules in place were checked. It was noted that a key piece of work on contract management was being undertaken and taken through the contract assurance board to set out and to be clear with services how they manage contracts, the principles and training required which was taken as an action from the Value for Money Report. It was noted that an example of the life cycle and process of a contract would be included in the contract management report that this Committee receives at a future meeting.

**RESOLVED-** That the proposed revisions to Contract Procedure rules March 2025 be recommended to Council for approval.

10

### Constitution Updates

The Committee considered the Constitution Update report which included appendices of suggested amendments to update and modernise the Constitution. The Committee noted that it was essential that the Constitution was subject to regular review and amended to ensure that it followed any legal requirements place on the Council and was fit for purpose. The Monitoring Officer had set up a Constitution Working Group, comprised of Officers and Members to review the Constitution and to consider proposed amendments.

During consideration of the report, the Committee commented and made recommendations to the updates relating to attendance of the West Yorkshire Mayor at Council, the wording of motions, Gifts to officers, answers to questions at meetings of Council and Corporate Governance and Audit Committee Terms of Reference.

### RESOLVED-

- 1) That the Constitution Update Report be approved with the following amends and recommended to Annual Council:
  - (i) That 5 (6) wording of “where practicable” be reworded
  - (ii) That at 14 (6) wording includes the word or
  - (iii) That gifts in appendix E be amended to less than £25
- 2) That 11 (6) be agreed at Annual Council
- 3) That Appendix B be amended as below:
  - (i) Point 5 to add “to assess the progress made by the council in implementing the recommendations made by the External Auditor
  - (ii) Point 7.1 to add “systems for risk management”
  - (iii) Point 9 to reword to include approval of the recommendation of payments
  - (iv) Removal of point 12
  - (v) Point 14 to include making charity and charitable trust decisions required of the council other than whereas corporate trustees those decisions are those of the Cabinet

**11 Councillor and Officer Protocol Update**

The Committee considered the Councillor and Officer Protocol Update report which was part of the Kirklees Constitution. Following a project to look at the protocol that involved Members and Officers that was facilitated by external consultant Bethan Evans in May 2023, the protocol had been updated. The general feedback on the existing protocol was that it was largely fit for purpose, but there were some areas that could be improved in terms of outlining more clearly, roles, responsibilities and expectations, as well as any areas of complaint and bringing the document up to date as to current practice.

During discussion of this item, the Committee commented on councillors working together for the people they serve and questioned the quick guide to the Distinct Roles regarding influencing recommendation of reports, and Councillors being friends or a relation to Officers. It was noted that Councillors could not change the recommendation of an Officer and that the wording in What Councillors can expect from Officers was to be looked at and reworded.

**RESOLVED-** That the Councillors and Officers Protocol be recommended to Council with the following amendments:

- (i) That the Distinct Roles of Councillors be amended to advise that Councillors cannot amend Officer recommendations,
- (ii) That What Councillors can expect from Officers be reworded to consider friendships/relationships between Councillors and Officers.

**12 Proposal for the Review of Procurement Practices in accordance with the Council Motion resolved on 13 November 2024**

The Committee received a report seeking approval for the scope of the review of procurement practices as resolved in the motion at Council on 13 November 2024. The motion requested that the Council committed to conducting a thorough review of its procurement practices to ensure that goods and consumables sourced from companies directly or indirectly involved in the Gaza conflict were not used. The motion also requested that the Council avoided purchases of goods from Israeli companies illegally occupying Palestinian Territories where it was lawful and practical to do so. It was noted that the Committee had an important role in ensuring the adequacy of the review to ensure that it had appropriate oversight and assurance that procurement practice was undertaken in accordance with applicable legislation.

During discussion, the Committee sought confirmation that the procurement practices referred to Israeli companies in occupied Palestinian territories.

**RESOLVED-** That the Committee agree to oversee the review of procurement practice to address the motion agreed at Cabinet on 13 November 2024.

**13 Agenda Plan**

The Committee received updated changes to the agenda plan for 2024/25.

**RESOLVED-** That the updated Agenda Plan be noted.



Contact Officer: Nicola Sylvester

## KIRKLEES COUNCIL

### CORPORATE GOVERNANCE AND AUDIT COMMITTEE

**Friday 25th April 2025**

Present: Councillor John Taylor (Chair)  
Councillor James Homewood  
Councillor Angela Sewell  
Councillor Kath Pinnock  
Councillor Jane Rylah  
Councillor Imran Safdar

Co-optees Chris Jones

In attendance: Rachel Spencer-Henshall, Deputy Chief Executive and Executive Director for Public Health and Corporate Resources,  
Samantha Lawton, Service Director, Legal, Governance and Commissioning,  
Janet Sharpe, Interim Service Director, Homes and Neighbourhoods,  
Leigh Webb, Head of Governance,  
Martin Dearnley, Head of Risk,  
James Anderson, Head of Finance and Accountancy,  
Graham Sykes, Housing Services Strategic Manager,  
Sam Whitaker, Senior Finance Officer,  
Councillor Carole Pattison, Leader of the Council,  
Greg Charnley, Grant Thornton.

Apologies: Councillor Caroline Holt  
Councillor Bill Armer (ex-Officio)

**1 Membership of the Committee**

Apologies were received from Councillor Caroline Holt and Councillor Bill Armer (Ex-Officio).

**2 Minutes of Previous Meeting**

**RESOLVED-** That the minutes of the meeting held on 7<sup>th</sup> March 2025 be approved as a correct record.

**3 Declaration of Interests**

No Interests were declared.

**4 Admission of the Public**

All items were considered in public session.

**5 Deputations/Petitions**

No Deputations or Petitions were received.

**6 Public Question Time**

No questions were asked.

**7 Council Meetings - 2025/26 Municipal Year**

The Committee received a report relating to 2025/26 Municipal Year Meetings of Council. Council procedure Rule 2 (1) advised that the dates of ordinary Council Meetings in each Municipal Year would be determined by the Council following recommendations made by this committee. Council Procedure rule 5 (1) stated that there shall be two types of Ordinary meeting of the Council, one which focuses on Holding the Executive to Account, and the other for Key Discussions. No less than four ordinary meetings must be designated as Holding the Executive to Account. Council Procedure Rule 5 (6) set out the requirement that the Elected Mayor of West Yorkshire Combined Authority shall attend at least one meeting each municipal year.

Following the request from this committee to reduce the gap in ordinary meetings of the Council between February and July 2026, dates had been scheduled, taking into account the start of the pre-election period for the 2026 elections, which will commence on 12 March 2026. Having the budget meeting revert to February allowed an ordinary Council meeting to be held in March in advance of the pre-election period.

**RESOLVED-** That the schedule of Council Meetings for the 2025/26 Municipal Year be submitted to Council with a recommendation of approval.

**8 Housing Tenancy Allocation Audit**

The Committee received a report on the Housing Tenancy Allocation Audit. A previous audit of Tenancy Allocations had been carried out in November 2020 and received a 'Substantial Assurance' audit opinion. It was noted that the previous audit focused on the choose 'n' move allocations and did not include the other areas of tenancy allocations that had been expanded on as part of the review.

The audit of Tenancy Allocations was undertaken as part of the Homes and Neighbourhoods Audit Plan and focused on Compliance with Allocations Policy in respect of successions, the efficiency and effectiveness of service performance and key controls, the reasons for any discretionary changes in banding if found during testing and the documented audit trails in place for all lettings.

The audit report made findings in four areas where a "Limited Assurance" opinion was given. It was noted that several areas would be addressed when the new computer system CX was implemented, which was currently planned for Autumn 2025.

During discussion of this item, the Committee were invited to view the new CX system in 2026, once implemented and in use. The Committee also requested that the service provide a report at a future committee meeting on the improvements made due to the Audit.

**RESOLVED-** That the Housing Tenancy Allocation Audit Report be noted.

**9 Informing the Audit Risk Assessment for Kirklees Council**

The Committee received a report on Informing the Audit Risk Assessment for Kirklees Council. The Council's External Auditors, Grant Thornton, asked that council officers complete an 'Inquiries of management and those charged with Governance document' which consisted of a schedule of questions from Grant Thornton. Appendix A in the report provided the questions and responses from Kirklees officers. Grant Thornton would consider the responses and use in providing their opinion on the Audited Statement of Accounts and Annual Governance Statement which was to be presented to this committee for approval by 30 November 2025. Grant Thornton requested that the Committee affirm that they believe the assertions to be true (or have no reason to believe that they were untrue).

During discussion, the Committee suggested that for future reports, Planning be included in the Fraud and Corruption section as a high-risk post, along with adding comments around Senior Officers in the related party's section. Grant Thornton advised that there was higher risk around Members as controls regarding officers would be through procurement. The planning risk could be included in the internal audit plan and Grant Thornton would look at this through the Value for Money report.

**RESOLVED-** That the Audit Risk Assessment document be agreed and formally submitted to Grant Thornton.

**10 Minimum Revenue Provision Explanatory Note**

The Committee received an explanatory note on Minimum Revenue Provision. At the meeting in January 2025 of this Committee, a request was made by members for an explanatory paper on the Minimum Revenue Provision policy be submitted to a future meeting. It was noted that where the Council funds capital expenditure with debt (borrowing), it must put aside resources to repay that debt in later years. The amount charged to the revenue budget for the repayment of debt is known as the Minimum Revenue Provision, although there has been no statutory minimum since 2008.

**RESOLVED-** That the Minimum Revenue Provision Explanatory Report be noted.

**11 Audit progress and sector updates**

The Committee received the Audit progress and sector update report from Grant Thornton which included an Audit progress report, progress as of 2<sup>nd</sup> April 2025, Audit deliverables, Sector updates and Audit Committee resources.

The Committee noted that the audit cycle for 2024/25 was underway with good dialogue taking place with finance officers. A draft audit plan would be submitted to the first meeting of the municipal year.

**RESOLVED –** That the Audit Progress and Sector Update report be noted.

**12 Internal Audit Charter, Strategy & Plan for 2025/26**

The Committee received the Internal Audit Charter, Strategy and Plan for 2025/26. The Internal Audit Charter and Strategy document was in fulfilment of the requirements of the Institute of Internal Auditors Global Internal Audit Standards and the UK Public Sector application note. A risk-based audit plan was necessary to achieve maximum assurance from a limited level of resource.

The Institute of Internal Auditors, an international-USA based organisation had published standards for internal audit. The standards were then adopted into United Kingdom Public Sector Internal Audit Standards and further interpreted by CIPFA for the use by local authorities. In Early 2024, the Institute of Internal Auditors published new Global Internal Audit Standards which were substantially more specific and complex which took effect globally from January 2025 where there were some obligations or expectations about governance, reporting and involvement codified in more detail. There were changes added by the UK Government in some areas, by way of a UK public sector application note, but issues of quality, competence, ethics, and most aspects of governance remained unchanged. The date of applicability for UK public bodies was from 1 April 2025 which were summarised in Appendix 1 of the report. The new standards applied to the governance of the internal audit function – to the Audit Committee specifically, and the internal audit's relationship with management of the organisation. The expectations about what an Audit Committee should do were set out in the detail.

During consideration of this item the committee observed the planning and resourcing of Internal Audit and were concerned around recruitment to the team. It was noted that specialist HR support would be sought to recruit to the roles. The Committee requested that a report be submitted to a future meeting providing an update on progress of recruiting to the Internal Audit Roles.

**RESOLVED-**

- 1) That the Internal Audit Charter and Audit Strategy, including the areas where the Council's arrangements may be assessed as not fully compliant be approved.
- 2) That the proposed audit plan for 2025/26 be approved.
- 3) That the resourcing position be noted.
- 4) That the Head of Risk and Internal Audit be delegated authority to make changes to the Audit Plan as they consider reasonable, reflecting the needs of the organisation, subject to being reported back to this Committee.

**13 Agenda Plan 2024/25**

**RESOLVED-** That the updated agenda plan for 2024/25 be noted.

Contact Officer: Andrea Woodside

**KIRKLEES COUNCIL**

**DISTRICT-WIDE PLANNING COMMITTEE**

**Thursday 23rd January 2025**

Present: Councillor Sheikh Ullah (Chair)  
Councillor Ali Arshad  
Councillor Donna Bellamy  
Councillor Paola Antonia Davies  
Councillor Eric Firth  
Councillor Susan Lee-Richards  
Councillor Mohan Sokhal

Apologies: Councillor Tony McGrath

**1 Membership of the Committee**

Apologies for absence were received from Councillor McGrath.

**2 Minutes of the Previous Meeting**

**RESOLVED** – That the Minutes of the Meeting held on 31 October 2024 be approved as a correct record.

**3 Declaration of Interests and Lobbying**

No interests were declared.

**4 Admission of the Public**

It was noted that all agenda items would be considered in public session.

**5 Public Question Time**

No questions were asked.

**6 Deputations / Petitions**

No deputations or petitions were received.

**7 Site Visit - Application: 2024/92992**

Site visit undertaken.

**8 Planning Application - Application No: 2024/92992**

The Committee gave consideration to Application 2024/92992 – Installation of click and collect facility at 28-30 Leeds Road, Birstall.

Under the provision of Council Procedure Rule 36(3) the Committee received a representation from Cllr Elizabeth Smaje (ward member).

**RESOLVED** – That authority be delegated to the Head of Planning and Development to approve the application, issue the decision notice and complete the

## **District-Wide Planning Committee - 23 January 2025**

list of conditions, including that the development be carried out in accordance with approved plans and specifications.

A recorded vote was take in accordance with Council Procedure Rule 42(5) as follows;

For: Arshad, Davies, Firth, Lee-Richards, Sokhal and Ullah (6 votes)

Against: Councillor Bellamy (1 vote)

Contact Officer: Andrea Woodside

## KIRKLEES COUNCIL

### DISTRICT-WIDE PLANNING COMMITTEE

Thursday 13th March 2025

Present: Councillor Sheikh Ullah (Chair)  
Councillor Donna Bellamy  
Councillor Paola Antonia Davies  
Councillor Eric Firth  
Councillor J D Lawson  
Councillor Susan Lee-Richards  
Councillor Tony McGrath  
Councillor Mohan Sokhal

**1 Membership of the Committee**

Councillor J D Lawson substituted for Councillor Arshad.

**2 Minutes of the Previous Meeting**

**RESOLVED** – That the Minutes of the Meeting held on 23 January 2025 be approved as a correct record.

**3 Declaration of Interests and Lobbying**

Councillor Ullah advised that he had been lobbied on Application 2024/92936.

Councillor Lee-Richards declared an ‘other’ interest in Application 2024/92936 on that grounds that she had worked with the architect of the scheme on a community project.

**4 Admission of the Public**

It was noted that all agenda items would be considered in public session.

**5 Public Question Time**

No questions were asked.

**6 Deputations / Petitions**

No deputations or petitions were received.

**7 Site Visit - Planning Application No: 2024/92936**

Site visit undertaken.

**8 Site Visit - Planning Application No: 2022/93731**

Site visit undertaken.

**9 Planning Application - Application No: 2022/93731**

The Committee gave consideration to Application 2022/93731 – Partial demolition and alterations to convert public house to 4 residential units at the Woolpack Inn, Whitley Road, Dewsbury.

## District-Wide Planning Committee - 13 March 2025

Under the provision of Council Procedure Rule 37 the Committee received a representation from Ray Parker (applicant).

**RESOLVED** – That authority be delegated to the Head of Planning and Development to approve the application, issue the decision notice and complete the list of conditions including matters relating to;

- timescale for commencement of development
- development to be completed in full accordance with plans
- facing and roofing materials / stone walls in keeping with existing
- reporting of any unexpected land contamination
- boundary treatment
- nothing to be planted / erected within two meters of access
- parking surfacing and drainage
- storage provision / collection
- pre-demolition dusk emergence bat survey

A recorded vote was taken in accordance with Council Procedure Rule 42(5) as follows:

For: Councillors Bellamy, Davies, Firth, J D Lawson, Lee-Richards, McGrath, Sokhal and Ullah (8 votes)

Against: (no votes)

### 10 **Planning Application - Application No: 2024/92936**

The Committee gave consideration to Application 2024/92936 – Erection of detached dwelling (within Conservation Area) at land adjacent to the Silent Woman Pub, Nabbs Lane, Slaithwaite.

Under the provision of Council Procedure Rule 37 the Committee received a representation from Mark Lee (applicant's agent).

Under the provisions of Council Procedure Rule 36(3), the Sub-Committee received a representations from Councillor Addy and Councillors McLoughlin (local members).

**RESOLVED** –

- 1) That, contrary to the Officer's recommendation, the application be approved, with conditions of approval delegated to Officers.
- 2) That, pursuant to (1) above, the list of conditions shall include (i) a requirement for construction in natural stone and (ii) the provision of bat boxes.

A recorded vote was taken in accordance with Council Procedure Rule 42(5) as follows:

For: Councillors Bellamy, Davies, Firth, J D Lawson, Lee-Richards, McGrath and Sokhal (7 votes)

Against: (no votes)

Abstained: Councillor Ullah

Contact Officer: Andrea Woodside

**KIRKLEES COUNCIL**

**LICENSING AND SAFETY COMMITTEE**

**Wednesday 21st May 2025**

Present: Councillor Eric Firth (Chair)  
Councillor Ammar Anwar  
Councillor Ali Arshad  
Councillor Timothy Bamford  
Councillor Donna Bellamy  
Councillor Paola Antonia Davies  
Councillor Charles Greaves  
Councillor Vivien Lees-Hamilton  
Councillor Andrew Marchington  
Councillor Amanda Pinnock  
Councillor Mohan Sokhal  
Councillor Alex Vickers

**1 Admission of the Public**

**RESOLVED -**

It was noted that all agenda items would be considered in public session.

**2 Appointment of Licensing and Regulatory Panel**

**RESOLVED -**

(1) That the Licensing Panel and Regulatory Panel be appointed for the ensuing municipal year, that the representation of political groups on the Licensing Panel and the Regulatory Panel shall not be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 but that Membership of the Panel will be drawn from the Membership of the Licensing and Safety Committee.

(2) That the Chair of Licensing and Safety Committee be appointed as Chair of Licensing Panel and Regulatory Panel for the 2025/2026 municipal year.

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Contact Officer: Sheila Dykes

## KIRKLEES COUNCIL

### OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

**Friday 28th February 2025**

Present: Councillor Cahal Burke (Chair)  
Councillor Zarina Amin  
Councillor Andrew Cooper  
Councillor Jo Lawson

Apologies: Councillor Itrat Ali

**48 Membership of Committee**

Apologies were received from Councillor Itrat Ali.

**49 Minutes of Previous Meeting**

The Chair noted that, further to their consideration at the last meeting, the Budget and the Council Plan had been considered by Cabinet on 11<sup>th</sup> February 2025 and would be considered by full Council on 5<sup>th</sup> March 2025. The comments made by the Committee and the amendments made in response, had been detailed in the Cabinet and Council reports.

**RESOLVED -**

That the minutes of the meeting of the Committee held on 17<sup>th</sup> January 2025 be approved as a correct record.

**50 Declaration of Interests**

No interests were declared.

**51 Admission of the Public**

All items were considered in public session.

**52 Deputations/Petitions**

No deputations or petitions were received.

**53 Public Question Time**

No public questions were received.

**54 People Strategy**

A report was submitted which provided an update on the Council's People Strategy and invited feedback from Committee Members.

Councillor Hawkins, the Corporate Portfolio Holder, provided an introduction. Rachel Spencer-Henshall, Deputy Chief Executive was also present for the item.

## Overview and Scrutiny Management Committee - 28 February 2025

Michelle Moss, HR Manager, presented the report and highlighted the following:

- The refreshed People Strategy had been soft launched to Kirklees senior staff and managers in January 2021.
- The strategy was underpinned by the Council's values and behaviours.
- The vision was to 'achieve our shared outcomes through people with the right skills values and behaviours working in partnerships in our places'.
- Delivery of the strategy was currently within Phase 3 and this had included a review of the format, supported by the Policy and Partnerships Team, to take account of benchmarking of themes across the public and private sectors.
- It was recommended that the current approach continue into Phase 4. Priorities had, and would, change, as the delivery of the strategy progressed, to take account of both internal and external factors and employment trends.
- The four desired outcomes, as set out below, would remain the same for Phase 4:
  - Skilled, Flexible and Engaged People.
  - Effective and Compassionate Leadership.
  - An Inclusive Employer of Choice.
  - Healthy and Well People.
- Governance of the strategy was undertaken by the People Strategy Programme Board and regular meetings took place with the People Strategy Steering Group which was made up of key stakeholders, such as the employee networks and Trade Unions.
- The People Strategy and the revised Inclusion & Diversity Strategy worked alongside each other and were complementary in their aspirations.
- The priorities and a summary of the key activities delivered during Phase 3 were set out in the report and the following were highlighted:
  - Workforce planning was one of the key areas of activity and was taking a longer-term view of recruitment and retention challenges and skills shortages. These were the same as most other local authorities and the Council was actively participating in the Local Government Association (LGA) recruitment campaign and task and finish groups.
  - Using apprenticeships effectively, with particular success in social work and legal. It was anticipated that numbers would increase over the next twelve months.
  - Proposals for mandatory learning were to be submitted to the Executive Leadership Team.
  - The development of improvements to the staff survey, including changes to the questions and increasing participation.
  - In terms of performance management and appraisal, 'My Conversation' had been launched, alongside a package of support for managers. Positive feedback on this had been received from the recent LGA Peer Review.
  - Project Search and the positive impact on the individuals and the wider organisation.
  - Achieving the Society of Occupational Medicine Outstanding Occupational Health Initiative Award for the work undertaken in developing a pathway for staff and neurodiversity.
  - The benefits of the work carried out in relation to stress and prevention of sickness absence.

## Overview and Scrutiny Management Committee - 28 February 2025

Questions and comments were invited from Committee Members, with the following issues being covered:

- In the last twelve months there had been seventeen new-starters in traditional-style apprenticeships, the remaining ones were developmental, being undertaken as part of the individual's current job.
- In response to questions about the percentage of employees that had had an appraisal within the last twelve months and if there were challenges within any particular directorate, it was explained that the 'My Conversation' performance management and appraisal scheme was relatively new so a full dataset was not yet available. The scheme was continuing to evolve but had been designed to be adaptable to different working environments recognising the need for different approaches for particular working arrangements. Further information could be provided for members after the meeting.
- In terms of capturing the mood and concerns of staff across the range of working roles and feeding that back into decision-making; the staff survey provided the foundation and work was being undertaken to boost participation particularly with frontline staff. The results would be used to inform consideration of further engagement, such as through focus groups and in terms of particular themes or areas, to achieve deeper understanding. It was acknowledged that during service change there could be an impact on morale. In respect of management it was important to ensure that support was provided to ensure that all managers were able to be good managers. The Portfolio Holder received regular updates and had ongoing dialogue with the Trade Unions. Executive Board gave consideration to workforce data on a regular basis and would also receive the outcomes from the staff survey. Regular communication with the various employee networks was also valuable in the respect. There were also policies in place, such as the one on whistleblowing, that allowed people to raise concerns if needed.
- The Trade Unions were very helpful in negotiating the approach taken across a range of issues such as the staff handbook, principles in relation to redundancy or service change, and assisting in reaching out to, and engaging with, staff in some areas where this may be more difficult, to aid understanding of their situation.
- The implementation of the 3-hour mediation model was welcomed. Further specific information in respect of the next stage, if a positive outcome was not achieved, could be provided to Members. It was noted that a range of other mechanisms and support sat alongside this model including counselling, coaching and other approaches through the Employee Healthcare Team. There was also a 24-hour support helpline 'Care First'. This service was also open to elected members and it was suggested that the Committee visit the Employee Healthcare Team to see what was on offer and the value of this resource.
- It was explained that a staff active travel survey had recently been completed in order to understand the barriers to doing so, and the inconsistency of facilities had been identified as an issue. Work would be undertaken to respond to this feedback and improve the position. It was noted that issues associated with active travel in the district that had been highlighted a few years ago had not yet been addressed.

## Overview and Scrutiny Management Committee - 28 February 2025

- The most significant challenges in respect of recruitment, aligned with the experience of other local authorities, were in professional roles where there was competition with the private sector, such as legal, social work and social care, planning and highways. In terms of learning from other local authorities the Council was taking part in the Local Government Association (LGA) ‘task and finish’ groups on hard-to-fill areas. Workforce planning was also a key solution to help manage the longer-term recruitment challenges, an example being apprenticeships in social care.
- To assist with immediate recruitment pressures there had been a focus on social media activities which linked into other campaigns such as the LGA recruitment campaign. The Council’s recruitment freeze was also acknowledged and reassurance was given to the Committee regarding the approach to vacancy management to minimise gaps in certain roles.
- A flexible approach was taken in implementation; the outcomes of the strategy remained the same, but the priorities were subject to change over time to take into account resources and capacity pressures. Engagement with the steering groups provided support across the Council.

### **RESOLVED -**

- (1) That the Corporate Portfolio Holder, Deputy Chief Executive and HR officers be thanked for the update in respect of the People Strategy and that the comments of the Committee be taken into account in future delivery and the shaping of the next phase.
- (2) That the approach in terms of the use of apprenticeships to address recruitment challenges in areas such as social work, and the positive impact of ‘Project Search’ be welcomed
- (3) That the Committee visit the Employee Health Care Service.
- (4) That further information be provided to members in relation to:
  - Data in respect of the percentage of employees who have had an appraisal in the last twelve months and any areas where delivery is challenging.
  - The next stage for mediation cases that have not achieved a positive outcome.

## **55 Tourism Strategy**

A report was submitted which provided an update on the Council’s Tourism Strategy and invited feedback from Committee Members.

Adele Poppleton, Service Director – Culture and Visitor Economy provided an introduction:

- The Tourism Strategy sat alongside the Culture and Heritage Strategies; the Heritage Strategy had been approved by Cabinet in 2024, and the Culture Strategy was in development.
- The themes had previously been discussed by the Committee and the draft strategy was now ready to go out for consultation to gather feedback from communities and the tourism sector.
- The strategy needed to align with the West Yorkshire Destination Management Plan which had been produced through the Local Visitor Economy Partnership (LVEP). The LVEP undertook collaborative work and took a lead in this area, through partnership with the other West Yorkshire authorities and the West Yorkshire Combined Authority.

## Overview and Scrutiny Management Committee - 28 February 2025

Richard Smith, Creative Development Manager, gave a presentation covering the following key areas:

- A summary of activity to date.
- The tourism and visitor economy and its impacts.
- The current position in terms of the key motivators for people to visit the district: 'Where are we now?' and how the existing strengths would be developed.
- The West Yorkshire Local Visitor Economy Partnership Destination Management Plan which set out the ambition for the region, and the benefits this had for Kirklees. The LVEP was part of Visit England's national network.
- The aims and actions to achieve the vision: 'How will we get there?'
- The strategy would provide direction to an important area of work for the next few years
- Feedback via the public consultation process was welcomed and a specific survey would be created, along with undertaking in-person consultation sessions.
- The strategy would be further refined following analysis of the feedback.

Councillor Martyn Bolt was also present for the item.

Questions and comments were invited from Committee Members, with the following issues being covered:

- The map had been developed through the original research work and was a starting point; the aim was to keep it relatively simple and useable. Feedback in terms of which places were included would be taken on board.
- The challenges associated with the identification of Kirklees, which did not exist as a place as such, and the general lack of knowledge/confusion about its location and whether the promotion was of 'Kirklees' or destinations, communities and towns within its boundary. This was acknowledged and part of the current process was trying to understand that and decide on the best approach to take. It was considered that a theme-based approach would assist. In addition, the district would be part of the promotion of West Yorkshire and Yorkshire as a whole, through work with partners. It would depend on the circumstances in each case what approach to promotion was taken.
- In response to questions in respect of: how it could be made relevant to local places and organisations, who the Council was engaging with, and how to identify the gaps where the Council could play a developmental role; it was explained that there was a desire to work with communities and to ensure that the conditions were right so that local groups could deliver, but also to bring all the activities together as a whole and to utilise the strength of the Council's support in marketing/promotion and the partnership approach.
- Once the three strategies (Tourism, Culture and Heritage) had been approved, local delivery plans would be developed to ensure that the different focuses and priorities of each area were recognised.
- Collaborative working did take place with volunteers and groups running heritage open days, such as opening historic buildings to the public, through support with communications and publicity. The view was expressed that these events should be included in the tourism offer.
- The reference to direct rail links to London did not mention Mirfield.

## Overview and Scrutiny Management Committee - 28 February 2025

- It was noted that the Tolson Museum was not currently included in the list of heritage assets and that Cleckheaton Folk Festival had been affected by the closure of Cleckheaton Town Hall.
- Consideration should be given to the local people who could be used as ambassadors for music and culture.
- In respect of development as a destination for sport and active holidays, the area had world-wide recognition in relation to cycling such as through the 2014 Tour de France and should capitalise on cycling tourism and the economic benefits from this. There should also be focus on the Pennine Way; the 60<sup>th</sup> anniversary of opening was this year.
- Golf and rugby were mentioned but there was no longer a rugby league museum in Huddersfield and municipal facilities for golf had diminished.
- It was suggested that it would be beneficial for the stadium to be called the Kirklees Stadium.
- Kirklees was fortunate to have a range of historical links and heritage assets which should be recognised including the largest open air political rally held by the Chartists in Hartshead, and links to the Luddites across the district including Milnsbridge, the Dumb Steeple in Mirfield and The Star Inn in Roberttown.
- The district had a number of famous actors and should be capitalising on screen tourism.
- The phraseology in terms of 'near neighbours' and 'distant cousins' was questioned.
- The importance of the role and contribution of Elected Members both in terms of their knowledge of activities and groups in their communities, and the leadership and promotion of events, was acknowledged. Officers would ensure that they had the opportunity to respond to the consultation and were involved when delivery plans were rolled out.
- The work should build upon the success of established events, such as 10k runs and local fetes and galas, noting that some of which had struggled or ceased due to funding issues.
- It was noted that some of the points raised, such as the naming/identity of Kirklees, lay outside the remit of the Tourism Strategy.
- The feedback was welcomed and would be taken on board.

### **RESOLVED -**

- (1) That the Creative Development Manager and the Service Director, Culture and Visitor Economy be thanked for presenting the report in respect of the development of the Tourism Strategy.
- (2) That the principles and objectives of the draft strategy be supported and that the comments made be taken into account in its further development.
- (3) That the opportunity to undertake pre-decision scrutiny at an early stage of development of the strategy be welcomed and that a further report be submitted to the Committee following the public consultation.

56

### **Work Programme 2024-25**

The latest version of the Committee's Work Programme for 2024-2025 was submitted for consideration.

## **Overview and Scrutiny Management Committee - 28 February 2025**

The Chair explained that he wished to introduce a standing agenda item to allow Lead Members to provide updates in respect of the work being undertaken by their scrutiny panel.

A request was also made for a briefing note in respect of devolution and what it might mean for Kirklees.

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Contact Officer: Sheila Dykes

## KIRKLEES COUNCIL

### OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

**Friday 4th April 2025**

Present: Councillor Cahal Burke (Chair)  
Councillor Andrew Cooper  
Councillor Jo Lawson

Apologies: Councillor Itrat Ali  
Councillor Zarina Amin

**57 Membership of Committee**

Apologies were received from Councillor Itrat Ali and Councillor Zarina Amin.

**58 Minutes of Previous Meeting**

**RESOLVED -**

That the minutes of the meeting of the Committee held on 28<sup>th</sup> February 2026 be approved as a correct record.

**59 Declaration of Interests**

No interests were declared.

**60 Admission of the Public**

All items were considered in public session.

**61 Deputations/Petitions**

No deputations or petitions were received.

**62 Public Question Time**

No public questions were received.

**63 Strategic Intelligence Assessment and Kirklees Communities Partnership Plan**

**RESOLVED –**

That consideration of the item be deferred until the next meeting to allow representatives of key partners to attend.

**64 Corporate Financial Management - Quarter 3 Report 2024-2025**

Kevin Mulvaney, Service Director Finance presented the Corporate Financial Monitoring Report for Quarter 3 2024-2025, with reference to the report submitted to Cabinet on 11<sup>th</sup> March 2025.

The Portfolio Holder for Finance and Regeneration, Councillor Graham Turner, was present and introduced the item; he advised that there had been a positive movement in the Council's spending position.

## Overview and Scrutiny Management Committee - 4 April 2025

The report set out:

- The revenue headlines
- Revenue monitoring, with a breakdown across each directorate;
- Key pressures on each directorate and mitigating actions
- Analysis of Reserves
- Housing Revenue Account position, variances and revenue pressures
- Direct Schools Grant headlines including pressures and mitigations
- Collection Fund
- Position in respect of the Capital Budget and monitoring for each directorate.
- The Medium Term Capital Plan;
- Prudential and treasury management indicators; and
- An update on savings delivery across all directorates and the Housing Revenue Account (HRA).

The following points were highlighted:

- The projected overspend of £9.9 million revenue overspend in respect of the Council's General Fund, which was in line with the Quarter 2 position.
- An overview of the budget variances from Quarter 2 for each Directorate.
- There was an expectation that the position would improve by outturn.
- The improving position in terms of the Housing Revenue Account (HRA), with a reduced overspend of £1.9 million and an expectation that this would reduce further by outturn.
- The Direct Schools Grant position remained the same as Quarter 2.
- Capital was constantly revised to reflect slippage, with a further £33 million slipped into future years. Adjustments to the Capital Plan arising from the approved budget amendments would be reflected in the outturn report.

Questions and comments were invited from Committee Members, with the following issues being covered:

- In respect of the future approach, it was explained that, for 2025/26, the decision had been taken to deal with the pressures by funding many of the overspends and it was therefore expected that the number of variations reported would be lower next year.
- In respect of the variance in the Educational Psychology budget, the service was working to improve performance in respect of care plans and additional money had been put in for 2025/26 which would reduce the chances of an overspend. In relation to the relative cost of the use of in-house and external resources, it was noted that vacancies in this area were not held and recruitment did take place where possible.
- In respect of the impact of the rise in Employer's National Insurance on health and social care budgets; the Executive Director for Adults and Health was currently in negotiation with care providers to agree fee uplift rates and these should reflect the money put in to help fund those cost increases. The impact would be clearer after the first quarter of 2025/26.
- In respect of the balancing of fiscal sustainability with the demand for services; significant additional provision had been made for children's and adult social care in 2025/26, and the updated Medium Term Financial Plan would reflect the projections for the next 3 to five years when it was submitted to Cabinet in the Autumn. Each Directorate had its own specific savings plans, agreed as part of

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the budget, which would be tracked on quarterly basis, and tight controls would remain in place on spend and vacancy management in the first quarter.

- In terms of sustainability, the Council Plan set out some additional priorities, including 'getting the basics right', and over £50 million had been put in to deliver the range of core services for all residents. The savings target of £11 million of new savings was a lot lower than in recent years. There was confidence in the approach, which would be reviewed after Quarter 1, and Scrutiny would continue to be updated on the position throughout the year.
- Information in relation to the numbers of redeployments associated with the restructure of the Parks and Greenspaces Team could be provided to Members after the meeting. Assurance was given that all possible efforts were made to mitigate the impact of any redundant posts.
- In respect of contingency arrangements for winter maintenance and road-gritting the priority/primary routes would always be gritted, as a legal obligation, and funding found to do so if necessary.

### RESOLVED -

- (1) That the Portfolio Holder for Finance and Regeneration, the Chief Executive and the Service Director, Finance be thanked for attending the meeting to update the Committee.
- (2) That it be noted that financial monitoring reports will continue to be submitted to the Committee on a regular basis and that Lead Members will pick up on any items within the remit of their Panel that may require further scrutiny.
- (3) That additional information be provided for Members in respect of the redeployment of staff associated with the restructure of the Parks and Greenspaces Service.

## 65 Council Plan and Performance Update - Quarter 3 Report 2024-2025

Mike Henry, Head of Data and Insight, provided an update in respect of the Council's Plan and Performance Update Report for Quarter 3 2024/2025 with reference to the report submitted to Cabinet on 11<sup>th</sup> March 2025. He explained that:

- The report provided an update on progress against the 2024/2025 Council Plan, as at 31 December 2024.
- The first section of the report provided details on activity and delivery against the four priorities within the Council Plan.
- The second section provided the latest data against the Council's key measures for 2024/2025, including a summary of the direction of travel.
- Benchmarking data was included, where available, which contextualised the demand and performance trends and enabled comparison of Kirklees with regional and national rates.

In response to a question about the assessment and mitigation of risks to service delivery associated with potential overspend, it was explained that the Council's regular monitoring arrangements considered finance, performance and risk collectively to maintain a clear understanding of the position in all three areas, allowing effective management and the maintenance of tight control through triangulation of this information.

### RESOLVED -

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- (1) That the Head of Data and Insight be thanked for attending the meeting and providing an update in relation to the Council Plan and Corporate Performance for Quarter 3, 2024/2025
- (2) That it be noted that the quarterly reports will continue to be submitted to the Committee on a regular basis during 2025 and Lead Members will identify any issues that they consider might require further scrutiny by their respective Panel.

### 66 Corporate Risk - Quarter 3 Report 2024-2025

A presentation was given by Alice Carruthers, Senior Finance Officer, in respect of the Quarter 3 2024/2025 Corporate Risk Report, with reference to the report submitted to Cabinet on 11<sup>th</sup> March 2025. She explained:

- The report reflected the position at the end of Quarter 3.
- The Care Quality Commission (CQC) had now notified the Council of its intention to inspect in May and pre-inspection packs and data had been submitted. The risk (AH02) would be updated to reflect this.
- The budget monitoring and management risk had been updated to reflect the increased certainty of a budget overspend and the robustness of the response to manage that.
- An overview of those areas currently having a red rating.
- The Committee was invited to comments and asked to consider the report in the development of their work programmes.

Questions and comments were invited from Committee Members, with the following issues being covered:

- The external auditor's report had been submitted to the Corporate Governance and Audit Committee. In respect of the comments on decision-making it was noted that this related to the 2023/24 period and the auditor's perspective of a particular decision. It was felt that this did not reflect decision-making as a whole but might be used as a learning point in relation to ensuring openness and transparency of decision-making.
- The inter-relationship between the Cabinet (Executive), Corporate Governance and Audit Committee and Scrutiny, and the responsibility of each, was noted: Executive had responsibility for managing risks, Scrutiny was responsible for holding the Executive to account in respect of the management of risk and Governance and Audit held responsibility for reviewing the system for managing risks. There was consequently the possibility of there being a small chance of duplication in respect of the material being considered.
- In respect of management of the impact of external factors, such as government funding or national policy changes, and mitigation of associated risks, it was explained that services were expected to undertake horizon-scanning in respect of regulatory or policy change to ensure that the Authority was undertaking the right level of engagement with the relevant bodies and peers and was prepared for the future. Financial planning for changes was factored into the budget planning process.
- The reassessment of risks associated with recent changes to welfare benefits and National Insurance was under consideration and would be factored into the Quarter 4 Risk Report. Specific services were assessing the potential for possible challenges associated with affordability.

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- It was noted that there was also a need to ensure that individuals understood the changes and any impact on their position and residents were being encouraged to seek advice and support; the Council was working with partners to assist with this.

### RESOLVED -

- (1) That the Senior Finance Officer and the Chief Executive be thanked for attending the meeting and providing an update in relation to the Corporate Risk - Quarter 3 Report 2024-2025.
- (2) That it be noted that the quarterly reports will continue to be submitted to the Committee on a regular basis during 2025 and Lead Members will identify any issues that they consider might require further scrutiny by their respective Panel.

**67 Local Government Association Corporate Peer Challenge - Action Plan**  
Councillor Carole Pattison, the Leader of the Council, introduced the item commenting that the Peer Challenge had been a beneficial and thorough process, and the report accurately reflected the position. Actions were already in progress to address a number of the issues raised and this action plan sought to further advance this work. Comments and suggestions from the Committee to support the delivery, monitoring, and reporting of the actions over the coming year were welcomed.

A presentation was given by Stephen Bonnell, Head of Policy Partnerships and Corporate Planning, in respect of the action plan developed to respond to the recommendations contained in the Local Government Association's (LGA) Corporate Peer Challenge Report 2024. This highlighted:

- Key points of feedback received from Members of the Overview and Scrutiny Management Committee and Group Leaders.
- The actions planned, including timescales and the Service Director with responsibility for each, under the following headlines:
  - Recommendation 1 - Continue to keep a grip on the Council's budget
  - Recommendation 2 - Apply successes and learning from transformation across the Council more widely.
  - Recommendation 3 - Regeneration Plans
  - Recommendation 4 - Planning
  - Recommendation 5 - Working with Business and Economic Partners.
  - Recommendation 6 - Member roles and development
  - Recommendation 7- Continuing to improve performance
  - Recommendation 8- A longer-term horizon
- Delivery was underway and the actions would be closely monitored over the coming months.
- There would be a LGA Progress Review in September 2025.
- The LGA and the Council would publish a progress report no later than November 2025.

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Questions and comments were invited from Committee Members, with the following issues being covered:

- It was noted that an informal scrutiny session had taken place to allow Members' comments to be fed into the development of the action plan.
- The commitment to supporting locally owned and managed businesses was welcomed; this needed to be a core focus to retain money within the local economy.
- It was noted that a Kirklees Economic Summit was planned to consider aspirations for growth and this would be one of the areas of focus.
- In relation to external funding, it would be advantageous to gain a deeper understanding of the approach and what was being done to strengthen the voice of the authority with the Combined Authority to ensure it received an appropriate share of investment (and how this could be demonstrated to others).
- Reference was made to the WYCA Brownfield Housing Fund, where Kirklees appeared to be underperforming, and an undertaking was given to explore the position in respect of this scheme.
- It was noted that there were a number of different Combined Authority funding streams and they could be, and had been, split between the districts in differing proportions.
- The action plan reflected the need to be clear on what Kirklees was asking for from the Combined Authority and ensuring that the district gained a fair share of the available funding.
- The aim was to ensure that the Authority's longer term strategies were established so that they were available, when needed, to submit for relevant funding.
- An example was given in respect of mass transit; there was a clear understanding among relevant officers and senior members who were interacting with the Combined Authority in respect of Kirklees' 'asks' from that scheme.
- The potential challenges associated with the numbers of new Councillors and changes to the overall political composition and party structures were acknowledged but it was considered that this could also have a positive impact.
- It was important that there was a clear understanding of the Councillor role.
- Reference was made to a previous initiative that had involved Councillors and frontline staff meeting to discuss the relationship and working arrangements; it was considered that this had been an effective method of enhancing understanding of roles for both parties.
- It was noted that, in the past, member development opportunities had been available over a longer period.
- Assurance was given that support for new Councillors and the Member Development Framework was already under consideration.
- The role of the Councillor/Council needed to be clearly defined and communicated to residents, this would assist with managing expectations.
- Engagement with Councillor Enquiries and Councillors would be valuable, to gather data on the reasons residents made contact with Councillors. This could assist in identifying any themes that needed to be addressed.
- Recommendation 8 was considered to be pivotal in terms of the need to be clear about what the Council did and did not do but also to ensure that the system was designed so that it delivered first time. The role of Councillors could then be to

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flag issues within communities that the Authority was not necessarily aware of, and in areas that could make a difference in terms of the Council's approach, rather than reporting problems with service delivery. An element of this would be providing Councillors with the necessary information to respond to queries from residents.

- There was a need for a longer-term horizon for policy formulation as well as key decisions.
- In response to a comment about the focus being on ensuring sustainable and inclusive growth, it was explained that the Inclusive Economic Strategy did reflect the importance of this approach but this could be reiterated with the relevant team.

The Head of Policy and Partnerships and Corporate Planning undertook to feedback the Committee's points to the relevant Executive and Service Directors.

### **RESOLVED -**

- (1) That the Leader of the Council, Chief Executive and Head of Policy and Partnerships and Corporate Planning be thanked for attending to update the Committee.
- (2) That the Action Plan be noted and the points raised by the Committee be considered in delivery of the actions.
- (3) That it be noted that the Action Plan will be submitted to Cabinet, for approval, on 8th April and to Council, for noting, on 23<sup>rd</sup> April and that a further report will be submitted to this Committee to provide an update on progress in Summer 2025.
- (4) That further information be provided for Members in respect of the WYCA Brownfield Housing Fund.

### **68 Lead Members' Updates**

The Lead Members for the Health & Adult Social Care Scrutiny Panel and the Environment & Climate Change Panel updated the Committee on the work currently being undertaken by their panels.

### **69 Work Programme 2024-25**

The latest version of the Committee's Work Programme for 2024/2025 was considered.

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Contact Officer: Sheila Dykes

## KIRKLEES COUNCIL

### OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

**Friday 9th May 2025**

Present: Councillor Cahal Burke (Chair)  
Councillor Zarina Amin  
Councillor Andrew Cooper  
Councillor Jo Lawson

Apologies: Councillor Itrat Ali

**70 Membership of Committee**

Apologies were received from Councillor Itrat Ali.

**71 Minutes of Previous Meeting**

The Chair provided updates for Members as follows:

- Further to consideration by this Committee, the Corporate Peer Challenge Action Plan had been approved by Cabinet, on 8<sup>th</sup> April, and noted by Council on 23<sup>rd</sup> April. The feedback from the Committee had been reported to these bodies.
- Additional information in relation to the Parks and Greenspaces Team had been provided to Members, as requested as part of the item on the Quarter 3 Financial Management Report.

**RESOLVED –**

That the minutes of the meeting of the Committee held on 4<sup>th</sup> April 2025 be agreed as a correct record.

**72 Declaration of Interests**

No disclosures of interest were received.

**73 Admission of the Public**

All items were considered in public session.

**74 Public Question Time**

No questions were submitted.

**75 Deputations/Petitions**

No deputations or petitions were received.

**76 Strategic Intelligence Assessment and Kirklees Communities Partnership Plan**

A report was submitted in relation to the refresh of the Kirklees Strategic Intelligence Assessment (SIA) and the priorities for the Communities Partnership Plan (CPP) for 2025-2026. It highlighted the intention to undertake a full review of the SIA and the CPP during 2025 and included highlights of some of the work that had taken place in 2024-2025.

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Councillor Amanda Pinnock, the Portfolio Holder for Education and Communities and Chair of the Communities Safety Partnership, was present at the meeting and gave an introduction to the item explaining that the Communities Partnership Plan was overseen by the Communities Board. She welcomed the work that was taking place with key partners, guided by in-depth data and intelligence, across the whole of Kirklees. It was important to understand the root causes of the challenges being faced by communities in terms of crime, anti-social behaviour and community safety so that an appropriate, effective and sustainable response could be progressed, including robust early intervention and prevention. The priorities set out in the report were those areas identified, led by the evidence, as the focus for resources through the partnership approach to achieve the required outcomes. Feedback from the Committee would be presented to the Communities Board for consideration.

Sarah Mitchell, the Head of Communities presented the report alongside Jill Greenfield, the Service Director for Communities and Access Services.

Also in attendance, to respond to questions and comments from Members were; Superintendent James Griffiths, District Commander - West Yorkshire Police; Dale Gardiner, District Commander - West Yorkshire Fire Service, Liz Cussick, Kirklees Highways; Chris Walsh, Safer Kirklees and Jaqui Theaker – Data and Insight Enablement Lead.

The following points were highlighted:

- It was proposed that the current priorities be retained whilst a full review of the Strategic Impact Assessment and the Communities Partnership Plan was undertaken over the next few months, with a view to implementation of the new plan in 2026/27.
- Work was being undertaken in respect of revised Key Performance Indicators to ensure that progress and performance was constantly monitored.
- It was acknowledged that the perception and fear of crime impacted on local communities and there was more still to be done to ensure people felt safe but noted that Kirklees had the lowest average crime rate per 1000 of the population in West Yorkshire. It also compared well statistically with other areas in the country with a similar make-up to the district. Total crime in the district had reduced by over 7% in the last twelve months, including reductions in the areas of violent crime, violence against women and girls, and neighbourhood crime.
- A high-level overview of the data within the four strategic themes and the areas of particular focus for 2025/26, which would be subject to regular review in light of the performance data:
  - (i) Tackling Violence, Abuse and Exploitation:  
Domestic Abuse and Violence against Women and Girls.
  - (ii) Reducing Anti-Social Behaviour and Neighbourhood Crime:  
Anti-Social Behaviour; personal, nuisance and environmental.
  - (iii) Building Resilient and Inclusive Communities:  
Community Tensions, Hate Crime, Preventing Extremism, Migration and Inclusive Communities.
  - (iv) Reducing Risk.

## Overview and Scrutiny Management Committee - 9 May 2025

- The next steps, including engagement with all Councillors on the full review and revision of the CPP during Summer/Autumn and the submission of a draft to the Committee, for pre-decision scrutiny, in late 2025.

Questions and comments were invited from Committee Members, with the following issues being covered:

- In respect of exploitation and modern-day slavery, it was acknowledged that this could be a particular area of risk for asylum seekers. The partnership approach included working with the asylum seeker accommodation provider (as the first point of contact) to implement training on this issue. Work also took place alongside Third Sector Leaders to ensure awareness amongst volunteers, and with frontline workers as an integral part of training.
- In relation to fly-tipping, further information in respect of the capacity of the Greenspace Action Team would be provided to Members. The view was expressed that further work should be undertaken to address fly-tipping with CCTV cameras focussed on 'hotspots'. It was noted that there was an element of raising awareness for residents of the impact and implications of fly tipping, in which ward councillors could take a lead.
- In respect of the perception of the 'Prevent' programme, work was ongoing with this small team to progress wider forms of engagement with local communities. Frontline workers were also trained to ensure awareness and work was continuing with faith and belief organisations with the primary focus being to aim to safeguard individuals from becoming involved with extremism.
- The use of 20mph zones and the implementation of this speed as default for residential roads, such as had been adopted in Wales. Kirklees' current approach was to target priority locations where this was considered to be the best solution for road safety but the research and results from areas that had done so would be considered and evaluated. Thirty-five schools and two Sure Start Centres in Kirklees had been targeted for a review of highway safety and speed limits and the ambition was to undertake an audit of the highway network outside all schools, including talking to parents and children about active travel.
- The positive work being undertaken by the Probation Service in respect of the reduction in adults re-offending and the community payback work was noted.
- The Youth Justice Board took a comprehensive multi-agency approach to first time entrants to the criminal justice system, there was a robust understanding of the issues and the Youth Justice Service was undertaking effective initiatives to support individuals and divert them from re-offending.
- The increase in the numbers of people willing to report hate crimes was welcomed; it was considered that this was associated with an increased assurance that they would be listened to and taken seriously. Work in addressing extremism was led by the Police with intelligence gathered at national and regional level. Information was shared and the Board was fully sighted on any concerns, with no significant issues locally at this point in time.
- Gang crime was included within the 'serious violence' priority. A very robust structure was in place and there was a continuous partnership approach considering the issues both operationally and strategically. Weekly meetings took place to review any incidents. It was noted that the more information that was made available to partners the better equipped they were to address the issue.

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- The Kirklees Vision Zero Board was planning a workshop with partners in June with the first full Board meeting taking place in July. This body would report into the West Yorkshire Vision Zero Board. It would become the delivery route for road safety initiatives and provide strategic direction and targeting of resources to progress a holistic approach.
- It was noted that a significant amount of enforcement took place on the road network, which had a recognisable impact. Although there was still work to be done, the statistics in terms of the number of collisions with injury had peaked in September 2023 and had been reducing since then in Kirklees due to the work being undertaken across the partnership. This included work to provide education within schools and colleges.
- The aims of Vision Zero and the joined-up approach being implemented was welcomed.
- In response to a question about a proactive/preventative rather than reactive approach it was noted that this required a collective approach which included every individual driver and pedestrian. Vision Zero was the ambition and funding was focussed on areas where the intelligence indicated that there was the greatest risk, in order to try and prevent future incidents. As the work developed the level and depth of the intelligence would increase and become more useful.
- Further information could be provided to Members in respect of the enforcement of parking restrictions and resourcing.
- The new partnership plan would be developed over the next 6 to 8 months and officers would engage with all Councillors to share information and listen to concerns and this would feed into the plan. Learning from the place-based standard work and the West Yorkshire Police and Crime Commissioner's Perception Survey would be also be considered, alongside insight from frontline teams, to shape the understanding about how communities were feeling. Work would also take place with Third Sector Leaders to try and ensure a rounded offer of engagement.

### **RESOLVED –**

- (1) That the Cabinet Member, representatives of partners and officers be thanked for attending to present the update.
- (2) That the priorities for 2025/26, as set out in the report, be supported.
- (3) That the progress made by the partnership during 2024/25 be noted.
- (4) That the proposal to undertake a full review of the Strategic Impact Assessment and to develop a new Communities Partnership Plan for the period 2026 to 2029 be supported and the proposed engagement with all Councillors and with scrutiny, at an early stage, be welcomed.

## **77 Armed Forces Covenant Update**

A report was submitted to provide an update on the Armed Forces Covenant and the work of the Kirklees Armed Forces Covenant Board.

Councillor Beverley Addy, the responsible Portfolio Holder was present at the meeting and gave an introduction explaining that she worked closely with Councillor Masood Ahmed, as the Council's Armed Forces Champion, and the Armed Forces Covenant (AFC) Board. The Board was formed of a number of partners who came together to progress work to fulfil the legal duty and support the armed forces community. It aimed to understand the needs of the community by working with

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local organisations such as Tommy's Lounge and the Royal Veterans Hub. The Council was committed to supporting the armed forces community by working across the range of Council services, in partnership with external partners, local and national charities, other public sector organisations and businesses. The mandate was to remove disadvantage, not to give advantageous treatment, although special consideration was appropriate, in some cases, for those who had given the most.

Vina Randhawa, the Democracy Manager and Councillor Masood Ahmed, the Armed Forces Champion and Chair of the AFC Board gave a presentation with the following points being highlighted:

- The background to the Armed Forces Covenant, which was a promise made by the nation to ensure that those who serve or who have served in the armed forces and their families were treated fairly and with respect.
- The principles of the covenant were to remove disadvantage faced by the armed forces community and to recognise the unique challenges they faced and the sacrifices that they had made. There was a legal obligation on certain public bodies to have due regard to the principles when exercising certain functions. The Government had stated that focus was particularly needed to remove disadvantage in the areas of healthcare, education and housing.
- Kirklees Council had signed the covenant in July 2017 with cross-party and partner support. This had led to the establishment of the AFC Board which encouraged collaboration between partners; fostering understanding of needs and sharing information but also about looking at how the community could be actively supported.
- Kirklees took a partnership approach; 47 organisations in the district had signed the covenant, a number of which were actively engaged in the AFC Board. Connections were maintained across West Yorkshire to share good practice and Board members participated in forums and attended national and regional events. All the local NHS Trusts were now involved and significant work had been done to engage with GP practices across the district.
- The Board had developed an action plan which included both Council and partner priorities. It had achieved a 'strong' silver in the Defence Employer Recognition Scheme and was working towards Gold.
- A number of initiatives had been undertaken in respect of decision-making, training (including four e-learning modules), recruitment and relevant policies.
- The progress made since the last visit to the Committee (in June 2023) including:
  - A specific webpage to help members of the community find the information and access the contacts they needed.
  - Promoting awareness and understanding of the covenant.
  - A page on the Kirklees TV website; which included podcasts, vlogs and interviews to celebrate and raise awareness.
  - The work with GP practices to become veteran friendly accredited.
  - Work with schools to ensure that students from an armed forces background were identified so that tailored support could be offered.
  - Employment initiatives and engagement with local businesses.
  - Support of events such as Remembrance Day.
  - The use of the allocated budget to support various initiatives and organisations.
- An outline of the priorities for the future:

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- Encouraging staff with a military connection to help shape the work of the AFC Board.
- Closer working with WYCA to share best practice and maximise efficiency and use of resources.
- Promote the e-learning offer, including suicide prevention training.
- Further development of the number of GPs practices being accredited.
- Strengthen links with the cadet's movement.
- Identifying external funding to support existing initiatives and develop a one-stop shop.

Also present was Mick Riley, a veteran, member of the AFC Board and the co-founder of Tommy's Lounge and director of the charity 'Tommy's Voice'. He gave a presentation covering:

- The concept and background behind the development of Tommy's Lounge; including his personal experience as a member of the armed forces and the impact upon leaving this role after 27 years.
- The minimal support available at that point to assist people in making the transition to a completely new lifestyle and the difficulties associated with that including the severe impact on mental health.
- The immense value and impact of support provided by people who have credible shared experience and understanding.
- The development of Tommy's Lounge as a coffee lounge to provide a safe space where veterans would feel comfortable and could meet to talk to each other on a one-to-one basis, without alcohol, and be themselves. This included bespoke coffee made by a veteran and the venue being decorated with personal memorabilia, added to by people who visit, which also provided a source of connection and conversation between strangers and thus helping to establish relationships and peer support.
- He had been invited to join the AFC Board to provide 'ground truth' about the reality for people in the armed forces community.
- The work being done to develop Tommy's Lounge/Tommy's Voice to become a one-stop shop across the range of services; to assist and support those who had not previously had to deal with matters such as paying rent, finding accommodation, claiming benefits, applying for a job, pensions, getting photographic ID, accessing medical care and budgeting in navigating the policies and processes. This was also a benefit for the Council.
- The work undertaken to raise awareness of the impacts of PTSD and provide training to assist businesses in helping someone who is struggling and the introduction of a PTSD card.
- The major challenge for Tommy's Lounge was funding. It had been self-funded up to this point but the income was not sufficient to be sustainable and cover overheads. £12k was enough to keep it running for twelve months.
- In terms of the current approach in Kirklees;
  - strategically there was a lot that was being done right but more resources were needed.
  - The AF champions in services, who were aware of the issues faced by those in the community, were a valuable resource but needed to be used as the first point of contact.
  - Communication about relevant events could be improved and involvement/participation of veterans in ceremonies such as flag raising for AF day.

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- The establishment of a one-stop shop would assist in achieving the gold standard.

Questions and comments were invited from Committee Members, with the following issues being covered:

- Thanks were expressed to Vina for her work and commitment in this area.
- The Committee thanked Mick for his open and frank presentation and for the support he and Tommy's Lounge were providing to veterans.
- The hope was expressed that the Council and Board would continue to work together to overcome the barriers and constraints affecting Tommy's Lounge.
- The commitment made by the 28 GP practices was welcomed. In response to a question about services associated with mental health and PTSD and referrals it was explained that Tommy's Lounge worked closely with Project One and also had ties to Op Courage (an NHS mental health specialist service designed to help veterans and their families) that meant that urgent referrals could be organised for someone in crisis. There were routes to get people the necessary support and this was recognised, by the Board as an important area of need. Representatives of these agencies were on the Board.
- From the information given, Tommy's Lounge was best placed to assist veterans and could potentially save significant expense for the public sector in preventing people reaching crisis point or helping those that had. This could also be true for other voluntary sector organisations, and it would be beneficial for the Council/NHS to assess the value provided by these services and the impact if they were lost.
- Councillor Addy, as Portfolio Holder, and Councillor Ahmed, as AF Champion, said that they were committed to work with Mick to try and find the necessary funding and, although this may not come directly from the Council, support could be provided in advocating and working towards a longer-term future.
- Work was being undertaken on a funding bid.
- Champions were now in place in a number of services and would be working to ensure that staff undertook the armed forces covenant training so that they could understand the challenges and needs of this community and ensure the necessary support was provided. It was also hoped to undertake briefings for staff to help them understand lived experience and the challenges and to provide an improved response.
- Tommy's Lounge welcomed the wider public as well as veterans and it was proposed that the Committee make a visit.
- It would be helpful to know how many members of the armed forces there were within Kirklees, the numbers of reservists and veterans and how many military charities were in existence.
- It would be helpful if all Councillors could encourage businesses and GPs to sign up to the covenant and raise awareness where possible.

### **RESOLVED -**

1. That the Cabinet Member, Armed Forces Champion and the Democracy Manager be thanked for attending the meeting to provide a progress report in respect of the Armed Forces Covenant.
2. That Mick Riley, of Tommy's Lounge be thanked for his attendance and enlightening and informative presentation.

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3. That the Committee visit Tommy's Lounge to see the work being undertaken at first-hand.
4. That the progress made by the Kirklees Armed Forces Covenant Board, to date, be welcomed.
5. That the Committee's comments be fed back to the Board for consideration in the development of its Action Plan for 2025/25
6. That additional information be provided for Members in respect of the numbers of armed forces personnel, including veterans and reservists in Kirklees and local military charities.
7. That it be recommended that all Councillors should take every opportunity to raise awareness of the Armed Forces Covenant and to encourage local businesses and organisations in their area to sign.
8. That a further progress update be submitted to the Committee at an appropriate point.

### 78 Procurement Update

A report which updated the Committee in respect of the progress made in respect of the implementation of the Procurement Act 2023 was presented by Ruth Calladine, Head of Procurement and Commissioning Support, supported by Samantha Lawton, the Service Director for Legal, Governance and Commissioning, highlighting the following points:

- The Act had gone live on 24<sup>th</sup> February 2025.
- It combined all existing procurement legislation into one refined regime.
- Detail of the key changes introduced in respect of how public contracts are tendered and managed:
  - Increased transparency and publicity requirements.
  - Simplified procedures for competitive award
  - Record keeping, primarily in relation to conflicts of interest.
  - Contract Management, including supplier performance management.
  - Updates to documentation.
  - A broader interpretation of value for money and the requirement to consider social value.
  - The drive for growth and opportunities within all procurement processes and the need to have regard to the barriers faced by small and medium sized enterprises.
- Contracts that had been in place prior to 24<sup>th</sup> February, and any new procurements under existing public sector framework agreements, would continue to be governed by the previous legislation, until the framework was renewed.
- The implementation activities already completed, those currently being undertaken and those planned for the future.
- Risks, which included; staff capacity, contract management processes; administrative workload associated with increased transparency; and engagement with small and medium enterprises and the associated mitigations.

Questions and comments were invited from Committee Members, with the following issues being covered:

- In relation to what could be done to ensure that money was retained in the local economy and to build capacity it was explained that work was ongoing with the Business Team within the Economic Development Service to build this link,

## Overview and Scrutiny Management Committee - 9 May 2025

particularly in respect of lower value contracts and to establish which suppliers were available in the district to try and ensure that they were ready to bid when the opportunities arose.

- A pipeline of projects was being pulled together, including those below the statutory level of £2 million which might appeal to local small and medium enterprises. This would be published on the website so that suppliers were aware and could be prepared to bid when needed.

### **RESOLVED –**

1. That the Head of Procurement and Commissioning Support and the Service Director, Legal Governance and Commissioning be thanked for attending to update the Committee.
2. That the progress made to date in respect of the implementation of the Procurement Act 2023 be welcomed.

## **79 Lead Members' Updates**

The Lead Members for the Health & Adult Social Care Scrutiny Panel and the Environment & Climate Change Panel updated the Committee on the work currently being undertaken by their panels.

The Chair gave a brief update on the visit to the Employee Healthcare Service which had taken place the previous week. The visit had been arranged further to the consideration of an update on the People Strategy at the meeting in February. Members had toured the building to see the facilities and heard about different elements of the provision: clinical, wellbeing and restorative practice.

As this was the last meeting of the municipal year, the Chair thanked all members for their contributions to the work of scrutiny over the last twelve months. It had been a busy and productive year and the positive involvement of scrutiny at an early stage in decision-making and reviews of practice and policy was encouraged and welcomed.

He and the other Lead Members expressed their thanks to all who had attended meetings of the Committee and its Panels including representatives of partners and external organisations, and officers from different services, including the members of the Governance Team who supported these meetings.

## **80 Work Programme 2024-25**

Members noted the Work Programme for 2024/25. The Committee would hold a workshop to consider the programme for 2025/26 in mid June.

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Contact Officer: Andrea Woodside

## **KIRKLEES COUNCIL**

### **OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE**

**Wednesday 21st May 2025**

Present: Councillor Cahal Burke (Chair)  
Councillor Itrat Ali  
Councillor Andrew Cooper  
Councillor Jo Lawson

#### **1 Admission of the Public**

**RESOLVED** - It was determined that all agenda items would be considered in public session.

#### **2 Appointment of Overview and Scrutiny Committees and Panels**

**RESOLVED –**

- (1) That the appointment of the following Panels/Sub Committees be approved;  
(i) Calderdale and Kirklees Joint Health Scrutiny Committee (ii) West Yorkshire Joint Health Overview and Scrutiny Committee (iii) Older People's Mental Health Services Joint Health Scrutiny Committee (iv) Calderdale, Kirklees and Wakefield Joint Health Overview and Scrutiny Committee (iv) Health and Adult Social Care Scrutiny Panel (iv) Children's Scrutiny Panel (v) Environment and Climate Change Scrutiny Panel (vi) Growth and Regeneration Scrutiny Panel.
- (2) That the Panels and Sub Committees as set out at (1) above shall not be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989.

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Contact Officer: Yolande Myers

**KIRKLEES COUNCIL**  
**STANDARDS COMMITTEE**

**Wednesday 12th March 2025**

Present: Councillor Bill Armer (Chair)  
Councillor Mohan Sokhal  
Councillor Martyn Bolt  
Councillor Alison Munro  
Councillor Musarrat Khan

In attendance: Craig Ainsworth (Independent Person)

Apologies: Councillor Harry McCarthy  
Councillor Imran Safdar

**1 Membership of the Committee**

Apologies for absence were received on behalf of Councillors Harry McCarthy and Imran Safdar, and Craig Ainsworth, (Independent Person).

**2 Minutes of Previous Meeting**

**RESOLVED** – That the Minutes of the Meeting held on 23 October 2024 be approved as a correct record.

**3 Declaration of Interests**

No interests were declared.

**4 Admission of the Public**

It was noted that all agenda items would be considered in public session.

**5 Deputation/Petitions**

No deputation or petitions were received.

**6 Public Question Time**

No questions were asked.

**7 Code of Conduct Complaints Update**

The Committee received a report which provided an update on complaints that had been received since the previous meeting of the Committee in October 2024.

The Committee noted that the report reviewed complaints from the period 1st of September 2024 to the end of February 2025, during which there were a total of 22 complaints, 17 of which relation to Kirklees councillors and 4 in relation to Town or Parish Councillors. The report advised that, of these complaints, 1 was not pursued and 10 were not progressed after the initial assessment process. 2 issues were

## **Standards Committee - 12 March 2025**

resolved informally, and the remaining 9 complaints were currently being investigated, being considered currently under the initial assessment process.

The committee noted the report, and a discussion took place with regard to training for new Members when elected. It was noted that the recent Local Government Association Corporate Peer Challenge identified that the council needed to keep working on Member development programmes and Councillors' behaviours and the Committee was advised that a new Member Development Framework was being developed.

**RESOLVED** – That the report be received and noted.

### **8 Cases and News Update**

The Committee received a report which provided an update on matters relating to developments and news on Local Government ethics, including decision of other local authorities, or any existing standards boards.

The report also provided an update on the work of the Committee on Standards in Public Life, in particular that which followed on Jim McMahon, Minister for Local Government and English Devolution reply to the Chair's letter to Angela Rayner of the 21st of October, making reference to the 2019 report on local government standards, which confirmed that the Deputy PM would be consulting on local standards reforms.

**RESOLVED** – That the report be noted.

Contact Officer: Andrea Woodside

**KIRKLEES COUNCIL**  
**STANDARDS COMMITTEE**

**Wednesday 21st May 2025**

Present: Councillor Bill Armer (Chair)  
Councillor Martyn Bolt  
Councillor Eric Firth  
Councillor Alison Munro  
Councillor Imran Safdar  
Councillor Cathy Scott  
Councillor Mohan Sokhal

**1 Admission of the Public**

It was determined that all agenda items would be considered in public session.

**2 Appointment of Standards Sub Committee  
RESOLVED -**

1) That the appointment of the Standards Sub-Committee be approved.

2) That the Sub-Committee should not be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 and that the membership shall be drawn from the membership of the Standards Committee.

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Contact Officer: Sheila Dykes

## KIRKLEES COUNCIL

### STRATEGIC PLANNING COMMITTEE

**Thursday 6th March 2025**

Present: Councillor James Homewood (Chair)  
Councillor Bill Armer  
Councillor Eric Firth  
Councillor Jo Lawson  
Councillor Andrew Pinnock  
Councillor Mark Thompson

Apologies: Councillor Paul Moore  
Councillor Mohan Sokhal

**1 Membership of the Committee**

Councillor Eric Firth substituted for Councillor Mohan Sokhal.

Apologies were received from Councillors Paul Moore and Mohan Sokhal.

**2 Minutes of the Previous Meeting**

**RESOLVED -**

That the minutes of the meeting of the Committee held on 30<sup>th</sup> January 2025 be agreed as a correct record.

**3 Declaration of Interests and Lobbying**

Councillors Homewood and Andrew Pinnock advised that they had been lobbied direct in respect of Application 2024/92394.

Councillor Armer advised that he had been lobbied direct in respect of Application 2023/91280.

All Members of the Committee had been sent documents in respect of Applications 2024/92394 and 2023/91280.

**4 Admission of the Public**

All items were considered in public session.

**5 Public Question Time**

No questions were asked.

**6 Deputations/Petitions**

No deputations or petitions were received.

**7 Site Visit - Planning Application 2023/91280**

Site visit undertaken.

**8 Site Visit - Planning Application 2023/92966**

Site visit undertaken.

**9 Planning Application - Application No. 2023/91280**

The Committee considered Planning Application 2023/91280 in respect of quarrying operations for the extraction of clay, shale and incidental coal, and subsequent restoration by means of importation of inert wastes at Bromley Farm Quarry, Barnsley Road, Upper Cumberworth, Huddersfield.

Under the provisions of Council Procedure Rule 37, the Committee received representations from Sheila Lock and Bill Shaw (objectors) and Mark Barratt (on behalf of the applicant).

**RESOLVED -**

That approval of the application and the issuing of the decision notice be delegated to the Head of Planning and Development in order to:

(a) complete the list of conditions including those contained within the report, as set out below:

Time limits/restrictions

1. Mineral extraction to cease and completion of site restoration by 31/03/2050, in accordance with an approved restoration scheme.
2. Prior cessation measures to deal with restoration and aftercare in the event that mineral extraction is abandoned/ceases.
3. Requirement to have all approved documents on site for the duration of operations for inspection.
4. Pre commencement condition requiring further details/surveys in relation to protected species.
5. Mitigative measures & recommendations as set out in the PEA to be adhered to, including the implementation and management of net gain on site.
6. Finer restoration details to accommodate additional tree/hedge planting along northern boundary and to achieve the BNG as proposed.
7. Levels to be achieved in accordance with submitted details prior to soft landscaping commencing internally within the site.
8. Restrict mineral extraction depths and extent of mineral workings, in accordance with submitted plans/details.
9. Tree root protection to protect Kirklees Wildlife Habitat Network.
10. A geophysical survey (sub surface archaeological investigations) is carried out to establish potential archaeological interest- details to be submitted to MPA.

Plans

11. Works to be carried out in accordance with approved details/plans.

Access and Vehicular Movements

12. Widening of shared access road before importation and exportation of any mineral from the site.
13. Gates to be set back 17m from junction with shared access road.

## Strategic Planning Committee - 6 March 2025

14. First 50m of new access road to be hard surfaced, details (to include drainage) to be submitted to and approved before mineral extraction commences.
15. HGVs site shall not exceed: Mon to Sat - 60 inward 60 outward.
16. HGVs to follow route as shown on HGV routing plan.
17. Prior to use of new access road details of wheel/bath to be submitted and approved in writing by MPA. The wheel bath shall be provided in the location approved before bringing into operation the new approved access road and thereafter be maintained in good operational condition and used for wheel cleaning for the lifetime of the permission.
18. HGV wheels and chassis to be cleaned before entering highway.
19. All loaded HGVs leaving the site to be sheeted.
20. Permanent closure of existing access from Cumberworth Lane, details of which shall need to be approved by MPA and implemented up on bringing into use the new access road.
21. Plan to be submitted showing parking provision for quarry associated vehicles/traffic within the application red line.
22. Access Management Plan.
23. The site operator shall at all times keep a record of all HGV movement in and out of the site and shall be provided in writing to the Mineral Planning Authority upon request.

### Preparatory/Soil Stripping Works

24. All top soils and subsoil to be stripped and stored separately prior to mineral excavation.
25. Screen bunds to be constructed using on site material only as per submitted details and as per noise assessment.
26. Following soil stripping the MPA to be advised in writing of volumes of topsoil and subsoil.
27. Soils storage mound to be maintained in good condition grassed within 3 months and maintained to control weeds.

### Working Programme

28. Requirement to notify MPA at commencement of works involving site preparation, entering a new phase, commencement of backfilling, completion of backfill, completion of phased restoration, completion of final restoration.

### Restoration

29. The MPA to be given 7 days' notice prior to the spreading of sub soil or top soil.
30. Subsoil and top soil to be spread at specific depths and to be worked to provide a satisfactory medium for planting.
31. Any area of grass seeding which fails, will be re-seeded within the next available Planting Season.
32. All site infrastructure to be removed and associated land reinstated following final restoration of the site.
33. Levels to be achieved as shown on submitted plans, prior to soft landscaping commencing.

### Amenity

34. Restrict hours of operation of the quarry in accordance submitted details.
35. Dust mitigation measures to be implemented in accordance with those detailed in the Dust Management Plan.
36. Noise conditions as suggested by Environmental Health.

## Strategic Planning Committee - 6 March 2025

37. No fires or blasting at the site.
38. Reporting of unexpected contamination.
39. No mobile crushing/screening plant on site.

### Water Protection and Pollution Prevention

40. Only uncontaminated inert waste shall be deposited on the site and there shall be no deposit of any other material capable of producing a polluting leachate.
41. Details of a scheme restricting the rate of treated surface water discharge from the site in accordance with the LLFA comments shall be submitted and approved.
42. Works to be carried out in accordance with the submitted Flood Risk Assessment and Hydrogeological Risk Assessment.
43. Development to be carried out in accordance with the measures detailed in section 7.4 of the Coal Mining Risk Assessment.
44. If old workings are intersected by the excavation, Network Rail require any such workings in the sidewall alongside railway property to be sealed with clay to prevent the ingress of water into any old workings beneath railway property. Where any such workings are encountered, Network Rail requires to be notified, prior to the construction of clay seals and backfilling, to enable an inspection to be made.
45. Pre commencement condition to submit a remediation strategy to deal with the risks associated with contamination of the site in respect of the development hereby permitted, has been submitted to, and approved in writing by, the local planning authority (Environment Agency).
46. Remediation of site to be carried out and completed in accordance with the Contaminated Soils Area and Storage Plan by Silkstone Environmental Ltd., dated February 2024 (drawing no. 22007/515) and the updated Phase 2 Geo-Environmental Investigation Report authored by Silkstone Environmental Ltd, dated February 2024 (ref: 22007/P2/1).
47. Submission of Verification Report – Condition.

### Aftercare

48. Requirement to provide an outline aftercare scheme.
49. Requirement to provide a detailed annual aftercare scheme.
50. Requirement to arrange an annual aftercare meeting.

- (b) secure a unilateral undertaking from the applicant confirming that the coal extracted from the site will not be exported from the site.

A recorded vote was taken, in accordance with Council Procedure Rule 42(5), as set out below:

For: Councillors Firth, Homewood and Lawson (3 votes)

Against: Councillors Armer, Pinnock and Thompson (3 votes)

Councillor Homewood used his casting vote in favour of the motion and this was therefore carried.

## 10 Planning Application - Application 2024/92394

The Committee considered Planning Application 2024/92394 for the development of an attenuation basin and associated access relating to planning permission 2021/92801 on land at Merchant Fields Farm, off Hunsworth Lane, Cleckheaton.

## Strategic Planning Committee - 6 March 2025

Under the provisions of Council Procedure Rule 36(3), the Committee received a representation from Councillor Kath Pinnock.

Under the provisions of Council Procedure Rule 37, the Committee received representations from Mr T Rankin (objector) and Jon Beeson (on behalf of the applicant).

### **RESOLVED -**

That approval of the application and the issuing of the decision notice be delegated to the Head of Planning and Development in order to complete the list of conditions including those contained within the report (subject to the deletion of Conditions 6, 7, 8, 9 and 10) and the update (two additional conditions, 10 and 11 below), as set out below:

1. Three years to commence development
2. Development to be carried out in accordance with the approved plans and specifications.
3. Submission of a Construction (Environmental) Management Plan, including details of engagement with local residents.
4. Submission of temporary drainage scheme.
5. Submission of maintenance, management and monitoring arrangements (including in relation to drainage infrastructure, Biodiversity Net Gain and public footpath crossing)
6. Implementation of mine shaft remediation (as per condition 23 of permission 2021/92801).
7. Submission of a full landscaping scheme.
8. Submission of details of access track (including adoptable connection to residential development's estate road network, materials, boundary treatments, gates, and public footpath crossing).
9. Submission of boundary treatment details (including warning signage).
10. Unexpected contamination (if found) to be reported. Remediation Strategy to be submitted.
11. Strategy to be submitted if imported materials are to be used

together with additional conditions to secure:

12. Provision of additional water safety features
13. Provision of construction access between Hunsworth Lane and the site prior to basin development commencing.

and an informative, advising the applicant that the statutory pre-commencement condition (requiring a Biodiversity Gain Plan to be submitted to and approved by the Local Planning Authority) is also recommended.

A recorded vote was taken, in accordance with Council Procedure Rule 42(5), as set out below:

For: Councillors Armer, Firth, Homewood, Lawson, Pinnock and Thompson  
(6 votes)

**11 Planning Application - Application 2023/92966**

The Committee considered Planning Application 2023/92966 for the demolition of existing dwelling and erection of 97 dwellings including formation of a new access from Cliffe Lane, landscaping, public open space and all associated infrastructure and engineering works on land to the rear of 271 Cliffe Lane, Gomersal, Cleckheaton.

Under the provisions of Council Procedure Rule 36(3), the Committee received a representation from Councillor David Hall.

Under the provisions of Council Procedure Rule 37, the Committee received a representation from Emma Winter (on behalf of the applicant).

**RESOLVED -**

- (1) That approval of the application and the issuing of the decision notice be delegated to the Head of Planning and Development in order to:
- (a) complete the list of conditions including those contained within the report and the update, as set out below:
    - 1. Three years to commence development.
    - 2. Development to be carried out in accordance with the approved plans and specifications.
    - 3. Sample facing materials to be provided (dwellings and retaining walls).
    - 4. Local Area of Equipped Play details to be submitted, approved, and implemented.
    - 5. Updated boundary treatment plan, to include consideration of boundary to numbers 287 – 313 Cliffe Lane, to be submitted, approved, and implemented.
    - 6. Detailed landscaping with management and maintenance arrangements, to be submitted, approved, and implemented.
    - 7. Arboricultural Method Statement to be submitted and approved. Works to be done in accordance with Arboricultural Impact Assessment, with no unidentified tree-works to take place unless further Arboricultural Impact /Method Statement approved.
    - 8. Technical details of retaining walls to be submitted, approved, and implemented.
    - 9. Mitigation to be done in accordance with Acoustic Report.
    - 10. Construction Environmental Management Plan (CEMP), including dust mitigation measures, to be submitted, approved, and implemented.
    - 11. Access to be constructed in accordance with approved plan.
    - 12. Road condition survey to be submitted and approved.
    - 13. Cycle store details to be submitted, approved, and implemented.
    - 14. Waste storage facilities and shared collection points to be provided.
    - 15. Temp waste collection strategy to be submitted, approved, and implemented.
    - 16. Parking to be provided prior to occupation.
    - 17. Updated Travel plan to be submitted, approved, and implemented.
    - 18. Footpath connection details to SPE/56/10 to be to be submitted, approved, and implemented.
    - 19. Drainage strategy details to be submitted and approved.

## Strategic Planning Committee - 6 March 2025

20. Flood routing details to be submitted and approved.
21. Temporary drainage arrangements during construction.
22. Construction Environmental Management Plan: Ecology (CEMP:Ecology) to be submitted, approved, and implemented.
23. Ecological Design Strategy to secure net gain and other ecological enhancements to be to be submitted, approved, and implemented.
24. Ecological lighting strategy to be to be submitted, approved, and implemented.
25. No site clearance within the bird breeding season (unless appropriate survey undertaken).
26. Electric Vehicle Charging Point (EVCP) charging strategy to be submitted, approved, and implemented.
27. Contaminated land investigation and remediation to be submitted, approved, and implemented (as required).
28. Coal legacy investigation and remediation to be submitted, approved, and implemented (as required)
29. Plots 63 – 66 to be located as per plan ref. 1694- 101 rev. P.

(b) secure a Section 106 agreement to cover the following matters:

- a) Affordable Housing: 16 units, comprising 7 Affordable Rent, 5 First Homes and 4 Intermediate (16.5% of total units).
- b) Open space off-site contribution: £112,855
- c) Education: £150,705
- d) Sustainable Travel: £44,500 towards Metro Cards (or similar), £26,000 towards bus stop improvements, and £10,000 towards travel plan monitoring.
- e) Ecological net gain: £13,110 towards off-site measures to achieve biodiversity net gain, with alternative option to provide on-site or nearby provision if suitable scheme identified.
- f) Management and maintenance: on-site Public Open Space, on-site drainage infrastructure, and ecological features (30 year minimum).

(2) That, in the circumstances where the Section 106 agreement has not been completed within 3 months of the date of the Committee's resolution then the Head of Planning and Development shall consider whether permission should be refused on the grounds that the proposals are unacceptable in the absence of the benefits that would have been secured; and if so, the Head of Planning and Development be authorised to determine the application and impose appropriate reasons for refusal under delegated powers.

A recorded vote was taken, in accordance with Council Procedure Rule 42(5), as set out below:

For: Councillors Armer, Firth, Homewood, Lawson, and Pinnock (5 votes)

Against: Councillor Thompson (1 vote)

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Contact Officer: Sheila Dykes

## KIRKLEES COUNCIL

### STRATEGIC PLANNING COMMITTEE

**Thursday 10th April 2025**

Present: Councillor James Homewood (Chair)  
Councillor Bill Armer  
Councillor Andrew Pinnock  
Councillor Mohan Sokhal  
Councillor Mark Thompson

Apologies: Councillor Susan Lee-Richards

**1 Membership of the Committee**

Apologies were received from Councillor Susan Lee-Richards.

**2 Minutes of the Previous Meeting  
RESOLVED –**

That the minutes of the meeting of the Committee held on 6<sup>th</sup> March 2025 be approved as a correct record.

**3 Declaration of Interests and Lobbying**

Councillors Armer and Sokhal advised that they had been lobbied in respect of Application 2023/93667.

**4 Admission of the Public**

All items were considered in public session.

**5 Public Question Time**

No questions were asked.

**6 Deputations/Petitions**

No deputations or petitions were received.

**7 Site Visit - Planning Application 2023/93667**

Site visit undertaken.

**8 Planning Application - Application No: 2023/93667**

The Committee considered Planning Application 2023/93667 in respect of the demolition of buildings and an outline application, including the consideration of access for vehicles into the site, for the erection of residential development (up to 261 dwellings), including redevelopment of Lodge Cottage and the Administration Building for residential use, two vehicular access points off Storthes Hall Lane, and associated works at Storthes Hall Student Village, Storthes Hall Lane, Kirkburton, Huddersfield.

## Strategic Planning Committee - 10 April 2025

Under the provisions of Council Procedure Rule 36(3), the Committee received a representation from Councillor John Taylor.

Under the provisions of Council Procedure Rule 37, the Committee received representations from Heather Peacock (objector) and Mark Johnson (on behalf of the applicant).

The Committee was informed the Head of Planning and Development had agreed an amendment to the description of the application (as set out above).

### **RESOLVED -**

(1) That approval of the application and the issuing of the decision notice be delegated to the Head of Planning and Development in order to:

(a) complete the list of conditions including those contained within the report and the update, as set out below:

1. Standard outline condition (submission of Reserved Matters)
2. Standard outline condition (implementation of Reserved Matters)
3. Standard outline condition (Reserved Matters submission time limit)
4. Standard outline condition (Reserved Matters implementation time limit)
5. Details of phasing to be submitted and approved
6. Development to be done in accordance with submitted plans
7. Reserved Matters (all) submission to include a report detailing proposal's impact on the Green Belt's openness
8. Reserved Matters (all) submission to include a report detailing climate change considerations within the design
9. Reserved Matters (layout, scale, appearance) submission to include details of housing mixture and sizes
10. Reserved Matters (all) submission to adhere to the stipulations of the parameters plan, unless explicitly justified (to allow reasonable flexibility).
11. Reserved Matters (all) submission to include crime mitigation strategy
12. Reserved Matters (all) submission to include updated Arboricultural Survey and Impact Assessment
13. Arboricultural Method Statement to be submitted and approved.
14. Limitations on development subject to public sewer easement, unless sewer diverted
15. Construction Environmental Management Plan
16. Construction Environmental Management Plan: Ecology
17. Contaminated land investigation and as appropriate remediation/validation works
18. Reserved matters (layout and landscaping) submission to be supported by up-to-date Ecological Impact Assessment.
19. Reserved Matters (layout and landscape) to include up-to-date net gain assessment
20. Ecological Design Strategy to provide details of how net gain to be delivered
21. Lighting design strategy to be submitted and approved

## Strategic Planning Committee - 10 April 2025

22. Invasive species removal protocol to be submitted and approved
23. Site accesses to be implemented
24. Surfaces to be sealed and drained
25. Off-site Highway Works Implementation
26. Internal Estate Streets and Active Travel links to be agreed at Reserved matters stage
27. Footpath and active travel links into and with the site to be agreed at Reserved Matters stage
28. Highway Structures Conditions
29. Details of secure cycling to be provided
30. Electric Vehicle Charging Points to be provided
31. Fully detailed Travel Plan to be provided
32. Temporary and permanent waste collection arrangements to be agreed and implemented
33. Highway Condition Surveys and Remediation to be agreed and implemented
34. Technical drainage details, with management and maintenance arrangements, to be submitted and approved.
35. Soakaway testing to be submitted and approved.
36. Flood routing details to be submitted and approved
37. Temporary surface water management details to be submitted and approved
38. Submitted Air Quality Mitigation Measures to be implemented

Additional conditions relating to:

- Clear identification of which buildings may be demolished.
- Dedicated Demolition Construction Environmental Management Plan (CEMP)
- Construction Environmental Management Plan (CEMP) (Biodiversity)
- Arboricultural Impact and Method Statement

and a note confirming felling of Tree Preservation Order (TPO) trees not permitted until after Reserved Matters are approved.

(b) secure a Section 106 agreement to cover the following matters:

1. Affordable housing: 10% provision, by virtue of Vacant Building Credit, with a tenure split of 55% social or affordable rent and 45% intermediate housing (including 25% first homes), unless otherwise agreed at Reserved Matters stage;
2. Open space: Contribution to address any on-site shortfalls in specific open space typologies (to be calculated at Reserved Matters stage in light of on-site provision)
3. Education: Contribution towards education provision (to be determined at Reserved Matters stage, based on formular to be set within the Section 106 agreement).
4. Sustainable transport: £1,000,000 contribution towards the delivery of a bus service (£200,000 x 5 years), £64,000 towards 2x bus shelters with real time displays, £15,000 for Travel Plan monitoring, and a (£511.50 x final number of units) Sustainable Travel Fund contribution.

## Strategic Planning Committee - 10 April 2025

5. Biodiversity Net Gain: Contribution (amount to be confirmed) towards off-site measures to achieve biodiversity net gain in the event that it cannot be delivered onsite.
  6. Management: The establishment of a management company for the management and maintenance of any land not within private curtilages or adopted by other parties, and of infrastructure (including estate roads, open space, landscaped areas and surface water drainage until formally adopted by the statutory undertaker).
- (2) That, in the circumstances where the Section 106 agreement has not been completed within 3 months of the date of the Committee's resolution, the Head of Planning and Development shall consider whether permission should be refused on the grounds that the proposals are unacceptable in the absence of the benefits that would have been secured; and, if so, the Head of Planning and Development be authorised to determine the application and impose appropriate reasons for refusal under delegated powers.

A recorded vote was taken, in accordance with Council Procedure Rule 42(5), as set out below:

For: Councillors Armer, Homewood, Pinnock, Sokhal and Thompson  
(5 votes)

Contact Officer: Sheila Dykes

## KIRKLEES COUNCIL

### STRATEGIC PLANNING COMMITTEE

Thursday 15th May 2025

Present: Councillor James Homewood (Chair)  
Councillor Bill Armer  
Councillor Susan Lee-Richards  
Councillor Andrew Pinnock  
Councillor Mohan Sokhal  
Councillor Mark Thompson

- 1 Membership of the Committee**  
No apologies for absence were received.
- 2 Minutes of the Previous Meeting**  
**RESOLVED –**  
That the minutes of the meeting of the Committee held on 10<sup>th</sup> April 2025 be agreed as a correct record.
- 3 Declaration of Interests and Lobbying**  
No interests or lobbying were declared.
- 4 Admission of the Public**  
All items were considered in public session.
- 5 Public Question Time**  
No questions were submitted.
- 6 Deputations/Petitions**  
No deputations or petitions were received.
- 7 Site Visit - Planning Application 2024/93458**  
Site visit undertaken.
- 8 Site Visit - Planning Application 2023/91564**  
Site visit undertaken.
- 9 Planning Application - Application No. 2024/93458**  
The Committee considered Planning Application 2024/93458 relating to the erection of residential development for 62 dwellings including grouting remedial works for ground stabilisation to facilitate construction of dwellings with associated hard and soft landscaping (resubmission) on land at Cliff Hill, Denby Dale, Huddersfield.

## Strategic Planning Committee - 15 May 2025

Under the provisions of Council Procedure Rule 37, the Committee received representations from Jane James, Emma Dimbylow, Nicola Tiffany, Sarah Turnbull, Liz Kirwan and Neil Denby (in objection) and Paul Butler (on behalf of the applicant).

Under the provisions of Council Procedure Rule 36(3), the Committee received representations from Councillors Tim Bamford and Will Simpson.

### **RESOLVED -**

That consideration of the application be deferred to allow the Head of Planning and Development, in consultation with the Head of Legal, to advise on revised wording for the Section 106 legal agreement to include provisions in respect of coal removed/extracted from the site.

A recorded vote was taken, in accordance with Council Procedure Rule 42(5), as set out below:

For: Councillors Armer, Homewood, Lee-Richards, Pinnock, Sokhal and Thompson (6 votes)

Against: 0 votes

### **10 Planning Application - Application No. 2023/91564**

The Committee considered Planning Application 2023/91564 relating to the erection of 30 residential dwellings, access, landscaping and associated works (full application) at land off Barnsley Road, Denby Dale, Huddersfield.

Under the provisions of Council Procedure Rule 37, the Committee received representations from Alan Phillips, Tim Jones, Jeremy Child, Roger Bedford and Mike Drury (in objection) and Katie Milnes (on behalf of the applicant).

Under the provisions of Council Procedure Rule 36(3), the Committee received representations from Councillors Tim Bamford and Will Simpson.

### **RESOLVED -**

- (1) That approval of the application and the issuing of the decision notice be delegated to the Head of Planning and Development in order to:
  - (a) complete the list of conditions including those contained within the report, as set out below:
    1. Three years to commence development.
    2. Development to be carried out in accordance with the approved plans and specifications.
    3. External material samples to be submitted and approved
    4. Boundary wall materials, sections and levels (including retaining walls) to be submitted and approved (including around Public Open Space).
    5. Submission of details of an acoustic barrier.

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6. Works forming part of the sound attenuation scheme specified in the Noise Impact Assessment shall be completed and should demonstrate that specified noise levels have been achieved.
7. Details of imported soil.
8. Unexpected land contamination.
9. Provision of electric vehicle charging facilities.
10. Submission of a Construction Environmental Management Plan (CEMP).
11. Submission of external lighting strategy (biodiversity).
12. Submission of a Construction Environmental Management Plan (biodiversity).
13. Details of cycle storage for all dwellings.
14. Removal of permitted development rights for outbuildings and extensions on all dwellings.
15. Replacement 1:1 tree planting.
16. Temporary surface water drainage.
17. Development carried out in accordance with Flood Risk Assessment and Drainage Strategy.
18. Submission of a scheme restricting the rate of surface water discharge.
19. Temporary arrangements for the storage and collection of wastes.
20. Coal legacy investigation and/or remediation to be undertaken.
21. Submission of a signed statement/declaration that the site is, or has been made safe and stable.
22. Location and cross-sectional information, design and construction details for all new retaining walls/building retaining walls adjacent to the existing/proposed adoptable highway.
23. Submission of a structural dilapidation survey of the existing retaining wall supporting Barnsley Road.
24. Location and cross-sectional information, design and construction for all new surface water attenuation tanks/pipes/manholes located within the highway footprint or influence zone of highway loading.
25. Surfacing and drainage of approved vehicle parking areas and pedestrian spaces.
26. Access to be in accordance with the preliminary access design shown.
27. Submission of estate street phasing and completion plan.
28. Submission of preliminary street design details.
29. Off street highway works.
30. Elevational accretions.
31. Substation design.
32. Submission of a Biodiversity Management Plan.

(b) secure a Section 106 agreement to cover the following matters

- (i) Affordable housing: 2x First Homes, 3x Social/Affordable Rent and 1x other intermediate (such as Shared Ownership / Discounted Market Sale).

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- (ii) Public Open Space: Delivery of the on-site Public Open Space, and an off-site contribution to local Public Open Space of £43,692.
  - (iii) Education: £75,849 towards local schools/colleges.
  - (iv) Sustainable Travel: £15,600 contribution towards sustainable travel provisions (such as a Metro card scheme).
  - (v) Management and Maintenance: management and maintenance of on-site Public Open Space in perpetuity, drainage features in perpetuity (unless adopted by the statutory undertaker) and Biodiversity Net Gain measures for a minimum of 30 years.
- (2) That, in the circumstances where the Section 106 agreement has not been completed within 3 months of the date of the Committee's resolution, the Head of Planning and Development shall consider whether permission should be refused on the grounds that the proposals are unacceptable in the absence of the benefits that would have been secured; and if so, the Head of Planning and Development be authorised to determine the application and impose appropriate reasons for refusal under delegated powers.

A recorded vote was taken, in accordance with Council Procedure Rule 42(5), as set out below:

For: Councillors Homewood and Sokhal (2 votes)

Against: Councillors Pinnock and Thompson (2 votes)

Abstain: Councillors Armer and Lee-Richards

Councillor Homewood used his casting vote in favour of the motion and this was therefore carried.

### 11 **Planning Application - Application No. 2024/91503**

The Committee considered Planning Application 2024/91503 in relation to the modification of the Section 106 agreement relating to previous permission 2015/92227 for the erection of 19 dwellings (as amended by permission 2023/91259) in respect of the deletion of the affordable housing requirement at 1 Row Street, Crosland Moor, Huddersfield.

Under the provisions of Council Procedure Rule 37, the Committee received a representation from Tom Brieslin (on behalf of the applicant).

#### **RESOLVED -**

That approval of the application and the issuing of the decision notice be delegated to the Head of Planning and Development for the reason set out in the report.

A recorded vote was taken, in accordance with Council Procedure Rule 42(5), as set out below:

For: Councillors Armer, Homewood, Lee-Richards, Pinnock, Sokhal and Thompson (6 votes)

Against: 0 votes